

IN THE CIRCUIT COURT OF THE  
EIGHTEENTH JUDICIAL CIRCUIT  
OF FLORIDA, SEMINOLE COUNTY

**ADMINISTRATIVE ORDER NO.:**  
**05-21-S**

**IN RE: JUDGES - CREATION OF FOURTH CRIMINAL DIVISION IN SEMINOLE  
COUNTY**

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WHEREAS, the original filings in the criminal division has progressively increased over the last several years; and

WHEREAS, the Florida Legislature has routinely elevated misdemeanor crimes to felony offenses, including many traffic offenses, thereby contributing to the increased caseload; and

WHEREAS, the Department of Corrections has taken a "zero tolerance" policy on probation violations, including purely technical violations, and this policy has significantly increased the number of violations of probation being processed in the criminal division; and

WHEREAS, the legislature created an additional circuit judge position in the Eighteenth Circuit in 2003 and that position has been assigned permanently in Seminole County, and

WHEREAS, the Circuit Judges in Seminole County have met and determined that the best use of available judicial resources is to assign a fourth judge to the criminal division in Seminole County,

IT IS ADJUDGED:

**1. Creation of new criminal division:**

A fourth criminal division is created in Seminole County, effective July 1, 2005.

**2. Assignment of judge to the new criminal division:**

The Honorable Donna L. McIntosh is assigned to the new criminal division effective July 1, 2005, and from time to time from the date of this order until July 1, 2005, to conduct such proceedings as may be necessary as determined

by the criminal division Administrative Judge.

3. **Clerk's responsibilities:**

The Clerk of the Court is directed to take action necessary to create the new criminal division, which shall be designated as Division "J," including adjusting computer programing and providing the personnel needed to discharge the clerk's duties in the new criminal division.

4. **State Attorney and Public Defender responsibilities:**

The State Attorney and the Public Defender are directed to assign attorneys and other necessary personnel to the new criminal division effective July 1, 2005, if not before that date.

5. **Criminal Court Coordinator Responsibilities:**

The Criminal Court Coordinator shall provide the criminal division judges, Judge McIntosh, the Clerk of the Court, the State Attorney and the Public Defender with the schedule for Division "J" including arraignment dates and docket sounding dates.

6. **Sheriff Responsibilities:**

The Sheriff of Seminole County shall assign security personnel to the new criminal division effective July 1, 2005, and for the docket sounding on June 16, 2005.

7. **Assignment of criminal cases:**

It is the intent of this order to assign new original actions to Division "J." The cases shall come from the three criminal division arraignment dockets. All original actions that are set for docket sounding on the following dates shall be assigned to Division "J" and set for docket sounding on the date indicated:

**Arraignment Date Docket Sounding Trial Date\***

A.	May 3, 2005	June 16, 2005	July 18, 2005
B.	May 10, 2005	June 16, 2005	July 18, 2005
C.	May 17, 2005	June 16, 2005	July 18, 2005
D.	May 24, 2005	July 27, 2005	August 8, 2005
E.	May 31, 2005	July 27, 2005	August 8, 2005
F.	June 7, 2005	July 27, 2005	August 8, 2005

\* July 18, 2005 is a one week docket. August 8, 2005 is a two week docket.

8. **Interim assignment of cases:**

It is contemplated that the first Docket Sounding in Division "J" will occur on June 16, 2005, in accordance

with the schedule prepared by the Criminal Court Coordinator. Judge McIntosh shall preside over the first docket sounding. Between the time of arrest and July 1, 2005, the cases shall be assigned as follows:

**Division "E":** Cases ending in 1,2,3,10,20,30,100,200,300, 3000,6,000 and 9,000.

**Division "M":** Cases ending in 4,5,6,40,50,60,400,500,600, 1000,4,000 and 7,000.

**Division "A":** Cases ending in 7,8,9,70,80,90,700,800,900, 2,000,5,000 and 8,000.

All motions and other matters scheduled in these cases before July 1, 2005, shall be before the judges assigned to the respective divisions listed above.

9. **Violations of probation, community control, post conviction relief, Jimmy Ryce Act cases, forfeiture cases and miscellaneous actions such as habeas corpus:**

These cases shall be assigned to Division "J" according to the annual general assignment order.

10. **Assignment of cases after July 1, 2005:**

This order is an interim order. Assignment of criminal cases in the four criminal divisions after July 1, 2005, shall be made included in the annual general assignment order.

Done and Ordered this 9TH day of MARCH, 2005

JAMES E.C. PERRY  
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CHIEF JUDGE

Distribution:

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