Clerk of the Circuit Court, Brevard County, Florida
Recording Department, P.O. Box 2767, Titusville, Florida 32781
Telephone: (321) 637-2006 · www.brevardclerk.us

Scott Ellis, Clerk

INSTRUCTIONS FOR REQUEST FOR CONFIDENTIALITY IN THE OFFICIAL RECORDS

Attached please find the Occupations that Qualify for Public Exemption and the Official Records Suppression Request to protect confidential information.

Once you have reviewed the Occupations that Qualify for Public Exemption list to determine if you are eligible for a suppression of confidential information, you will need to complete and submit the Official Records Suppression Request form.

To ensure timely processing of your request, please fill out all applicable fields. However, the Clerk will only suppress the information which is eligible pursuant to statute and your occupation.

Your Official Records Suppression Request form must be notarized. Please submit your notarized form via email or mail, using the following contact information:

Email: FS119.exemption.request@brevardclerk.us

Mailing address: Brevard County Clerk of the Circuit Court

Attn: Recording/Suppressions
P.O. Box 2767
Titusville, FL 32781-2767

If you have any questions, please contact our office at 321-637-2006 or FS119.exemption.request@brevardclerk.us.

All communications with the Clerk's Office are public record. If you do not wish to have your e-mail address released pursuant to a public records request, please contact this office in writing.

An officer, an employee, a justice, a judge, or other eligible occupations may submit a written request for the release of his or her exempt information to the custodial agency. The written request must be notarized and must specify the information to be released and the party that is authorized to receive the information. Upon receipt of the written request, the custodial agency shall release the specified information to the party authorized to receive such information. This notarized release can be emailed or mailed to the addresses provided above.

Occupations that Qualify for Public Exemption
F.S. 119.071(4)(d)2

Note: Social Security Numbers are exempt for every person pursuant to Florida Statute Sections 119.0714(i) and 119.0714(3)(a)(1.).

Sub	Occupations Qualified for Exemptions	Category	Current Only	Current or Former	Name	Date of Birth	Home Address	Phone #	Photograph	Place of Employment	School/ Child Care Name/ Location	Legal Description
a	Sworn Law Enforcement Personnel	Law Enforcement		X		X	X	X	X			X
a	Civilian Law Enforcement Personnel	Law Enforcement		X		X	X	X	X			X
a	Correctional Officers	Law Enforcement		X		X	X	X	X			X
a	Correctional Probation Officers	Law Enforcement		X		X	X	X	X			X
a	Personnel of the Department of Children and Families who: investigate abuse, neglect, exploitation, fraud, theft, and other criminal activities	Law Enforcement		X		X	X	X	X			X
a	Personnel of the Department of Health who: support the investigation of child abuse, and neglect	Law Enforcement		X		X	X	X	X			X
a	Personnel of the Department of Revenue or Local Government whose responsibilities include: revenue collection and enforcement, and child support enforcement	Law Enforcement		X		X	X	X	X			X
a	Spouses of Above	Law Enforcement			X	X	X	X	X	X		X
