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July 22, 2024

The Honorable Jason Steele and Members of the Brevard County Board of County Commissioners
Brevard County Government Complex
2725 Judge Fran Jamieson Way
Viera, Florida 32940

Re: Audit of Purchase Card Usage by Brevard County Commissioners and Their Offices

Dear Chairman Steele and Commissioners:

On February 22, 2022, the Brevard County Board of County Commissioners (BoCC) requested that my office, as county auditor, undertake an audit of purchase card expenditures by commission offices for a period of November 2016 to February 2022. Enclosed herein are my office's findings and recommendations relating to our inventory.

As a threshold matter, the commission should understand that a review of the expenditures by commission offices had begun before any vote by the board for an audit by my office. My office had grown concerned about the volume and nature of expenditures being made on purchase cards, particularly by the District 2 Office. These expenditures and monthly reconciliation reports were being personally reviewed by my county finance director and assistant director and discussed with me in the weeks leading up to February 2022.

Shortly after the commission voted for an audit to be conducted, staff and I visited each of the commission offices to inventory contents, verify those items that were not consumables, which were listed on purchase card reconciliation reports from those offices. Detailed photos, videos and spreadsheets were completed and made a part of this report.

During the inventory, it became a concern that certain purchases were not consistent with the county's best practices and were considered questionable as to the transactions being made for personal or county use. Additionally, instances of improper use of the Brevard County tax-exempt status were found. The utilization of the tax-exempt form allows certain entities to avoid paying sales tax for any items purchased. As my office does not have the authority to issue subpoenas to obtain information for these types of investigations, I requested the Florida Department of Law Enforcement's Executive Investigations Unit in Tallahassee to further investigate purchases made by the District 2 office.

In addition, dozens of interviews were conducted with commissioners, their staff, former county staff, the county manager, the then-county attorney, the county I.T. director, and other county staff regarding purchase card usage and policies. Out of all the requested face-to-face

interviews requested, only two declined: former Commissioner Bryan Lober, and after she consulted with Commissioner Lober, former District 2 aid, Ms. Regina “Rocket” Weiler.

Over the ensuing months, our office reviewed statements, receipts, transcripts, videos, photos, and items given to us by county management to retain. Our review found that in some instances, purchase cards were being used indiscriminately and without an identified public purpose. In general, purchase cards were used appropriately and within the confines of county policy. Moreover, as of the issuance of this report, there were items we cannot account for from the District 2 office that were purchased with a county-issued purchase card.

I understand the Commission, the media, and the public anticipated this process to not be lengthy. To insure a full, impartial, and thorough audit, I felt as your Clerk of the Circuit Court and Comptroller, after reviewing the information gathered, I believed further investigation was necessary to complete this audit and determine whether any illegal activity occurred. Clerk of the Circuit Court and Comptroller Offices across the state do not have subpoena powers as it pertains to these types of investigations. It was therefore necessary to reach out to the Office of the State Attorney for the 18th Judicial Circuit in Brevard County to make them aware of my concerns. I then contacted FDLE and asked that they review the current findings and determine whether to conduct an investigation. The audit team turned over its findings to FDLE in November 2022.

I sincerely hope that the Commission and county leadership will strongly consider the recommendations made in this report. When we work together to hold government accountable, we ultimately do our best service for the citizens we serve.

As always, thank you for the opportunity to serve along with each of you.

Sincerely,

A handwritten signature in black ink, reading "Rachel M. Sadoff". The signature is fluid and cursive, with the first name "Rachel" being more prominent and the last name "Sadoff" following in a similar style.

Rachel M. Sadoff, CFCC
Clerk of the Circuit Court
& Comptroller

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Executive Summary

The Brevard County Board of County Commissioners (BoCC) is the legislative branch of government for Brevard County, Florida, composed of five members, representing five electoral districts. Each district is represented by one commissioner. The BoCC have the ultimate authority to regulate the government of Brevard County by powers of the Home Rule Charter.

On February 3, 2022, an anonymous public records request was received by the Brevard County Clerk of the Circuit Court and Comptroller Office requesting copies of purchase card reports from each county commission office from March 2020 to the present day. On February 17, 2022, an additional public records request was made requesting a copy of the Purchasing Card Monthly Reconciliation Report for each cardholder in each of the commission offices. On February 22, 2022, during a regular meeting of the BoCC and upon their vote and request, this office began conducting an inventory upon each commissioner and their respective district's office spending, utilizing purchasing cards provided by Brevard County's Finance Department for spending public funds. It should be noted that the Brevard County Clerk of the Circuit Court and Comptroller's Finance Department had also been monitoring the District 2 spending due to the purchases being made by that office, particularly over the prior year and a half before the audit was requested by the commission. The finance department had previously identified purchase card use found to be just below the single-use threshold cap of \$750 being made by the District 2 office. The finance department was also reviewing these items because they were under the \$750 cap and would not be tagged by Asset Management for further accounting of fixed assets. In some instances it was determined the actual value of the item purchased was greater than the monetary cap of the assigned purchasing card. This observation made by the finance department determined transactions may have been split to avoid the threshold cap of the card of \$750.00 or to remain under the \$1,000.00 small purchase cumulative total for multiple purchases of the same item, thereby having no mandatory quotation or bid requirement as specified in Brevard County Board of County Commissioners policy (BCC) 25. Currently, none of the county administrative orders or Board of County Commission policies contain language that address the issue of utilizing personal funds to split a transaction, to include in either A.O. 41 "Purchasing Cards" or in BCC 25 "Procurement". BCC 47 addresses purchasing cards for commissioners and utilizing personal funds to split a transaction is not addressed in this policy. A.O. 41 section (III)(C)(3)(c) does address the splitting of transactions and states that "purchases shall not be split to stay within the single purchase limit or small dollar purchase limit." In some of the transactions, the finance department was unable to determine an actual public purpose for the purchases.

County policies (either a board policy (BCC) or an administrative order (A.O.)) that dictate purchases made by holders of purchasing cards were utilized as a point of reference to commissioners' and their staffs' purchases during this review.

This office recognized a physical inventory in addition to an analysis of expenditures made with county purchasing cards would be needed to satisfy the objectives of the audit. Arrangements were made on

Tuesday, February 22 and Wednesday, February 23, 2022, to facilitate the inventories being conducted at the commissioners' offices beginning with District 1.

On March 9, 2022, County Finance Supervisor Mark Peterson forwarded an email to all commissioners requesting they provide details in a response email for purchases made with county issued purchasing cards indicating if the purchases were made for their own office use or if made on behalf of an outside entity or organization. Additionally, Mr. Peterson requested information regarding when each good or service was provided as well as if tangible, where the good currently existed. He requested each district office respond to this email by the close of business on Friday, March 18, 2022. Commissioner Lober did not provide the information requested. The other four district offices did provide the information by the requested date.

The objectives of the audit were to:

1. Identify the items purchased with purchasing cards by commissioners and their staff utilizing spending and reconciliation reports from November 2016 to February 2022, as requested by the BoCC. (Billing cycles for the cards begin on the 5th of each month and end on the following 4th of the subsequent month.)
2. To conduct an inventory to determine the location and use of items purchased with a county issued purchasing card.
3. To identify if purchased items were being used for a public purpose.
4. Ensure the procurement of these items meets current policies/administrative orders for spending public funds.
5. Confirm purchasing cards were being utilized by the specific individual who had been issued the card.
6. Provide recommendations to the BoCC if necessary based on the findings of this audit.

Our review determined District 1 Commissioner Rita Pritchett, and District 3 Commissioner John Tobia were not issued purchasing cards; however, members of their staff in their respective offices had been issued purchase cards. District 2 Commissioner Bryan Lober and District 4 Commissioner Curt Smith were found to have been issued purchasing cards, as well as certain members of their staffs. District 5 Commissioner, Kristine Zonka had been issued a card at one time but it was never used and subsequently was not reissued once the previous card expired. Members of District 5's staff were issued purchasing cards. A greater comprehensive assessment for each District is provided later in this review.

- District 1's spending was initially found to have only one minor issue as it pertained to county policy. The purchase of Adobe Acrobat without the supporting approval/documentation from county IT.
- District 2's use of the purchasing card included numerous purchases of items, which could have been provided by other county departments to include: the purchase of assorted construction supplies, wiring, hardware, tools, and computer components normally available through the Brevard County Information Technologies and/or Facilities Departments. There were also items

purchased through the use of the purchasing card that were never provided to the audit team for inventory or provided to any county employee. Purchases were made that did not appear to have a public purpose, nor was any explanation provided that would provide a public purpose (see Appendix N for a list of items purchased in which the audit team could not determine a public purpose). In three transactions that involved the county's tax-exempt form, the purchased items were not provided for inventory by the District 2 staff and were not purchased utilizing the county's purchasing card.

- District 3's spending was found to have minor issues regarding county policy with the purchases of coffee, water and the use of the commissioner's personal Amazon account.
- District 4's spending was found to have minor issues regarding county policy pertaining to the purchase of water, refreshment purchases for office meetings and software purchases.
- District 5's spending was found to have a minor issue regarding county policy pertaining to the purchase of water, food and party supplies for an open house.

Scope and Methodology¹

At the request of the Board of County Commissioners (BoCC), this office has conducted an audit regarding the use of Purchasing/Procurement Cards issued by Brevard County Clerk of the Circuit Court and Comptroller's Finance Department specifically to the BoCC and their staff as the audited entity.

The scope of this audit was to determine if the use of purchasing cards by the County Commission and/or their staff were within the policy guidelines of appropriate spending and not found to be fraudulent, wasteful or an abuse of the purchasing card system.

The initial methodology of this audit was to conduct a physical inventory of purchases made since November 5, 2016, as requested by the BoCC. (The November 5th date is the beginning of the statement cycle for the purchasing cards). Consequently, the scope expanded to include the following:

- The physical inventory was necessary to determine the purchased item's current use, location, and project association, if applicable.
- A review of reconciliation reports for each commission office was completed to determine the nature of the spending and to confirm it being made by the assigned cardholder.
- Purchasing card transactions were also reviewed to determine if purchases were split into multiple transactions to circumvent purchasing limits.
- Purchasing card transactions were also reviewed to determine if the county's sales tax-exemption should or should not have been used.
- The inventory reviewed purchases to determine if purchasing card purchases were made for a valid public purpose and within county policies and procedures.

¹ Scope and methodology are defined as the subject matter that will be assessed and the parameters and manner in which the audit was conducted.

- This review was also intended to validate the County Asset Management Office for inventory tracking as required by policy, properly tagged certain purchases made for a legitimate public purchase.

Additionally, interviews were conducted with both current and former Brevard County government personnel involved with the purchasing process to determine their understanding of the policies and administrative orders involved. Each of the commissioners were asked to be interviewed for this audit and provided clarification of purchases made by their district. Commissioner Lober was asked to provide clarification for purchases made by him and District 2 staff but he refused to cooperate by submitting to a recorded in-person interview with audit team members.

Audit team members:

- Rachel M. Sadoff, Brevard County Clerk of the Circuit Court and Comptroller
- Jason Arthur Esq., Brevard County Chief Deputy Clerk of Court
- Kathy Prothman, Brevard County Finance Director
- Mark Peterson, Brevard County Finance Supervisor
- Linda Moros, Inspector General, Brevard County Clerk's Office
- Bruce Barnett, Investigator, Brevard County Clerk's Inspector General's Office

Outcomes and Findings

The primary objective as requested by the Board of County Commission was to determine the spending of each commission district office in their utilization of purchasing cards, also referred to as p-cards, from November 5, 2016 to February 2022. The November 5th date is the start of the billing cycle for the purchasing cards. These dates were chosen at the request of the commission. (During the regular commission meeting on February 22, 2022, under Item J-4, the board approved a request for the Comptroller to do a complete audit on all purchasing card spending for each commission office, prioritizing Commissioner Lober's office.) Commissioner Zonka (Isnardi) was sworn in on November 22, 2016; as Article 2, Section 2.4 of the county charter states the term of office begins on the second Tuesday after the election. The spending would then be examined to determine if the purchases were a reasonable use of public funds and not found to be wasteful, fraudulent or an abuse of these funds. This examination would be qualified through a general comparative analysis to current Brevard County Policies and Administrative Orders, pertaining to purchasing and purchase card use. Based upon interviews with four of the county commissioners and their staff; all understood although administrative orders were created by the county manager, they believed these orders should apply to them as they would for any county employee working under his/her purview. However; the county manager stated during his interview Administrative Orders are created by the county manager and only apply to the Brevard County employees who fall under him. According to the county manager, these orders are not applicable or enforceable for either the County Attorney's Office or the Board of County Commissioners.

On Tuesday, February 22, 2022, Brevard County Clerk of the Circuit Court and Comptroller, Rachel M. Sadoff was contacted by phone, by then Commissioner/Chairwoman Kristine Zonka to inform her she would be requesting the Clerk and Comptroller's Office to conduct an audit of purchases made with purchase cards by the Board of County Commission. This was just a short time prior to a regularly scheduled meeting of the Board of County Commission. Commissioner/Chairwoman Zonka advised she was walking into the meeting at the time of the call. During the brief call, Clerk Sadoff advised Commission Chairwoman Zonka she would make the time to conduct the audit. Prior to this phone call, Clerk Sadoff noticed an item was placed on the agenda by Commissioner Pritchett regarding purchasing cards. Immediately following the phone call from Commissioner Chairwoman Zonka, Clerk Sadoff called Commissioner Pritchett to apologize for not being able to attend the meeting and to advise she would have a representative attend on her behalf. Ms. Kathy Prothman who was in attendance at the commission meeting as a representative for the clerk's office, agreed this office would conduct the audit as requested by the commission. (The commission agenda for this meeting will be found in Supporting Documents folder in the Commission Audit 2022 folder on the clerk's website. The verbatim of item J.4 on the agenda is found in Appendix A.)

At the conclusion of the commission meeting, Clerk Sadoff received a call from Commissioner Zonka who stated the commission had voted and agreed to the audit being conducted by the Clerk and Comptroller's Office. Clerk Sadoff also received calls from Commissioner Pritchett and multiple calls from Commissioner Lober. After speaking with Commissioners Zonka and Pritchett, Clerk Sadoff also received a call from Commissioner Lober. Clerk Sadoff was in the middle of a training session with employees in the Brevard Room. When taking Commissioner Lober's call, she listened briefly and advised she would call him back once in her office. At 1635 hours, Clerk Sadoff returned the call to Commissioner Lober. Clerk Sadoff advised him she was aware of the request for the audit and she would be coming to his office later on this same date. Commissioner Lober advised Clerk Sadoff she could not come to his office today to conduct the audit. He advised Clerk Sadoff he had not eaten at all that day, had clients to contact, and he could work her in to his schedule sometime in the next week and a half so she could conduct the audit. (Commissioner Lober was made aware all conversations were on speaker phone and in the presence of Jason Arthur, Kathy Prothman, and Mark Peterson.) Clerk Sadoff advised Commissioner Lober she was starting with District 1's office that evening and when the audit of Commissioner Pritchett's office was completed, she would be responding directly to his office. Commissioner Lober finally agreed to meet the audit team that evening and instructed Clerk Sadoff to wait until 2030 hours before arriving. He also told her "drive slow."

On Tuesday, February 22, 2022, the audit was initiated by starting with the physical inventory of the District 1 office at 1735 hours. The audit team began with the District 1 office due to its relative close proximity to the administrative offices of the audit team compared to the other district offices. After completing the inventory at the District 1 office, the audit team responded directly to the District 2 office, which started at 1810 hours. Due to the late hour after finishing the inventory of items that had been made available at the District 2 office, the audit team determined the remainder of the other districts would need to be completed on the following day. On Wednesday, February 23, 2022, at 1355 hours, the

audit team conducted a physical inventory at District 4. Once completed the audit team responded to District 3 at 1500 hours, and finally District 5 starting at 1540 hours.

On March 2, 2022, in an email to Commissioner Lober, County Finance Supervisor Mark Peterson requested a copy of the spreadsheet Commissioner Lober mentioned at the (February 22, 2022) commission meeting and also requested another opportunity to meet with the commissioner due to him advising he had found additional items from his purchases that were not located during the initial inventory on February 22, 2022. (See Appendix H) Commissioner Lober replied in an email he was not available to meet with the audit team until Friday, March 4, 2022, when they met with him again at his office to inventory those items. (See Appendix B).

District 1 Findings:

With the financial documents listing expenditures of each commission office in hand since November 5, 2016, the audit team responded to District 1, Commissioner Rita Pritchett's office on February 22, 2022, at 1735 hours and met with Commissioner Pritchett. Commissioner Pritchett never requested and was never issued a purchasing card by the County Finance Department. Commissioner Pritchett provided complete access to her offices and also explained the purchases her staff had made. Pictures of her office and of some specific items were made at that time with no significant purchases being questioned or discrepancies noted. The only questionable transaction was a purchase of Amazon Prime for \$12.99 found to have been refunded a few days later.

D-1 Expenditures:

Purchase Card holders:

Carol Mascellino

Marcia Newell

Cardholder	Vendor	DOP	Item Purchased	Amount
MASCELLINO	FINE LINE PRINTING	1/28/2021	Business cards for Jessica Price & Carol Mascellino	\$35.00
MASCELLINO	AMAZON.COM KJ4GN2H33 AMZN	3/1/2021	Bush Furniture Cabot 60W Computer Desk	\$289.99
MASCELLINO	STAPLES 00110817	3/2/2021	Desk Chair & Post it Flags	\$179.98
MASCELLINO	USPS KIOSK 1190609550	3/9/2021	Stamps	\$16.50
MASCELLINO	UPS 1Z58F2F90349058203	3/10/2021	Shipping	\$16.99
MASCELLINO	AMZN Mktp US XM9134DJ3	3/12/2021	Conference Room Table Covers	\$227.40
MASCELLINO	AMZN Mktp US 531S54623	4/23/2021	Office Rugs	\$117.00
MASCELLINO	AMZN Mktp US 0M4P40M83	4/29/2021	Motion Sensor lights	\$12.79
MASCELLINO	AMZN Mktp US 0P71E9A53	4/30/2021	Octagonal Plastic Drip Tray	\$6.50
MASCELLINO	AMAZON.COM 2L7616310 AMZN	5/7/2021	Sybo SR-CP35C Percolate Coffee Maker	\$37.98
MASCELLINO	FINE LINE PRINTING	5/11/2021	Envelopes	\$142.50
MASCELLINO	STAPLES 00110817	5/17/2021	2" Binders, Binder Tabs	\$163.53

MASCELLINO	STAPLES 00110817	5/17/2021	Binder Tabs Post it Tabs	\$89.86
MASCELLINO	STAPLES 00110817	5/17/2021	Returned 2" Binders, Binder Tabs	(\$131.77)
MASCELLINO	STAPLES 00110817	5/18/2021	1" Binders, Binder Tabs	\$101.34
MASCELLINO	Amazon Prime 2R4W748J1	5/23/2021	Amazon	\$0.20
MASCELLINO	STAPLES 00110817	5/20/2021	Return Binder Tabs	(\$42.71)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$9.06)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$36.25)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$18.12)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$72.50)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/25/2021	Return Bush Desk	(\$2.27)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$4.53)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/25/2021	Return Bush Desk	(\$1.13)
MASCELLINO	AMAZON.COM AMZN.COM/BILL	5/24/2021	Return Bush Desk	(\$144.99)
MASCELLINO	STAPLES 00110817	6/15/2021	Card Stock Paper	\$101.96
MASCELLINO	STAPLES 00110817	6/20/2021	Pens	\$17.97
MASCELLINO	Amazon Prime 217RJ8RL1	6/23/2021	Amazon Prime Membership	\$12.99
MASCELLINO	Amazon Prime	6/25/2021	Cancel Amazon Prime Membership	(\$12.99)
MASCELLINO	AMZN Mktp US 2E3DN2CT1	7/9/2021	LED Closet Light	\$17.98
MASCELLINO	AMZN Mktp US 2P89H2RA2	8/14/2021	Map Push Pins - Blue	\$14.38
MASCELLINO	AMZN Mktp US 2D9117EX0	8/15/2021	Map Push Pin - Red	\$36.36
MASCELLINO	Amazon.com 255K89B50	9/1/2021	Adobe Software	\$449.00
MASCELLINO	STAPLES 00110817	9/20/2021	Vellum Paper	\$14.98
				\$1,626.86
NEWELL	AWARD TROPHY	1/13/2017	Name Badges	\$32.00
NEWELL	STAND OUT	2/1/2017	County Seal Wall Decal	\$25.00
NEWELL	GAN 1028FLORTODAYCIRC	2/3/2017	Refund - Cancellation of Newspaper Subscription	(\$11.38)
NEWELL	USPS PO 1190600588	7/21/2017	Book of Stamps	\$9.80
NEWELL	OFFICE DEPOT #2546	7/21/2017	Office Supplies, Folders, Flash drives	\$19.22
NEWELL	A & J TROPHY SHOP	11/2/2017	Rosewood Gavel Plaque W/Brass Plate	\$135.20
NEWELL	USPS PO 1190600588	2/22/2018	100 Postage Stamps	\$50.00
NEWELL	FINE LINE PRINTING	5/11/2018	Business Cards - Marcia Newell	\$22.50
NEWELL	FINE LINE PRINTING	7/19/2018	Business Cards for Amy Craddock	\$15.00
NEWELL	AWARD TROPHY	7/23/2018	Name Badge for Amy Craddock	\$8.00
NEWELL	USPS KIOSK 1190609550	8/1/2018	Postage Stamps	\$30.00
NEWELL	FINE LINE PRINTING	8/15/2018	Business Cards for Rita Pritchett, Marcia Newell & Carol Mascellino	\$90.00
NEWELL	USPS KIOSK 1190609550	8/21/2018	Stamps	\$20.00

NEWELL	TARGET 00022699	8/29/2018	Labels	\$15.98
NEWELL	USPS PO 1190600588	8/31/2018	Stamps	\$20.00
NEWELL	FINE LINE PRINTING	9/19/2018	Notecards & Envelopes	\$90.00
NEWELL	AWARD TROPHY	10/19/2018	Name Badge for Marcia Newell	\$8.00
NEWELL	USPS PO 1190600588	11/20/2018	Stamps & Packing Tape	\$103.49
NEWELL	AMZN Mktp US MW36I9JA0	3/18/2019	Alpine Swiss Rolling 17" laptop Briefcase	\$76.99
NEWELL	FINE LINE PRINTING	5/10/2019	Regular Envelopes	\$198.00
NEWELL	USPS PO 1190600588	12/17/2019	Stamps	\$55.00
NEWELL	FINE LINE PRINTING	12/19/2019	Letterhead Envelopes	\$95.00
NEWELL	AWARD TROPHY	3/11/2020	Badge for Nate Smith	\$8.56
NEWELL	FINE LINE PRINTING	3/16/2020	250 Business Cards for Nate Smith	\$17.50
NEWELL	FINE LINE PRINTING	4/22/2020	500 Envelopes	\$95.00
NEWELL	Amazon.com MV8SN8XN0	7/23/2020	Blink Cameras (2)	\$179.99
				\$1,408.85

Total Sum

\$3,035.71

For the approximate 5-year and 3-month time period identified for the audit, the District 1 office was found to have spent a total of \$3,035.71 of county funds, specifically with purchasing card purchases.

District 1 purchases were primarily office supplies related with some additional office furniture and décor items not determined to be unreasonable. Printing services, postal services and awards purchases were determined to be within compliance. The purchase of two security cameras for use in the office was found to be within compliance. The item requiring further inquiry was the Adobe software purchase through Amazon for \$449.00, as there was no documentation from the county IT department indicating this purchase had been approved. (See AO-41) It was later determined during the interview process of the District 1 staff, they had received verbal permission from county IT to purchase this software. This software was retained by the District 1 office. It is recommended that approval for purchases of restricted items made under AO-41(III)(C)(6) be made in writing.

The audit team had a concern regarding the personal Amazon Prime membership not being a corporate/business membership for purchases being made by each district office. Although canceled by the District 1 staff a few days after being purchased, the transaction was noted. When personal, individual Amazon Prime memberships are utilized, county finance is unable to oversee those memberships, particularly if they are unaware of its existence. Accessibility of these purchases for public records requests may also become problematic. A corporate membership for the entire county is recommended to enable county finance to have oversight over procurement and for public records purposes.

The findings above have been discussed with District 1 Commissioner Pritchett who understood the concerns and the clerk's office's recommendations.

District 2 Findings:

Upon the audit team's arrival to the parking lot of the District 2 Office on Tuesday, February 22, 2022, at approximately 1810 hours, they observed Commissioner Lober and his wife Rebecca bringing in boxes to the government offices containing undetermined items from the west side parking lot. Commissioner Lober was using a hand-truck dolly with multiple boxes on it and walking toward the west facing doors to the Merritt Island government complex. Rebecca Lober was also identified by audit team members as carrying a cardboard box with undetermined contents, walking behind Commissioner Lober toward the west facing doors of the government complex. Commissioner Lober physically acknowledged Clerk Sadoff and Chief Deputy Clerk Arthur as they drove in front of him in the parking lot. A short time later, Commissioner Lober called Clerk Sadoff directly to advise she could come into his office and Clerk Sadoff informed Commissioner Lober his Chief of Staff, Robert "Fritz" VanVolkenburgh had provided access to the audit team into the county building. Clerk Sadoff remained in a county vehicle on another telephone call discussing an unrelated work matter with one of the clerk's office managers. The audit team observed Rebecca Lober leaving the District 2 office as they walked in and Clerk Sadoff also witnessed her exiting the building. Absent Clerk Sadoff, as the audit team entered the building, they were passed by Ms. Lober in the hallway and recalled her throwing her hands up over her head commenting something about she was only helping her husband. It should also be noted the audit team was familiar with Rebecca Lober as she was employed as the General Counsel for the Brevard County Clerk of the Circuit Court and Comptroller's Office at the time of this inventory. District 2 Chief of Staff, Fritz VanVolkenburgh left the building just after the audit team's arrival, once having provided access to several members of the audit team, not to return to the District 2 office that evening. The government complex was locked and secured at that time of the evening.

During the time the audit team remained inside the District 2 offices with Commissioner Lober, both still pictures and video were taken of the office space and items being inventoried. Initially the audit team began inventorying items in the District 2 conference room and explaining what they were wanting to accomplish. Clerk Sadoff was not present at that time and had remained in the clerk's vehicle on an unrelated phone call. A short time later Clerk Sadoff entered the conference room and began speaking with Commissioner Lober. The audit team started inventorying the items on the conference room table. Commissioner Lober advised these items were just brought in by him and his wife, Rebecca, a short time ago. Clerk Sadoff remained with Commissioner Lober a majority of the time, while the other members of the team documented various items from the list of purchases that had been made. He also commented to the audit team and Clerk Sadoff he did not know how he was going to explain all of his purchases because there were "bolts and things like that," which would be difficult to inventory. He also stated he would be unable to explain the use of paper towels and other consumables and it was explained to him by Clerk Sadoff that the audit team would be speaking with him at a later date to address those items, if needed. Clerk Sadoff explained to Commissioner Lober they were only there to inventory items off of the list of purchases made by him and Mr. VanVolkenburgh using their purchasing cards. Clerk Sadoff explained to Commissioner Lober their primary concern was regarding inventory and wanting to know what items were purchased and where those items currently were. Commissioner Lober commented he

was concerned about proving how many labels he had used or how many screws he had used. During their conversation, Clerk Sadoff also questioned Commissioner Lober if he had done any woodworking or had woodworking tools at the office, which he denied. These conversations were also witnessed by other members of the audit team.

Commissioner Lober stated many of the screws he had purchased were in the wall and gave the example of using them to hang pictures and the hand sanitizer wall unit in the District 2 office. Commissioner Lober also implied some of the fasteners purchased would be difficult to locate as these items were in walls that were being renovated in neighboring offices occupied by Tax Collector Lisa Cullen's staff. During this time, the audit team was only searching for items within the District 2 offices. Additional items and boxes were also located in a storage closet and these items were also photographed and video recorded. Opened boxes were also observed in the kitchen and Commissioner Lober stated he used these boxes and hand-truck dolly to carry assorted items up to his office.

Commissioner Lober was observed standing by a closed door down the hall outside of his office, later determined to be the Merritt Island Redevelopment Agency (MIRA) conference room door. Clerk Sadoff noticed he was outside of the District 2 office and not being familiar with the layout of the building, inquired what the door he was standing in front of led to. She asked about its designated purpose and Commissioner Lober advised it was the MIRA room. Commissioner Lober stated he does not usually go into that office and advised any items belonging to him would not be contained in this room. He advised he believed the doors to the MIRA room were locked and he did not think he had a key for this room. Clerk Sadoff approached Commissioner Lober and asked him to try to open the door, finding the door to be unlocked. Commissioner Lober and Clerk Sadoff then entered the conference room door furthest away from his office. Clerk Sadoff then opened the other door from the interior of the conference room and immediately summoned the rest of the audit team to come into the MIRA office. Once inside, she observed multiple additional electronic items on the conference room table that were found to be listed as purchases made by Commissioner Lober utilizing his purchasing card. Clerk Sadoff asked Commissioner Lober who the items belonged to. Commissioner Lober stated the items belonged to the District 2 office. She then instructed pictures and video to be taken and items to be identified from the inventory list. Clerk Sadoff noted Commissioner Lober reacted surprised at seeing the items in the MIRA conference room, as though he just realized the items were there. It was in this location a gray in color PVC pipe, which was assembled and glued with a ball valve was located along with a cardboard box containing approximately 17 additional gray PVC fittings. (It is believed these PVC valves and fittings were the items Commissioner Lober initially attempted to purchase via a purchase order later canceled and purchased with his purchasing card). Commissioner Lober then asked Clerk Sadoff if he could move the assembled PVC pipe and assorted fittings to the kitchen area and said these items belong in the kitchen. Commissioner Lober moved the PVC pipe and returned to the MIRA conference room while multiple other items were inventoried that were found on the conference room table. After leaving the MIRA conference room, the audit team observed another door before entering the District 2 office. The team entered the room that was a storage room (recycle room) Commissioner Lober stated was used by everyone on the floor.

Pictures were taken of the room and items contained within but did not find any items that had been obtained with purchasing cards.

The audit team then moved into the kitchen of the District 2 office and Commissioner Lober began to explain he was planning to remove the dishwasher and this was the reason for some of his purchases. He also described a leak underneath the sink he was planning to repair himself in the area of the hot water heater. Commissioner Lober opened the cabinet under the sink and showed the plumbing. Commissioner Lober was asked due to the previously mentioned pipe being structured to be fitted for something, what the specific purpose of the pipe was. He advised he was planning on removing the dishwasher and was going to cap the dishwasher with the aforementioned pipe. Commissioner Lober stated facilities worker Harold "Spud" Grounds had advised him on what was needed to remove the dishwasher. Chief Deputy Clerk Jason Arthur asked Commissioner Lober how he knew the size and dimensions needed prior to removing the dishwasher. Commissioner Lober stated this was the reason why he left the ends open and long so it could fit. Chief Deputy Arthur did not question him further about the pipe at that time. Several boxes were observed in the kitchen area and Clerk Sadoff asked the commissioner if they were the boxes used to carry items up to the District 2 office she witnessed and Commissioner Lober confirmed they were.

During inventory of items in the District 2 conference room, Clerk Sadoff noticed a blue and gold box. She asked what was in the box and instructed a member of the audit team to open the box. The item (a computer processor) was not in the box. Clerk Sadoff asked Commissioner Lober where this item could be found. Clerk Sadoff also recognized the item as a computer component and believed it to possibly be in a computer in the commissioner's office. Commissioner Lober stated the item was installed in the receptionist's desk computer. Clerk Sadoff and team exited the conference room to look at the computer. At that time, Clerk Sadoff recognized the receptionist's computer, later identified as a "Be Quiet" computer was not a Dell brand computer, which is the primary computer brand for the county. Clerk Sadoff was previously aware of this purchase being made directly by the commissioner and not through the County IT Department as is normal protocol. Clerk Sadoff believed this purchase was one brought to her attention on an earlier date by Ms. Prothman and Mr. Peterson. Clerk Sadoff requested the audit team collect this computer for the IT Department to examine further. Commissioner Lober stated he could not allow the computer to leave the office because his receptionist would not have a computer to work with when she returned to work the next day. Both Clerk Sadoff and the audit team had noticed Commissioner Lober on his phone texting throughout the time they were present with him. It was later discovered during the interview of Robert "Fritz" VanVolkenburgh he was contacted via text messages by Commissioner Lober regarding the receptionist, Kika Golan's work schedule. During that interview, the audit team learned Mr. VanVolkenburgh informed Commissioner Lober via text Kika Golan the receptionist, would not be at work the next day. (A screen shot of Mr. VanVolkenburgh's phone text messages from Bryan Lober captured this text message exchange and is contained in the supporting documents of this report.) Commissioner Lober advised Clerk Sadoff and the audit team he would take the computer himself to County IT, which Fritz VanVolkenburgh did along with Commissioner Lober the following day.

