

**NORTH BREVARD ECONOMIC DEVELOPMENT ZONE (NBEDZ)
SPECIAL DISTRICT BOARD MINUTES**

January 11, 2013 @ 8:30 a.m.
Parrish Health Village West
931 N. Washington Avenue
Titusville, Florida 32780

Board Members:

In Attendance: Dan Aton, John Beasley, Robert Jordan, Micah Loyd, George Mikitarian, Stan Retz, and Louis Sanders

Absent: Brenda Fettrow and Donn Mount

Call to Order: Meeting was called to order at 8:37 a.m. by George Mikitarian, Chair.

I. Pledge of Allegiance:

Robert Jordan led the assembly in the Pledge of Allegiance.

II. Review and Approval of Board Minutes:

Motion by Robert Jordan, seconded by Micah Loyd, to approve the NBEDZ Meeting Minutes of December 14, 2012. Motion carried and ordered unanimously.

III. Staff Report

Stockton Whitten, Deputy County Manager, updated the NBEDZ Board of the application extension for the Executive Director position; he stated 40 additional applications were received; the application period closed on January 4; and meetings will be scheduled for interviews.

IV. Discussion and Direction:

- A. Robert Jordan, Secretary, updated the NBEDZ Board of the UCF Assistance Proposal for partnership initiative ideas and costs to implement the NBEDZ Economic Development Plan.
- B. Stockton Whitten, Deputy County Manager, provided the NBEDZ Board with a PowerPoint Presentation of merging Spaceport Commerce Park Authority (SCPA) Advisory Board to the NBEDZ Board; and he explained the SCPA was established by the Board of County Commissioners (BOCC) in 1995, and such authority advises and assists the BOCC in the management, operation, and maintenance of County-owned property located within the Spaceport Commerce

Park (SCP) area, having the same responsibilities and duties over any real estate acquired by the BOCC in the immediate vicinity of the SCP. He stated the duties and responsibilities of the SCPA are to advise of the sale or lease of real property within the SCP, establishment of deed restrictions and covenants for the property, by promoting and advertising for the sale or lease of real estate, reviewing industrial site plans, including construction requirements, architectural designs, landscaping, and traffic circulation within the SCP, and including the preparation of land use plans for the future expansion of SCP feasibility construction of buildings to be sold or leased to prospective owners and tenants of the SCP, negotiating contracts for sale or lease of real property, and plans for the use of any funds generated from sales or leases of real estate within SCP; and he recommends using funds received from local, State, and federal, or any other types of grants or subsidies, which include proceeds of any industrial revenue bond, that provides funds for the operation, maintenance, and expansion of SCP. He went on to say the SCPA is a nine-member board consisting of one County employee appointed by the District 1 Commissioner; one City of Titusville's Council member; one Board of Directors Space Coast Development Commission member; one of the Board of Directors TICO member; one Canaveral Port Authority member; one Economic Development Commission member; one owner/operator member within the SCP; and two owner/operator members within south industrial area, nominated by the District 1 Commissioner. He advised the authority Director is County staff serving as Secretary for the SCPA with scheduling, coordinating, publishing meeting notices, taking actions necessary to coordinate implementations of articles and other laws, regulating Ordinances related to land use within the County, preparing and developing comprehensive plans for development and expansion of SCP for consideration by the BOCC, advising and recommending to the BOCC and the SCPA of all contract and/or lease negotiations, advising and recommending the SCPA and BOCC a set of deed restrictions and covenants that is binding on all real property within SCP, and preparing the Agenda for regular and special meetings to carry out direction given by the SCPA relating to SCP. He stated the NBEDZ entered into a Service Agreement with the BOCC on September 27, 2012; and the Executive Director of NBEDZ will be taking over and providing administrative management oversight of the SCP.

He recommended Scott Knox, County Attorney, amend Ordinance 95-39, for the NBEDZ Special District Board to be the advisory board for SCPA, as it is a separate entity; and he recommended the NBEDZ, Executive Director, to provide services for the SCPA. He added, TICO and the City of Titusville Council have members on the SCPA; and to appease TICO and the City of Titusville Council, additional advisory to the NBEDZ can be considered with processing reinvestment dollars into the SCP, as the ordinance will state.

Motion by Robert Jordan, seconded by Stan Retz, authorizing Scott Knox, County Attorney, to draft an ordinance for the NBEDZ to be the Agent of Record; approved eliminating the SCPA Advisory Board; approved recommendations of the NBEDZ providing administrative oversight, negotiating contracts for the SCP, and presenting contracts to the BOCC for final approval; and directed Robert Jordan, Micah Loyd, and Stockton Whitten to present the ordinance to the SCPA Advisory. Motion carried and ordered unanimously.

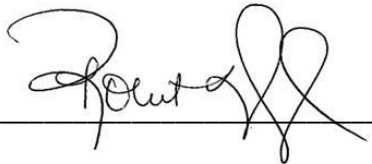
V. Other Business:

Robert Jordan, Secretary, stated Historically Underutilized Business Zones (HUBZone) is a program for small companies operating and employing people who live in the economic deficient area where the business has to be located as well; Senator Bill Nelson and Representative Sandy Adams has legislation making all of Brevard County a HUBZone; and HUBZones are now the governments focus.

VI. Public Comments:

VII. Adjournment:

By consensus of the Board, the meeting adjourned at 10:20 a.m.

A handwritten signature in black ink, appearing to read "Robert Jordan", is written over a horizontal line. The signature is stylized and cursive.

Robert Jordan, Secretary

As approved by the NBEDZ Board on 02-08-13.