a	Children of Above	Law Enforcement			X	X	X	X	X	X	X	X
b	Nonsworn Investigative Personnel of the Department of Financial Services whose duties include: the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations	Law Enforcement		X		X	X	X	X			x
b	Spouses of Above	Law Enforcement			X	X	X	X		X		x
b	Children of Above	Law Enforcement			X	X	X	X		X	X	x
c	Nonsworn Investigative Personnel of the Office of Financial Regulation's Bureau of Financial Investigations whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations	Law Enforcement		X		X	X	X	X			x
c	Spouses of Above	Law Enforcement			X	X	X	X		X		
c	Children of Above	Law Enforcement			X	X	X	X		X	X	x
d	Firefighters	Fire Department		X		X	X	X	X			x
d	Spouses of Above	Fire Department			X	X	X	X	X	X		x
d	Children of Above	Fire Department			X	X	X	X	X	X	X	x
e	Justices of the Supreme Court	Judges		X		X	X	X				x
e	District Court of Appeal Judges	Judges		X		X	X	X				x
e	Circuit Court Judges	Judges		X		X	X	X				x
e	County Court Judges	Judges		X		X	X	X				x
e	Spouses of Above	Judges			X	X	X	X		X		x
e	Children of Above	Judges			X	X	X	X		X	X	x
f	State Attorneys	Prosecutors		X		X	X	X	X			x
f	Assistant State Attorneys	Prosecutors		X		X	X	X	X			x
f	Statewide Prosecutors	Prosecutors		X		X	X	X	X			x
f	Assistant Statewide Prosecutors	Prosecutors		X		X	X	X	X			x
f	Spouses of Above	Prosecutors			X	X	X	X	X	X		x
f	Children of Above	Prosecutors			X	X	X	X	X	X	X	x
g	General Magistrates	Special Court Officers	X			X	X	X				x
g	Special Magistrates	Special Court Officers	X			X	X	X				x
g	Judges of Compensation Claims	Special Court Officers	X			X	X	X				x
g	Administrative Law Judges of the Division of Administrative Hearings	Special Court Officers	X			X	X	X				x
g	Child Support Enforcement Hearing Officers	Special Court Officers	X			X	X	X				x
g	Spouses of Above	Special Court Officers	X		X	X	X	X		X		x
g	Children of Above	Special Court Officers	X		X	X	X	X		X	X	x
h	Human Resource Director*	Local Government Admin		X		X	X	X	X			x
h	Human Resource Assistant Directors*	Local Government Admin		X		X	X	X	X			x
h	Human Resource Manager*	Local Government Admin		X		X	X	X	X			x
h	Human Resource Assistant Manager*	Local Government Admin		X		X	X	X	X			x
h	Labor Relations Director*	Local Government Admin		X		X	X	X	X			x
h	Labor Relations Assistant Director*	Local Government Admin		X		X	X	X	X			x
h	Labor Relations Manager*	Local Government Admin		X		X	X	X	X			x
h	Labor Relations Assistant Manager*	Local Government Admin		X		X	X	X	X			x
h	Employee Relations Director*	Local Government Admin		X		X	X	X	X			x
h	Employee Relations Assistant Director*	Local Government Admin		X		X	X	X	X			x
h	Employee Relations Manager*	Local Government Admin		X		X	X	X	X			x
h	Employee Relations Assistant Manager*	Local Government Admin		X		X	X	X	X			x
h	Spouses of Above	Local Government Admin			X	X	X	X		X		x
h	Children of Above	Local Government Admin			X	X	X	X		X	X	x
i	Code Enforcement Officers	Code Enforcement		X		X	X	X	X			x
i	Spouses of Above	Code Enforcement			X	X	X	X		X		x
i	Children of Above	Code Enforcement			X	X	X	X		X	X	x
j	Guardian Ad Litem	Guardian Ad Litem		X		X	X	X	X	X		x
j	Spouses of Above	Guardian Ad Litem			X	X	X	X		X		x
j	Children of Above	Guardian Ad Litem			X	X	X	X		X	X	x