Additional items and boxes were also located in a storage closet and these items were also photographed and video recorded. Opened boxes were also observed in the kitchen and Commissioner Lober stated he used these boxes and hand-truck dolly that evening to carry assorted items up to his office. Commissioner Lober was asked several times by Clerk Sadoff if he had any additional items at his home as well that may be on the inventory list but had not yet been located. When asked, Commissioner Lober identified some specific items he knew were not at the District 2 office, and stated he would provide them to the audit team to later account for the items as part of the inventory. He recalled a green screen, a monitor/display for a PC to connect to a laptop, and a “hotspot” should also be inventoried but were at his home. Commissioner Lober then almost immediately realized the “hotspot” was in his pants pocket. He also advised assorted cables and two other laptops were at his home and there were three other security cameras he had already provided to the Humane Society he believed the audit team might wish to inventory. Mr. Peterson wrote each of these items in his notes as stated by Commissioner Lober and verified these items back to the commissioner. Commissioner Lober was asked at the completion of the inventory of each room if there was anything else the team should examine further. Commissioner Lober asked the audit team if they were aware of any other items still missing. He was told that the audit team was taking photographs and video of the items in the office in order to ensure a full and complete inventory. After conducting the inventory of what the audit team was able to find, Chief Deputy Jason Arthur asked Commissioner Lober if there were any additional items at the office needing to be inventoried and the commissioner replied “No.”

Clerk Sadoff and the audit team were with Commissioner Lober for several hours during the audit. This was primarily the result of attempting to locate the number of items that required being inventoried in multiple rooms, to include the MIRA conference room, which is not a part of the District 2 offices. Prior to Clerk Sadoff and the audit team leaving, Clerk Sadoff asked Commissioner Lober if there were any other places where they should look for items needing to be inventoried. Commissioner Lober told her “No.” When Chief Deputy Jason Arthur and Clerk Sadoff left the commission office, they took the stairs closest to the elevator back to the main floor and then exited the building. At no time did they see any boxes containing additional office items. Mr. Peterson and Ms. Prothman came down to the first floor utilizing the same stairs and also advised they did not see any additional items that were brought into the building by Rebecca Lober. It was not until receiving and reviewing the surveillance video from the Sheriff’s Office did the audit team know Rebecca Lober had re-entered the building while the inventory audit was taking place and brought additional boxes inside the government building. The Clerk and the audit team were unable to identify where the items brought in by Rebecca Lober were placed within the building out of the view of Clerk Sadoff and the audit team. These items were never specifically identified and at no time did Rebecca Lober bring any items into the District 2 commission offices while Clerk Sadoff and the audit team were present inside. (The timeline of events from the e-commerce surveillance video from the Brevard County Sheriff’s Office can be found in Appendix C.)

Upon leaving the government complex, Chief Deputy Jason Arthur inquired with the Sheriff’s Office if there was surveillance video for the interior and/or exterior of the building. A surveillance video was obtained from the Brevard County Sheriff’s Office e-commerce camera capturing the activity that

occurred in the west parking lot of the government complex containing the District 2 offices on the evening of February 22, 2022. (A timeline reference of the video can be found in Appendix C.) The video shows Commissioner Lober entering the government complex empty handed and soon exiting with a hand dolly returning to a SUV. He then loaded several cardboard boxes of undetermined items onto the hand dolly and returned to the west facing doors of the government complex with Rebecca Lober following. Ms. Lober is also observed carrying a box of undetermined items. This is the only time Commissioner Lober is observed carrying items into the government complex at the time the audit team is also present. The video later records Rebecca Lober making four trips back and forth between the government complex west facing doors and the SUV, carrying unidentified items into the building taken from the SUV. Rebecca Lober utilized Commissioner Lober's access card, in violation of policy, while he was upstairs with the audit team in order to access this building; as she did not have independent access or authorization with her assigned access card in her employment with the Brevard County Clerk of Courts and Comptroller's Office. A request for records of access to the government complex utilizing door security cards was made and shows only Commissioner Lober's card was used during this time. Rebecca Lober's assigned door security card was only programed to unlock doors associated within the clerk's offices and was not authorized to access the main doors to the government complex. (Security door access printout is located in Appendix D).

Upon full review of the surveillance video, it does not appear the SUV was fully unloaded prior to Rebecca Lober's eventual departure. There also appears to be a large, orange in color object, the approximate size of an office chair, observed in the driver's side, rear hatchback space of the SUV, never removed from the vehicle. Rebecca Lober left the parking lot at approximately 1945 hours, leaving Commissioner Lober inside the District 2 offices with members of the audit team actively conducting the inventory of his office. Video stills taken from the e-commerce video of Commission Lober and Rebecca Lober are contained in Appendix E. The stills show what appear to be an orange in color object the approximate size and dimensions of an office chair in the rear of the their vehicle.

No additional significant events occurred during the inventory and the audit team left the District 2 Office at approximately 2106 hours on the evening of February 22.

D-2 Expenditures:

Purchase Card Holders:

Bryan Lober

Liz Alward

James Barfield

Robert VanVolkenburgh

Cardholder	Vendor	DOP	Item Purchased	Amount
ALWARD	OFFICE DEPOT #1165	11/4/2016	Supplies	\$75.54
ALWARD	OFFICE DEPOT #1165	11/4/2016	Supplies	\$152.82
ALWARD	GAN 1028 FLORTODAYCIRC	11/7/2016	Monthly Subscription	\$38.37

ALWARD	OFFICE DEPOT #1165	11/30/2016	Supplies	\$66.44
ALWARD	OFFICE DEPOT #1078	11/30/2016	Supplies	\$8.99
ALWARD	OFFICE DEPOT #1165	12/6/2016	Office Supplies (Chair)	\$278.92
ALWARD	GAN 1028 FLORTODAYCIRC	12/7/2016	Monthly Subscription (Newspaper)	\$38.00
ALWARD	OFFICE DEPOT #1165	12/12/2016	Office Supplies (Vacuum)	\$131.99
ALWARD	OFFICE DEPOT #1165	12/12/2016	Office Supplies (Surge Protectors)	\$94.84
ALWARD	OFFICE DEPOT #1165	12/14/2016	Office Supplies (Stamps)	\$52.00
ALWARD	OFFICE DEPOT #1165	12/14/2016	Office Supplies (Battery Backup)	\$131.99
ALWARD	OFFICE DEPOT #1165	12/30/2016	Office Supplies (Box of Folders & a Desk Pad)	\$22.35
ALWARD	OFFICE DEPOT #1127	12/30/2016	Office Supplies (Calendar)	\$3.63
ALWARD	GAN 1028 FLORTODAYCIRC	1/9/2017	Monthly Subscription (Newspaper)	\$37.00
ALWARD	GAN 1028 FLORTODAYCIRC	2/7/2017	Monthly Newspaper Subscription	\$37.00
ALWARD	OFFICE DEPOT #1165	2/21/2017	Office Supplies (Expanding File Folders)	\$46.59
ALWARD	OFFICE DEPOT #1165	2/21/2017	Office Supplies (Folders, Notepad, Stamps)	\$54.91
ALWARD	GAN 1028 FLORTODAYCIRC	3/7/2017	Monthly Newspaper Subscription	\$38.00
ALWARD	OFFICE DEPOT #2957	3/22/2017	Office Supplies (Posters)	\$83.86
ALWARD	GAN 1028 FLORTODAYCIRC	4/7/2017	Monthly Newspaper Subscription	\$38.00
ALWARD	GAN 1028 FLORTODAYCIRC	5/8/2017	Newspaper Subscription	\$36.52
ALWARD	GAN 1028 FLORTODAYCIRC	6/7/2017	Newspaper Subscription	\$37.00
ALWARD	GAN 1028 FLORTODAYCIRC	7/7/2017	Newspaper Subscription	\$36.59
ALWARD	GAN 1028 FLORTODAYCIRC	8/7/2017	Newspaper Subscription	\$33.32
ALWARD	OFFICEMAX/OFFICEDEPT#6876	8/18/2017	Office Supplies (Batteries & Labels)	\$41.49
ALWARD	OFFICE DEPOT #1165	8/18/2017	Office Supplies (Paper)	\$19.05
ALWARD	GAN 1028 FLORTODAYCIRC	9/7/2017	Newspaper Subscription	\$51.53
ALWARD	GAN 1028 FLORTODAYCIRC	10/16/2017	Newspaper Subscription	\$12.53
ALWARD	GAN 1028 FLORTODAYCIRC	11/6/2017	Newspaper Subscription	\$4.99
ALWARD	OFFICEMAX/OFFICEDEPT#6876	11/15/2017	Office Supplies/Stationery	\$336.19
ALWARD	OFFICE DEPOT #5910	11/17/2017	Notebooks	\$9.65
ALWARD	OFFICEMAX/OFFICEDEPT#6876	11/21/2017	Stamps	\$19.60
ALWARD	GAN 1028 FLORTODAYCIRC	12/5/2017	Online Newspaper Subscription	\$4.99
ALWARD	OFFICEMAX/OFFICEDEPT#6876	12/11/2017	Stamps	\$29.40
ALWARD	OFFICEMAX/OFFICEDEPT#6876	2/5/2018	Office Supplies/Stationery	\$149.99
ALWARD	OFFICEMAX/OFFICEDEPT#6876	2/20/2018	Office Supplies/Stationery	\$70.76
ALWARD	OFFICEMAX/OFFICEDEPT#6876	2/20/2018	Office Supplies/Stationery	\$77.80
ALWARD	GAN 1028 FLORTODAYCIRC	3/13/2018	Online Newspaper Subscription	\$10.23
ALWARD	GAN 1028 FLORTODAYCIRC	4/5/2018	Online Newspaper Subscription	\$8.12
ALWARD	OFFICE DEPOT #1165	4/6/2018	Pens	\$1.80
ALWARD	OFFICEMAX/OFFICEDEPT#6876	4/9/2018	Folders/Pens	\$66.73
ALWARD	GAN 1028 FLORTODAYCIRC	5/7/2018	Online Newspaper Subscription	\$4.99
ALWARD	GREATER PALM BAY CHAMB	5/8/2018	Registration for Event Attendance	\$35.00

ALWARD	GAN 1028 FLORTODAYCIRC	6/5/2018	Online Newspaper Subscription	\$4.99
ALWARD	GAN 1028 FLORTODAYCIRC	7/5/2018	Online Newspaper Subscription	\$4.99
ALWARD	GAN 1028 FLORTODAYCIRC	8/6/2018	Online Newspaper Subscription	\$4.99
ALWARD	OFFICEMAX/OFFICEDEPT#6876	8/21/2018	Stamps/Post-It Notes	\$20.06
ALWARD	OFFICEMAX/OFFICEDEPT#6876	8/23/2018	Pens	\$7.48
ALWARD	GAN 1028 FLORTODAYCIRC	9/5/2018	Online Newspaper Subscription	\$4.99
ALWARD	GAN 1028 FLORTODAYCIRC	10/5/2018	Online Newspaper Subscription	\$4.99
ALWARD	GAN 1028 FLORTODAYCIRC	11/5/2018	Online Newspaper Subscription	\$4.99
				\$2,586.99
BARFIELD	PAYPAL PROPELLER CLUB	11/14/2016	Propeller Club holiday 2016 Registration	\$40.00
BARFIELD	FL ASSOCIATION OF COUNTIES	11/23/2016	2016 Legislative Conference Registration	\$325.00
BARFIELD	PAYPAL PROPELLER CLUB	12/5/2016	Annual Membership	\$90.00
BARFIELD	COCOA BEACH AREA CHAMB	1/4/2017	Registration for Event at Jetty Park	\$10.00
BARFIELD	COCOA BEACH AREA CHAMB	2/28/2017	Wednesday Friendsday City of Rockledge Event Registration	\$10.00
BARFIELD	FL ASSOCIATION OF COUNTIES	9/19/2017	2017 Policy Conference	\$180.00
BARFIELD	PAYPAL PROPELLER CLUB	11/21/2017	Annual Membership	\$90.00
				\$745.00
LOBER	SCULPTEO.COM	7/4/2021	Metal Bracket (3D print)	\$63.16
LOBER	INTERNATIONAL TRANSACTION	7/5/2021	International trans. Fee (France)	\$0.63
LOBER	PROVANTAGE	7/5/2021	Dual Monitor Arm Lift	\$440.00
LOBER	MCMMASTER-CARR	7/7/2021	Brackets Hardware Fasteners	\$193.48
LOBER	NEWEGG INC	7/9/2021	Computer Monitor	\$749.99
LOBER	MCMMASTER-CARR	7/14/2021	Fasteners (Washers, Screws, Nuts)	\$116.67
LOBER	MCMMASTER-CARR	7/19/2021	Fasteners (Screws, Washer)	\$23.83
LOBER	MCMMASTER-CARR	7/29/2021	Fasteners (Screws, Washer)	\$72.84
LOBER	MCMMASTER-CARR	8/2/2021	Fasteners (Locknuts)	\$7.93
LOBER	MCMMASTER-CARR	8/2/2021	Fasteners (Screws, Locknuts)	\$37.84
LOBER	BIVY	8/4/2021	Bivystick Monthly Account Fee	\$49.99
LOBER	MCMMASTER-CARR	8/4/2021	Fasteners (Screws, Locknuts)	\$45.83
LOBER	MCMMASTER-CARR	8/5/2021	Refund on Fasteners	(\$7.93)
LOBER	MCMMASTER-CARR	8/5/2021	Refund on Fasteners	(\$37.84)
LOBER	MCMMASTER-CARR	8/9/2021	Fasteners (Screws, Washers)	\$22.68
LOBER	AMZN Mktp US 2D8ZU6BW1	8/17/2021	Portable Power Station	\$524.98
LOBER	AMZN Mktp US 250BO1FK0	8/25/2021	Thermal Pads/Paste for PC	\$52.56
LOBER	MCMMASTER-CARR	8/24/2021	Fasteners (Washers)	\$159.22
LOBER	AMZN Mktp US 2D9SE12J2	8/26/2021	Monitor Extension Plates	\$119.96
LOBER	MCMMASTER-CARR	8/30/2021	Fasteners (Screws, Washers)	\$54.63

LOBER	MCMaster-CARR	8/31/2021	Fasteners (Screws, Washers)	\$69.61
LOBER	BESTBUYCOM806487631670	9/3/2021	Computer Monitor	\$339.99
LOBER	BIVYSTICK.COM	9/4/2021	Bivystick Monthly Account Fee	\$49.99
LOBER	SP UBIQUITI INC.	9/4/2021	Operating System Console	\$199.00
LOBER	USPS.COM CLICKNSHIP	9/6/2021	Cost to Ship Returned Items	\$18.40
LOBER	AMZN Mktp US 258J01XI2	9/7/2021	Cables (Computer-Related)	\$48.08
LOBER	PROVANTAGE	9/7/2021	Camera and Speaker	\$483.92
LOBER	AMAZON.COM 252ZB0H62 AMZN	9/8/2021	Computer Graphics Board	\$480.75
LOBER	Amazon.com 2500L8562	9/8/2021	Shipping Address Labels	\$25.99
LOBER	AMAZON.COM 2G9BJ9NZ0 AMZN	9/9/2021	Envelopes	\$27.76
LOBER	AMAZON.COM 2G1OZ0ND0 AMZN	9/9/2021	Computer Keyboard	\$129.99
LOBER	AMZN Mktp US 251TR1UM2	9/13/2021	Green Screen Video Backdrop	\$208.48
LOBER	AMAZON.COM 2G0IG7VR0 AMZN	9/14/2021	Printer Paper	\$28.82
LOBER	AMZN Mktp US 2G5SP7VG0	9/14/2021	Power Cords, Adapter plug	\$52.90
LOBER	MCMaster-CARR	9/17/2021	Fasteners (Washers, Screws, Nuts)	(\$63.35)
LOBER	AMAZON.COM 2G3AD5062 AMZN	9/19/2021	USB Cable	\$7.70
LOBER	MCMaster-CARR	9/17/2021	Fasteners (Screws, Washers)	(\$12.09)
LOBER	MCMaster-CARR	9/17/2021	Fasteners (Screws, Washers)	(\$23.83)
LOBER	MCMaster-CARR	9/17/2021	Fasteners (Screws, Locknuts)	(\$18.96)
LOBER	MCMaster-CARR	9/17/2021	Fasteners (Screws, Washers)	(\$39.68)
LOBER	MCMaster-CARR	9/17/2021	Brackets Hardware Fasteners	(\$87.68)
LOBER	MCMaster-CARR	9/17/2021	Fasteners (washers)	(\$48.32)
LOBER	JAWSTEC3DPRINTING	9/22/2021	3D Print Job (Computer-Related)	\$48.34
LOBER	AMZN Mktp US 2C31P2CY1	9/21/2021	Thermal Pads for PC	\$54.56
LOBER	BESTBUYCOM806493945301	9/21/2021	Cable, Wrist Strap, Mouse Pad	\$28.63
LOBER	BESTBUYCOM806493945301	9/22/2021	Monitor Wipes	\$4.33
LOBER	NEWEGG INC	9/26/2021	Computer Case with Fans	\$74.90
LOBER	AMZN Mktp US 2G67G6UY2	9/25/2021	Phone Mount (With Arm, Adapters)	\$108.46
LOBER	MCMaster-CARR	9/23/2021	Steel Pipe Nipple and Fittings	\$31.23
LOBER	AMZN Mktp US	9/28/2021	Monitor Extension Plates	(\$119.96)
LOBER	PROVANTAGE	9/28/2021	Label Printer	\$616.64
LOBER	AMAZON.COM 2C3R612K0 AMZN	10/2/2021	Solid State Drive Storage	\$89.99
LOBER	AMZN Mktp US 2C9R242N0	10/2/2021	Socket Arm (Phone Mount-Related)	\$14.99
LOBER	AMZN Mktp US 2C2PA0KT2	10/5/2021	Shipping Labels, Storage Straps	\$166.39
LOBER	AMZN MKTP US 271N491B1 AM	10/8/2021	USB Cables	\$39.98
LOBER	AMAZON.COM 2Y65B1M01 AMZN	10/20/2021	Printer Paper	\$27.40
LOBER	MCMaster-CARR	10/28/2021	Steel Pipe Nipple and Fittings (credit)	(\$31.23)
LOBER	USPS PO 1185800457	11/2/2021	Postage	\$35.45

LOBER	THE UPS STORE 3962	11/4/2021	Printing Services (Envelopes, Letters)	\$80.00
LOBER	PLAQUEMAKER	11/5/2021	Titanium Plaque (honoring PSFB)	\$198.99
LOBER	PAYPAL ASKNET INC	11/4/2021	Video Editing Software Upgrade	\$89.99
LOBER	PROVANTAGE	11/10/2021	Expansion Chassis (for Computer)	\$734.60
LOBER	AMAZON.COM F817P69U3 AMZN	11/10/2021	Data Storage (Flash Drive)	\$61.99
LOBER	SP UBIQUITI INC.	11/11/2021	Switch for Computer Network	\$269.00
LOBER	SP UBIQUITI INC.	11/11/2021	Computer Network Console	\$499.00
LOBER	PROVANTAGE	11/11/2021	Network Switch (Computer Related)	\$750.00
LOBER	PROVANTAGE	11/11/2021	Network Switch (Computer Related)	\$750.00
LOBER	AMZN Mktp US 8X1VP4B83	11/15/2021	Cables, Connectors, Crimp Tool	\$131.93
LOBER	ARROW.COM&VERICAL.COM	11/14/2021	Plug-in Adapters	\$202.09
LOBER	AMZN Mktp US	11/15/2021	Refund on Cable Ordered 9/5/21	(\$18.89)
LOBER	AMZN MKTP US OY12D97E3 AM	11/17/2021	Adapters, Adapter Kit, Cable	\$39.43
LOBER	Amazon.com JY4RD2V43	11/20/2021	DisplayPort Cable	\$20.94
LOBER	AMZN Mktp US GS6CO8XZ3	11/21/2021	3 Cable Management Units	\$166.50
LOBER	AMZN Mktp US 7U64J1BT3	11/21/2021	Data Cables	\$33.98
LOBER	AMZN MKTP US AMZN.COM/BIL	11/24/2021	Refund Adapter Kit Ordered 11/14/21	(\$1.36)
LOBER	PAYPAL ARROW ECOMM	11/23/2021	Plug-in Adapters	\$66.45
LOBER	AMAZON.COM UJ82Z70R3 AMZN	11/24/2021	Display (Computer-Related)	\$749.99
LOBER	SCULPTEO.COM	11/24/2021	Refund on 3D Print Ordered 7/4/21	(\$12.63)
LOBER	Amazon.com AC8FS41P3	11/27/2021	Tape	\$13.57
LOBER	PAYPAL DIGIKEYCORP	11/29/2021	AC Input Plugs	\$18.13
LOBER	AMZN Mktp US MU16Z6MS3	12/1/2021	Flash Drive, USB Docking Station	\$72.86
LOBER	PAYPAL MONOPRICE	12/1/2021	Cables, Extension Cord	\$102.98
LOBER	SP UBIQUITI INC.	12/1/2021	Wi-Fi Access Points (3 Units)	\$537.00
LOBER	AMZN Mktp US 0W63G2NA3 AM	12/4/2021	Data Storage (Solid State Drive)	\$129.98
LOBER	SP BLACKHAWK SUPPLY	12/4/2021	PVC Valve	\$242.50
LOBER	NETGEAR INC	12/4/2021	Mobile Wi-Fi Router	\$636.64
LOBER	AMZN Mktp US HJ2D67J43	12/7/2021	Flat Screen Display Mount	\$332.49
LOBER	PAYPAL NEWEGGCOM	12/7/2021	Desktop Memory	\$289.99
LOBER	MCMMASTER-CARR	12/8/2021	PVC Tubing	\$19.23
LOBER	PAYPAL NEOBITS INC	12/9/2021	Antenna	\$411.93
LOBER	ARROW.COM&VERICAL.COM	12/9/2021	Full Refund on Plug-In Adapters	(\$202.09)
LOBER	AMAZON.COM KH4AX0WE3 AMZN	12/9/2021	Power Supply	\$299.99
LOBER	MCMMASTER-CARR	12/9/2021	Refund on Sales Tax	(\$0.64)
LOBER	SP UBIQUITI INC.	12/10/2021	Surveillance Camera	\$449.00
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LOBER	SP UBIQUITI INC.	12/10/2021	Surveillance Camera	\$449.00
LOBER	AMAZON.COM 0N3NJ80U3 AMZN	12/12/2021	Desktop Processor	\$618.99
LOBER	Amazon.com PO7D78TW3	12/13/2021	Motherboard	\$219.99
LOBER	AMAZON.COM 7P1KK9693 AMZN	12/13/2021	Sim Card	\$7.28
LOBER	AMZN Mktp US UB03P2EZ3	12/14/2021	Cable Labels	\$9.29
LOBER	AMZN Mktp US 3E5QO2RK3	12/14/2021	Expansion Card (Computer Related)	\$115.99
LOBER	MCMaster-CARR	12/14/2021	Plastic Tubing & Fitting	\$95.54
LOBER	AMAZON.COM V67UX3UV3 AMZN	12/16/2021	Desktop Memory	\$257.39
LOBER	SP UBIQUITI INC.	12/16/2021	Surveillance Camera	\$449.00
LOBER	SP UBIQUITI INC.	12/16/2021	Surveillance Camera	\$449.00
LOBER	AMZN Mktp US L29GC6SQ3	12/16/2021	Disk Drive (Storage)	\$369.52
LOBER	SP UBIQUITI INC.	12/17/2021	Surveillance Camera	\$449.00
LOBER	SP UBIQUITI INC.	12/17/2021	Surveillance Camera	\$449.00
LOBER	AMZN Mktp US H05WI5GO3	12/20/2021	Hard Drive Enclosure Adapter	\$55.43
LOBER	B2B Prime 4X1TD9DL3	12/21/2021	Business Prime membership Fee	\$179.00
LOBER	PROVANTAGE	12/20/2021	Network Video Recorder	\$293.00
LOBER	AMZN Mktp US HF2L10MX3	12/20/2021	Heatsink	\$49.95
LOBER	AMAZON.COM OS4RR5983 AMZN	12/20/2021	Labeling Tape	\$14.64
LOBER	AMZN Mktp US HW52E8PC3	12/27/2021	Disk Drive (Storage)	\$738.30
LOBER	JAWSTEC3DPRINTING	12/28/2021	3D Print Job	\$115.24
LOBER	AMZN Mktp US Q247J5QI3	12/27/2021	Disk Drive (Storage)	\$369.52
LOBER	DKC DIGI KEY CORP	12/29/2021	Fan & Connectors	\$73.29
LOBER	AMZN Mktp US	12/28/2021	Refund on Cables	(\$27.98)
LOBER	AMZN Mktp US	12/28/2021	Refund on Cables	(\$32.97)
LOBER	WIRE AND CABLE YOUR WAY,	12/30/2021	Coax Cable	\$181.56
LOBER	USPS.COM CLICKNSHIP	12/29/2021	Postage for Return of item	\$14.95
LOBER	Amazon.com IA9DX1XI3	12/29/2021	Ethernet Patch Cables	\$14.12
LOBER	MOUSER ELECTRONICS INC	12/30/2021	Coax Connectors	\$123.13
LOBER	BLACKHAWK SUPPLY	1/4/2022	Partial Refund on PVC Valve	(\$186.01)
LOBER	AMAZON.COM U90H92UM3 AMZN	1/5/2022	Electrical Weatherproofing	\$76.00
LOBER	PLAQUEMAKER	1/5/2022	Plaques for Constituents	\$159.50
LOBER	TREATSTOCK INC.	1/5/2022	Designed part (Computer-Related)	\$302.38
LOBER	AMZN Mktp US TV7ED9QL3	1/6/2022	Electrical Weatherproofing	\$55.37
LOBER	XOMETRY, INC.	1/11/2022	3D Print Job	\$270.65
LOBER	MCMaster-CARR	1/10/2022	Nuts, Washers, Screws, Rods, U-Bolts	\$241.76
LOBER	AQUA-DRAULICS 218	1/12/2022	PVC Fitting & Ball Valves	\$548.33
LOBER	TREATSTOCK INC.	1/12/2022	Full Refund on Designed Part	(\$302.38)
LOBER	MEDEXSUPPLY.COM	1/12/2022	Hand Sanitizer & Dispensers	\$355.87
LOBER	MCMaster-CARR	1/12/2022	Refund on Shipping Charge	(\$19.67)

LOBER	MCMaster-CARR	1/17/2022	Washers, Locknuts, Screws	\$197.30
LOBER	PAYPAL DIGIKEYCORP	1/18/2022	Crimp/Stripper Tools for Wires	\$277.41
LOBER	AMAZON.COM WE9OU1283 AMZN	1/19/2022	Corrugated Boxes	\$51.19
LOBER	UBIQUITI INC.	1/20/2022	Two Surveillance Cameras	\$960.86
LOBER	UBIQUITI INC.	1/21/2022	Refund (Tax) on Surveillance Cameras	(\$62.86)
LOBER	PROVANTAGE	1/24/2022	Network Cabling	\$320.44
LOBER	PAYPAL NEWEGGCOM	1/24/2022	Software License (Window 11)	\$139.99
LOBER	LOWES #01506	1/24/2022	Drywall Anchors with Screws	\$10.98
LOBER	AMZN Mktp US JO0T16Y33	2/2/2022	Networking Supplies	\$11.83
LOBER	AMZN Mktp US XY9CX69R3	2/3/2022	Networking Supplies	\$16.82
LOBER	UBIQUITI INC.	2/7/2022		\$1,033.00
LOBER	UBIQUITI INC.	2/7/2022		\$468.00
LOBER	AMZN Mktp US Q46AH0L13	2/12/2022		\$49.49
				\$25,898.00
VANVOLKENBURGH	ZORO TOOLS INC	1/12/2019	Cork Bulletin Board with Frame	\$66.69
VANVOLKENBURGH	AWARD TROPHY	2/5/2019	Name Tags for D2 Staff	\$38.00
VANVOLKENBURGH	AMZN Mktp US MB82O1KX2	2/6/2019	Computer Cables	\$30.46
VANVOLKENBURGH	AMZN Mktp US MI02L4XY1	2/19/2019	Office Supplies	\$35.72
VANVOLKENBURGH	WWW.NEWEGG.COM	4/1/2019	Internal Drive (IT/Computer)	\$454.99
VANVOLKENBURGH	AMZN Mktp US MW8X48842	4/2/2019	Adapters, Cables (IT Computer)	\$137.97
VANVOLKENBURGH	OFFICEMAX/OFFICEDEPT#6876	4/3/2019	Copier Paper (5 Boxes)	\$174.95
VANVOLKENBURGH	USPS PO 1158350255	5/28/2019	Postage (Certified Mail)	\$7.75
VANVOLKENBURGH	USPS PO 1158350255	7/1/2019	Postage (Certified Mail)	\$7.00
VANVOLKENBURGH	AMZN Mktp US MH84874J0	7/2/2019	Camera Battery	\$15.99
VANVOLKENBURGH	AMAZON.COM MH5ME0XY2 AMZN	7/9/2019	Camera for Commission Office	\$444.00
VANVOLKENBURGH	AMAZON.COM AMZN.COM/BILL	7/12/2019	Refund on Camera	(\$50.00)
VANVOLKENBURGH	Samsung Electronics	10/10/2019	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	FINE LINE PRINTING	10/15/2019	Call Log Books (for Messages)	\$255.00
VANVOLKENBURGH	MCMaster-CARR	10/15/2019	Wires/Tubing for Cellular (Vehicle)	\$71.17
VANVOLKENBURGH	AMZN Mktp US DC6SL9WI3	10/16/2019	Reflective Safety Vest	\$31.26
VANVOLKENBURGH	MCMaster-CARR	10/16/2019	Refund Wire/tubing for Cellular (Vehicle)	(\$4.19)
VANVOLKENBURGH	AMZN MKTP US X922L1953 AM	10/20/2019	Cable for Cellular Booster, Pens	\$25.90
VANVOLKENBURGH	AMZN Mktp US 3E3ZW03G3	10/22/2019	Reflective Safety Vest	\$32.99
VANVOLKENBURGH	AMZN Mktp US	10/23/2019	Refund Reflective Safety Vest	(\$31.26)
VANVOLKENBURGH	AMZN Mktp US BM3N28KR3	10/28/2019	SD Memory Card Reader	\$54.99
VANVOLKENBURGH	HIGH PERFORMANCE ALLOYS	11/4/2019	Shielding for Cellular Amplifier	\$187.38
VANVOLKENBURGH	Samsung Electronics	11/10/2019	Secure Wi-Fi (Monthly Charge)	\$1.99

VANVOLKENBURGH	FLORIDA ASSOC COUNTIES	11/12/2019	Ethics Course (Required)	\$75.00
VANVOLKENBURGH	AMZN Mktp US WI48D7XB3	12/2/2019	Computer Cabling	\$23.06
VANVOLKENBURGH	OFFICE DEPOT #284	12/3/2019	Date Stamp	\$16.79
VANVOLKENBURGH	Amazon.com 2T4N49OG3	12/6/2019	Memory Card with Adapter	\$64.99
VANVOLKENBURGH	Samsung Electronics	12/10/2019	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	Samsung Electronics	1/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	USPS PO 1158350255	1/15/2020	Book of 20 First-Class Stamps	\$11.00
VANVOLKENBURGH	AMZN Mktp US IP5Q50G43	2/6/2020	Presentation Binding Machinery	\$258.20
VANVOLKENBURGH	Samsung Electronics	2/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	INTERNATIONAL TRANSACTION	2/12/2020	Video Editing Software (Germany)	\$1.17
VANVOLKENBURGH	WWW.ASKNET-SHOPS.COM CYBE	2/10/2020	Video Editing Software	\$116.99
VANVOLKENBURGH	Samsung Electronics	3/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	Samsung Electronics	4/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	PAYPAL ILLUMN	4/21/2020	Charger Rechargeable Batteries	\$101.95
VANVOLKENBURGH	Amazon.com 4B8NN7YV3	4/23/2020	AA Batteries	\$22.81
VANVOLKENBURGH	INREACH ONLINE CLE	4/29/2020	On-Line Seminars	\$315.00
VANVOLKENBURGH	Amazon.com XH3F452C3	5/1/2020	Copy paper, AAA Batteries	\$58.97
VANVOLKENBURGH	Samsung Electronics	5/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	USPS PO 1158350255	6/1/2020	Postage (Certified Mail)	\$6.95
VANVOLKENBURGH	AMAZON.COM MY7N00J51 AMZN	6/1/2020	USB Speakerphone	\$167.67
VANVOLKENBURGH	NEXDOCK TOUCH 28239	6/8/2020	14" Touchscreen & Keyboard	\$100.00
VANVOLKENBURGH	Samsung Electronics	6/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	USPS.COM CLICKNSHIP	6/19/2020	USPS Priority Mail	\$7.75
VANVOLKENBURGH	Samsung Electronics	7/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	INREACH ONLINE CLE	7/15/2020	Seminar (Government Law)	\$50.00
VANVOLKENBURGH	Samsung Electronics	8/11/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	NEXDOCK TOUCH 28239	8/21/2020	14" Touchscreen & Keyboard	\$184.00
VANVOLKENBURGH	INTERNATIONAL TRANSACTION	8/24/2020	Int'l Transaction Fee (Switzerland)	\$4.75
VANVOLKENBURGH	PCLOUD.COM	8/21/2020	Cloud-Based File Storage	\$475.00
VANVOLKENBURGH	USPS.COM POSTAL STORE	8/27/2020	Postage	\$96.80
VANVOLKENBURGH	AMAZON.COM MU7UI6DD2 AMZN	9/9/2020	Germ-x Hand Sanitizer	\$35.98
VANVOLKENBURGH	Samsung Electronics	9/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMZN Mktp US M40US4AJ1	9/15/2020	USB Charger for Dell Laptop	\$25.99
VANVOLKENBURGH	Amazon.com M42Q163Z2	9/17/2020	Graphics Software	\$499.00
VANVOLKENBURGH	AMAZON.COM M41506FR0 AMZN	9/18/2020	Audio Editing Software	\$599.00
VANVOLKENBURGH	Amazon.com M47H89XV2	9/21/2020	Hard Drive Dock & USB Card	\$263.76
VANVOLKENBURGH	RUBBER STAMP CHAMP	9/21/2020	Signature Stamp	\$46.32
VANVOLKENBURGH	AMAZON.COM M45PT9UF0 AMZN	9/30/2020	USB Flash Drive	\$76.99

VANVOLKENBURGH	Amazon.com MK9AS7OA0	10/2/2020	Mailing Labels	\$29.99
VANVOLKENBURGH	AMZN Mktp US MK65K6U91	10/11/2020	Power Bank, Laptop Case, Cables	\$216.63
VANVOLKENBURGH	Samsung Electronics	10/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMAZON.COM MK2F37YG2 AMZN	10/15/2020	Webcam (for Meetings)	\$449.99
VANVOLKENBURGH	SP WATERFIELD DESIGN	10/15/2020	Laptop Case	\$132.00
VANVOLKENBURGH	AMZN Mktp US	10/19/2020	Laptop Case (Ordered 10/9/20) Returned	(\$25.11)
VANVOLKENBURGH	AMZN Mktp US 2T98W1AH2	10/20/2020	LED Lights & Cable (for Meetings)	\$99.98
VANVOLKENBURGH	AMAZON.COM AMZN.COM/BILL	10/20/2020	Audio Editing Software Returned	(\$599.00)
VANVOLKENBURGH	AMZN Mktp US 2T10G2X00	10/21/2020	Tripod & Cable (for Meetings)	\$282.96
VANVOLKENBURGH	AMAZON.COM 2T16R1QR2 AMZN	10/25/2020	Microphone (for Meetings)	\$99.95
VANVOLKENBURGH	AMZN Mktp US	11/3/2020	Tripod (Ordered 10/13/20) Returned	(\$260.97)
VANVOLKENBURGH	AMZN Mktp US 283SV4GW1	11/2/2020	Tripod (for Meetings)	\$259.99
VANVOLKENBURGH	Samsung Electronics	11/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	USPS PO 1158350255	11/13/2020	Postage	\$13.00
VANVOLKENBURGH	AMAZON.COM HQ67H4SD3 AMZN	11/25/2020	Infrared Thermometer	\$199.99
VANVOLKENBURGH	AMZN Mktp US IS73L5Q23	12/1/2020	Portable Power Bank	\$339.99
VANVOLKENBURGH	AMAZON.COM AMZN.COM/BILL	12/2/2020	Infrared Thermometer (Returned)	(\$199.99)
VANVOLKENBURGH	Amazon.com YE8BN0WO3	12/3/2020	Infrared Thermometer	\$99.99
VANVOLKENBURGH	FACTORY SUPPLY OUTLET	12/6/2020	Disposable Gloves (Neoprene)	\$195.65
VANVOLKENBURGH	AMZN Mktp US WK0TU2GT3	12/9/2020	Web Cam Accessory	\$79.99
VANVOLKENBURGH	Samsung Electronics	12/10/2020	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	GoFundMe In Loving Memory	12/14/2020	Burial	\$750.00
VANVOLKENBURGH	Amazon.com DL2S45EY3	12/23/2020	Hard Drive	\$84.99
VANVOLKENBURGH	AMAZON.COM 317R332Q3 AMZN	1/10/2021	Computer Memory	\$115.45
VANVOLKENBURGH	Samsung Electronics	1/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMZN Mktp US RF6UQ4WD3	1/10/2021	Memory, Adapter, Storage media	\$519.95
VANVOLKENBURGH	Amazon.com T72WW2W53	1/14/2021	Shipping Labels and Tape	\$25.95
VANVOLKENBURGH	B&H PHOTO 800-606-6969	1/17/2021	Printer Waste Toner Box (One Unit)	\$25.99
VANVOLKENBURGH	AMAZON.COM 4D7WB9HE3 AMZN	1/18/2021	Pens, Batteries	\$42.74
VANVOLKENBURGH	AMZN Mktp US 7H0QU31V3	1/19/2021	Computer Storage Media	\$298.44
VANVOLKENBURGH	B&H PHOTO 800-606-6969	1/19/2021	Printer Waste Toner Box (One Unit)	\$25.99
VANVOLKENBURGH	Amazon.com	1/26/2021	Returned of Hard Drive	(\$84.99)
VANVOLKENBURGH	AMZN Mktp US FT24Y06O3	1/26/2021	Computer Memory	\$266.99
VANVOLKENBURGH	AMZN Mktp US OY2N19O23	1/30/2021	Computer Storage Media	\$269.98
VANVOLKENBURGH	AMZN Mktp US	2/5/2021	Computer Storage Media	(\$269.98)
VANVOLKENBURGH	AMAZON.COM AMZN.COM/BILL	2/7/2021	Computer Memory	(\$115.45)
VANVOLKENBURGH	Amazon.com ZY6JK98Q3	2/5/2021	Computer Drives, Converters	\$403.64
VANVOLKENBURGH	AMZN Mktp US	2/8/2021	Computer Memory	(\$192.99)

VANVOLKENBURGH	Amazon.com F23VL9GA3	2/8/2021	Computer Storage Media	\$69.99
VANVOLKENBURGH	Samsung Electronics	2/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	Amazon.com	2/12/2021	Computer Storage	(\$5.00)
VANVOLKENBURGH	AMZN Mktpl US KV4UM5W93	2/14/2021	Computer Storage	\$288.99
VANVOLKENBURGH	AMZN Mktpl US	2/21/2021	Storage Media	(\$269.98)
VANVOLKENBURGH	AMZN Mktpl US	2/23/2021	Computer Memory	(\$266.99)
VANVOLKENBURGH	AMZN Mktpl US BS5NZ2ZD3	2/26/2021	Computer Storage	\$355.94
VANVOLKENBURGH	Amazon.com XO7FB0173	2/28/2021	Dusters for Computer Equip.	\$22.43
VANVOLKENBURGH	INTERNATIONAL TRANSACTION	3/2/2021	Int'l Transaction Fee (Hong Kong)	\$0.74
VANVOLKENBURGH	AMZN Mktpl US F109O7KB3	3/1/2021	Latex Gloves	\$51.86
VANVOLKENBURGH	QNAP HK Limited	3/2/2021	Software (Hong Kong)	\$73.99
VANVOLKENBURGH	Amazon.com	3/2/2021	Computer Drive Converters	(\$67.98)
VANVOLKENBURGH	Amazon.com	3/2/2021	Computer Drive	(\$335.66)
VANVOLKENBURGH	AMAZON.COM MC8MY43Q3 AMZN	3/3/2021	Latex Gloves	\$28.37
VANVOLKENBURGH	AMZN Mktpl US	3/5/2021	Partial Refund - Adapter	(\$45.58)
VANVOLKENBURGH	NEWEGG INC	3/9/2021	Personal Computer & Memory	\$589.98
VANVOLKENBURGH	Samsung Electronics	3/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMAZON.COM IO3RO3PP3 AMZN	3/10/2021	Video Cable	\$28.15
VANVOLKENBURGH	AMZN Mktpl US DM6A10N93	3/12/2021	Personal Computer Fans	\$62.85
VANVOLKENBURGH	AMZN Mktpl US KH4FG31O3	3/14/2021	Computer Memory	\$327.98
VANVOLKENBURGH	JAWSTEC3DPRINTING	3/18/2021	Computer Part	\$97.64
VANVOLKENBURGH	AMAZON.COM LM3B62513 AMZN	3/22/2021	Hand Tools (computer assembly)	\$213.50
VANVOLKENBURGH	AMAZON.COM DV5QB9613 AMZN	3/22/2021	Corrugated boxes	\$35.11
VANVOLKENBURGH	NEWEGG INC	3/23/2021	Refund of Memory (above)	(\$16.02)
VANVOLKENBURGH	NEWEGG INC	3/23/2021	Refund of Memory (above)	(\$188.97)
VANVOLKENBURGH	USPS.COM POSTAL STORE	3/26/2021	First Class Stamps	\$199.85
VANVOLKENBURGH	CDW GOVT #B222959	4/1/2021	Scanner	\$510.00
VANVOLKENBURGH	AMZN Mktpl US	4/2/2021	Computer Fan Returned for Refund	(\$16.95)
VANVOLKENBURGH	CDW GOVT #8133714	4/7/2021	Computer Storage Device	\$750.00
VANVOLKENBURGH	Samsung Electronics	4/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	FACTORY SUPPLY OUTLET	4/9/2021	Disposable Gloves - Refund	(\$133.20)
VANVOLKENBURGH	AMAZON.COM Q45HH2E63 AMZN	4/11/2021	Computer Network Equipment	\$178.53
VANVOLKENBURGH	AMAZON.COM AMZN.COM/BILL	4/14/2021	Network equip (above) Returned	(\$178.53)
VANVOLKENBURGH	FACTORY SUPPLY OUTLET	4/13/2021	Disposable Gloves - Refund	(\$62.45)
VANVOLKENBURGH	Amazon.com EM9KD1NS3	4/23/2021	Permanent Markers	\$16.20
VANVOLKENBURGH	USPS.COM POSTAL STORE	4/26/2021	Stamps (Assorted Amounts)	\$155.45
VANVOLKENBURGH	DECIPHERTOOLS.COM	4/26/2021	Facebook Message Exporter	\$19.99
VANVOLKENBURGH	FIRST AMENDMENT FOUNDA	4/26/2021	Gov.-In-Sunshine Manuals	\$209.04

VANVOLKENBURGH	Samsung Electronics	5/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMZN Mktp US 2L7L01MN0	5/12/2021	Ethernet Adapter, Cable	\$118.40
VANVOLKENBURGH	AMZN Mktp US 2L6B830Q2	5/12/2021	Envelopes, Mailers, Post-it-Flags	\$34.09
VANVOLKENBURGH	AMAZON.COM 2R7FE3LJ0 AMZN	5/21/2021	Paper Trimmer	\$91.52
VANVOLKENBURGH	ACR ELECTRONICS INC	5/25/2021	2 Bivy Sticks (Satellite Comm. Devices)	\$605.00
VANVOLKENBURGH	USPS.COM POSTAL STORE	5/25/2021	Stamps	\$47.85
VANVOLKENBURGH	USPS PO 1158350255	5/26/2021	Stamps	\$19.00
VANVOLKENBURGH	BESTBUYCOM806459522532	5/28/2021	Laptop Computer	\$699.99
VANVOLKENBURGH	NEWEGG INC	6/5/2021	Box PC, Internal Drive	\$643.97
VANVOLKENBURGH	USPS.COM POSTAL STORE	6/9/2021	Stamps	\$65.85
VANVOLKENBURGH	AMZN Mktp US 2X9Q891R2	6/10/2021	2 Network Connectors, HDMI Cable	\$176.41
VANVOLKENBURGH	Samsung Electronics	6/10/2021	Secure Wi-Fi (Monthly Charge)	\$1.99
VANVOLKENBURGH	AMZN Mktp US 216IO3J41	6/14/2021	High-Speed HDMI Cable	\$17.98
VANVOLKENBURGH	AMZN Mktp US 2X34H3D92	6/14/2021	Fan Grill/Guard (Computer Related)	\$4.23
VANVOLKENBURGH	Amazon.com 2X5IF6KI0	6/13/2021	Bottled Water, Air Freshener	\$20.78
VANVOLKENBURGH	AMZN MKTP US 216X09FU0 AM	6/17/2021	Replacement Battery (Computer-Related)	\$19.49
VANVOLKENBURGH	USPS.COM STAMP FLMNT SVCS	6/16/2021	Stamps	\$33.00
VANVOLKENBURGH	AMZN Mktp US	6/15/2021	Return of 1 network Connector	(\$38.71)
VANVOLKENBURGH	MARKERTEK VIDEO SUPPLY	6/18/2021	Receiver for Multimedia Interface	\$539.91
VANVOLKENBURGH	GOOGLE HIYA	6/18/2021	Caller ID/Spam Protection (1 Yr.)	\$24.99
VANVOLKENBURGH	2COCOM MALWAREBYTES	6/20/2021	Malware Protection (2 Yr.)	\$99.99
VANVOLKENBURGH	MARKERTEK VIDEO SUPPLY	6/21/2021	Transmitter for Multimedia Interface	\$541.00
VANVOLKENBURGH	AMZN Mktp US 218WP02B1	6/21/2021	Cables, Network Plugs, Fan, Fan Guard	\$133.28
VANVOLKENBURGH	JAWSTEC3DPRINTING	6/24/2021	Computer Part (3D Printing)	\$158.37
VANVOLKENBURGH	AMZN Mktp US	6/28/2021	Return of 1 network connector	(\$38.71)
VANVOLKENBURGH	AMAZON.COM 293EV35H1 AMZN	7/1/2021	Post-It Sticky Notes	\$5.00
VANVOLKENBURGH	AMAZON.COM 297QK3OV2 AMZN	7/2/2021	Replacement Battery Cartridge	\$147.99
VANVOLKENBURGH	AMAZON.COM 2952Z3A30 AMZN	7/3/2021	Cardstock Paper	\$25.99
VANVOLKENBURGH	AMZN Mktp US 293F35KO1	7/5/2021	Wheels for Office Chair	\$31.40
VANVOLKENBURGH	APPLIANCE STOCKADE INC	7/8/2021	Refrigerator	\$605.00
VANVOLKENBURGH	AMZN Mktp US 297EV85N2	7/10/2021	USB Cable	\$10.39
VANVOLKENBURGH	AMAZON.COM 2960E42I0 AMZN	7/10/2021	Office Chair	\$750.00
VANVOLKENBURGH	AMZN Mktp US 2E52E8181	7/14/2021	Allen Wrench Set, Monitor Cable	\$54.10
VANVOLKENBURGH	MARKERTEK VIDEO SUPPLY	7/19/2021	Return of Shipping Fee	(\$24.91)
				\$17,638.08

TOTAL SUM

\$48,868.07

For the approximate 5-year and 3-month time period identified for the audit, the District 2 office was found to have spent a total of \$48,868.07 of county funds, specifically with purchasing card purchases. Under Commissioner Barfield's administration, they spent \$3331.99, while under Commissioner Lober's administration, they spent \$45536.08.

The following bulleted observations were identified by the audit team during the course of the audit:

- The items in parenthesis were purchases made by commission office but either refunded due to a return of the item or reimbursed by Commissioner Lober. Commissioner Lober initially did not have a purchasing card assigned to him and was utilizing the card assigned to his Chief of Staff, Fritz VanVolkenburgh to make purchases. Mr. VanVolkenburgh provided a response to the email request from Mark Peterson detailing items on his assigned purchase card made by him, with the exception of items purchased by Commissioner Lober using Mr. VanVolkenburgh's card.
- Although Commissioner Lober acknowledge receipt of the email from Mr. Peterson requesting details regarding items purchased, he ultimately did not provide the information requested. (See Appendix F for further details.)
- During the inventory of the District 2 offices on February 22, Clerk Sadoff questioned Commissioner Lober about buying any tools to work on the Merritt Island sign. Clerk Sadoff had been notified of a purchase of the wood joiner/planer tool purportedly intended for the Merritt Island sign and had been delivered to the District 2 office. During his interaction with the audit team members, Commissioner Lober advised he did not work on the Merritt Island sign previously found facing Courtenay Pkwy., just north of the Merritt Island Government Complex. At a later date, this purchase was found on Commissioner Lober's Campaign Treasurer's Report Itemized Contributions (Financial Report) for the March 1, 2021, through the March 31, 2021, period in his run for re-election for the District 2 office. The treasury report listed the purpose of the purchase to be "sign building tools and supplies/fasteners." Although the approximately \$1,700 purchase was made on March 20, 2021, using Lober's campaign funds as referenced on Commissioner Lober's Campaign Treasurer's Report, the invoice for the purchase shows no sales tax was paid due to the commissioner utilizing the county's tax-exempt status. A violation of the tax-exempt certificate's use. (See Appendix O)
- Commissioner Lober provided a check to the county dated March 22, 2022, for \$370.00 for continuing education expenses with The Florida Bar. This on-line training was purchased on April 29, 2020, for *Public Records Law in the Age of Social Media* and a separate training for *Sunshine Law, Public Records and Ethics for Public Officers and Public Employees*. An additional on-line training was also purchased on July 15, 2020. Commissioner Lober did not reimburse the county for these trainings until roughly 2 years after they were initially purchased. Another check dated

April 1, 2022, was provided by Commissioner Lober for \$274.29 relating to purchases made for computer and cellular components. Again, this reimbursement to the county was for purchases that had occurred in 2019, relating to the above mentioned computer and cellular components. It is the position of the audit team that CLE credit as required by the Florida Bar should not be paid by tax dollars for an elected official. The purchase of the above listed classes for use in his role as a commissioner is not contested; however, the audit team has no manner to determine if Commissioner Lober submitted these trainings for CLE credit as an attorney with the Florida Bar to meet the credit requirements currently in effect. Commissioner Lober stated numerous times that he continued to serve clients as an attorney during his tenure in office.

- Multiple purchases were made through the McMaster-Carr company located in Illinois by Commissioner Lober using a county issued purchasing card. The McMaster-Carr company supplies hardware, tools, fasteners, raw materials, Computer Aided Design (CAD) models, maintenance equipment and numerous other specialty items primarily for business or industry. Purchases can be made online through their e-commerce site. The clerk's office could not determine a clear or relevant intended public use of these purchases. A total of \$1,248.61 in expenditures were made to McMaster-Carr, in addition to \$141.01 in shipping charges during Commissioner Lober's time in office. No tax was paid on these purchases. McMaster Carr did refund the county \$399.15 for some of these expenditures. It appears these refunds were based on items being returned. Additionally, a \$5.47 refund check from McMaster-Carr, dated February 2, 2022, for returned materials was also found within Commissioner Lober's office by District 2 staff and provided to county finance on July 11, 2022. (See Appendix G.)
- A substantial amount of the District 2 purchases were made for multiple computers both laptops and towers, additional computer equipment/components/hardware, electronic switches, various cameras, computer software, memory storage and Wi-Fi equipment. The clerk's office determined the equipment purchased by Commissioner Lober was not necessary to conduct District 2's primary function in government.
- On December 14, 2020, an expenditure of \$750.00 was made on Fritz VanVolkenburgh's assigned purchasing card by Commissioner Lober to a *GoFundMe* account for a constituent's burial. Commissioner Lober justified this expenditure by stating the BoCC recently approved funding to pay for burials out of CARES Act funds due to COVID-19. The funds used in purchasing card expenditures are not specifically CARES Act funds.
- During the two inventories that were completed on February 22, 2022 and March 4, 2022, Commissioner Lober was asked multiple times whether there were any other items that the audit team needed to account for in the inventory. Commissioner Lober only indicated that there were a few items located at his home. Commissioner Lober never told the audit team on February 22, 2022 that he had additional items in his vehicle in which his wife Rebecca is seen on video furtively

bringing these items into the Merritt Island government building containing the District 2 office, placing them into an unknown location, while the audit team was upstairs conducting the inventory (See surveillance video). As the audit team was conducting an inventory of items purchased, they were contacted by county IT letting the audit team know that Commissioner Lober had dropped off items with them. Commissioner Lober never contacted the clerk's office or any members of the audit team to provide notice that he was providing items to the county I.T. office that were purchased with District 2's purchase card. Commissioner Lober was fully aware of the ongoing inventory audit being conducted by the clerk's office, which he had requested as part of the vote for the audit during the February 22, 2022 commission meeting. County I.T. office employees advised they secured the property donated by Commissioner Lober in a separate room away from other IT inventory, at the direction of the IT director. County IT staff notified the audit team about these items that were turned over to them and members of the audit team responded to document and photograph this property.

- Two Bivy sticks were purchased on May 25, 2021, valued at \$300 each and required a monthly account subscription fee to be paid in order for the Bivy sticks to be activated and utilized. This fee was only paid for the months of August (8/4/2021) and September (9/4/2021) of 2021. The monthly account fee cost \$49.99 per month and is necessary for the devices to function. Bivy sticks provide GPS tracking and the ability to communicate with 2-way texts anywhere in the world. It can also provide an SOS message along with its location at the press of a button. The texts obtained were provided by the Bivy parent company to FDLE after being subpoenaed and were not readily accessible public records. See FDLE's report for additional information. A.O. 59 "Cellular and Mobile Devices" states that it is the employee's responsibility when conducting county business to take all appropriate steps to ensure that any public records are retained consistent with public records laws so that they can be produced for examination. It should be noted that the subscription period corresponds to the leave time requested and taken by Rebecca Lober during the summer of 2021. (Rebecca Lober, Commissioner Lober's wife, who was employed as in-house general counsel for the Brevard Clerk of Courts Office, utilized leave time off for the full week of Monday, August 16 through Friday, August 20, 2021 and used an additional 6.25 hours off for Monday August 23, 2021). The Clerk's Office does not believe the Bivy sticks were purchased and used for a public purpose and this was reaffirmed after the release of FDLE's report.
- According to reconciliation reports filed with the Brevard County finance department from the District 2 office, a total purchase of \$629.95 in United States Postal Service postage was made from August 27, 2020, through June 16, 2021. First Class U.S. stamps during this time cost \$0.55 each to purchase. Based on interviews with District 2 staff, the exact purpose of these stamps could not be identified. Mr. VanVolkenburgh advised the District 2 office did not typically mail a volume of documents on a regular basis themselves to warrant the purchase of this number of stamps. A majority of the stamps were purchased with Mr. VanVolkenburgh's purchasing card.

During Mr. VanVolkenburgh's interview, he stated Commissioner Lober would be able to provide an explanation as to their use. Mr. VanVolkenburgh did state he did not purchase the stamps himself. The audit team attempted to interview Commissioner Lober to obtain his answers to the audit team's questions. Commissioner Lober refused to be interviewed. Later, Commissioner Lober's attorney also refused to allow Commissioner Lober to speak with the audit team so the audit team was unable to ascertain a specific explanation for the purchase of these stamps from Commissioner Lober.

- During an interview with Mr. VanVolkenburgh, it was determined that Commissioner Lober had utilized Mr. VanVolkenburgh's assigned purchasing card to make many of the purchases made by the District 2 Office. At one point, Mr. VanVolkenburgh provided that Commissioner Lober was initially informing him of purchases he was making. Eventually, Mr. VanVolkenburgh became aware of additional purchases being made in which Commissioner Lober did not have direct access to Mr. VanVolkenburgh's card, indicating that he had obtained the data necessary on the card to make these purchases. The use of a card not issued to the individual utilizing the card is a violation of A.O. 41 "Purchasing Cards" as stated in section (III)(C)(1) "Limitations on Use of Purchasing Card". No other person other than the employee whose name is embossed on the card is authorized to use the card.
- The P-cloud storage network purchased by Commissioner Lober would be accessible only to those persons who had access to a password to obtain information contained within the storage device, thus creating public records concerns. None of the District 2 employees interviewed provided access to the P-cloud unit. Storage of personal content is prohibited by BCC 32 and specific language prohibits the use of county computer equipment for personal use. The audit team has not been able to access the P-cloud storage unit to determine what is located within. It should be noted that during the interview with Mr. VanVolkenburgh the audit team learned that there would have been work related items held on this storage device. The username or password was never provided to county officials and as of the date of this audit this account has never been provided to the county.
- During an interview with District 1 Commissioner Rita Pritchett on March 30, 2022, and a prior interview with County Attorney Abigail Jorandby conducted on March 24, 2022, it became apparent Commissioner Lober had provided election petition cards by mail to some county employees. Many of these cards also contained stamped return envelopes with the address for a P.O. Box to Bryan Lober printed on them. A request made by the audit team to interview, Regina "Rocket" A. Weiler, a District 2 staff member to ascertain a possible use for the stamps purchased was also denied. Ms. Weiler is the only county employee besides Commissioner Lober who refused to speak with the audit team.

- A public records request was made through the Brevard County Supervisor of Elections Office to review the petition cards submitted on behalf of Commissioner Lober's re-election campaign. The audit team reviewed all of the petition cards Commissioner Lober's campaign submitted to the Supervisor of Elections Office. These cards, some of which were mailed to voters, also contained stamps on the cards to enable them to be mailed back to Commissioner Lober so he could later submit the cards to the Brevard County Supervisor of Elections. Photographs were taken of Commissioner Lober's campaign petition cards while the audit team was at the Supervisor of Elections Office. (The Supervisor of Elections also retained the petition cards at the request of the audit team). Many of the stamps observed on the petition cards were unique in although First-Class stamps, they were of cartoon caricatures of Bugs Bunny (first day of issue, July 27, 2020), Scooby-Doo (first day of issue, July 14, 2018) and Sesame Street's characters (first day of issue, June 22, 2019), a picture of an American astronaut on the moon (first day of issue, July 19, 2019), Civil War historical moments (first issued April 12, 2011). (A Google search provided the dates of issue for each stamp.) There were also American Flag Forever Stamps found on the envelopes. According to Commissioner Lober's campaign financial reports, found under Candidate Contributions and Expenditures, posted on the Brevard County Supervisor of Elections website for the 2022 election, only \$156.00 in total was spent in postage for the campaign; \$22.00 on March 26, 2021 and \$134.00 on November 19, 2021 as expenditures. In addition to the expenditures, two "In-Kind" contributions were made to the campaign on November 3rd, 2020 for \$3.30 by Rebecca Lober and May 1st, 2021 for \$71.53 by Bryan Lober. The total expense for stamps with this campaign was \$230.83. The Candidate and Campaign Treasurer Handbook also requires anonymous contributions to be documented on the campaign treasurer report, along with a letter explaining the acceptance of the contribution. No explanations were found with Commissioner Lober's campaign financial reports.
 - Commissioner Lober requested the county mail a letter to 900 recipients regarding the Snug Harbor fire service issue in November 2021. This was conducted through a third party vendor Address N' Mail Inc. who invoiced the county for \$522.87 to mail this item. It was agreed the cost to mail the letter would come out of District 2's cost center. This was not a purchasing card transaction.

On Sunday, February 6, 2022, Commissioner Lober spoke with Clerk Sadoff while both were in attendance at a Cocoa Firefighter Chili Cook-off in Cocoa Village. During their conversation, Commissioner Lober spoke about his current re-election campaign. He referenced information about his opponent he believed would be forthcoming. He also spoke of having the sheriff come to his residence to take a photo with him for a mailer to show Commissioner Lober was being endorsed by the sheriff. He further explained the sheriff came over to his home the previous Friday, (February 4, 2022,) to take a picture in front of a green screen. Also during this conversation, Commissioner Lober provided his thoughts pertaining to the public records request submitted to the Clerk of Court and Comptroller's Office regarding purchasing cards. Commissioner Lober believed the public records request had been submitted by an individual who had submitted previous records requests and was attempting to manipulate his run for the District 2 Office.

On Wednesday, February 23, 2022, at 1638 hours, Commissioner Lober emailed Clerk Sadoff to advise he had discovered additional items in the District 2 Office he believed to have been purchased on the purchasing card. He also requested direction from the clerk regarding the purchase of surveillance cameras he had purchased for the Humane Society and wanted to know if there was anything special he needed to do with respect to handing them over to the Humane Society. (See Appendix H for email.)

On Tuesday, March 1, 2022, at 0749 hours, Commissioner Lober called Clerk Sadoff and she advised she was busy with work and she would get back with him at a later time. At 1049 hours, Commissioner Lober contacted Clerk Sadoff via text stating he had called her this past Wednesday, February 23, 2022 and he had not heard back from her regarding the electronic items he had purchased for the Humane Society. Clerk Sadoff called Commissioner Lober back on this same date at 1133, 1918 and 1919 hours to discuss his concerns. Clerk Sadoff was finally able to reach Commissioner Lober and spoke with him for approximately 30 minutes during the 1919 hours call on March 1, 2022. When Clerk Sadoff called Commissioner Lober back, he advised she would be unhappy with him because he had just sent an email to the Florida Today, County Manager Frank Abbate, the Clerk and other county directors as recipients, formally requesting she recuse herself from the audit based upon her “history with both Kristine Zonka and myself.” This phone conversation was on speaker and was overheard by the audit team with the consent of Commissioner Lober. Within this email he also attached Commissioner Zonka’s marriage certificate and screen shots of Facebook posts to his email along with other concerns he had regarding her objectivity in conducting the audit. This email was sent and received seven calendar days after a 4-0 unanimous commission vote to request the audit be conducted by Clerk Sadoff. Commissioner Smith was not present during this meeting. (See Appendix I for this email.)

In an email thread between Commissioner Lober and County Finance Supervisor Mark Peterson on March 2, 2022, at 1748 hours, Mr. Peterson requested Commissioner Lober’s spreadsheet he spoke of during the February 22, 2022, commission meeting regarding the items he had purchased and the various items he had provided to other organizations. Mr. Peterson provided a link to a video of the commission meeting, the agenda item, and the exact time the spreadsheet was referenced the commissioner indicated he had maintained. Commissioner Lober did provide a spreadsheet in a subsequent email on March 3, 2022, that provided a brief description of the project or item along with the amounts initially dedicated to those projects and the amounts spent. (Previously noted in Appendix B for the email).

On Wednesday, March 9, 2022, Mr. Peterson sent an email to all commissioners on behalf of the audit team, pertaining to purchase card expenditures. Mr. Peterson requested each office provide the date of when the good or service was provided, where the good or service was provided and if tangible, where the good or service currently existed for Category 1 items. He also requested the name of the beneficiary for whom the purchase was made, their relationship to the commission office, their contact details, the approximate date of when the good or service was provided, where the good or service was provided and if tangible, where the good or service currently exists. Mr. Peterson requested each district have this information completed and referred back to him by the close of business on Friday, March 18, 2022. (See Appendix F for email).

On Wednesday, March 16, 2022, Commissioner Lober replied to Mr. Peterson stating he was dealing with two family emergencies and was requesting an additional week to comply with his request. Clerk Sadoff responded the following morning, stating she understood and to take an additional week to accommodate Mr. Peterson's request. (See Appendix F for email.) This spread sheet was never received by Mr. Peterson.