Occupations that Qualify for Public Exemption
F.S. 119.071(4)(d)2

Note: Social Security Numbers are exempt for every person pursuant to Florida Statute Sections 119.0714(i) and 119.0714(3)(a)(1.).

Sub	Occupations Qualified for Exemptions	Category	Current Only	Current or Former	Name	Date of Birth	Home Address	Phone #	Photograph	Place of Employment	School/ Child Care Name/ Location	Legal Description
k	Juvenile Probation Officer	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Probation Supervisor	Juvenile Law Enforcement		X		X	X	X	X			x
k	Detention Superintendent	Juvenile Law Enforcement		X		X	X	X	X			x
k	Assistant Detention Superintendent	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Detention Officer I	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Detention Officer II	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Detention Officer Supervisor	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Residential Officer	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Residential Officer Supervisor I	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Residential Officer Supervisor II	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Counselor	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Counselor Supervisor	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Human Services Counselor Administrators	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Senior Human Services Counselor Administrator	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Rehabilitation Therapist	Juvenile Law Enforcement		X		X	X	X	X			x
k	Juvenile Justice Social Services Counselor	Juvenile Law Enforcement		X		X	X	X	X			x
k	Spouses of Above	Juvenile Law Enforcement			X	X	X	X		X		x
k	Children of Above	Juvenile Law Enforcement			X	X	X	X		X	X	x
l	Public Defender	Other Officers of the Court		X		X	X	X	X			x
l	Assistant Public Defender	Other Officers of the Court		X		X	X	X	X			x
l	Criminal Conflict Regional Counsel	Other Officers of the Court		X		X	X	X	X			x
l	Civil Regional Counsel	Other Officers of the Court		X		X	X	X	X			x
l	Assistant Criminal Conflict Regional Counsel	Other Officers of the Court		X		X	X	X	X			x
l	Assistant Civil Regional Counsel	Other Officers of the Court		X		X	X	X	X			x
l	Spouses of Above	Other Officers of the Court			X	X	X	X		X		x
l	Children of Above	Other Officers of the Court			X	X	X	X		X	X	x
m	Investigators of the Department of Business and Professional Regulation	Department of Business & Professional Regulation		X		X	X	X	X			x
m	Inspector of the Department of Business and Professional Regulation	Department of Business & Professional Regulation		X		X	X	X	X			x
m	Spouses of Above	Department of Business & Professional Regulation			X	X	X	X		X		x
m	Children of Above	Department of Business & Professional Regulation			X	X	X	X		X	X	x
n	County Tax Collectors	Tax Collector	X			X	X	X				x
n	Spouses of Above	Tax Collector	X		X	X	X	X		X		x
n	Children of Above	Tax Collector	X		X	X	X	X		X	X	x
o	Specified Personnel of the Department of Health*	Department of Health		X		X	X	X	X			x
o	Spouses of Above	Department of Health			X	X	X	X		X		x
o	Children of Above	Department of Health			X	X	X	X		X	X	x
p	Impaired Practitioner Consultant who is retained by an agency*	Impaired Practitioner		X		X	X	X	X			x
p	Employee of an Impaired Practitioner Consultant*	Impaired Practitioner		X		X	X	X	X			x
p	Spouses of Above	Impaired Practitioner			X	X	X	X		X		x
p	Children of Above	Impaired Practitioner			X	X	X	X		X	X	x
q	Emergency Medical Technicians	Rescue Personnel		X		X	X	X	X			x
q	Paramedics	Rescue Personnel		X		X	X	X	X			x
q	Spouses of Above	Rescue Personnel			X	X	X	X		X		x
q	Children of Above	Rescue Personnel			X	X	X	X		X	X	x
r	Personnel of an Agency's Office of Inspector General*	Auditors		X		X	X	X	X			x
r	Personnel of an Agency's Internal Audit Department*	Auditors		X		X	X	X	X			x
r	Spouses of Above	Auditors			X	X	X	X		X		x
r	Children of Above	Auditors			X	X	X	X		X	X	x
s	Director of an Addiction Treatment Facility	Addiction Treatment		X		X	X	X	X			x
s	Manager of an Addiction Treatment Facility	Addiction Treatment		X		X	X	X	X			x
s	Supervisor of an Addiction Treatment Facility	Addiction Treatment		X		X	X	X	X			x
s	Nurse of an Addiction Treatment Facility	Addiction Treatment		X		X	X	X	X			x
s	Clinical Employee of an Addiction Treatment Facility	Addiction Treatment		X		X	X	X	X			x
s	Spouses of Above	Addiction Treatment				X	X	X	X	X		x
s	Children of Above	Addiction Treatment				X	X	X	X	X	X	x
t	Director of a Child Advocacy Center*	Child Advocacy/Protection		X		X	X	X	X			x
t	Manager of a Child Advocacy Center*	Child Advocacy/Protection		X		X	X	X	X			x
t	Supervisor of a Child Advocacy Center*	Child Advocacy/Protection		X		X	X	X	X			x
t	Clinical Employee of a Child Advocacy Center*	Child Advocacy/Protection		X		X	X	X	X			x
t	Members of a Child Protection Team*	Child Advocacy/Protection		X		X	X	X	X			x
t	Spouses of Above	Child Advocacy/Protection			X	X	X	X	X	X		x
t	Children of Above	Child Advocacy/Protection			X	X	X	X	X	X	X	x

*Denotes an occupation which has specific requirements that may more closely outlined in the denoted subsection.

SCOTT ELLIS
Clerk of the Circuit Court & Comptroller
Brevard County, Florida

OFFICIAL RECORDS SUPPRESSION REQUEST

NOTICE

As of July 1, 2019, the definition of home address has been expanded to include the parcel identification number and legal description. Removing this information from the public records may result in unintended consequences, including but not limited to incomplete title search results and the inability to prove ownership of your property. You may wish to consult with an attorney regarding the consequences of redacting the requested public records before submitting this form.

REQUESTOR INFORMATION					
Last Name:		First Name:		Middle Name:	
Alias(es):					
Employer for Eligible Occupation:					
Job Title:					
Home Address :					
Mailing Address:					
Legal Description Tax Account # Parcel ID #:					
Date of Birth:		Last Four of Social Security Number:			
Phone:		E-Mail:			
Spouse's Full Name*:		Spouse's Date of Birth*:			
Spouse's Employer*:					
Spouse's Home Address*:					
Child's Full Name*:		Child's Date of Birth*:			

*Only for applicable applications as indicated by section 119.071(4)(d), Fla. Stat.