On Monday, March 28, 2022, at 1123 hours, an email thread initiated by Ms. Regina "Rocket" A. Weiler, an administrative aide in the District 2 Office to Commissioner Lober, stated she was uncomfortable being interviewed by the audit team and requested guidance from him as to what she should do. Commissioner Lober responded on this same date at 1341 hours, stating if she was uncomfortable and chose not to attend, there would be no punitive action against her as this was her decision to make. Commissioner Lober also stated in his email response he believed he had been misquoted by a member of the audit team, referring to the spreadsheet he had during the commission meeting held on February 22, 2022. He stated as a result, he advised the "Comptroller's Office" any questions the audit team had for him would need to be sent in writing. On Tuesday, March 29, 2022 at 0831 hours, Ms. Weiler forwarded the email thread to Mr. Tyler Winik of the Clerk's Office, who was scheduling the interviews for the audit team, stating she would not be attending and to remove the appointment from the calendar. Ms. Weiler also stated to refer to the email thread between her and Commissioner Lober. (A copy of this email thread will be attached in Appendix J).

On April 1, 2022, Commissioner Lober resigned from his position as the District 2 County Commissioner, effective immediately. As a result of his immediate resignation, Mr. Peterson canceled his assigned purchasing card. Commissioner Lober attempted to utilize his purchasing card at four different times on this same date for a purchase through SysTools, a digital technology company. An attempt to use the purchasing card to purchase an undetermined item from SysTools Group for \$69.30 was noted, but this transaction was declined due to the card being deactivated by the County Finance Department prior to it being used by Commissioner Lober. SysTools is a cloud migration, data backup, data recovery and cyber security company.

During the time period in which he was in office, Commissioner Lober made assorted purchases with a county issued purchasing card; primarily electronics, tools, and fasteners. There was no documentation supporting the public purpose for these purchases by Commissioner Lober, which totaled \$22,629.83. The exact purpose for these items could not be established based solely upon interviews with staff. Although Mr. VanVolkenburgh did inquire about some of the purchases made by Commissioner Lober, no other District 2 staff member, who was willing to speak with the audit team, stated they asked the commissioner as to the specific purpose of these purchases. Mr. VanVolkenburgh indicated Commissioner Lober had told him he did not need the actual card in order to make purchases, inferring he had copied Mr. VanVolkenburgh's card number and affiliated data so, he was still able to make on-line purchases. Mr. VanVolkenburgh has stated during his interview the purchase attempts made on April 1, 2022, were not purchase attempts made by him.

Commissioner Lober has been asked directly to submit to an interview by the audit team regarding these expenditures, but has refused this request and has not fully cooperated with the audit by providing a

recorded statement or responses to expenditures made by the commission office. After multiple additional attempts to contact Mr. Lober by both his cell phone and through emails, Attorney Brian Onek contacted a member of the audit team on October 21, 2022, to advise he was representing Mr. Lober and he would not consent to an in-person interview. He did state if there were specific questions submitted in writing, they would respond to them as best as they could. Because none of the other commissioners were offered the same opportunity to respond to written questions, Mr. Onek was advised the audit team would not provide written questions to him regarding this audit. Mr. Onek was also asked if he was also representing Rebecca Lober and he advised he was not. Mr. Onek was asked to have Rebecca Lober contact a member of the audit team, as she had not responded to any phone calls or emails that had been previously forwarded to her. Several attempts had been made to contact Rebecca Lober directly via her cell phone. Ms. Lober never answered any calls made to her or responded to any messages left on her cell phone.

On Thursday, October 6, 2022, a recorded interview was conducted with Sheriff Wayne Ivey regarding his knowledge of Commissioner Lober's use of county property. He advised Clerk Sadoff once he became aware of the audit, he realized he might have seen one of the items purchased he identified as a green screen at Commissioner Lober's home. He recalled being asked by Commissioner Lober to come to his home so a picture could be made of them together standing in front of the green screen for political purposes to promote Commissioner Lober's re-election campaign. He advised he had no idea at the time he took the picture with Commissioner Lober, the green screen was not privately owned. He stated after becoming aware of the audit, he contacted Clerk Sadoff to advise of his concern the green screen may have been owned by the county government.

On Monday, October 31, 2022, an interview was conducted by members of the audit team with Ms. Michelle Ryan, regarding the tangerine in color chair that has never been accounted for during the inventory audit. The FDLE report confirms the chair was shipped to the mailroom for the county located at the switchboard area in Building C. At that time, Ms. Ryan worked at the switchboard and stated it was common practice for items to be dropped off at this location by various vendors for different county entities. Ms. Ryan stated it was uncommon for commissioners to have items shipped to the mailroom and recalled only Commissioner Lober had done so in the past. She stated when an item for Commissioner Lober was shipped there, she did call his office to notify him a delivery had been made and someone needed to come pick it up. The audit team had obtained a copy of the email thread between Commissioner Lober and Ms. Ryan regarding the delivery of the chair. Ms. Ryan stated she didn't recall an email written by Commissioner Lober regarding the chair and could not recall any delivery. She believed she would have called him at his office to notify him of the chair's delivery but did not remember the chair ever being delivered to the switchboard area where she worked. She stated she did not remember a box large enough to have contained the chair being delivered but did not routinely look at the boxes to determine what they may contain. Prior to this interview, the audit team had obtained email communication from Commissioner Lober to county employee, Michelle Ryan. The communication stated a chair would be delivered with a date and an approximate time. The email also asked Ms. Ryan to contact the commissioner on his private cell phone once the chair had arrived. The audit team also obtained Ms.

Ryan's work phone records which showed a phone call to Commissioner Lober's cell phone during the date and time that Commissioner Lober said the chair would be delivered. During the interview of Ms. Ryan, she just answered that she couldn't remember. FDLE's report confirmed delivery of the chair at the same time and date that Commissioner Lober said it would be delivered and at the time of Ms. Ryan's call to Commissioner Lober. It is the recommendation of the audit team for the county to further investigate the situation with Ms. Ryan.

The following purchases listed in the table below were also made by Commissioner Lober using Robert "Fritz" VanVolkenburgh's assigned purchasing card and were denied for various reasons to include; exceeding the single transaction purchasing limit and exceeding the monthly aggregate purchasing limit. See the table of denied transactions listed below. Mr. VanVolkenburgh turned his purchasing card into the County Finance Department in July of 2021. The audit team could not determine if Commissioner Lober was aware Mr. VanVolkenburgh had turned his purchasing card into the County Finance Office and the account subsequently closed. Receipts associated with these transactions are included in Appendix K.

\$0.00	10/10/2019	6012	Visa Provisioning Servic	[0399]
\$0.00	4/21/2020	6012	Visa Provisioning Servic	[0399]
\$893.63	9/15/2020	5942	AMAZON.COM AMZN.COM/BI	Account Standard Limit Is Exceeded
\$893.63	9/15/2020	5942	AMAZON.COM AMZN.COM/BI	Account Standard Limit Is Exceeded
\$893.63	9/16/2020	5942	AMAZON.COM AMZN.COM/BI	Account Standard Limit Is Exceeded
\$912.92	10/13/2020	5942	AMZN Mktp US	Account Standard Limit Is Exceeded
\$73.99	2/27/2021	5045	QNAP HK Limited	Bank Request: Fraud Strategy 1
\$73.99	2/27/2021	5045	QNAP HK Limited	Bank Request: Fraud Strategy 1
\$699.99	5/31/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	5/30/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	5/30/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	5/31/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	6/1/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	6/1/2021	5734	NEWEGG INC	Not Enough Available Money
\$699.99	6/1/2021	5732	PAYPAL *NEWEGGCOM	Not Enough Available Money
\$699.99	6/1/2021	5732	PAYPAL *NEWEGGCOM	Not Enough Available Money
\$463.06	6/4/2021	5732	PROVANTAGE	Not Enough Available Money
\$463.06	6/4/2021	5732	PROVANTAGE	Not Enough Available Money
\$539.91	6/17/2021	5964	MARKERTEK VIDEO SUPPLY	Not Enough Available Money
\$147.99	6/27/2021	5942	AMAZON.COM AMZN.COM/BI	Not Enough Available Money
\$147.99	6/28/2021	5942	AMAZON.COM AMZN.COM/BI	Not Enough Available Money
\$147.99	6/28/2021	5942	AMAZON.COM AMZN.COM/BI	Not Enough Available Money
\$147.99	6/30/2021	5942	AMAZON.COM AMZN.COM/BI	Not Enough Available Money
\$147.99	6/30/2021	5942	AMAZON.COM AMZN.COM/BI	Not Enough Available Money
\$463.06	7/1/2021	5732	PROVANTAGE	Not Enough Available Money
\$463.06	7/1/2021	5732	PROVANTAGE	Not Enough Available Money
\$463.06	7/2/2021	5732	PROVANTAGE	Not Enough Available Money
\$643.50	7/8/2021	5722	APPLIANCE STOCKADE INC	Declined By Score 1
\$0.00	9/30/2021	5942	AMAZON.COM	Closed Account
\$0.00	11/29/2021	5942	AMAZON.COM	Closed Account
\$0.00	12/13/2021	5999	PAYPAL	Closed Account
\$0.00	12/13/2021	6012	Visa Provisioning Servic	Closed Account

- On July 4, 2021, an Amazon purchase for a Steelcase Leap Chair with Platinum Base, tangerine in color, was purchased by Commissioner Lober using Mr. VanVolkenburgh's card. The billing address was to Bryan A. Lober at the District 2 office but the shipping address is listed as 2725 Judge Fran Jamieson Way, Building C, Information Desk in Melbourne, FL and was labeled for

Commissioner Lober. This purchase is for \$750.00. According to the FDLE report obtained by the audit team, it was determined that an additional \$9.50 gift card was applied to this transaction, as the total cost of the chair on the date of purchase was \$759.50. The report stated Amazon records confirm the delivery of the chair to 2725 Judge Fran Jamieson Way, Building C, Information Desk in Melbourne, FL on July 10, 2021. This transaction violated AO 41(III)(C)(3)(c). This chair was never recovered and has not been inventoried by the audit team. It is believed that this is the chair that is observed in the rear of the SUV driven by the Lobers in the BCSO e-commerce video taken on February 22, 2022, of the west parking lot of the Merritt Island Government Complex (see Appendix L).

- A Newegg purchase on July 12, 2021, for a 32" monitor initially priced. The \$749.99 is just a single penny under the \$750.00 cap of single purchases that can be made on the card. This purchase is one cent under the minimum amount for Asset Management to tag a computer related item for inventory. See BCC-23 Tangible Personal Property that was effective on 12/10/2019 (revised as of 8/30/2022 as Safeguard of County-Owned Property) and would have been applicable during this time. Commissioner Lober had a \$750 single transaction limit on his purchasing card. (Appendix K)
- A Provanage order placed on November 10, 2021, for a Sonnet Technologies Echo III DT priced at \$734.60 was paid in full with the commissioner's purchasing card. This unit is designed to attach additional cards, such as graphics cards or expansion cards, to a host computer.
- On November 11, 2021, a Ubiquiti aggregation switch for a computer network was purchased for \$269 and a console for \$499, along with (2) Provanage network POE switches, for \$750 each.
- An Amazon order placed on November 22, 2021, for an LG OLED 48" display monitor priced at \$896.99 was purchased using a gift card for \$147.00 with the remaining \$749.99 applied to Commissioner Lober's assigned purchase card. No tax was applied to this purchase.
- On December 26, 2021, two WD HGST 18TB 512 MB 7200RPM SATA Ultra 512E SE NP storage devices were purchased, priced at \$369.15 each for a total cost of \$738.30. No tax was applied to this purchase.
- On December 10 and December 16, 2021, (4) Ubiquiti cameras were purchased each day, at \$449 each. Again on January 20, 2022, (2) Ubiquiti UVC G4 Pro cameras were ordered priced at \$449.00 each with a total cost of \$4,490 for all 10 cameras. \$53.88 in tax was also collected for the transactions on December 10, but later refunded by Ubiquiti after the account had been set up for tax-exemption. These cameras were accounted for at the Humane Society on Cox Road in Cocoa.

- An additional purchase of an Ubiquiti Building to Building Bridge XG valued at \$999.00 was purchased and delivered to the Humane Society on Cox Road in Cocoa. There was also a two pack of Ubiquiti Networks UF-MM-1G SFP Multi-Mode Fiber Modules, purchased for \$34.00 on this same date and delivered to the same address for a total of \$1,033.00. No tax was applied to this purchase and the Building Bridge XG was not tagged by Asset Management.

Although unrelated to the purchasing card audit, during the audit process, it was brought to the attention of the audit team that a purchase on March 20, 2021, from Rockler Woodworking and Hardware was made by Commissioner Lober. This purchase was for a Festool Domino XL DF 700 Joiner Set valued at \$1,525.00, an 8mm Festool Domino Cutter for DF 700 valued at \$64.00, 12x140mm Festool Domino Beech Tenons for DF 700 (90-Pack) valued at \$64.00, and 8x80mm Festool Domino Beech Tenons for DF 700, (190 Pack) also valued at \$64.00. The total cost of this purchase was for \$1,863.99 with tax. Commissioner Lober used a credit card not associated with the county purchasing card account for this purchase. The card used is listed as a MasterCard ending in XXXX-8901. County purchasing cards are Visa cards. During the purchase, Commissioner Lober submitted an email on March 20, 2021, to the Rockler customer care center stating he had spoken with a representative in customer service earlier on this same date regarding a sales tax question. He indicated in the email the order that was just placed was a tax-exempt order and not to process the order if the tax-exempt certificate could not be applied. He further stated he had provided the tax-exempt certificate with his order and advised the certificate did not expire until 10/31/2022. Commissioner Lober wrote he wanted the certificate to be applied to his order before it shipped. Commissioner Lober also wrote in the email he has a personal account he used to purchase items through Rockler and he intended to continue to make purchases for both the county and for his personal use through the same account. He further advised in the email he would notate in the comments section of the order when an order was placed on behalf of his employer so taxes were not applied. He also had the above listed items shipped to the District 2 Office in Merritt Island. Total tax that should have been paid for these items is listed as \$126.00 and was not collected by Rockler. Commissioner Lober also utilized a personal, non-government email address to allegedly conduct government business, rockler@bryanlober.com, utilizing the county's tax-exempt status. The tax-exempt certificate does contain specific information concerning the fraudulent use of the tax-exemption status stating it is a criminal offense to use the certificate to evade the payment of sales tax and cannot be used for the personal benefit of any individual. The certificate also states any violation will require the revocation of this certificate. The equipment purchased was not for a public purpose and this purchase does was not reported to any county personnel. There is no indication Commissioner Lober has ever sought reimbursement for the purchase if it was for public use and purchased with government funds. It should be noted these items were not presented by Commissioner Lober to the audit team for inventory. Second time talking about exempt card in district 2 does it need to be consolidated

Further examination of Commissioner Lober's Campaign Treasurer's Report – Itemized Expenditures for report date M3 (3/1/2021 – 3/31/2021) indicates an expenditure of \$1,717.00 on 3/20/2021 to Rockler Companies Inc. for “sign building tools and supplies/fasteners.” The audit team did contact the Brevard County Supervisor of Elections Office to determine if a credit card was on file with the elections registrar.

This information is not required by the Supervisor of Elections, nor is it required by the Florida Division of Elections through Chapter 106 of the Florida State Statutes. A copy of the M3, (3/1/2021 – 3/13/2021) Campaign Treasurer's Report will also be available in the supporting documents file. Additionally, a copy of the emails between Commissioner Lober and Rockler Woodworking and Hardware and the sales invoice showing sales tax was not applied are also available in the supporting documents file.

On February 22, 2022, the following items were inventoried in the District 2 Commission Offices:

February 22nd District 2 Office	
Arrived 6:10 pm left at 9:10 pm	
In Attendance	Clerk's Office - Rachel, Jason, Kathleen, and Mark
	District 2 Commissioner Bryan Lober
MIRA Conference Room-12 items	
	MIRA's large monitor-tagged 7110339
	Camera on top-views VB-com-001
	Cisco switch-SG350-102
	Tripod-Sirvi W-1204
	Monitor Aorus with wall mount SN2117
	Webcam-long one Poly 8F2118002
	2 Silver switches Enterprise
	1 black switch Zyxte 951900-48
	Coax cable-wheel 500
	Edge router LT and bracket
	Laptop-66yonw2
Recycle Room	
	Backer Rod
Conference Room	
	7 Unifi G4 Pro cameras in white going to Humane Society
	Powerhouse 2400 Anker Power supply w/car socket AC outlet Portable Power Station
	Zebra Printer
	3 Access points for wi-fi white
	Netgear Nighthawk mobile router
	NEX Laptop
	Dell Laptop PR# 0189792

		LG Laptop
		Computer tool set
		HDMI transmitter-AT-OME-EX-TX HDMI Receiver AT-OME-EX-RX
		Corsair DDR4 Memory-2 empty boxes with 2 in each
		22 Intel Core Processor 30 Mb cache LGA1700- box empty, installed in reception area computer
	Conference Room Continued	
		Power supply TX 1000 prime seasonic box empty
		Antennas-2 assembled together
		Neobits
		ASUS-multiple USB port Ethernet memory storage expansion slots empty box
		ASUS expansion card-empty box
		Sonnet Technologies expansion card system with USB expansion card added
		Big screen PR# 0311324
		Camera
		Wall mount system for big screen
		PC-ASRock EIBS (#)
		Keyboard
		Remote
		Mouse
		Best sanitizer on wall
		Conference phone-37
	Break Room	
		Refrigerator-silver
		Plumbing arts
		Assembled plumbing piece
		GermX
	Copy Room	
		Label maker-Brother
		Fellowes office comb binder
		Hole punch-3 hole punch electric
		Plastic binding combs-several boxes
	Main Receptionist Area	
		Thermometer
		PC-ser 036Q
		Box
		Monitor bracket Ergotron
	Rocket's office	
		PC-Dell
		Power backup Dell & Samsung

		2 monitors-one likely purchased from PC
		Epson scanner
		Commissioner Lober's office
		Mounts-3 3-D printed
		2 boxes-empty, unknown contents
		2 monitors Viewsonic battery backup
		Mouse-Logitech M325
		Keyboard-Corsair
	-	PC 0201990
	-	Sted Series 300 Rival Mouse
	-	Pack of Ethernet cable ends
	-	Graphics card
		Brother label maker
		Mr. VanVolkenburgh's office
		Battery backup
		PC Dell 1V6PPX2 PR none
		Volunteer Room In Front of Storage
		Qnap cloud storage 21651 , model # 25-563
		APC battery backup
		Dell computer PR# 0188747
		2 Dell monitors
		Storage Room
		SmartSan hand sanitizer-2 boxes
		2 monitor stands-silver
		1 black monitor stand
		Misc. fasteners
		Asrock computer mini pc series-empty likely the one behind big screen in conference room
		Box that case for receptionist pc came in-empty
		Dell PC-1VRPPX2 service tag
		Box of Canned Air
		Item's Commissioner Lober indicated were at his house
		Cable
		Green screen
		Display / monitor to connect to laptop
		2 Laptops
		Net Gear
		Hotspot (on person)

On the subsequent inventory on March 4, 2022, the following items were inventoried:

March 4th District 2 Office					
In 9:00 AM left 10:30 AM					
	Mouser, Digikey, Arrow Cook				
		Brand Mouser Electronics			
		SMA Plug Crimp RG-8X			
		CAB.T01 TS-9 M Plug			
		N-Mole (plug) Crimp			
		Coax Adapter N Plug F Jack			
	Digikey (Coax Installation)				
		Crimp Tool	LMR 240		
		Prep Tool	for LMR-240		
	009Blober				
		90575 A273 5/16"	18	Line 13	5 items
		90104A007 5/16"	18	Line 12	5 items
		3042T157 5/16"	18	Line 11	2 clamps
		91525A326 Washers	316	Stainless	25 items
	Coax Cable 125 feet				
		R658/x 15 Sol BC FPE DecoBond			
		956 TC Brd PE IRT 50 OHM			
		BLK 300 V 80 C RDHE			
Items in drawer at Kika Golan's Desk	Electrical Moisture Sealout 06147		1 Roll		2 items
	Liquid Electrical Tape 4 FL oz By Gardner Bender				2 items
	Spray Liquid Tape Electrical				
	Zebra Label Printer				
	Variety of Fasteners from McMaster Carr				
	Power Adapters (unopened) Ace 400n X00296Hcc				38 pcs
	Tool for Linkup CH8/Cat 6A Keystone				
	4 Stainless Steel Bolts 4"				
	Double Snap Grip Clamps McMaster				
	4V Hardware Kits				
	Various McMaster Hardware Washers/Screws/Bolts/Nuts				
	McMaster 5 Thread Rods, Washers, Nuts, Connectors				

	Microsoft Windows 11 Pro (unopened) 64 Bit				
	SBE Varvit-BHHS FT Zinc Blk 10.9 m 6x50				
	Orico USB 3.2 SSD Enclosure				
	Washers, bolts, nuts				
	Plastic Connectors RJ45 8P8C Plug				50 pcs
	3-32 Bits Square				
	McMaster-Nylon Insert Lockout, 25 each Stainless Steel Bolts, Rubber Washers				
	McMaster 25 Hex F long Bolt M8 1.25x50				
	25 nylon washers				
	10 M6X55 Zinc				
	10 M4 Clipped Washer				
	50 in pack Hex Nuts M4x.04				
	50 in pack M4 - Flat Head Socket Cor				
	91525A117	Line 5	washer		
	McMaster Various packages 21 look a picture of Description				
	3-2 pack of Tedgetal Waterproof				
	Outdoor Ethernet LAN Cable Connectors Part # B095JZSGYG				
	User Guide Prime Z 690-P D4 Asus E1874				
	User Guide Expansion Cord Thunderbolt 4 Asus E1781				
	Inateck KT4006 USB 3.0 expansion cord				
	ASUS Expansion Card Thunderbolt ex4				
	Power Cord for Network Video Recorder Ubiquiti (no device)				
	GoPro 9 Block & Flash				
	Bivy Stick (ACR) Satellite Comm. Device				
	Sabrent 5GbE S/N 47672466000849				
	UASP - (power supply?0				
	AS Rock - Ultra Compact PC Kit 4x4 Box 4000 sensors				
	Anker-Battery Supply Box - Black				
		Power House 11 800			
2 boxes	PPE Gloves & Mask going to Cocoa Churches				

	On several occasions upon reviewing desk drawers for items he had not pointed out previously, Jason asked if we were missing any other inventory items				
	Neither Kika or Fritz were aware of inventory put in Kika's reception area desk drawers				

During the review of the numerous transactions made by the District 2 Office, it became apparent additional investigation outside the purview of the clerk's office would be necessary. As previously mentioned, credit cards and/or gift cards not associated with county finance had been utilized on occasion to make purchases for what appeared to be for personal use. Commissioner Lober would not respond to questions about these purchases in order to confirm their public purpose. Purchases made utilizing county funds and the county tax-exempt status for assorted fasteners (screws, nuts, bolts, washers, and other specialty items) did not appear to be directly related to commission office business or requested by another county department. Due to the Brevard County Clerk of the Circuit Court and Comptroller not having subpoena power, additional information pertaining to the ownership of credit cards or where items were specifically shipped were not readily available. Commissioner Lober also created personal email accounts to utilize taxpayers' funds to make purchases with businesses, thus shielding public information for these purchases from being accessible by the public. Emails found during this investigation along with the FDLE report support the assertion Commissioner Lober utilized his government official status to either utilize the county tax-exempt certificate and/or to obtain certain items at a reduce cost for personal use. Some of these items may not be generally available to the public. The audit team developed information regarding the use of the tax-exempt certificate for purchases made with Commissioner Lober's campaign funds for items listed on his Campaign Treasury Report and were not for official county government use.

The utilization of the tax-exempt certificate for personal use may be subject to a conviction of a third-degree felony and this violation would require the revocation of the tax-exempt status. The audit team could not determine if the revocation, if authorized by the Department of Revenue, would affect the entire county or only the District 2 office. This information is clearly stated on the tax-exempt certificate itself. Based upon these possible criminal violations, Clerk Sadoff notified State Attorney, Phil Archer of her findings. The audit team then notified the Florida Department of Law Enforcement's Executive Investigations Unit in Tallahassee to request additional investigation be conducted contingent upon our findings. FDLE accepted the request and began a criminal investigation in November of 2022.

On May 20, 2024, FDLE submitted their investigation to the State Attorney's Office of the 18th Judicial Circuit (Seminole County) who determined that charges should not be filed and provided the FDLE Executive Investigations Office with a disposition letter dated June 28, 2024. The clerk's office was not notified of the disposition information until July 9, 2024.

Commissioner Lober was not contacted regarding the District 2 findings of this audit, as he was the subject of a criminal probe through FDLE specifically pertaining to the audit and had hired a criminal defense attorney. Commissioner Lober's attorney previously communicated directly with Investigator Barnett on October 21, 2022 and said Commissioner Lober would not submit to an interview. Additionally, after resigning from his elected position as a commissioner, former Commissioner Lober did not respond to prior requests for assistance from the audit team.

District 3 Findings:

Due to the late hour that the audit team finished their initial audit at the District 2 office, they elected to continue the commission audit the following day. The audit team arrived at the District 3 office to conduct the audit on February 23, 2022, at approximately 1500 hours. Commissioner Tobia was not present for the audit and was not assigned a purchasing card. The District 3 office is an open space with only cubical walls defining specific areas. The audit team photographed the office area and items of interest leaving the office at approximately 1530 hours.

D-3 Expenditures:

Purchase Card Holders:

*Billy Prasad
Christine Furru
Bethany Iliff
David Workman*

Cardholder	Vendor	DOP	Item Purchased	Amount
FURRU	AMAZON.COM AMZN.COM/BILL	12/28/2016	Paper/Envelopes	\$48.65
FURRU	ACCUPRINT	12/27/2016	Business Cards	\$125.97
FURRU	AMAZON MKTPLACE PMTS	12/29/2016	Dymo label writer	\$68.16
FURRU	AMAZON MKTPLACE PMTS	12/31/2016	Dymo Labels	\$29.50
FURRU	FL ASSOCIATION OF COUNTIE	1/5/2017	2017 Ethics Online	\$75.00
FURRU	COPYTRONICS	2/6/2017	Copier Contract	\$215.76
FURRU	OFFICE DEPOT #284	3/13/2017	Office Supplies Equipment	\$149.76
FURRU	AMAZON MKTPLACE PMTS	4/18/2017	Office Supplies	\$127.24
FURRU	ACCUPRINT	4/19/2017	Printing	\$90.00
FURRU	AMAZON.COM	4/21/2017	Office Supplies	\$27.70
FURRU	AMAZON.COM	5/12/2017	Office Supplies	\$51.75
FURRU	KONICA MINOLTA BUSINESS	6/16/2017	Copier Contract	\$213.51

FURRU	STAPLES 00110577	8/9/2017	Office Supplies	\$15.99
FURRU	FINE LINE PRINTING	8/29/2017	Office Supplies	\$100.00
FURRU	STAPLES DIRECT	8/30/2017	Office Supplies	\$59.66
FURRU	KONICA MINOLTA BUSINESS	9/29/2017	Copier Contract	\$666.76
FURRU	OFFICE DEPOT #2703	10/3/2017	Supplies	\$28.99
FURRU	FINE LINE PRINTING	10/10/2017	Business Cards	\$25.00
FURRU	STAPLES 00110577	10/18/2017	Supplies	\$58.35
FURRU	AMAZON.COM AMZN.COM/BILL	11/26/2017	Research materials	\$12.78
FURRU	USPS PO 1157960463	11/27/2017	Postage	\$9.85
FURRU	AMAZON.COM AMZN.COM/BILL	11/30/2017	Misc. Supplies	\$19.98
FURRU	OFFICEMAX/OFFICEDEPT#6876	12/7/2017	Office Supplies	\$28.45
FURRU	AMAZON MKTPLACE PMTS	12/9/2017	Office Supplies	\$13.90
FURRU	AMAZON MKTPLACE PMTS	12/8/2017	Misc. Charged on County Card in Error. Copy of Check enclosed	\$25.65
FURRU	OFFICEMAX/OFFICEDEPT#6876	12/7/2017	Misc. Charged on County Card in Error. Copy of Check enclosed	\$64.59
FURRU	AMAZON.COM AMZN.COM/BILL	12/12/2017	Misc. Charged on County Card in Error. Copy of Check enclosed	\$7.40
FURRU	AMAZON MKTPLACE PMTS	12/18/2017	Misc. Charged on County Card in Error. Copy of Check enclosed	\$6.95
FURRU	AMAZON MKTPLACE PMTS WWW.	1/11/2018	Misc. Calendar Planner (Refund Check Enclosed)	\$10.95
FURRU	AMAZON.COM AMZN.COM/BILL	1/12/2018	Misc. Dishwasher Detergent (Refund Check Enclosed)	\$14.92
FURRU	FL ASSOCIATION OF COUNTIES	1/30/2018	Required Training	\$75.00
FURRU	STAPLES 00110577	2/21/2018	Misc. Office Supplies	\$31.77
FURRU	KONICA MINOLTA BUSINESS	3/1/2018	Printer Contract	\$252.16
FURRU	OFFICE DEPOT #284	4/4/2018	Misc. Office Supplies	\$71.94
FURRU	KONICA MINOLTA BUSINESS	4/26/2018	Printer Contract	\$217.43
FURRU	OFFICE DEPOT #1165	5/23/2018	Office Supplies	\$10.69
FURRU	OFFICEMAX/OFFICEDEPT#6876	5/23/2018	Office Supplies	\$35.30
FURRU	OFFICE DEPOT #284	6/2/2018	Office Supplies	\$59.98
FURRU	OFFICE DEPOT #2653	6/20/2018	Misc. Office Supplies	\$26.77
FURRU	TARGET 00025478	6/27/2018	Misc. Office Supplies	\$4.75
FURRU	OFFICEMAX/OFFICEDEPT#6876	7/20/2018	Misc. Office Supplies	\$41.93
FURRU	NORTH AMERICAN OFFICE SOL	8/23/2018	Copier	\$26.65
FURRU	OFFICEMAX/OFFICEDEPT#6876	8/30/2018	Refund of Tax Charged	(\$2.74)
FURRU	NORTH AMERICAN OFFICE SOL	9/4/2018	Copier	\$161.22
FURRU	STAPLES 00110577	9/5/2018	Office Supplies (Whiteout Inserts)	\$31.26
FURRU	STAPLES 00110577	9/20/2018	Office Supplies	\$10.99
FURRU	NORTH AMERICAN OFFICE SOL	9/28/2018	Copier	\$314.26
FURRU	STAPLES 00110577	10/30/2018	Office Supplies (Binder Clips)	\$9.98
FURRU	NORTH AMERICAN OFFICE SOL	11/29/2018	Copier	\$187.80
FURRU	OFFICE DEPOT #284	12/7/2018	Supplies	\$56.77

FURRU	NORTH AMERICAN OFFICE SOL	12/18/2018	Copier	\$38.87
FURRU	NORTH AMERICAN OFFICE SOL	12/28/2018	Copier	\$37.56
FURRU	STAPLES 00110577	1/16/2019	Supplies	\$4.23
FURRU	FL ASSOCIATION OF COUNTIES	1/30/2019	Required Training	\$75.00
FURRU	STAPLES 00110577	2/13/2019	Supplies	\$24.46
FURRU	STAPLES 00110577	3/21/2019	Supplies	\$21.92
FURRU	STAPLES 00110577	4/23/2019	Supplies	\$17.98
FURRU	THE UPS STORE #5319	4/24/2019	Postage	\$53.21
FURRU	OFFICEMAX/OFFICEDEPT#6876	6/5/2019	Supplies (Pens, Trash Bags, Notebook etc.)	\$205.20
FURRU	THE HOME DEPOT #0234	6/17/2019	Supplies A/C Filters	\$9.48
FURRU	OFFICEMAX/OFFICEDEPT#6876	7/29/2019	Wireless Mouse	\$20.13
FURRU	OFFICEMAX/OFFICEDEPT#6876	8/5/2019	Plastic Cups	\$29.30
FURRU	AMZN Mktp US MA92H5XT0	8/8/2019	Tool Kit	\$45.08
FURRU	AMAZON.COM MA8GP29S2 AMZN	8/8/2019	Batteries	\$12.29
FURRU	OFFICEMAX/OFFICEDEPT#6876	8/21/2019	Laminating Pouches	\$37.94
FURRU	OFFICEMAX/OFFICEDEPT#6876	8/26/2019	Plastic Dividers	\$6.18
FURRU	OFFICEMAX/OFFICEDEPT#6876	8/26/2019	Insert Tabs	\$4.59
FURRU	STAPLES 00110577	9/25/2019	Garbage Bags, Post it Notes, Paper Towels	\$42.96
				\$4,703.46
ILIFF	FL ASSOCIATION OF COUNTIES	1/14/2020	Required Commissioner Ethics Training	\$75.00
ILIFF	OFFICE DEPOT #2703	9/21/2020	Office Supplies	\$77.62
ILIFF	FLAMINGO PRINTING OF BRE	9/23/2020	Mailing Note Cards	\$186.25
ILIFF	OFFICE DEPOT #2703	10/6/2020	Office Supplies	\$7.99
ILIFF	4TE CULLIGAN OF MELBOURNE	10/10/2020	Drinking Water for Office	\$6.38
ILIFF	DEX IMAGING	10/19/2020	Color & B/W Color Meter	\$18.12
ILIFF	AMER ASSOC NOTARIES	11/21/2020	Notary Application	\$98.90
ILIFF	OFFICE DEPOT #2703	12/1/2020	Office Supplies	\$25.48
ILIFF	OFFICE DEPOT #2703	1/4/2021	Office Supplies	\$87.04
ILIFF	OFFICE DEPOT #2703	1/8/2021	Office Supplies	\$5.99
ILIFF	FL ASSOCIATION OF COUNTIES	1/25/2021	Class	\$75.00
ILIFF	THE HOME DEPOT #6336	1/25/2021	Light Bulbs	\$19.48
ILIFF	AMAZON.COM OM5GW66O3 AMZN	2/14/2021	Office Coffee	\$22.30
ILIFF	AMZN Mktp US 7D50Z5RS3	3/23/2021	Ring Light	\$68.99
ILIFF	AMAZON.COM OY5F29WQ3 AMZN	4/5/2021	Office Coffee	\$26.50
ILIFF	AMZN Mktp US PC3E17EX3	4/22/2021	Office Coffee	\$26.50
ILIFF	AMZN Mktp US NG4Z93HX3	5/7/2021	Office Supplies	\$9.98
ILIFF	AMAZON.COM 2L4Y480R0	5/10/2021	Office Cleaning Supplies	\$11.71
ILIFF	AMAZON.COM 2R1QX9K32	6/2/2021	Office Coffee	\$26.40

ILIFF	AMZN Mktp US 297HJ5KQ2	7/13/2021	Office Coffee	\$25.00
ILIFF	OFFICE DEPOT #2703	8/17/2021	Office Supplies	\$40.64
ILIFF	AMAZON.COM 253E004V2	8/31/2021	Office Air Filters	\$39.58
ILIFF	AMAZON.COM 2G6A81BE1	9/14/2021	Office Coffee	\$30.78
ILIFF	AMZN Mktp US 2Y2PZ6150	10/19/2021	Office Coffee	\$69.00
ILIFF	OFFICE DEPOT #2703	10/22/2021	Office Supplies	\$92.71
ILIFF	ADOBE INC.	10/28/2021	Subscription	\$239.88
ILIFF	AMZN Mktp US L66QK7WC3	11/23/2021	Office Supplies	\$27.70
ILIFF	THE HOME DEPOT #6336	11/29/2021	Office Fridge Magic Chef HMDR1000BE	\$416.23
ILIFF	AMZN Mktp US 484GV1VC3	12/3/2021	Office Supplies	\$31.02
ILIFF	AMZN Mktp US TV7LM6PC3	12/2/2021	Office Supplies	\$39.58
ILIFF	AMAZON.COM 930HN63V3	12/20/2021	Office Supplies	\$59.90
ILIFF	AMAZON.COM	12/26/2021	Office Supplies	(\$32.96)
ILIFF	AMAZON.COM	12/26/2021	Office Supplies	(\$26.94)
ILIFF	AMZN Mktp US CN9RH9D73	12/29/2021	Office Supplies	\$59.90
ILIFF	AMAZON.COM 4L2YO7IE3 AMZN	12/30/2021	Office Supplies	\$101.05
ILIFF	AMZN Mktp US P15AV0BK3	1/6/2022	Office Supplies	\$91.67
ILIFF	DEX IMAGING	1/6/2022	Printer Supplies	\$309.72
ILIFF	THE HOME DEPOT #6336	1/5/2022	Office Supplies	\$4.87
ILIFF	THE HOME DEPOT #6381	1/8/2022	Office Supplies Returned	(\$2.44)
ILIFF	FL ASSOCIATION OF COUNTIES	1/7/2022	Online Learning-Ethics	\$75.00
ILIFF	AMZN Mktp US 1097J70P3	1/10/2022	Office Supplies	\$38.45
ILIFF	AMZN Mktp US HA21Y9QF3	1/12/2022	Office Supplies	\$40.63
ILIFF	AMAZON.COM I44AA3513 AMZN	1/12/2022	Office Supplies	\$61.92
ILIFF	AMZN Mktp US P68H96E63	1/19/2022	Office Supplies	\$35.59
ILIFF	AMZN Mktp US DN3ST65Z3	1/20/2022	Office Supplies	\$32.09
ILIFF	AMAZON.COM B70DT8143 AMZN	1/26/2022	Office Supplies	\$8.55
ILIFF	AMZN Mktp US	1/26/2022	Office Supplies Returned	(\$20.28)
ILIFF	FINE LINE PRINTING	2/2/2022	Business Cards	\$22.50
				\$2,786.97
PRASAD	PUBLIX #215	6/30/2017	Office Supplies	\$23.84
PRASAD	STAPLES 00110577	6/29/2017	Office Supplies	\$26.65
PRASAD	STAPLES 00110577	10/5/2017	Supplies	\$7.42
PRASAD	THE FLORIDA BAR	7/30/2018	Membership/Annual Fees	\$300.00
PRASAD	THE FLORIDA BAR	7/29/2019	Membership/Annual Fees	\$300.00
PRASAD	INREACH ONLINE CLE	10/25/2019	On Line Seminar Sunshine law Public Records & Ethics For Public Officers and Public Employees	\$260.00
PRASAD	STAPLES 00110577	10/24/2019	Memory Foam Wrist Support, Phone Cable, Disinfectant wipes	\$27.21

PRASAD	INREACH ONLINE CLE	10/26/2019	Online Seminar 42 Annual Local Government Law in Florida	\$365.00
PRASAD	INREACH ONLINE CLE	10/28/2019	Online Seminar Development & Technology A Primer on Current Technology & its Disruption of the Development Industry	\$205.00
PRASAD	GAN 1028FLORTODAYCIRC	11/7/2019	Daily Delivery Subscription	\$39.24
PRASAD	STAPLES 00110577	11/14/2019	Card Stock Paper, Staples, Bath Tissue, Paper Towels	\$44.46
PRASAD	GAN 1028FLORTODAYCIRC	12/30/2019	Daily Delivery Subscription	\$34.24
PRASAD	GAN 1028FLORTODAYCIRC	1/28/2020	Daily Delivery Subscription	\$34.24
PRASAD	GAN 1028FLORTODAYCIRC	2/28/2020	Daily Delivery Subscription	\$34.24
PRASAD	GAN 1028FLORTODAYCIRC	3/30/2020	Daily Delivery Subscription	\$34.24
PRASAD	GAN 1028FLORTODAYCIRC	4/28/2020	Daily Delivery Subscription	\$34.25
PRASAD	THE FLORIDA BAR	8/31/2020	Bar License Renewal	\$265.00
PRASAD	AMZN Mktp US 206176CS0	11/11/2020	Office Supplies	\$132.72
PRASAD	AMZN Mktp US 287YM5752	11/12/2020	Office Supplies	\$33.05
PRASAD	AMZN Mktp US 209D24CW1	11/11/2020	Office Supplies	\$18.99
PRASAD	THE FLORIDA BAR	6/21/2021	Membership	\$350.00
PRASAD	FLORIDA TODAY	8/17/2021	Subscription	\$1.00
				\$2,570.79
WORKMAN	FLORIDA NOTARY ASSOCIATION	1/21/2020		\$99.00
				\$99.00

Total Sum

\$10,160.22

For the approximate 5-year and 3-month time period identified for the audit, the District 3 Office was found to have spent a total of \$10,160.22 of county funds, specifically with purchasing card purchases.

District 3 purchases were primarily office supplies related. Printing services, postal services, and awards purchases were determined to be within compliance of the current policy for cardholders. Purchased items that needed further review were coffee and water. Commissioner Tobia did provide the county with a reimbursement check of \$125.81 on May 30, 2022, for water, coffee and other items purchased in January and February 2022. Some items listed above were reimbursed by Ms. Furru (\$114.99 in total) shortly after they were purchased. Mr. Workman also provided \$2.47 in tax reimbursement to the county on behalf of Mr. Prasad. The audit team also identified Florida Bar dues and continuing legal education purchases through the bar for attorney Billy Prasad in his role as Chief of Staff for Commissioner Tobia. Commissioner Tobia provided appropriate documentation for these purchases and the audit team found that these purchases were reasonable and for a public purpose.

Commissioner Tobia reimbursed the county for the purchase of water and coffee utilized by his prior to the completion of this audit. A corporate/business Amazon membership for the entire county should be used to enable county finance to have oversight over procurement and for public records purposes.

The findings above have been discussed with District 3 Commissioner Tobia who understood the concerns and the clerk's office's recommendations.

District 4 Findings:

The audit team responded to each district office based on their geographic location south of the Moore Justice Center. The District 4 office is located across the street from the Moore Justice Center in the County Government Center at Viera where a branch of the clerk's office is also located. The District 4 office was approached by the audit team at approximately 1355 hours on February 23, 2022, during which Commissioner Smith was not present; however, several of the district's staff members were in the office. The audit team photographed the office space and equipment that was evident. Commissioner Smith was the only purchasing card holder for this office. The audit team left the District 4 office at approximately 1420 hours.

D-4 Expenditures:

Purchase Card Holders:

Curt Smith:

Cardholder	Vendor	DOP	Item Purchased	Amount
SMITH	GAN 1028FLORTODAYCIRC	11/7/2016	Newspaper Subscription	\$21.12
SMITH	CTC CONSTANTCONTACT.COM	11/26/2016	Monthly Subscription/Service	\$20.00
SMITH	FLORIDA LASER ENGRAVING	12/5/2016	Business Cards for Commissioner	\$16.00
SMITH	GAN 1028FLORTODAYCIRC	12/7/2016	Newspaper Subscription	\$17.80
SMITH	OFFICE DEPOT #2546	12/13/2016	Office Supplies	\$115.09
SMITH	SHI INTERNATIONAL CORP	12/20/2016	PDF License	\$311.00
SMITH	CTC CONSTANTCONTACT.COM	12/27/2016	Monthly Subscription/Service	\$20.00
SMITH	GAN 1028FLORTODAYCIRC	1/9/2017	Newspaper Subscription	\$17.80
SMITH	SPORTS FLAGS AND PRODUCT	1/9/2017	Flag for Office (Error-Reimbursed by Check)	\$60.45
SMITH	CTC CONSTANTCONTACT.COM	1/27/2017	Monthly Subscription/Service	\$20.00
SMITH	GAN 1028FLORTODAYCIRC	2/7/2017	Newspaper Subscription	\$17.80
SMITH	BB SPACE FOUNDATION	2/20/2017	Ticket/Registration for 2016 Space Symposium	\$921.85
SMITH	CTC CONSTANTCONTACT.COM	2/24/2017	Monthly Subscription/Service	\$20.00
SMITH	OFFICE DEPOT #2546	3/1/2017	Office Supplies	\$6.98
SMITH	OFFICE DEPOT #2546	3/1/2017	Office Supplies	\$25.98
SMITH	AMERICAN AIR0012118292479	3/10/2017	Flight to Washington DC	\$296.40
SMITH	FRONTIER AI T8T15G	3/13/2017	Flight to Colorado Springs, CO	\$205.20

SMITH	DOUBLETREE COLORADO SPRINGS	3/22/2017	Lodging for Colorado Space Symposium Trip	\$186.33
SMITH	OFFICE DEPOT #2546	3/24/2017	Office Supplies	\$73.88
SMITH	CTC CONSTANTCONTACT.COM	3/27/2017	Monthly Subscription/Service	\$20.00
SMITH	AMERICAN AIR0010277263387	3/29/2017	Baggage Fee for Washington DC	\$25.00
SMITH	WENDYS - 63	3/29/2017	Food (Reimbursed by Check)	\$8.51
SMITH	FRONTIER AI T8T15G	4/2/2017	Baggage Fee	\$40.00
SMITH	5GUYS 0106 QSR	3/30/2017	Food (Reimbursed by Check)	\$12.19
SMITH	RAYBURN CAFE 60068129	3/30/2017	Food (Reimbursed by Check)	\$7.58
SMITH	AMERICAN AIR0010277367102	3/30/2017	Baggage Fee from Washington DC	\$25.00
SMITH	ORLANDO FASTPARK & RELAX	3/30/2017	Airport Parking	\$19.00
SMITH	COMFORT INN PENTAGON	3/30/2017	Lodging in Washington DC	\$177.35
SMITH	FRONTIER AI T8T15G	4/3/2017	Baggage Fee	\$5.00
SMITH	DOUBLETREE COLORADO SPRINGS	4/7/2017	Lodging for Colorado Space Symposium Trip	\$372.63
SMITH	ORLANDO FASTPARK & RELAX	4/9/2017	Airport Parking	\$47.50
SMITH	AMERICAN AIR0010649119210	4/20/2017	Flight to/from Washington DC	\$90.15
SMITH	AMERICAN AIR0012124926497	4/20/2017	Flight to/from Washington DC	\$534.40
SMITH	CTC CONSTANTCONTACT.COM	4/26/2017	Monthly Subscription/Service	\$20.00
SMITH	AMERICAN AIR0010280092879	4/30/2017	Baggage Fee for Washington DC	\$25.00
SMITH	AMERICAN AIR0010649119210	5/1/2017	Credit from American Airlines	(\$55.48)
SMITH	HOLIDAY INN KEY BRIDGE	5/3/2017	Hotel in Washington DC	\$727.08
SMITH	ORLANDO FASTPARK & RELAX	5/3/2017	Airport Parking	\$38.00
SMITH	AMERICAN AIR0010280396307	5/3/2017	Baggage Fee for Washington DC	\$25.00
SMITH	CTC CONSTANTCONTACT.COM	5/27/2017	Monthly Subscription/Service	\$20.00
SMITH	CTC CONSTANTCONTACT.COM	6/26/2017	Monthly Subscription/Service	\$20.00
SMITH	AMERICAN AIR0018635628058	7/5/2017	Flight to/from Washington DC	\$217.41
SMITH	OFFICE DEPOT #2546	7/7/2017	Office Supplies	\$64.26
SMITH	BREVARD CULTURAL ALLIANCE	7/19/2017	BCA Summit	\$35.00
SMITH	AMERICAN AIR0010654947006	7/25/2017	Flight to/from Washington DC	\$63.97
SMITH	CTC CONSTANTCONTACT.COM	7/27/2017	Monthly Subscription/Service	\$20.00
SMITH	HOLIDAY INN KEY BRIDGE	7/27/2017	Lodging for Washington DC Trip	\$202.72
SMITH	AMERICAN AIR0010288633636	7/27/2017	Baggage Fee for Washington DC	\$25.00
SMITH	FL ASSOCIATION OF COUNTIES	8/2/2017	Ethics Course	\$75.00
SMITH	CTC CONSTANTCONTACT.COM	8/27/2017	Monthly Subscription/Service	\$20.00
SMITH	CTC CONSTANTCONTACT.COM	9/26/2017	Monthly Subscription/Service	\$20.00
SMITH	BARTMAN ENTERPRISES INC	10/23/2017	County Shirts	\$213.00
SMITH	CTC CONSTANTCONTACT.COM	10/27/2017	Monthly Subscription/Service	\$20.00
SMITH	EB MRC CONSERVATION A	10/31/2017	MRC Conversation Awards Dinner	\$79.81
SMITH	OFFICE DEPOT #2546	11/2/2017	Office Supplies	\$62.74
SMITH	CTC CONSTANTCONTACT.COM	11/26/2017	Monthly Subscription/Service	\$20.00

SMITH	CTC CONSTANTCONTACT.COM	12/27/2017	Monthly Subscription/Service	\$20.00
SMITH	WALGREENS #4259	1/10/2018	Purchased	\$8.01
SMITH	BATTERIES PLUS	1/11/2018	Office Supplies	\$18.32
SMITH	BATTERIES PLUS	1/11/2018	Office Supplies Refunded	(\$10.70)
SMITH	WALGREENS #4259	1/12/2018	Purchase Return/Refunded	(\$8.01)
SMITH	CTC CONSTANTCONTACT.COM	1/27/2018	Monthly Subscription/Service	\$20.00
SMITH	OFFICE DEPOT #2546	2/9/2018	Tape, Pens, Pop-Up Notes, Water	\$96.30
SMITH	CTC CONSTANTCONTACT.COM	2/24/2018	Monthly Subscription/Service	\$20.00
SMITH	PAYPAL POWERINWORK	3/23/2018	2018 Space Coast Prayer Breakfast	\$25.00
SMITH	CTC CONSTANTCONTACT.COM	3/27/2018	Monthly Subscription/Service	\$20.00
SMITH	EB SPACE COAST OFFICE	4/11/2018	Tourism Luncheon	\$28.00
SMITH	GREATER PALM BAY CHAMBER	4/16/2018	2018 Mayor's Breakfast	\$35.00
SMITH	EB SPACE COAST OFFICE	4/19/2018	Tourism Luncheon	\$28.00
SMITH	CTC CONSTANTCONTACT.COM	4/26/2018	Monthly Subscription/Service	\$20.00
SMITH	CTC CONSTANTCONTACT.COM	5/27/2018	Monthly Subscription/Service	\$20.00
SMITH	OFFICE DEPOT #2546	5/25/2018	Batteries, Markers, Water, Coffee, Paper Towels	\$54.09
SMITH	EFSC KING CTR PERF ARTS	6/22/2018	Public Service Awards/Hall of Fame	\$29.00
SMITH	EIG CONSTANTCONTACT.COM	6/26/2018	Monthly Subscription/Service	\$20.00
SMITH	MELBOURNE REGIONAL CHAMBER	7/9/2018	Business Breakfast w/Speaker Mark Mullins	\$24.00
SMITH	MELBOURNE REGIONAL CHAMBER	7/19/2018	10th Annual Valor Awards	\$58.00
SMITH	EIG CONSTANTCONTACT.COM	7/27/2018	Monthly Subscription/Service	\$20.00
SMITH	MOBILEDONATION	8/3/2018	Business Breakfast w/Speaker Bill Posey	\$15.00
SMITH	EIG CONSTANTCONTACT.COM	8/27/2018	Monthly Subscription/Service	\$20.00
SMITH	OFFICE DEPOT #2546	8/30/2018	Water, Coffee, Notebook	\$58.07
SMITH	MELBOURNE REGIONAL CHAMBER	9/4/2018	Good Morning Space Coast w/Speaker Greg Donovan	\$24.00
SMITH	EIG CONSTANTCONTACT.COM	9/26/2018	Monthly Subscription/Service	\$20.00
SMITH	EIG CONSTANTCONTACT.COM	10/27/2018	Monthly Subscription/Service	\$20.00
SMITH	EIG CONSTANTCONTACT.COM	11/26/2018	Monthly Subscription/Service	\$20.00
SMITH	TARGET 00019349	12/3/2018	Office Christmas Cards, Bathroom Freshener, etc.	\$32.28
SMITH	OFFICE DEPOT #2546	12/3/2018	Office Christmas Cards, Bathroom Freshener, etc.	\$51.72
SMITH	OFFICE DEPOT #2546	12/7/2018	Office Christmas Cards, Bathroom Freshener, etc.	\$45.12
SMITH	EIG CONSTANTCONTACT.COM	12/27/2018	Monthly Subscription/Service	\$20.00
SMITH	MELBOURNE REGIONAL CHAMBER	1/18/2019	Board Installation & Impact Awards	\$75.00
SMITH	EIG CONSTANTCONTACT.COM	1/27/2019	Monthly Subscription/Service	\$20.00
SMITH	FOUNDERS FORUM INC	1/30/2019	EDC Founder's Forum	\$25.00
SMITH	AMERICAN AIR0012337351119	2/15/2019	Flight to/from DC for EDC Community Leaders Trip	\$347.60
SMITH	OFFICE DEPOT #2546	2/22/2019	Office	\$60.84

SMITH	EIG CONSTANTCONTACT.COM	2/24/2019	Monthly Subscription/Service	\$20.00
SMITH	ROLLERZ & SURF CITY	3/12/2019	Lunch On EDC Trip	\$7.69
SMITH	AMERICAN AIR0010283963977	3/11/2019	Baggage Fee for Flight to DC for EDC Trip	\$30.00
SMITH	PARADIES #9391 DCA II	3/13/2019	Dinner on EDC Trip	\$12.74
SMITH	ORLANDO FASTPARK & RELAX	3/13/2019	Airport Parking	\$31.50
SMITH	FAIRFAX EMBASSY ROW	3/13/2019	Hotel for Community Leaders Trip	\$664.42
SMITH	DIRKSEN NORTH 11202637	3/13/2019	Lunch On EDC Trip	\$8.85
SMITH	AMERICAN AIR0010284183393	3/13/2019	Baggage Fee for Flight Back for EDC Trip	\$30.00
SMITH	FAIRFAX EMBASSY ROW	3/13/2019	Breakfast on the EDC Trip	\$5.50
SMITH	FAIRFAX EMBASSY ROW	3/13/2019	Refunded Breakfast	(\$5.50)
SMITH	FLORIDA LASER ENGRAVING	3/21/2019	New Employee name Badge	\$16.00
SMITH	EIG CONSTANTCONTACT.COM	3/27/2019	Monthly Subscription/Service	\$20.00
SMITH	BARTMAN	4/2/2019	County Work Shirts	\$153.50
SMITH	EIG CONSTANTCONTACT.COM	4/26/2019	Monthly Subscription/Service	\$20.00
SMITH	MELBOURNE REGIONAL CHAMBER	5/6/2019	Good Morning Space Coast Speaker/Event	\$25.00
SMITH	EIG CONSTANTCONTACT.COM	5/27/2019	Monthly Subscription/Service	\$20.00
SMITH	FLORIDA LASER ENGRAVING	6/4/2019	Name Badge	\$16.00
SMITH	FLORIDA ASSOC COUNTIES	6/12/2019	Ethics Online Course	\$75.00
SMITH	EIG CONSTANTCONTACT.COM	6/26/2019	Monthly Subscription/Service	\$20.00
SMITH	MELBOURNE REGIONAL CHAMBER	7/25/2019	Good Morning Space Coast/Breakfast Speaker	\$25.00
SMITH	EIG CONSTANTCONTACT.COM	7/27/2019	Service	\$20.00
SMITH	OFFICE DEPOT #2546	7/31/2019	District Stamps-Batteries, Paper Towels, cords	\$121.81
SMITH	FLORIDA LASER ENGRAVING	8/12/2019	New Employee name Badge	\$16.00
SMITH	BARTMAN	8/29/2019	County Work Shirts	\$74.74
SMITH	MELBOURNE REGIONAL CHAMBER	9/6/2019	Good Morning Space Coast (Breakfast Speaker)	\$35.00
SMITH	EB EDC 2019 ANNUAL ME	9/16/2019	EDC 2019 Annual Meeting	\$50.00
SMITH	FLORIDA TODAY	9/19/2019	Digital Newspaper Subscription	\$0.99
SMITH	BARTMAN	10/4/2019	Brevard County monogrammed Shirts	\$225.50
SMITH	FLORIDA TODAY	10/19/2019	Digital Newspaper Subscription	\$0.99
SMITH	SHUTTERFLY	11/16/2019	Stationary Cards	\$183.72
SMITH	MELBOURNE REGIONAL CHAMBER	11/14/2019	Good Morning Space Coast Breakfast Event	\$25.00
SMITH	FLORIDA TODAY	11/19/2019	Digital Newspaper Subscription	\$0.99
SMITH	MELBOURNE REGIONAL CHAMBER	12/6/2019	Purchase	\$330.00
SMITH	EB 2020 ECONOMIC FORE	12/17/2019	Economic Development Commission Economic Forecast Evening 2020	\$60.00
SMITH	FLORIDA TODAY	12/19/2019	Digital Newspaper Subscription	\$7.99
SMITH	MELBOURNE REGIONAL CHAMBER	12/18/2019	Purchase Returned/Refunded	(\$330.00)
SMITH	MELBOURNE REGIONAL CHAMBER	1/7/2020	Board Installation & Impact Awards	\$75.00

SMITH	FLORIDA TODAY	1/19/2020	Digital Newspaper Subscription	\$7.99
SMITH	EB DOVE BIBLE CLUBS S	1/21/2020	Share Your Love Banquet (Speaker)	\$45.00
SMITH	SPL LEAD BREVARD	1/29/2020	Leadership Awards & 4 Under 40 Recognition	\$110.00
SMITH	MELBOURNE REGIONAL CHAMBER	1/31/2020	Good Morning Space Coast	\$25.00
SMITH	FLORIDA TODAY	2/19/2020	Digital Newspaper Subscription	\$7.99
SMITH	AMERICAN AIR0012117781023	2/25/2020	Flight to/from DC for EDC Community Leaders Trip	\$465.80
SMITH	FLORIDA TODAY	3/19/2020	Digital Newspaper Subscription	\$7.99
SMITH	FLORIDA TODAY	4/19/2020	Digital Newspaper Subscription	\$7.99
SMITH	FLORIDA TODAY	5/19/2020	Digital Newspaper Subscription	\$7.99
SMITH	FLORIDA TODAY	6/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	FL ASSOCIATION OF COUNTIES	7/15/2020	2020 Ethics Online	\$75.00
SMITH	FLORIDA TODAY	7/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	8/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	9/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	EB EDC 2020 ANNUAL ME	10/8/2020	EDC 2020 Annual Meeting	\$10.00
SMITH	FLORIDA TODAY	10/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	10/20/2020	MRC Leadership Retreat	\$60.00
SMITH	MELBOURNE REGIONAL CHAMBER	10/29/2020	Good Morning Space Coast	\$25.00
SMITH	FLORIDA TODAY	11/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	12/19/2020	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	1/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	2/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	3/2/2021	March Good Morning Space Coast	\$40.00
SMITH	FLORIDA TODAY	3/30/2021	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	4/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	4/20/2021	May Good Morning Space Coast	\$25.00
SMITH	EB EDC MAY INVESTOR U	4/23/2021	EDC May Investor Update Meeting	\$40.00
SMITH	FLORIDA LASER ENGRAVING	5/10/2021	Name Badge (2) with Pocket Clips	\$26.00
SMITH	FLORIDA TODAY	5/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA TODAY	6/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	EB EDC AUGUST 4 BOARD	7/13/2021	EDC August 4 Board of Directors Meeting & Investors Update	\$40.00
SMITH	FLORIDA TODAY	7/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	7/19/2021	August Good Morning Space Coast Breakfast	\$25.00
SMITH	MELBOURNE REGIONAL CHAMBER	8/16/2021	September Good Moring Space Coast Breakfast	\$25.00
SMITH	FLORIDA TODAY	8/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	FLORIDA LASER ENGRAVING	8/24/2021	3 Name Badges	\$24.00
SMITH	PUBLIX #1398	8/31/2021	Refreshments for in-office Meeting	\$47.30

SMITH	FLORIDA TODAY	9/19/2021	Digital Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	9/24/2021	Good Morning Space Coast - October	\$25.00
SMITH	MELBOURNE REGIONAL CHAMBER	9/24/2021	Small Business Council Meeting	\$15.00
SMITH	AMERICAN AIR0012305200626	10/14/2021	Airline Tickets for 11/16/21 to Washington DC EDC Washington DC Community Leaders Trip	\$71.40
SMITH	SPIRIT AIRL 4870281985389	10/14/2021	Airline Tickets for 11/23/21 return to Orlando from EDC Washington DC Community Leaders Trip	\$160.39
SMITH	FLORIDA TODAY	10/19/2021	Newspaper Subscription	\$9.99
SMITH	AMERICAN AIR0011519112040	11/15/2021	MCO-DCA Bags (Document #0011510112040)	\$30.00
SMITH	SANDWICH BY PHILLIPS AT	11/17/2021	Washington DC Trip Lunch	\$13.72
SMITH	FLORIDA TODAY	11/19/2021	Newspaper Subscription	\$9.99
SMITH	HILTON HOTELS	11/19/2021	Washington DC Trip, Hotel	\$762.95
SMITH	FLORIDA TODAY	12/19/2021	Newspaper Subscription	\$9.99
SMITH	EB EDC 20212022 ANNU	12/22/2021	EDC 2021-2022 Annual Meeting	\$65.00
SMITH	MELBOURNE REGIONAL CHAMBER	12/22/2021	2022 Board Installation & Impact Awards	\$150.00
SMITH	MELBOURNE REGIONAL CHAMBER	12/22/2021	Good Morning Space Coast Meeting	\$30.00
SMITH	MELBOURNE REGIONAL CHAMBER	1/13/2022	Tallahassee Fly-In Ticket (Legislative Trip)	\$425.00
SMITH	FLORIDA TODAY	1/18/2022	Newspaper Subscription	\$9.99
SMITH	MELBOURNE REGIONAL CHAMBER	1/25/2022	Refund Tallahassee Fly-In Ticket Refund	(\$425.00)
SMITH	PY LEAD BREVARD	2/2/2022	Lead Brevard Leadership Awards	\$125.00
SMITH	MELBOURNE REGIONAL CHAMBER	2/2/2022	Good Morning Space Coast - March 2022	\$40.00
SMITH	MELBOURNE REGIONAL CHAMBER	2/2/2022	Good Morning Space Coast - April 2022	\$40.00
SMITH	FLORIDA TODAY	2/19/2022	Newspaper Subscription	\$9.99

Total Sum

\$12,095.87

For the approximate 5-year and 3-month time period identified for the audit, the District 4 Office was found to have spent a total of \$12,095.87 of county funds, specifically with purchasing card purchases.

District 4 purchases primarily were used for office supplies, registrations for events, and travel. There were several purchases requiring further review such as water purchases that were mixed with office supplies from Office Depot, refreshment purchases for office meetings, and software purchases (Adobe \$311). Commissioner Smith has provided reimbursement to the county for meals on trips.

As with District 1, the clerk's office recommends the approval for purchases of restricted items made under AO-41(III)(C)(6) such as travel, gasoline, computer hardware or software, telecommunication devices, bottled water, and registrations etc., be memorialized in writing. The purchase of bottled water

is also permissible when used for members of the public and vendors who may visit the district offices. Any additional purchase of water must be approved by the County Manager as stated in A.O. 41.

It was confirmed during the interview process with Commissioner Smith and his staff that Commissioner Smith was allowing his staff to use his assigned card for some purchases. Although these purchases had a legitimate public purpose for the District 4 office, Commissioner Smith did violate A.O. 41 "Purchasing Cards" by allowing an employee whose name was not embossed on the card to utilize the card.

The findings above have been discussed with former District 4 Commissioner Smith who understood the concerns and the clerk's office's recommendations.

District 5 Findings:

The District 5 Office of Commissioner Kristine Zonka was also inventoried by the audit team on February 23, 2022, at approximately 1540 hours. Commissioner Zonka was not present during the audit team's arrival; however, members of the district's staff were present and made the office accessible for photographs of the office space and equipment. As previously noted, Commissioner Zonka was not assigned a purchasing card at the time of this audit. The audit team left the District 5 Office at approximately 1615 hours.