Child's Employer*	
Child's School/Day Care Facility*:	
Child's Home Address *:	

OCCUPATION

I am a (please choose only one of the following six options):

□ **Current** □ **Former** □ **Spouse of a Current** □ **Spouse of a Former**

□ **Child of a Current** □ **Child of a Former**

□ **Sworn/ Civilian Law Enforcement Personnel/ Correctional Officers/ Correctional Probation Officers/ Department of Children and Families Investigator/ Department of Health Investigator/ Department of Revenue Enforcement** *§119.071(4)(d)2.a., Fla. Stat.*

□ **Department of Financial Services Investigative Personnel (Non-Sworn)** *§119.071(4)(d)2.b., Fla. Stat.*

□ **Office of Financial Regulation's Bureau of Financial Investigations Investigative Personnel (Non-Sworn)** *§119.071(4)(d)2.c., Fla. Stat.*

□ **Firefighter** *§119.071(4)(d)2.d., Fla. Stat.*

□ **Supreme Court Justice; District Court of Appeal Judge; Circuit Judge; County Judge** *§119.071(4)(d)2.e., Fla. Stat.*

□ **State Attorney/Asst. State Attorney; Statewide Prosecutor/Asst. Statewide Prosecutor** *§119.071(4)(d)2.f., Fla. Stat.*

□ **General/Special Magistrate; Judge of Compensation Claims; Admin. Law Judge; Child Support Enforcement Hearing Officers (Current Only) §***119.071(4)(d)2.g., Fla. Stat.*

□ **Human Resource Director/Manager/Asst. Manager of a Public Agency** *§119.071(4)(d)2.h., Fla. Stat.*

□ **Code Enforcement Officer** *§119.071(4)(d)2.i., Fla. Stat.*

□ **Guardian Ad Litem** *§119.071(4)(d)2.j., Fla. Stat.*

□ **Eligible Department of Juvenile Justice Personnel** *§119.071(4)(d)2.k., Fla. Stat.*

□ **Public Defendant/Asst. Public Defender; Criminal Conflict & Civil Regional Counsel; Asst. Criminal Conflict & Asst. Civil Regional Counsel §***119.071(4)(d)2.l., Fla. Stat.*

□ **Department of Business and Professional Regulation Investigator/Inspector** *§119.071(4)(d)2.m., Fla. Stat.*

□ **Tax Collector (Current Only)** *§119.071(4)(d)2.n., Fla. Stat.*

□ **Eligible Department of Health Personnel** *§119.071(4)(d)2.o., Fla. Stat.*

□ **Impaired Practitioner Consultant** *§119.071(4)(d)2.p., Fla. Stat.*

□ **Emergency Medical Technicians/Paramedics** *§119.071(4)(d)2.q., Fla. Stat.*

□ **Inspector General/Internal Audit Personnel of a Public Agency** *§119.071(4)(d)2.r., Fla. Stat.*

□ **Addiction Treatment Facility Director, Manager, Supervisor, Nurse, or Clinical Employee §***119.071(4)(d)2.s., Fla. Stat.*

□ **Child Advocacy Center Director, Manager, Supervisor, or Clinical Employee** *§119.071(4)(d)2.t., Fla. Stat.*

QUALIFYING EXEMPTIONS:

Select all exemptions that apply:

□ **Spouse Name** □ **Date of Birth** □ **Home/Mailing Address** □ **Phone Number**

□ **Photograph** □ **Spouse Place of Employment** □ **Child Place of Employment**

□ **School/Child Day Care Name/Location** □ **Legal Description**

□ **Tax Account Number** □ **Parcel Identification Number**

The Clerk's office is authorized to address only those items specified below. Any documents submitted for recording or any new cases filed after this request and not otherwise indicated below will only be addressed upon subsequent request by a qualified occupation. If you require additional space, please indicate the appropriate book(s)/page(s) on a separate sheet of paper and attach it to this Request for Confidentiality.

Official Records Book(s)/Page(s)

NOTARIZED STATEMENT			
The information provided on this request for confidentiality is itself to be kept confidential. The information may only be used by the Brevard County Clerk of the Circuit Court's staff in order to process my request for confidentiality. I also submit that the information contained in this Request for Confidentiality is true and correct to the best of my abilities.			
Print Name:			
Signature:		Date:	

STATE OF _____
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20_____, by _____, who is □ personally known or □ produced _____ as identification.

_____
Signature of Notary Public/Deputy Clerk

(SEAL)

_____
Printed Name of Notary Public/Deputy Clerk