D-5 Expenditures:

Card Holder:

*Danielle Stern
Dawn Johnson*

Cardholder	Vendor	DOP	Item Purchased	Amount
STERN	CULLIGAN DAYTON	1/26/2017	1 Case of Water	\$14.25
STERN	USPS PO 1157930462	1/27/2017	Stamp Roll	\$49.00
STERN	PAYPAL BREVARDFEDE	1/31/2017	Luncheon Tickets	\$40.00
STERN	CULLIGAN DAYTON	2/17/2017	Bottled Water	\$9.50
STERN	VZWRLLS IVR VB	2/18/2017	D 5 Cell phones (2)	\$174.68
STERN	WAL-MART #956	3/17/2017	Office Supplies	\$47.23
STERN	CULLIGAN WATER PROD 2	3/20/2017	Bottled Water	\$9.50
STERN	VZWRLLS IVR VB	4/1/2017	D 5 Cell phones (2)	\$328.69
STERN	CULLIGAN WATER PROD 2	5/17/2017	3 Cases of Water	\$23.75
STERN	PIP PRINTING	6/14/2017	Brevard County Commission Imprinted Stationary	\$296.57
STERN	CULLIGAN WATER PROD 2	7/12/2017	Bottled Water	\$28.50
STERN	VZWRLLS IVR VB	7/13/2017	D 5 Cell phones (2)	\$328.68
STERN	BREVARD CULTURAL ALLIANCE	7/21/2017	BCA Event	\$35.00

STERN	CULLIGAN WATER PROD 2	8/7/2017	Bottled Water	\$9.50
STERN	USPS PO 1157951479	8/8/2017	Postage	\$49.00
STERN	VZWRLSS IVR VB	8/8/2017	D 5 Cell phones (2)	\$109.60
STERN	GAN 1028FLORTODAYCIRC	9/5/2017	Florida Today	\$2.23
STERN	VZWRLSS IVR VB	9/23/2017	Cell Phone	\$161.81
STERN	CULLIGAN WATER PROD 2	9/22/2017	Bottled Water	\$14.25
STERN	CULLIGAN WATER PROD 2	10/3/2017	Bottled Water Delivery	\$14.25
STERN	KONICA MINOLTA BUSINESS	10/5/2017	Copy Machine	\$70.28
STERN	GAN 1028FLORTODAYCIRC	10/5/2017	Online Florida Today	\$4.99
STERN	WM SUPERCENTER #974	10/17/2017	Office TV'S	\$294.00
STERN	GAN 1028FLORTODAYCIRC	11/6/2017	Online Florida Today	\$4.99
STERN	CULLIGAN WATER PROD 2	11/16/2017	Bottled Water Delivery	\$14.25
STERN	VZWRLSS IVR VB	11/17/2017	Cell Phones	\$57.60
STERN	WM SUPERCENTER #974	12/4/2017	Holiday Open House (Dry Goods)	\$120.64
STERN	GAN 1028FLORTODAYCIRC	12/5/2017	Online Florida Today Subscription	\$4.99
STERN	WAL-MART #0974	12/6/2017	Holiday Open House, Rolls, Ice, Food Trays	\$203.16
STERN	CULLIGAN WATER PROD 2	12/6/2017	Bottled Water	\$9.50
STERN	VZWRLSS IVR VB	12/21/2017	Cell Phones	\$219.48
STERN	CULLIGAN WATER PROD 2	1/4/2018	Bottled Water	\$9.50
STERN	GAN 1028FLORTODAYCIRC	1/5/2018	Florida Today Online	\$4.99
STERN	KONICA MINOLTA BUSINESS	1/5/2018	Copy Machine	\$19.72
STERN	VZWRLSS MY VZ VB P	1/23/2018	D 5 Cell phones (2)	\$109.74
STERN	FUBA	1/31/2018	FL Legislative Directories	\$12.84
STERN	GAN 1028FLORTODAYCIRC	2/5/2018	Florida Today Online	\$4.99
STERN	GAN 1028FLORTODAYCIRC	2/14/2018	FL Today	\$9.61
STERN	VZWRLSS MY VZ VB P	2/16/2018	D 5 Cell phones (2)	\$109.84
STERN	GAN 1028FLORTODAYCIRC	3/5/2018	FL Today Online	\$4.99
STERN	CULLIGAN WATER PROD 2	3/6/2018	Water Delivery	\$9.50
STERN	VZWRLSS MY VZ VB P	3/7/2018	D 5 Cell phones (2)	\$109.84
STERN	CULLIGAN WATER PROD 2	4/11/2018	Water Delivery	\$23.75
STERN	CULLIGAN DAYTON	5/4/2018	Water Delivery	\$9.50
STERN	VZWRLSS MY VZ VB P	5/5/2018	Cell Service	\$109.74
STERN	OFFICE DEPOT #2703	5/25/2018	Office Supplies (Furniture/Chairs)	\$310.69
STERN	Claim ADJ/GAN 1028FLORTOD	2/14/2018	Item Was in Dispute (Amount Credited)	(\$9.61)
STERN	CULLIGAN DAYTON	6/5/2018	Water Delivery	\$19.00
STERN	OFFICE DEPOT #2703	6/11/2018	Office Supplies/Garbage Bags	\$16.29
STERN	VZWRLSS MY VZ VB P	6/14/2018	Cell Service	\$219.58
STERN	CULLIGAN DAYTON	7/9/2018	Water Delivery	\$14.25
STERN	VZWRLSS MY VZ VB P	7/10/2018	Cell Service	\$109.74
STERN	NNA SERVICES LLC	7/12/2018	Professional Services) New Notary for Office D5	\$211.00

STERN	VZWRLSS MY VZ VB P	8/4/2018	Cell Service	\$109.60
STERN	CULLIGAN DAYTON	8/3/2018	Water Delivery	\$19.00
STERN	VZWRLSS MY VZ VB P	9/6/2018	Cell Service	\$109.60
STERN	CULLIGAN DAYTON	9/5/2018	Water Delivery	\$28.50
STERN	WIGGINS LLC	9/6/2018	Staff Business Cards	\$49.00
STERN	NORTH AMERICAN OFFICE SOL	9/26/2018	Printer Usage	\$4.72
STERN	CULLIGAN DAYTON	10/2/2018	Water Delivery	\$9.50
STERN	VZWRLSS MY VZ VB P	10/3/2018	Cell Service	\$109.60
STERN	NORTH AMERICAN OFFICE SOL	10/16/2018	Printer Lease	\$151.80
STERN	NORTH AMERICAN OFFICE SOL	10/16/2018	Printer Lease	\$151.80
STERN	NORTH AMERICAN OFFICE SOL	10/16/2018	Printer Usage	\$6.72
STERN	NORTH AMERICAN OFFICE SOL	10/16/2018	Printer Usage	\$3.52
STERN	NORTH AMERICAN OFFICE SOL	10/16/2018	Printer Usage	\$10.84
STERN	NORTH AMERICAN OFFICE SOL	10/25/2018	Printer Usage	\$2.57
STERN	4TE CULLIGAN DAYTONA	11/8/2018	Water Delivery	\$19.00
STERN	VZWRLSS MY VZ VB P	11/8/2018	Cell Service	\$109.84
STERN	NORTH AMERICAN OFFICE SOL	11/14/2018	Printer Usage	\$5.41
STERN	VZWRLSS MY VZ VB P	12/8/2018	Cell Service	\$109.84
STERN	4TE CULLIGAN DAYTONA	12/8/2018	Water Delivery	\$19.00
STERN	WAL-MART #0974	12/12/2018	Items for Open House	\$49.90
STERN	PUBLIX #695	12/13/2018	Items for Open House	\$52.36
STERN	DUNKIN #335674 Q35	12/14/2018	Items for Open House	\$140.46
STERN	VZWRLSS MY VZ VB P	1/8/2019	Cell Service	\$109.84
STERN	NORTH AMERICAN OFFICE SOL	1/8/2019	Printer Lease	\$151.80
STERN	4TE CULLIGAN DAYTONA	1/9/2019	Water Delivery	\$14.25
STERN	NORTH AMERICAN OFFICE SOL	1/8/2019	Printer Usage	\$4.34
STERN	NORTH AMERICAN OFFICE SOL	1/8/2019	Printer Usage	\$3.98
STERN	NORTH AMERICAN OFFICE SOL	2/7/2019	Printer Usage	\$7.69
STERN	4TE CULLIGAN DAYTONA	2/8/2019	Water Delivery	\$9.50
STERN	VZWRLSS MY VZ VB P	2/8/2019	Cell Service	\$109.94
STERN	PALM BAY FINANCE WEB	2/28/2019	Fire Inspection Fee	\$50.00
STERN	VZWRLSS MY VZ VB P	3/9/2019	Cell Service	\$109.94
STERN	OFFICE DEPOT #2653	3/8/2019	Office Supplies	\$137.79
STERN	USPS PO 1157990461	3/8/2019	Postage Stamps	\$60.19
STERN	4TE CULLIGAN DAYTONA	3/12/2019	Water Delivery	\$19.00
STERN	OFFICE DEPOT #2703	3/12/2019	Office Supplies	\$25.99
STERN	4TE CULLIGAN DAYTONA	4/6/2019	Water Delivery	\$9.50
STERN	VZWRLSS MY VZ VB P	4/6/2019	Cell Service	\$109.94
STERN	USPS PO 1158000460	4/24/2019	Letter For Space Coast Honor Flight	\$5.19
STERN	DELTA AIR 0062369898774	5/1/2019	EDC Space Coast Delegation Trip Plane Ticket	\$550.00

STERN	DELTA AIR 0062369898774	5/10/2019	EDC Space Coast Delegation Trip Plane Ticket Refund/Item Disputed	(\$550.00)
STERN	4TE CULLIGAN DAYTONA	5/14/2019	Water Delivery	\$14.25
STERN	VZWLSS MY VZ VB P	5/14/2019	Cell Service	\$109.78
STERN	VZWLSS MY VZ VB P	6/7/2019	Cell Service	\$109.78
STERN	4TE CULLIGAN DAYTONA	6/7/2019	Water Delivery	\$14.25
STERN	4TE CULLIGAN DAYTONA	7/10/2019	Water Delivery	\$14.25
STERN	VZWLSS MY VZ VB P	7/10/2019	Cell Service	\$109.78
STERN	4TE CULLIGAN DAYTONA	8/6/2019	Water Delivery	\$9.50
STERN	VERIZONWRLSS RTCCR VB	8/6/2019	Cell Service	\$110.54
STERN	USPS PO 1157951479	8/16/2019	Letters for Space Coast Honor Flight	\$5.19
STERN	VERIZONWRLSS RTCCR VB	9/10/2019	Cell Service	\$110.54
STERN	4TE CULLIGAN DAYTONA	9/10/2019	Water Delivery	\$47.50
STERN	USPS PO 1157951479	9/19/2019	Letters for Space Coast Honor Flight	\$5.19
STERN	VERIZONWRLSS RTCCR VB	10/8/2019	Cell Service	\$110.54
STERN	4TE CULLIGAN DAYTONA	10/8/2019	Water Delivery	\$19.96
STERN	OFFICE DEPOT #2703	10/9/2019	Office Supplies	\$107.64
STERN	USPS PO 1157951479	10/18/2019	Letters for Space Coast Honor Flight	\$5.19
STERN	VERIZONWRLSS RTCCR VB	11/6/2019	Cell Service	\$110.62
STERN	VERIZONWRLSS RTCCR VB	12/6/2019	Cell Service	\$110.62
STERN	WM SUPERCENTER #974	12/10/2019	Items for Open House	\$73.32
STERN	PUBLIX #695	12/11/2019	Items for Open House	\$46.98
STERN	DUNKIN #335674 Q35	12/12/2019	Items for Open House	\$118.88
STERN	DUNKIN #335674 Q35	12/12/2019	Items for Open House	\$25.98
STERN	VERIZONWRLSS RTCCR VB	1/7/2020	Cell Service	\$110.62
STERN	VERIZONWRLSS RTCCR VB	2/7/2020	Cell Service	\$110.20
STERN	4TE CULLIGAN OF MELBOURNE	2/18/2020	Water Delivery	\$14.97
STERN	VERIZONWRLSS RTCCR VB	3/7/2020	Cell Service	\$110.20
STERN	VERIZONWRLSS RTCCR VB	4/8/2020	Cell Service	\$110.20
STERN	VERIZONWRLSS RTCCR VB	4/29/2020	Cell Service	\$110.00
STERN	USPS PO 1157951479	5/12/2020	Stamps	\$715.00
STERN	USPS PO 1157951479	5/12/2020	Stamps	\$110.00
STERN	OFFICE DEPOT #2703	5/11/2020	Office Supplies for Letters Sent to Graduates in Our District	\$108.96
STERN	OFFICE DEPOT #2653	5/27/2020	Office Supplies for Letters Sent to Graduates in Our District	\$88.78
STERN	OFFICE DEPOT #2703	5/28/2020	Office Supplies for Letters Sent to Graduates in Our District	\$59.02
STERN	VERIZONWRLSS RTCCR VB	6/11/2020	Cell Service	\$110.00
STERN	VERIZONWRLSS RTCCR VB	7/7/2020	Cell Service	\$110.00
STERN	USPS PO 1157951479	7/21/2020	Stamps	\$165.00

STERN	OFFICE DEPOT #2703	7/21/2020	Office Supplies for Letters Sent to Graduates in Our District	\$59.84
STERN	PRINT DEPOT	7/31/2020	Name Badges	\$52.00
STERN	VERIZONWRLSS RTCCR VB	8/4/2020	Cell Service	\$111.16
STERN	OFFICE DEPOT #2653	8/22/2020	Office Supplies for Letters Sent to Teachers in D5	\$196.83
STERN	USPS PO 1157951479	8/24/2020	Stamps	\$660.00
STERN	VERIZONWRLSS RTCCR VB	9/3/2020	Cell Service	\$108.16
STERN	VERIZONWRLSS RTCCR VB	10/6/2020	Cell Service	\$108.16
STERN	VERIZONWRLSS RTCCR VB	11/6/2020	Cell Service	\$108.18
STERN	OFFICE DEPOT #2703	11/18/2020	Business cards	\$21.25
STERN	VERIZONWRLSS RTCCR VB	12/5/2020	Cell Service	\$108.18
STERN	VERIZONWRLSS RTCCR VB	1/9/2021	Cell Service	\$108.18
STERN	VERIZONWRLSS RTCCR VB	2/6/2021	Cell Service	\$108.30
STERN	OFFICE DEPOT #2703	2/25/2021	Office Supplies	\$78.97
STERN	VERIZONWRLSS RTCCR VB	3/10/2021	Cell Service	\$108.30
STERN	SQ FLORIDA FIRST R	4/5/2021	Office Shirts	\$699.60
STERN	VERIZONWRLSS RTCCR VB	4/6/2021	Cell Service	\$21.91
STERN	VERIZONWRLSS RTCCR VB	5/7/2021	Cell Service	\$56.75
STERN	VERIZONWRLSS RTCCR VB	6/8/2021	Cell Service	\$56.75
STERN	BREVARD HBA	6/14/2021	Government Affairs Luncheon/Kristine Zonka	\$40.00
STERN	VERIZONWRLSS RTCCR VB	7/8/2021	Cell Service	\$56.75
STERN	PALM BAY FINANCE WEB	7/8/2021	Palm Bay Fire Rescue Fire Inspection	\$45.00
STERN	OFFICE DEPOT #2703	7/21/2021	Business Cards	\$40.00
STERN	EB EDC AUGUST 4 BOARD	7/26/2021	August 4th Meeting Registration/Ticket	\$25.00
STERN	VERIZONWRLSS RTCCR VB	8/4/2021	Cell Service	\$58.94
STERN	PRINT DEPOT	8/3/2021	Name Badges	\$45.00
STERN	SQ FLORIDA FIRST RESPOND	8/5/2021	Employee Shirts	\$189.90
STERN	USPS PO 1157951479	8/31/2021	Postages for Space Coast Honor Flight letters	\$7.70
STERN	VERIZONWRLSS RTCCR VB	10/6/2021	Cell Service	(\$52.91)
STERN	USPS PO 1157951479	11/1/2021	Letters for Space Coast Honor Flight	\$5.80
STERN	PUBLIX #1688	12/14/2021	Items for Open House	\$170.11
STERN	PANERA BREAD #202789 O	12/15/2021	Items for Open House	\$75.86
				\$13,303.72
JOHNSON	CULLIGAN WATER PROD 2	11/7/2016	Water for Office	\$9.50
JOHNSON	PIP PRINTING	11/29/2016	Banners/Magnets for Holiday Parade	\$315.75
JOHNSON	FLORIDA LASER ENGRAVING	12/20/2016	Personnel Name Tags	\$32.00
JOHNSON	NEWSPAPERS KY FL NC SC	1/4/2017	Florida Today	\$91.00
				\$448.25

Total Sum

\$13,751.97

For the approximate 5-year and 3-month time period identified for the audit, the District 5 Office was found to have spent a total of \$13,751.97 of county funds, specifically with purchasing card purchases.

District 5 purchases were used primarily for office supplies, stamps, cell service, newspaper subscriptions and office leases. The clerk's office found these purchases to be reasonable and for a public purpose. The purchases requiring further review revolved around the use of the purchasing card for bottled water for the public, food, and party supplies for an open house each December. During review of county policy, which included AO 41 and BCC 25, the clerk's office determined that these purchases were sufficiently within the current procurement guidelines. The clerk's office recommends that the BoCC create a board policy that sets the spending limit on purchases for district offices' open houses for the public.

The findings above have been discussed with former District 5 Commissioner Zonka who understood the concerns and the clerk's office's recommendations.

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Recommendations

1. The Clerk and Comptroller believes all administrative orders should apply to all commissioners and their staffs. A policy should be approved by the commission that all administrative orders apply to all commissioners, county attorney, and their staffs. If a commissioner requests to exempt themselves or their staff from an administrative order, the board should vote on this request.
2. Prior to the formal request from the Brevard County Commission for this audit to be conducted and completed by the Brevard County Clerk of the Circuit Court and Comptroller, it was brought to the attention of the Clerk and Comptroller by her director and assistant director of finance that the District 2 commissioner had made a request to have his purchase card limit increased. It was recommended to the District 2 commissioner that he receive approval by the county manager as stated in A.O. 41. (see Appendix M). The finance team received a response that the county manager did not have authorization to approve or deny such requests.
 - a. Due to this lack of authorization, it is recommended if a commissioner or a commissioner's office staff member requests to increase their purchase card limit (monthly or single transaction), the BoCC shall vote on the request. However, if the request is one of immediate necessity that cannot wait until the next commission meeting, the commission chairperson or vice chairperson, if the chairperson is the person making the request or the chairperson is otherwise unavailable or unable to be contacted, shall approve or deny the request in writing. The BoCC shall address the request during the next commission meeting.
 - b. The Clerk and Comptroller recommends that if a county manager or county attorney has a purchase card, their requests for a limit increase along with their monthly reconciliation report be approved by the BoCC in the same manner as stated in paragraph 2(a) above.
 - c. The Office of the Clerk and Comptroller will not increase the purchase card limit of a commissioner or their staff, county attorney, or county manager without approval as prescribed in the same manner as stated in paragraph 2(a) above.
3. Any request from a commissioner, the county attorney, or their staffs, for actions that would normally require the county manager's approval under any Brevard County administrative order should require the BoCC to approve the request in advance.
4. The District 2 commissioner resigned from his position on April 1st, 2022. Many of the items reflected in the purchase card statements for District 2 remain unaccounted for at the time of this audit report. The BoCC should adopt a policy requiring an audit of all inventory in a commissioner's office upon that commissioner leaving office. An inventory should be required upon the incoming commissioner taking office to ensure that all county property in the possession of the district office remains in the possession of that office.
5. Reconciliation reports should include the specific reason the item was purchased, where the item will be located and for which project it is assigned, if any.

6. The audit also uncovered that the purchase order process should also include the specific reason for the item's purchase. The purchase order must include information pertaining to the item's use, location and project assigned (if any).
7. Personal gift cards or any personal funds should not be allowed to reduce the single purchase limit. This is not currently stated in either A.O. #41, BCC #25, or BCC #47. A.O. 41 currently addresses the splitting of transactions to stay below the purchasing threshold of the cardholder and the avoidance of asset tagging requirements; however, no language has been found addressing the use of personal funds, personal gift cards or personal discounts. It is recommended that A.O. 41 be amended to prohibit commingling of personal funds, gift cards or personal discounts with purchase card transactions.
8. The clerk's office recommends that the BoCC create a board policy that sets the spending limit on purchases for district offices' open houses for the public.
9. All purchases made should be delivered directly to the office for which the purchase was made.
10. The audit showed the District 2 commissioner used his purchase card to make numerous purchases for different departments that were unrelated and unnecessary in his management of the District 2 office. County departments or personnel should only purchase items directly related to their departments (i.e., computer equipment, software, networking devices etc., should only be purchased by the I.T. Department).
11. BCC 47 states the purchasing card monthly reconciliation reports for commission offices shall be included in the bill folder and placed on the agenda for a meeting of the BoCC. Throughout the course of this audit, the clerk's office has become aware of public perception that the commission is voting to approve the items in the bill folder prior to payment. These purchases have already been incurred and the BoCC is making the expenditure public and part of the agenda packet for each meeting. The BoCC is not approving the purchase. It is the recommendation of the Clerk and Comptroller that the commission specifically address the bill folder at every meeting and indicate whether they have any questions or concerns.
12. The County Finance Department provides training for those county employees assigned a purchasing card covering the criteria for proper card usage, justification for usage and protocol for timely reconciliation. The County Finance Department will provide an orientation to any commissioner and their staff on the procedures and proper usage of a purchasing cards. It is recommended that all current and incoming commissioners and their staff participate in a purchasing card orientation. The Clerk of the Circuit Court and Comptroller recommends the BoCC makes it a requirement for all county employees who are assigned a purchasing card to receive this training prior to being issued a purchasing card and at the time of purchasing card renewal.
13. A recommendation that a board policy be created or current policy be amended which prohibits refunds or reimbursement to commissioners, commissioner's staff or county employees for any purchases or mileage not submitted within 90 days from the date of the transaction or by the end of October of the following budget year, whichever is later.
14. A policy that a Brevard County corporate/business retail account (i.e. Amazon) must be utilized for purchases by Brevard County employees that can be shared by district staff to procure items

needed; allowing County Finance to have direct oversight of these accounts and comply with guidelines for maintenance and retention of public records. Personal accounts shall not be used and there will be no reimbursement of any purchases from a personal account.

15. Amend A.O. 41 Sec. (III)(C)(6), Restricted Uses of Purchasing Cards, to include the restricted purchase of personalized items, other than business cards, plaques, nametags, nameplates, badges, and approved clothing and apparel, unless approved by the County Manager. This recommendation should also apply to any other Brevard County A.O. or board policy related to purchasing. Additionally, Sec. (III)(C)6 should be amended to provide specific language to identify the authorizing authority for each of the restricted purchases. Furthermore, it is recommended that the authorization to purchase a restricted item be in writing.
16. The County Attorney's office or an outside legal counsel representing the county should review this audit for possible civil action to recoup inappropriate purchases made by Commissioner Lober.

Interviews

Jeff McKnight (Witness)
Brevard County Information Technology Director
2725 Judge Fran Jamieson Way
Viera, FL 32940
(321) 617-7395

On March 1, 2022, the Brevard County Information Technology Director, Mr. Jeff McKnight was interviewed to further assist the audit in determining his interactions with the commission offices and his interpretation of the policy governing the IT department. The interview was recorded and conducted by Brevard County Clerk of the Circuit Court and Comptroller, Rachel M. Sadoff and was also attended by the Comptroller Chief Deputy Jason Arthur, Finance Supervisor Mark Peterson and Director of Finance Kathy Prothman.

Mr. McKnight provided the following background regarding his employment and position with the county. He started with the county in November of 2012 and became the Information Technology Director in 2016. He reports directly to Frank Abbate, County Manager and has approximately 45 staff members who work with him in the IT Department. He advised he has a budget of around \$7 million of which 40% is compensation and benefits. The remainder of this is spent on maintenance, applications and hardware. He advised most of the applications are department dependent and would not be accessible by everyone working for the county. He provided the county is on a replacement schedule of 5 years to replace computers, and this cost does come out of the IT budget although, the commissioners do have a budget that allows them to purchase some equipment, if needed.

Mr. McKnight advised when a new commissioner comes into office, the IT department will set up an email address and other related items prior to the new commissioner coming into office. IT will also coordinate

all of the accesses they will need in order to perform their job so everything is ready to start from day one. Many of the new commissioners want to have access to the old emails of the previous commissioners as well, which the IT department will also provide. The commissioner leaving office can request their email be forwarded to another personal email address which IT will accommodate. Generally, the old email address can continue to receive emails but IT restricts the old address from sending new emails. Mr. McKnight stated IT does not do an audit prior to the last day of the commissioner being in office. He did not know if the commissioner or staff member contacts IT to turn in any electronic items that may have been obtained from the IT Department during their time in office. McKnight stated these items, to include computers are not tagged as assets and generally they are replaced anyway when the new commissioner comes into office. He advised Asset Management no longer tracks this equipment either. McKnight stated his office will place an IT tag on the item only to identify it for maintenance purposes. He advised his office would not know if a commissioner or their staff did not turn in a piece of equipment. He advised it is the responsibility of Asset Management to track items and inventory them. It is his belief if the item is over \$750, the item is tracked by Asset Management.

McKnight stated he can provide which commissioners have a laptop, a desktop, or a tablet or a combination of these and when they were provided since 2016. He stated when a computer is installed, the IT Department can scan the computers and know which ones are on-line or connected with the network, unless they are using Wi-Fi. He advised sometimes the District Office will contact him directly but there are times they may direct their issue to the unit that is going to be able to correct their issue such as network connectivity issues. He stated he is on-call 7 days a week to address computer related issues and it is not uncommon for him to receive calls or text messages directly from a commissioner when they are having IT issues. If there is a call after hours that is brought to his attention, there may or may not have been a service ticket generated to handle the complaint. He stated he would like his staff to document in the notes section of the ticket to identify what the problem was so they could revisit the service tickets later if the problem arises again or a similar problem occurs on another computer. He advised if a commissioner wished to add memory or upgrade their hard drive, they should be generating a service ticket to request the upgrade. He advised they may possibly also email him directly to request the upgrade and they could discuss it further depending on their needs. He stated there is not a policy regarding this and if the commissioner wanted to upgrade their ram or size of the hard drive, they would generate the ticket and handle the request. He believed his office provides adequate equipment for the commissioner and their staff to do their job and described the computer that is provided to them as a "moderate, mid-line model." IT would not question a commissioner if they requested more than what was normally provided for them.

McKnight stated the IT department does have some inventory available in their offices, but the commissioner would not have access to the inventory without an IT staff member accompanying them. McKnight also advised IT does not do a yearly audit on the commissioners' offices.

McKnight advised replacing computer equipment every year would not be the norm. He stated if it was being routed through him, he would not deny the request for new equipment as it was not his place to

do so. He advised he may possibly report this to his direct supervisor, Frank Abbate. He recalled a commissioner wanting a desktop, laptop and a tablet, but not a new computer each year. He stated they do not have to go through IT though to purchase these PC's themselves. In order for this equipment to work on the county's network, applications would need to be installed on these new computers depending on what they wanted to use the computer for. If the computer was to be connected to the network, it would need to be imaged by the IT Department or it would not properly connect to the network without this imaging.

McKnight stated the policy for the county regarding external peripherals such as a mouse or keyboard is they are simple items to attach to a computer and there are no regulations concerning their use or attachment. He went on to state there is a policy regarding modifying equipment, but to McKnight this means opening up the equipment and is invasive. IT has inventory so if personnel need equipment it is available for immediate use. McKnight stated he has seen commissioners purchase particular equipment such as keyboards or printers they wanted and hooked up to their computers. Internal components are a different issue such as memory or a hard drive, this would be done by IT personnel through a request to the service desk. As far as the end user doing this themselves the policy states the end user is not allowed to modify the hardware. Commissioners and other employees are provided the policies they are required to review.

IT provides all commissioners for the dais, laptop computers that are locked in place and stay at the platform. McKnight did not believe anyone was using a personal device for the meetings. If a commissioner were to purchase multiple computers during a single year, McKnight stated he would question the purchases as he believed it would not be a necessary purchase. He stated it would raise his suspicion and he would report this to his immediate supervisor once he became aware. He advised if a commissioner had requested additional computers from his department, he would also inquire as to the need. He would ask if this was for additional staff or other reasons for the specific need.

McKnight was not aware of any commissioner or staff member working for a commissioner who had a computer set up to work from home remotely so they did not have to come into their assigned location in a county building. He stated there are commissioners who do a lot of official business from their homes and they were participating in Zoom meetings, advisory meetings and other board meetings remotely, but advised he did not know if they were using county owned equipment or personally owned equipment for these meetings. He was aware of some personnel had been issued what he referred to as a COVID laptop but as far as a home office, he was not aware of any set-up like that for any of the commissioners or their staff. He stated he was never advised of a commissioner or commissioner staff member who has said they were only going to work remotely from home and set up a county office in their home. McKnight was also not aware of commissioners or staff purchasing additional equipment for use in their homes except for video cameras purchased specifically for remote meetings. He stated they may not have been used with county owned computers. He understood there was an extremely high demand for video cameras during the pandemic and these cameras were scarce. He believed they may have had to order cameras to facilitate meetings for commissioners or their staff as well as, accessory items such as earbuds

and microphones. He advised there would be no additional hardware necessary to facilitate the use of these items. McKnight stated any staff member or commissioner should be able to listen to/attend any of the remote meetings with the equipment provided to them by the county's IT department.

McKnight was not aware of any commissioner who had purchased internal computer components needed to upgrade their home office computer(s). He stated these requests for additional upgrades would have been made through the county IT department and would have been installed by the IT department.

McKnight stated he was aware of one commissioner and identified Commissioner Lober as recently bringing in a computer that had internal components changed on a county owned machine. This was when one of Commissioner Lober's staff brought the computer to the IT service desk. He stated Commissioner Lober's staff member brought the computer to the IT office to request they photograph the internal components to include the processor, the ram and the power supply of the "Be Quiet" machine. When the computer was opened they recognized these components were not original to the machine. He stated this was not the first time they had ever worked on this computer. McKnight advised there were a few computers in question at the D-2 office. One of the computers was labeled as "District 2 workstation Be Quiet" and the other one is "DIST WKS HP Omen". He stated one of these machines is a high end HP machine, which was purchased through the county purchasing department. He stated he was first contacted when the request was made because anything non-standard hooked up to our network, needed to be approved by the IT department. He advised he did approve the purchase and allowed the machine to have access to the network. McKnight stated in both of these computers the parts were not static and had been moved around. He advised someone outside of the IT department had manipulated the hardware configuration within both of these machines. To his knowledge this hardware had been changed in both machines since their original purchase and again after the pictures were taken of the internal components by IT personnel. He knew this because IT had scans of the computers while they are connected to the network and he would be able to provide these scans to the investigation. McKnight stated his office was not provided with any justification as to why Commissioner Lober's staff wanted the pictures taken of the internal components of these computers. He stated this work is not something his department normally does and much of the work involved in replacing processors is handled under warranty and sent out to have repaired. McKnight advised the technician working on the computer recognized there were parts in the computer that were not the original parts and the technician then reported his findings to him. The technician also recognized the video card did not belong in this computer and was commonly used in a higher end computer. The processor was also not the original processor that would have come with this computer. McKnight did not want to speculate on why both of these items had been replaced. He stated it did not make logical sense for them to be in these computers and he did not know the purpose or the intent for them being placed into these computers. McKnight stated it would not be a normal practice for a commissioner or a staff member to open a computer and make these changes and he had never heard of a commissioner doing this previously. McKnight stated the county IT department did not participate in either of these modifications. He was aware the Omen computer was purchased through the purchasing department as a complete unit,

however based on the component changes, it is not the same computer now as it was originally purchased.

McKnight also advised he was not given any advanced notice these computers were being brought in for IT to examine. He advised the IT department can determine who is logged into a computer but not necessarily where the computer is housed depending upon if the computer is logged into the network through a hardwire or wirelessly.

McKnight stated he did not believe it was up to the commissioner or their offices to seek outside IT assistance for computer issues on county owned equipment. He believed if the equipment is county owned there was no reason why it would not be serviced by the county's service desk. He advised the county policy does not allow the end user to modify or maintain the equipment. He stated if someone took these computers to a repair shop for these modifications, they would certainly require payment for their services and yet any repairs completed by the county IT department would not be of a cost to the end user.

When asked, McKnight stated he has never had a prior commissioner specifically order equipment for the IT department and provide this equipment to IT. He advised they have been notified by commissioners' offices they had surplus IT equipment that had been purchased and offered the equipment to the IT unit that was not being used. He stated the District-2 office offered several items he was disposing and wanted to donate them to the IT unit. McKnight stated after receiving a few items that were donated, he began to question himself, asking where are these items coming from. He stated he then began making an inventory of all of the items donated by the D-2 office and he started the inventory approximately 6 weeks prior to this interview taking place. He stated D-2 had provided cameras, cell phone and laptop chargers, D/C power supplies, docking stations, screwdrivers, a GoPro camera, power cables, 4 or 5 monitors, case fans, a router network switch, keyboards, thermal interface material and mice to the IT department. He stated these items were donated over a period of time and not all at once. Usually the commissioner would email him and ask if he wanted the items. He could not advise how the items were purchased. He advised he has accepted items purchased with private funds in the past that had been donated and put into use. McKnight stated he did not know where these items came from and he had never inquired as to how they were purchased or what funds were used to purchase them.

McKnight stated he has been to the D-2 office previously, but the last time was approximately 2-3 years ago. He stated he does not speak with Commissioner Lober regularly. When he has spoken with him it is rarely by phone or face to face, but majority of their communication is via email and occasionally by text message. He stated recently, the commissioner was asking about security cameras he had purchased and also talked about running coax cable to the roof of his office building. He stated nothing was discussed specifically about the cameras just that he was asking about adding them to his building. He recalled he referred him to facilities to have them install anything he wanted. He stated he believed the cameras were for his office. He did not recall the commissioner discussing cameras for anyone else's office.

While doing the inventory at the District-2 offices, the Clerk advised she observed what she believed were Wi-Fi access points above the receptionist's desk and inquired with McKnight about her observations. McKnight stated the same access points are utilized throughout the county and IT would purchase these units. They would not normally be purchased by a commissioner. McKnight recalled the commissioner asked about a cell phone repeater several years ago, but he did not recall ever purchasing one for the commissioner. He remembered giving the commissioner a recommendation and offered to purchase one, but did not think he ever did. During his interview, McKnight was shown several pictures by Chief Deputy Jason Arthur which McKnight identified as Ubiquiti hardware equipment. McKnight stated he was not familiar with that particular brand, but believed the items being shown were Wi-Fi access points manufactured by Ubiquiti. McKnight advised the county only utilizes Cisco hardware. He stated he has never had other commissioners purchase this type of hardware previously and these items were not discussed with him specifically prior to them being purchased.

Clerk Sadoff questioned McKnight regarding emails that had been provided by Commissioner Lober regarding thermal interface material or thermal paste. McKnight recalled the email and said he advised Commissioner Lober they do not really do the kind of work in which thermal interface material would be utilized, but he was welcome to drop off the material and they might find a use for it. When questioned as to the purpose of this product, McKnight stated it is used to dissipate heat generated by the processor in a computer and only individuals who replace processors would need this product. He stated he discourages his team from doing this kind of work as it can be delicate and tedious. McKnight believed he was told Commissioner Lober had 6 tubes of the paste but not much was needed for a computer so, he did not know why he would have 6 tubes of the paste. He stated a processor is approximately an inch and a half by an inch and a half. The paste is generally used very sparingly with a thin coat. He stated one would only need an amount of paste about ¼ the size of an eraser head to cover the installation of a new processor.

McKnight stated to his knowledge some offices have purchased large monitors and not necessarily gone through his department because it was not necessary to effect a purchase of these items. These were generally for their conference rooms. Other than these, he was not aware of any other commissioner's offices purchasing IT related items for their offices. He stated he was sure he has had conversations about tablets and peripheral items for their computers such as cameras and this was relatively common.

McKnight stated he has never been to any of the commissioners' homes. He stated he is not usually called to the commissioners' offices to meet. He has been to all of their offices, but as far as routinely meeting them, this rarely happens. He did advise however Commissioner Lober tends to contact him more than the other commissioners and it is usually IT related.

McKnight provided emails to Clerk Sadoff during the interview he believed would be of interest to the audit. In one of these emails sent to McKnight regarding equipment Commissioner Lober wished to donate the subject line says I've got another 24" monitor for you. McKnight advised he did not know how the monitor was purchased and he was certain it was not tagged (meaning with a county bar code tag). McKnight stated he had no idea why this item was being given to the IT department. He would not have

any idea as to the age of the monitor or when it may have been purchased. He stated he never looked at the monitor so he never questioned where it came from or how it was paid for. Lober stated in another email he had another 27" monitor he also wanted to provide to the IT department. McKnight recalled other emails from Commissioner Lober about assorted power cables and USB chargers, stating he has bags and bags of these cables he wanted to provide to the IT department. Again, McKnight could not advise if these items were purchased with county funds.

Miscellaneous equipment was also provided in a separate email in which Commissioner Lober indicated he wanted to clean out his offices and dispose of this equipment, wanting to repurpose the equipment. McKnight could also not advise the current location of this equipment at the time of the interview, but indicated he would start looking for the equipment. He could also not state if the equipment was purchased with county funds or when the items were purchased.

McKnight stated he recalled a separate email regarding a hard drive that had issues he wanted to dispose of. Commissioner Lober stated he wanted to use it for target practice. McKnight advised when they have hard drives that go bad, they usually grind them up to destroy them. He could not advise if the hard drive Commissioner Lober had inquired about was ever brought to the service desk for destruction. He advised he did not know if this hard drive was purchased with county funds.

McKnight also recalled a separate email addressed to him from Commissioner Lober stating he had a Ubiquiti router and switch he wanted to donate to the IT Department and believed it was turned into the service desk.

There was also another separate email regarding an antenna Commissioner Lober wanted mounted on the roof of his M.I. office. McKnight did not know why he needed an antenna on the roof, but referred the commissioner to a vendor the county uses to install these types of items. McKnight could not advise if the commissioner contacted the vendor to have the antenna installed. He suspected the coax cable and antenna Commissioner Lober had purchased may have something to do with the Ubiquiti cameras that were also purchased. McKnight stated this is not normal for him to receive emails like this from commissioners wanting to turn various items in to his office. He stated he did not start keeping an inventory because of the last commission meeting, but he started the inventory because the amount of items being donated was unusual, continuing, and he had questions about where these items were coming from. He stated if he had only received a donation of one thing and there were no more, this would be one thing but Commissioner Lober continued to provide these donations. McKnight stated he wondered why these items were purchased in the first place. He stated he had questions about these items, but because he was a commissioner, he was not going to ask him why he had this equipment. McKnight advised he did not believe it was his place to ask these questions of a commissioner. He advised he did not know who he should have taken these concerns to. He stated he guessed the board would be the appropriate authority to address something like this. He stated he did share his concerns with the County Manager Frank Abbate, and this was prior to the county meeting in which the audit was requested. The county manager stated he did not know why the items were being donated either and only requested McKnight keep an inventory of the items donated.

McKnight stated regarding the I-9 processor found in the “Be Quiet” computer, he advised he did not believe any of the other county computers would have a processor that high-end or that fast. He stated he could not advise where the original processor currently was located. McKnight stated he did not know what Commissioner Lober’s end needs were, but these devices were used to store large amounts of data. He did not believe other commissioners would need storage such as this (NAS/network attached storage server) for the work they do at their offices and was confident none of the other commissioners had this device. He stated a commissioner would not have that much data requiring storage based on the type of work they normally do. McKnight did recall Commissioner Lober wanting a static IP address from the IT Department and there was some communication regarding this request via email between them. McKnight reiterated several times regarding the “Be Quiet computer” that these components had not been static. McKnight explained the configuration (components) had changed since the computer was brought to the Service Desk to be photographed.

McKnight was shown other photographs of computer items to identify. He did identify a 24 port PoE (Power over Ethernet) network switch he advised would be in violation of policy to have attached to the county’s network. (Brevard County Policy BCC-32 Acceptable Use of Technology Resources, Sect. E Unacceptable Use). He advised unless the commissioner was planning on using the two switches for a security camera system, which was possible, there was no other valid reason to have these items he could think of for use on a county government network. He stated each switch could handle 24 cameras and with both in operation, could handle 48 cameras at one time. He advised he did not know of anyone who would need these switches at their home. He described the space that would be needed to have these items in a home because these switches were rack mounted would be about the size of a small refrigerator.

McKnight reviewed photographs of the electronic items removed from the District 2 office with the Clerk Sadoff and audit team to explain their possible use and purpose. He was also able to determine if any of the products were standard for the approved Dell list in use for Dell computers.

McKnight stated he had concerns based upon the power consumption, the graphics card and the possible data storage being used in some of these computers, and advised it starts moving in the direction of a specific purpose he believed could be bit-mining. He stated bit-mining is a way of confirming transaction deposits for digital currency. He stated if someone has the processing power to confirm a transaction, then they can be awarded a bitcoin. He advised to his knowledge, each bitcoin is currently worth approximately \$45,000. McKnight stated he was not sure the commissioner’s set up was used specifically for that purpose, but it was possible. McKnight did not elaborate further regarding his suspicion.

McKnight advised he had not had any correspondence with any of the commissioners since the audit was requested and had no additional information to provide at this time.

Leo DaSilva
Brevard County Facilities Program Manager
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On March 1, 2022, Mr. Leo DaSilva, the Facilities Program Manager for Brevard County was also interviewed by the audit team. Mr. DaSilva stated he was brought in to the Facilities Department in November, 2021 to shadow Scott Barrett the former Facilities Program Manager until March of 2022 when he took over as the Program Manager. He advised Marc Bernath is the Public Works Director and is also his immediate supervisor. Mr. DaSilva advised he does work directly with the commissioners when he is contacted by them to provide whatever services he can to accommodate them.

Mr. DaSilva stated Commissioner Pritchett in her current office location she moved into April of 2021, was only charged a minimal fee for rent of her office each year. He believed it was only a dollar per year the county charges her for rent because it is a county owned building. He stated he did make some modifications to her office and the costs of these modifications were taken out of his facilities budget. DaSilva stated his office handles security for the building and all other electronic issues are addressed by the county's IT Department. He stated he believed IT covered the costs of running cables for networking etc. and facilities covered the cost of a security camera and door locks etc.

DaSilva stated none of the other commissioners have moved since he came into his position but his office has funded any repairs for HVAC or other issues the commissioners may have had with their current offices. He has been to Commissioner Lober's, Smith's and Pritchett's offices. He has never been to the other commissioners' offices. He advised he had also funded some security cameras at Commissioner Smith's and Lober's doors to allow the receptionist to see who is outside before buzzing someone in. DaSilva stated he is also assisting Commissioner Lober with MIRA (Merritt Island Redevelopment Agency) and their sign, but he believed MIRA was funding the costs to renovate the sign. He stated the old sign was removed because it needed to be replaced. He thought his facilities maintenance team would have removed the sign and thrown it away. DaSilva stated initially this project was going to be contracted out, but they found it was too expensive. He believed the sign was removed in January or February of 2022.

DaSilva stated in late summer of 2021, one of his old supervisors received a request from Commissioner Lober regarding having the MIRA sign rebuilt. The supervisor obtained some quotes but there was some disagreement regarding the graphics and what the sign should look like as there were many changes. He did not know the location of the old sign for the Clerk Sadoff or the audit team to view. He advised he had received many emails from Commissioner Lober as to what the sign should look like. He recalled Commissioner Lober wanting Facilities to create and make the sign. He was unaware of Commissioner Lober being involved in the actual building of the sign. He stated he was also unaware of Commissioner Lober providing any tools or equipment to facilitate the construction of the sign. He stated this project was extremely time consuming involving his staff and he would only get involved every once and a while,

since he has hundreds of projects going on. He had oversight but as far as he knew, Facilities was taking care of the project but it was being funded by MIRA. When asked, he advised he had seen and touched the old sign and thought the sign was made of wood. Clerk Sadoff asked if the whole sign was made of wood and DaSilva stated he was unsure. He stated it was “fully deteriorated” and time for replacement or a “facelift”. He stated he could not remember in detail if portions of the sign may not have been made of wood and if portions may have been made of metal. He thought his staff that removed the sign should be able to advise the composition of the sign. Clerk Sadoff asked if any of his staff questioned why this project needed to be done and DaSilva stated he was not aware of anyone questioning the sign being replaced. He stated he informed the County Manager and Deputy County Manager about the replacement of the sign so they were aware in case the commissioner spoke with them about the project. He did not recall any of the D-2 staff talking with him directly about tools for this project or purchasing tools for the project. DaSilva stated with the three commissioners, none has ever talked with him about funding any of their projects or providing tools for the projects. He stated they try to avoid using privately owned equipment or even privately owned tools for projects due to the liability. He felt it was more efficient to have the contractor utilize their own tools for these projects.

DaSilva stated he has not received any requests from any of the commissioners for remodeling or renovating interior walls for any of their offices. He stated one of Commissioner Lober’s staff did email a Facility Department staff member requesting they remove the dishwasher from Lober’s breakroom. He recalled the commissioner also wanted to do some IT work and the Facilities staff referred the commissioner to the IT Department for the work. DaSilva stated this request was just made last week, prior to the interview. In an email received on Wednesday, 2/23/2022 @ 1950 hrs. Commissioner Lober stated the hot water heater is leaking bad and needs to be repaired. He also stated he wanted the dishwasher removed as it was not working. Commissioner Lober stated in the email he had PVC fittings suggested to him by “Spud” (Harold Grounds) who had been the Central Area Maintenance Supervisor. DaSilva stated Grounds was very close to Commissioner Lober to the point that if he needed a favor, he felt he could call Commissioner Lober and had told DaSilva this. DaSilva went on to state Spud had been removed from his staff last year and was transferred to Solid Waste. He stated the ‘PVC was to allow existing plumbing to be replaced while another appliance to be attached’ and the email goes on and on. He stated he did not go into it too deeply and did not think he instructed his staff not to use the PVC fittings. He did not know how the PVC was acquired. He advised he would provide a copy of the email that was provided to his office. He advised he did not realize there was a dishwasher at the Merritt Island complex and did not believe the other commissioners had a dishwasher at their office breakrooms. DaSilva advised in general, if the project was a requirement for the facility they would fund the project. If the project was something that was added on and not an existing/original portion of the building, it would be up to the office or individual requesting facilities to complete the project to fund it. He advised if the commissioner or what he referred to as “higher echelon” or elected officials that do not have SAP they generally sent Facilities emails for work that needed Facilities attention.

DaSilva was shown a picture containing the PVC pipe that was found in Commissioner Lober’s office. His immediate reaction was the tubing was “nice” and was a “Cadillac of PVC piping”. He identified the ball

valve to shut the water off. He advised normally for the purpose of draining the dishwasher, the pipe would be a hose type that was flexible. He thought the ¾ pipe was too big of a pipe fitting to be used to supply the dishwasher and believed for a drain it was also excessive. He also advised for a drain, there would be no need for a ball valve. DaSilva stated it appeared the pipe had been glued based on the purple coloring at the joints of the fittings. He stated normally they would use a white in color PVC. He could not advise the use of the gray pipe that was in the picture taken of the pipe found in the commissioner's office. He stated he was not a plumber and relied on his plumbing staff to tell him what was needed for a particular project. DaSilva stated based on the photographs of the pipe, along with the photographs of under the sink and dishwasher cabinetry, it did not appear the assembled pipe was being used in this application. Clerk Sadoff clarified Mr. Grounds had been moved to Solid Waste during the first week of October of 2021. She asked DaSilva if Grounds would have been the individual who would have taken the measurements for the pipe to be fitted to the dishwasher and if so, can it be assumed those measurements would have been made prior to his transfer. Mr. DaSilva stated this was correct. DaSilva stated one of his plumbers will be going to remove the dishwasher and he did not know if the county plumber would be utilizing the gray pipe in the removal of the dishwasher. He stated Billy Wahne is the plumber that will be removing the dishwasher and he would be able to advise if the pipe would have been used or needed for this application. He stated the old piping will be trashed once it is removed. If the dishwasher is county property it will go to Asset Management.

Upon further review of the pictures of the cabinetry adjacent to the dishwasher and under the sink area of the breakroom in the District 2 office, DaSilva did not see any water damage from leaks. He advised he would respond to the District 2 office before the end of the day to examine the breakroom further and to look further for leak damage. He also advised it is not normal for county commissioners and their staff to prepare plumbing material or buy it and start to assemble it before the Facility's team arrives.

DaSilva stated he is aware commissioners receive a debriefing from all of the departments each month regarding projects each department is involved in. He stated some commissioners do not attend the briefings and he does not generally attend those meetings himself. He advised his program manager usually attends those meetings. He advised this is so the commissioners do not get caught off guard at the regular commission meetings with information they were not aware of.

DaSilva stated a \$200 hot water heater would not be tagged because it was under a \$1000 amount for it to be inventoried. He stated as far as the commissioner's office purchasing the water heater, he assumed it would be purchased on a P-card. He stated Facilities would not generally pay for a special water heater such as this and generally would not carry this item in their inventory.

DaSilva also stated he was unaware from either Commissioner Lober or his staff, of any electrical work being done in the interior walls of the District 2 offices and he was not aware of any drywall repair being conducted by Facilities in the District 2 offices. Clerk Sadoff asked regarding the rumor there was asbestos in the Merritt Island complex and for this reason, major renovation could not be completed there. DaSilva stated he would not be surprised if there was asbestos in the building but did not mean the building could not be renovated. He stated the asbestos would need to be handled properly but the renovation could

still be done. She stated the Tax Collector's office just completed an extensive renovation to her offices. He stated he did not know if asbestos was found in the Tax Collector's offices. DaSilva stated he recalled Commissioner Lober asking when the construction was going to be done and Commissioner Lober believed it was impeding his access to his office. He asked if the area entering his office where there was construction being done could be completed while he was on vacation and DaSilva stated he thought they were able to accommodate the commissioner's request.

DaSilva advised he was not aware of any misuse of funds by any commissioner or their staff but could not advise of purchases they may have made through their purchase card. He advised if he did see something he thought was strange or out of the ordinary, he would have reported the concern to his immediate supervisor, Marc Bernath.

For any additional information concerning this interview, please refer to the interview recording or transcripts.

Steven Darling
Former Brevard County Central Services Director
(407) 454-3447

On March 6, 2022, an interview was conducted with Mr. Steven Darling, former Central Services Director with Brevard County by Clerk of Court Rachel Sadoff, Deputy Clerk Jason Arthur, Brevard County Finance Director Kathy Prothman and Brevard County Finance Supervisor Mark Peterson. It should be noted Mr. Peterson left the interview prior to its completion due to another previously scheduled engagement.

Mr. Darling became aware of certain issues pertaining to purchasing being made by the commissioners after reading an article in the Florida Today. He then contacted Clerk Sadoff wanting to speak with her to offer information that she may not have been aware of regarding his knowledge of what was going on in Brevard County when he was in his previous position as the Central Services Director. He advised he contacted her office after obtaining the phone number off of the website for the Clerk's Office and spoke with Ms. Kim Lyons, the Clerk's Administrative Assistant requesting to speak with the Clerk of Court directly.

Mr. Darling had not met with Clerk Sadoff prior to this interview. He advised he had spoken with Mark Peterson and Kathy Prothman previously over the phone expressing his concerns to them regarding certain expenditures being made by a commissioner. He advised he had spoken with Mr. Peterson in early December briefly about this issue. He provided some history regarding his employment with the county stating he was hired by the county as a Purchasing Manager in June of 2018. In September 1, 2019, he was appointed interim as the Central Services Director and was subsequently confirmed by the board in November 2019. He remained in this capacity until February 11, 2022, when he resigned. He currently is working in the private sector. He advised he sought out the job and went through the application process in order to be hired as a Purchasing Manager and his background was in construction management. He stated when he came to Brevard County he did not know any of the elected officials or their staff members.

When he worked with the county he was assigned a laptop with a docking station for this office in Building C on the 3rd floor. Mr. Darling stated he was not given a choice as to whether he wanted a desktop or laptop when he took over this position. All of his staff had laptops and docking stations at their work stations. The expectations that were explained to him were to being good stewards to taxpayer dollars, and fair and competitive procurement were the two most important goals in his position.

Mr. Darling explained procurement analysts who worked for him were the liaisons between the requesting department for the purchase being made and eventual vendor, by putting a package together that they would then advertise in accordance with State Statute or County Policy. They would be the point of contact for the general public and the vendor or contractor fulfilling the request for the requesting department.

Mr. Darling advised he did briefings with Districts 1, 2 and 4 regularly but did not do briefings with Districts 3 and 5, as these districts general did not attend these briefings. If they required additional information regarding projects scheduled or underway, Districts 3 and 5 would have meetings directly with the County Manager. Mr. Darling reported directly to County Manager, Frank Abbate in his role as Director.

Mr. Darling was aware of an audit that occurred in 2018 regarding the use of procurement cards and as a result, additional policies were revised to add language that “p-cards” could not be used to pay for services rendered to the county, and they could not be used to pay individuals because of the tax implications. He believed this was done sometime in 2019. He did not know who conducted the audit. He stated regarding the audits, some of them were scheduled on a yearly basis but the board of county commission could request specific departments be audited. He advised the county has employed 2 auditing contractors that handled the internal audits for the county and their different departments.

Mr. Darling advised the contractor then presented their findings to the County Manager or the Department Director for the involved department who was under audit. He stated there were several others who may also be involved in the exit interviews with the internal auditors. Mr. Darling stated he understood the county manager or a director could ask questions during the presentation that would then be addressed by the auditing contractor prior to the audit being released or made public.

Mr. Darling stated he was not aware of any issues with the previous auditors during his employment. He would not know of any disciplinary issues with a particular employee involved in an audit unless he reviewed the Human Resources employee file. He stated he had never heard anyone with the county state they did not wish or want to be audited, or somehow fight to delay or interfere with the audit process. Mr. Darling agreed an audit was a checks and balance process was necessary to insure a department was in accordance with mandated policies and these policies are updated as needed to reflect the current times and needs of the county. He stated the audits also help to protect the staff in that if someone were to come forward and state that staff was not doing something correctly, the audit will show they were following the direction of the board and the policies were being followed.

Mr. Darling stated he had been to all five of the county commissioners' offices at some time or another during his employment with the county. He stated his relationship with each of the commissioners was strictly professional and he did not have a relationship with them outside the office. He advised during his employment with the county he was a part of a commissioner leaving office (Barfield) and a new commissioner starting office (Lober). He stated he was aware of Commissioner Pritchett inviting Commissioner Lober to her agenda meetings that were held just prior to the board's regular meetings, to sit in to observe as the new commissioner. Mr. Darling believed the larger departments also met with the commissioners and these are the departments that tend to have a greater impact on the constituents. He recalled his office did offer the commissioners an opportunity to come meet with them to discuss the procurement process in particular as it pertained to the purchasing card use. He advised his office did have SAP training for staff that would be inputting purchase requests or staff that would be paying invoices. He advised this training had to be completed prior to IT giving the staff access to SAP. He did not recall Commissioner Lober ever being a part of any of this training.

Mr. Darling stated his staff would have been involved if Commissioner Lober's office needed new furniture, or office supplies, or any things of this nature when he took over the District 2 position. He advised as he understood it, if a commissioner wanted to purchase new furniture, the purchase would come out of their budget or out of facilities budget. He stated for other county departments, they would have to have those dollars in their own budgets to make these purchases. He was aware each commission office receives a budget for these types of purchases. He stated requests for purchases would come in from commissioner's staff usually by way of a purchase requisition and be signed by someone who had the authority to spend the money and was eventually sent to an analyst to make the purchase. Mr. Darling advised they could get the request by email and at that time, he would have someone in his office contact the commissioner advising them to fill out the requisition form and return it to his office. He believed the purchase order was the best way to make the purchases because of the oversight and also because of the numerous contracts the county has. He stated this is another means for the county to purchase something at a contract rate versus paying for the item or service off the shelf from some other contractor. He advised if a county employee wanted to procure something, they might already have a contractor that could supply the item. The contractor has already been vetted, there are terms and conditions and a contracted price for the item. If the requesting department does not have a vendor in mind they want to purchase from, the purchasing analysts can search their contract lists to determine if they have a contractor who can provide this item already or if not, if it is a vendor the county has done business with previously that has already been vetted. This allows for multiple people to be involved in the purchase at multiple levels.

Mr. Darling stated he is as familiar with the purchase card policy as well. He advised he believed the form to request a p-card came from County Finance. He stated he would receive a call from Mark Peterson's office stating they had for example, 25 p-cards to be distributed. Mr. Darling stated it was his office that was responsible for the distribution of the cards and obtaining the signature for receipt of the cards. He stated the individual receiving the card would receive an email advising them to come to the Procurement office to receive their card. Mr. Darling stated they do not hand out copies of the p-card use policy when

the individual comes to his office to receive their card. All of the policies relating to the p-card use are found on-line and the employee is signing when they receive the card they agree to abide by the policies relating to the p-card use. He advised typically the card is used for small office supplies, but he was aware of Commissioner Smith using it for travel. He was not aware of anything in the policy that prohibited the use of the card for this purpose.

In December of 2021, Mr. Darling became aware of Commissioner Lober using his p-card for what he believed were questionable purchases. He was made aware of excessive amounts being spent on his p-card for different purchases. He advised the p-card is a county issued credit card, issued by Bank of America. He advised staff members from Commissioner Lober's office contacted him because of their concerns of the commissioner's use of the p-card. He stated prior to this, he was made aware Commissioner Lober had utilized his p-card to send money to a Go-Fund-Me account, for a COVID related death. Darling stated he believed it was Commissioner Lober's Chief of Staff, Fritz VanVolkenburgh's issued card that was utilized to make a charitable donation for this individual(s) which was a direct violation of BCC-25 Procurement policy, which specifically prohibits the use of the p-card to send money to individuals. He could not recall the exact time frame of when this occurred. He stated he believed this was the reason Fritz decided to relinquish his p-card back to County Finance. He stated it was also around this same time he was contacted by Commissioner Lober directly to request a p-card and he was put in touch with County Finance to formally request the card. Mr. Darling stated when his office received Commissioner Lober's card, it was provided it to him prior to a meeting with him and he signed for the card at that time. Mr. Darling stated there was no subsequent discussion regarding the card or the use of the card at the time of this meeting. Mr. Darling advised at a later date, he did receive a phone call from Commissioner Lober because the card was not going through for a purchase he was attempting to make. Mr. Darling stated Commissioner Lober could not recall his personal pin number he had created for use of the card and this was the reason the card was not functioning. Darling stated he instructed Lober to contact the Bank of America as only they could remedy the issue with the pin.

Mr. Darling advised Commissioner Lober's office did contact his office regarding the use of purchase order versus using his p-card. He was contacted on Jan. 6, 2022, by email to find out if he could use a purchase order in lieu of a p-card purchase. He advised Commissioner Lober indicated he was interested in making a purchase under \$750 and advised the vendor was better suited in working with a purchase order instead of using his p-card. Darling stated he replied to Commissioner Lober by email stating they could issue a purchase order for any amount he desired. He advised Commissioner Lober replied to his email later that evening requesting his office start the processing of a P.O. for Aqua-Draulics Plumbing Supply, in Rockledge, Florida and listed a number of ¾" PVC items. These items were scheduled to be shipped to the commissioner's office on Merritt Island. Mr. Darling stated he emailed his staff to request they start the P.O. process. He advised his staff member emailed Commissioner Lober requesting if he had determined a final cost for the items he wished to have purchased through the P.O. and if not, advised the commissioner she could provide an open P.O. if he could provide an estimate of what the final cost would be. She also inquired if the purchase was ARPA (American Rescue Plan Act) related.

Mr. Darling stated Central Services then emailed Commissioner Lober again, requesting he complete the Purchase Requisition Request Form she had begun for him, asking he supply the description of use and justification for the items he wished to purchase. She asked once he had completed the form and signed it, he should return the form to her in Central Services and she would then provide him with the Purchase Order. Mr. Darling stated this is standard operating procedure for anyone who has the authority to spend this money. He advised there were a series of emails back and forth between the Central Services analyst with him being Cc'd, and the analyst requesting again information on the purpose of the purchase and its justification. In one of the email responses by Commissioner Lober he stated the parts would be used to 'connect PVC pipe together and allow for flow shut off for water' but never stating a purpose for the PVC or how the items were being utilized.

Mr. Darling stated after receiving this response, he contacted Commissioner Lober to ask if there was an issue regarding his request for PVC pipe fittings that would be best handled by Facilities and asked if there was something either they or a contractor needed to address. Commissioner Lober advised it was his understanding Facilities charged his office for their services and unless the work was beyond his abilities, he would prefer to handle the issue himself. Although Commissioner Lober did provide a lengthy response to Mr. Darling, he never did provide a justification or description of what the items being purchased were being used for or what project they may be attached to.

When asked, Mr. Darling stated his office did deal with the commissioners differently in that they were very responsive to their needs and requests, but advised there was not a different set of rules for them to follow as it related to purchasing. In his eyes, if a request came in from a county commissioner, it would take priority over other requests.

Mr. Darling stated his staff did provide the purchase order to Commissioner Lober and he replied in another email he was not happy with the document, in the way the items were labeled, and he had been frustrated with this process. Commissioner Lober also asked that the purchase order be rescinded and canceled. Mr. Darling was also Cc'd in Commissioner Lober's email, and after reading it, he instructed his staff member not to respond to Commissioner Lober. Mr. Darling stated everything Commissioner Lober had issues with was automatically generated by the SAP program and was not provided by any member of his staff, nor did they have the ability to change. Mr. Darling stated he took offense by the commissioner's email and the way that it was sent to multiple individuals. He advised his staff member was responsive, and attentive, and did everything he asked her to do; there would have been no corrective action on his behalf for the procurement analyst that worked in his department. Mr. Darling advised he printed out the email thread and personally delivered it to the County Manager's office for him to review. Mr. Darling stated he had previously had several other issues with Commissioner Lober's office and that "this was the next piece". He stated he already had concerns over items Commissioner Lober had been purchasing on his p-card prior to this date that he had brought to the attention to the county manager a month earlier. Mr. Darling stated he walked over to the County Manager's Office and told Mr. Abbate he had an email that he wanted to talk to him about. He stated on that day he did not make an appointment and he usually did not need to make an appointment to speak with him. He advised when he got to Mr.

Abbate's office he told him he had an email he wanted to talk with him about and Mr. Abbate stated "to hold on a minute", he was printing out an email he wanted to talk to him (Darling) about. Abbate asked Darling if he had received an email from Commissioner Lober and Mr. Darling replied this was exactly the reason for him wanting to speak with him (Abbate). Abbate asked if they were the same emails and once compared they realized they were not. Abbate's email only came to him and he was not blind copied on the email sent to Darling or his staff. Commissioner Lober after sending the email to Darling and his staff had apparently sent an additional email to the county manager. Mr. Darling confirmed the email provided to the county manager was a different email than what had been sent to his office but advised it was regarding the same issue. Mr. Darling stated he did not retain a copy of this email sent by Commissioner Lober written to the county manager. He recalled the email stating the purchasing office was impeding his ability to be responsive to his constituents, stating the process was cumbersome and inefficient. The email went on to state while he did not want anything to happen to the staff member, he wanted the county manager to do something about the way the Central Services Office was run. Mr. Darling stated he told Abbate he was done talking with the commissioner, he was tired of being bullied by him and he was no longer going to respond to his emails. He stated he told Abbate he did not care how he handled the email.

Mr. Darling stated several hours later he received a call requesting he come back to the County Manager's Office to meet with Mr. Abbate. He advised Abbate had crafted an email response to Commissioner Lober and asked he read it before he sent it back to Commissioner Lober. Mr. Darling stated Abbate wanted to make certain the information contained in the response was accurate. Mr. Darling stated after reading the first line of Abbate's response he became angry and although he read the entire email, he could not recall what it may have said. He stated he realized at that point, he did not have support from the county manager. Abbate came back into the office to ask what he thought of the email and Mr. Darling stated essentially he did not wish to provide his thoughts on Abbate's email. Abbate explained he had to write the email in that way to protect Darling otherwise he believed Commissioner Lober would attack Darling and attempt to discredit him and make his life miserable. Abbate stated Darling knew Commissioner Lober and "that it was his way or the highway".

Mr. Darling stated he also spoke with Abbate about taking on another career opportunity and he had been thinking of leaving the county primarily due to the environment Commissioner Lober had created. He advised he would think about the job offer and get back with Abbate. Later that same week, Darling provided a 3-week notice terminating his employment with the county on February 11, 2022. He advised during that time there was no additional conversations regarding Commissioner Lober between him and Abbate.

Mr. Darling also recalled another concerning purchase by Commissioner Lober involving a sound decibel meter he believed cost approximately \$2,000 to \$2,500. He stated to his knowledge the meter was purchased and eventually given to a Brevard County Deputy Sheriff for use in District 2. He advised the meter was tagged and inventoried because it cost more than \$750.

Mr. Darling recalled there was another unrelated incident in which Commissioner Lober requested an air conditioner for the Sam's House on Merritt Island. Lober stated he did not know if the county owned the property or house itself but he wanted to know if an air conditioning system could be installed. Mr. Darling stated he contacted the County Attorney's Office to research if the county owned the house or the property and learned the county only owned the property, but the house was being leased. He understood the lease agreement required Sam's House to maintain the house and as a result, the air conditioning would be their responsibility to provide. He recalled Commissioner Lober asking if the county could install the air conditioning and allow Sam's House to pay the county back for the installation. Mr. Darling advised the cost of the new air conditioning was approximately \$20,000. This put the procurement over the threshold of what could be spent, which subsequently required a formal quote that would be put together by the Procurement Office requesting three quotes from outside vendors. Mr. Darling stated the county had two contractors currently under contract for this purpose, or the office could go out and get additional quotes. Commissioner Lober advised him the occupants of Sam's House had already obtained some quotes and Mr. Darling advised if they wanted to do it and pay for it themselves that would be fine. However, if they were going to use county funds, they needed to follow the county policy. He stated he did not know if the house had ever been fitted with a new air conditioning unit or what became of the request.

Mr. Darling stated the other P.O. he worked with Commissioner Lober's Office on was a computer. He advised the county has a contract with Dell but Commissioner Lober contacted him wanting to buy a computer he had selected. He stated Commissioner Lober did go through IT and they were on board with the purchase. Mr. Darling advised the computer was an HP with high end video editing capabilities, costing approximately \$2,400. He stated they went through Dell to see if they could build the same computer through Dell and possibly get the computer at a less expensive cost that would still meet his needs. Unfortunately, Dell was unable to build the same computer cheaper so they purchased the HP. He advised there were no red flags with this purchase at that point and time and this was during the summer of 2021. Mr. Darling advised near the end of the year, he became aware of an excessive amount of purchases being made by Commissioner Lober on his p-card and was contacted by phone, by Fritz VanVolkenburgh, Commissioner Lober's Chief of Staff sometime in December 2021. VanVolkenburgh made the comment asking if he (Darling) had seen all of the purchases being made by Commissioner Lober over the past few months, since he had received the p-card. He stated he recalled VanVolkenburgh making the comment "none of the stuff" Lober had purchased was in the office but he was aware of at least \$10,000 in purchases within the last 5 or 6 months. Mr. Darling stated he asked VanVolkenburgh about the computer and he confirmed the computer was still in the office, but believed it had been opened up and the hardware components transferred to another computer. Mr. Darling advised he had no proof of this other than what was being told to him.

Mr. Darling stated he went to the county manager with this information and explained he was made aware Commissioner Lober had been buying an excessive amount of items. He stated he provided the county manager with the limited information he had based upon the Bank of America transaction reports showing the dollar amounts, name of item, and some type of brief description. He also explained the

conversation he had with Fritz VanVolkenburgh. The county manager stated to him this was the first time he was made aware of the spending but recommended they both respond to the County Attorney's Office to speak with her about the information they had learned. Mr. Darling stated he told the county attorney he believed there were some violations of policy that needed to be addressed. He stated there were approximately \$13,000 on Commissioner Lober's p-card that did not make sense. Mr. Darling advised he had researched some of the transactions and found there were some purchases just below the card limit of \$750, but when he researched the items further found the actual or true cost of the item was much higher than what was paid on the card. He advised it is part of his job in his role as the Procurement Manager to review or audit purchases. He noted when he ran Commissioner Lober's report he found transactions such as security cameras that were purchased. Four of the cameras were purchased in four separate transactions and each camera cost in excess of \$400. He advised if all the cameras had been purchased during the same transaction the cost would have been approximately \$1,800 and would have exceeded the \$750 limit the commissioner had on his card. He believed the commissioner avoided the limit by purchasing the cameras one at a time, all on the same day. Mr. Darling went on to state when something is purchased on a p-card they would not be aware of the purchase unless the purchaser makes Asset Management aware of the purchase even if it was above the \$750 threshold that required the item to be tagged.

Mr. Darling stated he was also aware Commissioner Lober had contacted the Finance Department requesting his transaction threshold and monthly threshold to be increased. He advised the Finance Department deferred to the county manager to authorize the increases and the county manager stated he worked for the Board of County Commissioners and it was beyond his authority to make that authorization, deferring back to the Finance Department.

Mr. Darling stated he was also puzzled over the types of items being purchased by the commissioner, relating they were construction types of items, PVC, screws, computer tools, Bivy sticks, etc. He advised there were also some other questionable purchases like a green screen, the PVC and some additional laptops that were not coordinated through IT, purchased on his p-card. He believed these computers should have been purchased through the Dell contract the county has.

Mr. Darling stated the purchases seemed to be occurring every day and he told the county manager about the purchases saying something needed to be done. He stated beyond himself and the county manager and county attorney, no other persons were aware these purchases were being made. He advised when he asked them what should be done, a reasonable response was never given to him. Mr. Darling advised he had several meetings with the county manager and multiple conversations about the p-card being used by District 2 Commissioner. He advised he searched all of the other commissioners and the only other issue was the use of Commissioner Smith's card when he traveled to Washington D.C. with travel expenses. Mr. Darling stated when he searched the other commissioners in the manner he did, nothing came up that raised a red flag. He stated he did not know if the other commissioners even had a p-card. He did not search the commissioners' staff and their use of the p-cards. He advised he did not have concerns over purchases made by employees with a p-card because everyone else in the county has a p-

card has a manager who oversees their spending. Each employee who has a card gets a reconciliation statement that must be completed each month, which must be signed by their director. The director or manager reviews their employees' purchases to insure they meet the requirements of the policy. Mr. Darling asserted this is not true with county commissioners. Mr. Darling stated he told Abbate he needed to bring the spending to someone's attention and was told that he had checked with the County Finance Office and was told the spending was legal. Abbate continued to tell Darling it was not his fight and he was not to deal with it. Mr. Darling stated he told Abbate while the spending may be legal, it was unethical and they would have to agree to disagree but something needed to be done.

Mr. Darling stated he told Abbate, VanVolkenburgh had told him during one of their phone conversations he was aware of a political candidate who was running for office next year, who had knowledge of this information and it would become public within the coming months. Mr. Darling stated he was concerned the other commissioners would be finding out about Commissioner Lober's spending and would be questioning why nothing was being done about it by the Purchasing Department or the Finance Department. Abbate advised Darling it was not his fight and he needed to stay out of this issue. Mr. Darling believed Abbate needed to address the issue with the Chair of the Board of County Commission to make her aware of the spending. Mr. Darling confirmed he had been advised county finance and their supervisor, Mark Peterson was aware of the spending and he had notified the Clerk of Court.

Mr. Darling stated he was not aware the Clerk of the Court in her Comptroller role had oversight of the county funds regarding fraud, waste and abuse. He advised neither the county manager or county attorney indicated they should speak with the clerk regarding his concerns. Mr. Darling stated he was obligated to report the spending to his boss, the county manager and even if he had known the clerk had this authority, he felt it was proper to notify his supervisor first. He advised if he had remained employed with the county, and known of the clerk's authority, he would have eventually contacted her to report the information he had. He advised at that point in time, he felt he had done everything within his purview to address this issue. He stated it was his duty to report it to his supervisor and to address the findings he had. He felt as though he was failing 4 or 5 of his bosses by not reporting these violations to them or to at least the commission board chair. They were not being held to the same standard a county employee would be held to, based upon their position. He advised it was not his place to call out a commissioner.

Mr. Darling stated it was the week after he left county employment when he read an article on the Florida Today regarding information relating to a public records request pertaining to county spending.

Mr. Darling also provided his understanding of the county policy regarding purchases being made with an issued p-card and during the interview supplied scenario examples of what could and could not be done when making purchases. He advised if an item for example, was costing more than the \$750, the purchaser would be better suited to request a P.O. through the procurement department rather than attempt to split the purchase with multiple transactions on a p-card.

Mr. Darling advised to his knowledge, there were no requests for employees to have office furniture taken to their homes during the COVID-19 pandemic to provide a home office, nor were there furniture orders

placed having office furniture delivered to employee's homes. He advised numerous laptops were purchased for this reason to enable county employees to have access to county programs and work from their homes. He also confirmed the laptops provided to commissioners were secured to the dais and could not be removed for their use during commission meetings.

Mr. Darling stated there have been other emails from Commissioner Lober regarding his displeasure of the use of P.O.'s stating there were soft costs associated with their use. Mr. Darling stated Commissioner Lober wished to have Administrative Order 41 controlling p-cards revised so he could use them more easily without having to use a purchase order. Mr. Darling advised the order was never an issue until December of 2021 when Commissioner Lober began having issues with his spending on the card and brought him into the limelight. Mr. Darling stated he revised the A.O. so Commissioner Lober could utilize the card through PayPal. He stated he has not been involved in any other A.O. being revised at the request of a county commissioner.

Mr. Darling stated he was aware of a \$750 chair the commissioner had ordered but claimed he never received. He stated he believed the commissioner had issues with two people, Virginia Barker and himself. Mr. Darling stated he knows nothing about the chair other than it was apparently delivered to the Government Center to Central Services, which was then under his direction or Natural Resources, which falls under Virginia's direction and believes this is possibly part of the reason Commissioner Lober has issues with them. Mr. Darling would not disclose where he heard of these two departments being named as having the commissioner's chair.

When asked, Mr. Darling stated he never known a county department to purchase equipment for another county department. He advised during the COVID-19 pandemic the budgets were so tight each department really did not have the money to spend on other department's needs. He stated the only time he recalled it happening was the purchasing of PPE gear such as gloves, masks and sanitizer for use by other county employees and this was bought by his office for the other county departments. Mr. Darling stated it did not matter how items were purchased using CARE Act money, whether it was by a p-card purchase or through a Purchase Order.

Mr. Darling also stated it did not make sense for an item purchased by the commissioner for a supposed non-profit to be delivered to their office and opened, if the item was truly for the non-profit. He stated for instance the vaccine freezers purchased by Commissioner Lober. He advised if the county were to have purchased them they would have done so through P.O. and would have been flagged as county assets. He advised they should have been tagged as such, because of their costs being in excess of \$750. Per policy, the freezer is a county asset that would then need to be determined surplus before it could be donated to a private company. He stated the county does not know if the freezers were ever used or if they are still running at the locations where they were donated.

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On March 15, 2022, the audit team conducted a recorded interview with County Manager Frank Abbate regarding the commission audit of purchasing cards. Mr. Abbate stated he had been with the county since May of 1989 when he was hired as the Human Resources Director for the county. He advised he was appointed to the County Manager position on May 1, 2017 as the interim and was eventually confirmed for this position several months later. He stated it was brought to his attention the board was not satisfied with any of the candidates they had for the County Manager position and he informed the board if they wanted him to sit in that position, he would. He stated prior to this, he was the assistant County Manager.

When asked about policies and administrative orders, Mr. Abbate stated all policies are created and approved by the commission. He stated they are signed by the chair of the board. The administrative orders are created by the county manager and applied to all employees who work for him. He stated he believed these administrative orders would not apply to the board unless the board adopts the order for themselves. Abbate stated all of the administrative orders are published and available public documents. They are available on BEACH. They are sent out by email as well, when there have been changes made or new orders are created. These orders are not sent out to the commission as they do not work for the county manager. Abbate explained the BOCC is the appointing authority for two individuals, the county manager and the county attorney. The policies created by the BOCC are applicable to all county employees and should be followed. He stated they may also appoint their staff and these persons do not report to him as the county manager. Everyone else as far as directors or managers are selected by the county manager and are confirmed by the BOCC. These directors report to the county manager. He advised regarding termination, he would never terminate a director without first telling the commissioners, but he was not required to justify the termination through them. Different directors do have the ability to terminate personnel under their command. He stated he is not involved in every hiring or termination decision for lower level positions but he may be informed for a higher level position that may be terminated.

Abbate stated the personal staff of the county commissioner are "at will" employees and can be terminated at the decision of the commissioner. He stated it has occurred in the past where commissioners who wished to terminate one of their staff has requested the assistance of the county's human resources so they are separating the employee in a way that lessens their potential liability later on. He stated there is no policy regarding the employment or termination of a staff employee of a commissioner.

Abbate stated the commissioners' pay is different from other county employees and they get paid the same each week no matter when or how much they work. He stated he did not believe the commissioners complete a timecard or track their time worked. He advised the commission staff would complete a

timecard but he did not know if the timecards were approved by the commissioner or some other person. He stated any employee that believed he/she had a problem should be able to report the problem to the county's human resources department. He believed this would also apply to a commission staff member as they also receive the same benefits as other county employees such as, leave time, health care benefits, etc. He stated H.R. would not deny these individuals but ultimately, how the issue was handled would include the input of the commissioner because it was their employee. He advised the County Attorney's Office or the BOCC could utilize his orders but the county attorney for example could create their own administrative order as they were an independent entity appointed by the BOCC. He also did state however, he could not recall a time in which the county attorney did not apply his administrative order and believed they always have applied the orders to their staff in the past. He stated the county attorney for instance is not under his umbrella of control but they would receive a copy of a new or amended order.

Mr. Abbate stated when a new commissioner comes into office there is not an orientation for the commissioner. He stated they are welcomed in and the departments try to answer any of their questions and get them set up in their offices but there is no formal orientation they are required to go through. He stated there is a training provided by the Florida Association of Counties he thought was conducted annually and by invitation to the new commissioners. He advised the directors within the county do offer to sit down with each of the commissioners when they come into office to speak with them and answer any questions they may have but he admitted the commissioners would need to know which questions to ask of what they needed to know. There is nothing formal that has been created by the county to provide an overview of their role or a predetermined agenda covering the different aspects of the commissioner's job. He stated they always try to be timely in response to whatever information may be needed by them and it did not matter what their request may be in relation to.

Mr. Abbate stated he was aware HR assists the new commissioner with hiring staff when they come into office and the IT staff also help with setting up computer equipment and getting them set up. He stated he did not know the policy relating to when a commissioner leaves office and if an inventory is completed but stated Asset Management would handle that issue. He stated he was aware of policies in terms of transition periods and what needs to happen when there is a change of commission and/or the staff.

Mr. Abbate stated if a commissioner wanted to obtain a purchasing card they would have to go through Central Services. He stated Kathy Wall is the current director and Steven Darling was the former Director of Central Services. He stated Mr. Darling did bring to his attention a variety of purchasing card purchases and who should be providing oversight to those purchases. Mr. Abbate stated they went to the County Attorney's Office with his concerns to discuss the issue with the County Attorney. He advised the County Attorney contacted the Clerk's Office and provided information about purchases of concern and he believed they alleviated Mr. Darling's concerns at that point. He advised he was not part of the conversation between the Clerk's Office and the County Attorney but was only advised of the information back from the County Attorney. He stated there was not concern regarding these purchases. He could not advise as to what specifically was told to the County Attorney by the Clerk but he knew County Finance reported to the Clerk of Court. He stated he did not know if County Finance was to do their own audit if

they would be required to provide notice to the County Attorney or the County Manager. He advised he had not been told of any other what he labeled as credible concerns regarding other purchases being made by any county employees. He stated no concerns regarding abuse or waste of public funds ever came to his attention for him to notify the Clerk's Office but if it had come to his attention, he would have dealt with it immediately. He stated he would have done whatever would be necessary, at that moment, based on the information he was given. He stated if he "was given credible evidence something was happening or could be happening outside of the authority the Board had authorized" he would have taken appropriate action but he stated he had not ever faced that situation. Mr. Abbate stated when Mr. Darling brought his concerns to him, it was related to the value of certain items and Darling's concerns were ethical in nature so, he contacted the County Attorney, who is the ethics officer. He advised there is a county policy, which names the County Attorney as the county ethics officer. He stated when Mr. Darling came to him with his concerns, he walked him over to discuss his concerns with the County Attorney directly. He stated the audit team would have to speak with the County Attorney about what happened from that point forward. Mr. Abbate could not advise if Mr. Darling had any communication with any particular commissioner regarding their spending.

Mr. Abbate stated Commissioner Lober did contact him in an email regarding an issue with the timing on a material requisition on a purchase order. He stated Commissioner Lober was concerned about the amount of time it was taking to go through the purchasing process and the assistance Central Services was provided. He could not recall any other commissioner ever contacting him about concerns with items they were attempting to purchase.

Mr. Abbate could not recall specifically what the items were Mr. Darling had concerns with regards to the items purchased by Commissioner Lober. He stated he saw Mr. Darling on a daily basis for different things and did not keep track of his interactions with him. He stated after speaking with the County Attorney and Mr. Darling and looking at the authority the board had given Commissioner Lober, he did not see any issue that raised a concern. He stated he did not notify Commissioner Lober of Mr. Darling's concerns. He stated he met with commissioners all the time but could not recall speaking with any of them regarding a purchase he considered a concern to him or to his staff. He stated he has never had a concern about a purchase and it deviating from what he knows to be the norm that a commissioner has ever made. He stated he does not provide oversight of what is purchased by a commissioner. Mr. Abbate stated if he had an issue with something that was done by one of the commissioners, he would contact the County Attorney's Office and probably not the Chair of the Board, depending on the circumstances. He stated he relied on the County Attorney to help with the legalities of what they should be doing.

Mr. Abbate stated he was aware of certain spending by a commissioner but stated the board changed their policy this past year making it rather broad and having the authority to spend as they do. He stated he was aware of computer purchases being made but advised none of those items were above the amount that had to be tagged by Asset Management. He could not advise if any of these items had been inventoried. He stated when asked "a lot of people say a lot of things that's innuendo, or I have no direct knowledge of any of that" regarding if he was familiar at all with talk about the items being purchased on

a purchasing card and then discounted to come under the amount of what was needed to be tagged by Asset Management. Mr. Abbate stated he has never been told the items purchased were not being used properly. He stated he was told they did not know where certain items that had been purchased were but this did not give him concern because of the board's authority and what they were allowed to do with these items.

Mr. Abbate stated it had been brought to his attention county computer equipment was being changed out with new components but he refused to provide the identity of that person at their request to keep this in confidence. He stated if there is an administrative order regarding this, it applies to the staff that works for him, addressing someone from tampering with this equipment. Mr. Abbate went on to state a commissioner has the ability to purchase anything and he is not in a position to question the purchase and what they choose to do with the funds at their disposal. He stated if a commissioner purchased a computer and opened the computer up to manipulate the components, he would not be concerned because the computer was being given to another organization. He stated if however, the computer was to be used on the county's network, this would be of significant concern due to the security issues with the network.

Mr. Abbate was asked about the purchase of a chair by Commissioner Lober and he stated he had no prior knowledge about the chair being purchased prior to the news headlines. He stated he had no knowledge of where the chair was delivered or who has the chair. He stated since this had become an issue, he has asked each of his department directors. He stated he has not provided any direction to his staff to contact the seller of the chair to determine where it had been delivered. He did not recall speaking to Commissioner Lober or his staff about the chair. He stated he has spoken to each of the other commissioners however, about the chair. He stated he was aware Commissioner Lober indicated to the Florida Today the chair was delivered to the Government Center at Viera and specifically to Building C but Mr. Abbate did not know where this item would have been delivered. He stated he had made an inquiry of all of the directors for anything given or delivered to their departments and they went over the chair and a variety of other items but the chair did not come up. He advised he had two other departments look into it further to be certain the chair had not been delivered to one of their staff. He stated those departments were Central Services and Natural Resources because the commissioner believed this was possibly where the chair had been delivered.

Mr. Abbate stated he has informed his staff to treat the commissioner requests as a priority but he would never ask they become involved in something they believed were unethical, or questionable in their eyes. He stated if he had received some sort of credible evidence a staff member was doing something wrong, he would address the issue without delay.

Mr. Abbate stated a member of Commissioner Lober's staff did talk with him and had some concerns over where the purchasing was going and what the purchases were being used for but he stated this did not raise any red flags for him. He stated the commissioner is not obligated to tell a member of staff what the purchases are being used for. He stated it is his understanding the Clerk provides the oversight to the commissioners.

Mr. Abbate stated when he met with Mr. Darling regarding the email sent to him by Commissioner Lober, he knew Mr. Darling and his staff were doing everything they could to assist the commissioner. He stated unfortunately, the commissioner thought otherwise and he did the best he could with his response email. He stated he told Mr. Darling he had nothing to worry about and did not believe Mr. Darling was being unresponsive to the commissioner.

Mr. Abbate advised none of the commissioners, since he has been in the county manager role has ever contacted him to request additional money or funds to purchase additional supplies such as plumbing or electrical supplies for any commission office. He stated these types of expenditures would come out of the Facilities budget and he has augmented their budget their budget in the past to meet their needs. He stated Facilities has not asked for more money specifically for projects but for staff. He stated he did not know of any current or prior commissioner who would have purchased items to later donate to the county other than Commissioner Lober who has donated IT items to the IT staff. He stated Jeff McKnight brought this to his attention. He advised when Mr. McKnight told him Commissioner Lober was donating these items, he told him to keep a record of what had been donated. Mr. Abbate stated he did not know if the items donated to IT were purchased with personal funds or with county funds.

For a more comprehensive review of this interview, please refer to Frank Abbate's recorded statement.

Carol Mascellino
District 1 Legislative Aide
Tom Statham Park
7101 S. Highway 1
Titusville, FL 32780
(321) 607-6901

On March 20, 2022, the audit team conducted a recorded interview with Ms. Carol Mascellino, a Legislative Aide for Commissioner Pritchett regarding the purchasing card audit being conducted. Ms. Mascellino stated she had been in this role for approximately one year. She advised she started working for Commissioner Pritchett when she started office in November of 2016 and had been working for her during that 6-year period. She stated prior to that she had been working at the Property Appraiser's Office beginning in 1988 and leaving in 2012, so she was familiar with government spending. She stated she also was familiar with board policies and administrative orders. She stated she believed her office follows both the policies and the administrative orders.

She advised the work they have had done in their offices was completed by county Facilities and she did was not involved in the purchase of any construction equipment or supplies needed for the renovations that were completed. She stated now that they are in a building at Statham Park, if they had an issue with the building, she would call Parks and Recreation first and if there was a leak or some issue like this, they would call Facilities to address the issue. She stated they would not try to fix the issue themselves.

Ms. Mascellino stated she did have an assigned purchase card and she was the only person in the District 1 office to have one. She could not recall how long she had had the card. She stated she used the purchase card primarily for things like stamps, business cards and envelopes. She advised Commissioner Pritchett does do some mass mailings but for those instances, she purchases the stamps herself and does not use public funds. She stated they have used the purchasing card on Amazon for some items as well.

Ms. Mascellino stated she was familiar with Asset Management coming to the office every year to tag and inventory equipment but she did not believe an inventory was done when someone left the office. She stated she only has been issued a desktop computer and one monitor for her desk at her office. She has not been assigned a laptop. Ms. Mascellino stated if she had a problem with her computer, she would contact the IT Department.

Ms. Mascellino stated the office does have an Amazon account and the email address is the District 1 email address so they all can see it. She advised they did have an Amazon Prime account but it was canceled and they were refunded their money. She stated if they were to have purchased something over the threshold for tagging by Asset Management, she would make certain the item was tagged by them. She advised she would not try to manipulate the cost of the item by utilizing a gift card or paying for a portion of the item to get the item under the purchasing threshold or under the tagging threshold. She advised she has used the tax-exempt form for office purchases and the form is locked in her desk when she is not using it. She stated she is also familiar with the office having purchase orders for certain accounts that are often utilized. She has not used the purchasing card to circumvent the purchase order. She advised she handles the reconciliation reports and forwards them to the Finance Department. She did not ever have a time where the Finance Department has contacted her about a specific purchase her office has made. She advised she may have received a call if she had made an error on the report but never about why something was purchased.

For additional details pertaining to this interview, please refer to Carol Mascellino's recorded statement.

Jill Hayes
Brevard County Budget Director
2725 Judge Fran Jamieson Way
Viera, FL 32940
(321) 633-2153

On March 21, 2022, the audit team conducted a recorded interview with Ms. Jill Hayes regarding the audit of the County Commissioners. Also in attendance during the interview was Attorney Sarah Beazley from the County Attorney's Office. Ms. Hayes advised she has worked for the county since December of 2002 and a variety of positions but she does have a MBA with a specialization in accounting. She stated the Budgeting Office's primary role is the development and oversight of the county budget. She advised this encompasses working with the different departments, the different revenue sources and funds to make sure the county is allocating the resources in accordance with the Board's direction, the policies, the State Statutes, etc. She advised as a result of her work, she often speaks with the different county

commissioners depending on the individual commissioner as often as once a week or every two weeks. She advised when a new commissioner takes over a district, they can either meet with them in their offices or if there are several of them starting together, they will generally come to the Budget Office or County Manager's Office and be briefed by the directors of each department. She stated they will also provide a copy of the tentative budget book that is approximately 1000 pages covering everything within the county budget. She advised they may also go over the budget for the individual commission office, which is now set at \$380,000 per year. This amount covers the pay and benefits for all of the staff as well as running the district office. Ms. Hayes stated she may also answer any questions the commissioners may have regarding payment of invoices or shifting something out of a capital into an operations account. She stated she did not go over the purchasing cards with any of the commissioners or their staff. She advised when a commissioner wants to purchase something, they know they have a budget to work within and they do not generally call her prior to making the purchase. She advised in her role, she does not see the reconciliation forms that come through where the commissioner indicates which cost center is being charged for the purchase. So, if a commissioner made a purchase outside of what would be considered normal, she may not be aware of it unless someone brought it to her attention on where it would be the most appropriate to charge for the item. She stated her office allocates and sets up the budget and they are not looking at every transaction and which account gets posted for the purchase.

Ms. Hayes stated although the commissioners each had a \$380,000 cap on each district's office, there was also another allocation fund that resulted from the \$5 million CARES Act allocation that has a separate cost center. Ms. Hayes stated Commissioner Pritchett brought up during the last board meeting there were some purchasing card expenditures she believed should fall under the office's budget and not the CARES funding. She stated the District 2 office was approved to use \$60,000 in tangibles, staff goods or for a non-profit she believed this was why Commissioner Lober was charging his purchases there. She advised none of the other commissioners were using purchasing cards for transactions with the \$5 million allocations. She stated regarding Commissioner Lober, no one ever brought to her attention purchases that might be questionable. She advised at one point County Finance asked her if she knew what he was buying on his purchasing card. Just that there had been a lot of activity on his card and did she not know what Commissioner Lober was doing. Ms. Hayes stated she could not remember if the call came from Mark or Kathy but stated it was sometime last summer. She was unable to recall specifics of the conversation other than being asked if she knew what he was purchasing. She advised if she had previously had an issue with a county employee and the use of their card, she would have contacted the county manager or the Comptroller's Office. She acknowledged the only way the comptroller would know about the spending being questionable was unless she had been informed about the spending but during her career she has not felt the need to notify either the county manager or the comptroller.

Ms. Hayes stated if a commissioner wanted to move money from one line item to another they would go through the same process as a department. She stated they do not enter their own budget change requests because they do not have the access to make those changes so; her office would help them with this request. She advised if they wanted to purchase a new computer for example but did not have the money in their capital outlay, they would help by looking to see where there was money within their

budget to facilitate the purchase. She stated they would then process the budget change request to allocate those dollars. This would then go back to the board to approve the purchase as long as it was within the \$380,000 that they are allotted. She stated if a commissioner wanted to make a change in their offices, or rentals, maintenance costs and utilities are all covered under the Facilities budget. If they wanted to make a change to their offices, they would do a work order to Facilities.

For additional details pertaining to this interview, please refer to the recorded statement of Jill Hayes.

Scott Barrett

Former Facilities Building and Operations Manager

On March 22, 2022, the audit team conducted a recorded interview with Mr. Scott Barrett, the former Building and Operations Manager for the Facilities Department with Brevard County. Mr. Barrett was requested to be interviewed due to his position with the county and the interaction he had with the County Commissioners. Mr. Barrett stated he worked for the county for 32 years, all in the Facilities Department. He stated he doubted others currently working for the county would have the knowledge of the county buildings like he does.

He stated if there were an issue with a county building, his office would create a work order to the workers to go out and do the work needing to be done. Mr. Barrett stated for the rental properties some of the commissioners' offices were in, Facilities was only responsible for the maintenance or if they wanted something beyond what the landlord had given them when they rented the space. The building itself was the landlord's issue. He advised in his experience, when a remodel was completed, Facilities paid for the expenses of the remodel. None of the commissioners ever paid for anything. Nor did they purchase items they wanted to be used in the remodel for Facilities to utilize during the remodel process.

He stated he has been to many of the commissioner's offices over the years, except for the rental offices the county does not own. He recalled the office on Merritt Island, used to be owned by the Army Corps of Engineers prior to the county purchasing the building. The commissioner's office for District 2 used to be on Kiwanis Island but was moved to its current locations by then Commissioner O'Brien. He advised when he moved to that location, Facilities installed a small kitchenette that included a dishwasher and a garbage disposal. He could not recall if the dishwasher had ever been replaced. He stated he did not recall there ever having been a significant leak in that office but stated if there had been and a work order was completed, it would still be in SAP. He believed the work orders went back until 2005 so if an order was written, it should still be in SAP. He stated the only major thing he remembered being done in that building was replacing the lighting with LED lights. He advised he was not familiar with Commissioner Lober purchasing plumbing, electrical or fastening items for Facilities to install.

Mr. Barrett stated he was aware the commissioner wanted to repair the Merritt Island sign outside of the office near the roadway. He stated he thought it was being done now and permits had been pulled. He stated the sign was repaired a couple of times and it was made out of foam and a hurricane had cracked it in half. The Facilities Department had put it back together because it was his understanding the sign

could not be made anymore. He advised the sign itself was made of a composite foam that was durable but over time and weather exposure, it began to deteriorate. He clarified it was not a hand carved wooden sign.

Mr. Barrett stated when a new commissioner comes into office, Facilities will meet with them to do a walk through to see if they will want the flooring replaced, new paint, where they want their phone and data lines etc. He stated most of the furniture would be there, along with the copier and county owned equipment. He stated they document what was in the office before they leave as far as furniture but the computer equipment fell under the IT Department. He stated when Commissioner Lober came into office they met with Fritz to go over the Commissioner's wishes and what he wanted for the office.

Mr. Barrett stated during his time in Facilities, there was never a time in which a commissioner or their staff had ever purchased material for them to use or wanted to donate items to be used by Facilities. He advised he preferred not to use the purchasing cards because it took longer to close out the work order due to the billing cycle for the card so, they were only used in an emergency. He advised most of the workers in the field had the card however.

Mr. Barrett advised no county employee should be bringing in personal tools to work on a county building and he believed there was a rule that also stated county employees were not allowed to take county tools home. He said if a particular tool was needed for a job then the county would purchase the tool to complete the work rather than bringing in a personal tool from home. He advised he did not know of anyone who ever donated a tool to Facilities.

Mr. Barrett also stated Facilities would not run any kind of cable for IT. He stated they may move cable from one wall to another without involving IT but for the most part, this would fall under the umbrella of IT. When asked about installing an antenna on the rooftop of the building, Mr. Barrett stated this would be handled by IT and Facilities would not be involved. He stated his office would move or fix furniture all the time for commissioners. Or if needed, just tell them the furniture needed to be replaced. He stated during the last year or so he was working for the county and during the pandemic, Facilities provided extra precautions for county employees by spraying with chemicals to help sanitize offices during hours the offices were closed but at no time was he made aware of commissioners who were setting up offices at their homes.

For further details regarding Mr. Barrett's interview, please refer to his recorded statement.

Summer Wiley-Vitt
Procurement Supervisor Central Services
2725 Judge Fran Jamieson Way Bd. C, Ste. 303
Viera, FL 32940
(321) 637-5492

On March 23, 2022, the audit team conducted a recorded interview with Ms. Summer Wiley-Vitt regarding the audit of the county commission. Ms. Wiley-Vitt stated she had been employed with the county for three years and two months and will have been a supervisor for two years in August of this year. She stated prior to being employed with Brevard County, she worked for the Citrus County Sheriff's Office and she was familiar with purchasing cards and purchase orders. She stated purchase orders do not need to be approved by the Board prior to making the purchase, nor do purchases have to be approved by the county manager. She stated she understood the Comptroller had financial oversight for all county funds being disbursed. She advised if she had a question about an item being purchased on a purchase card, she would direct the concern to County Finance or more specifically to Mark Peterson or Kathy Prothman. Ms. Wiley-Vitt stated when she was hired she was provided an orientation through H.R. regarding do's and don'ts pertaining to county policies but she has never had any training from County Finance. She advised her current supervisor is Katherine Wall and her previous supervisor was Steven Darling.

Ms. Wiley-Vitt stated since being employed in her role with the county, she has not personally trained commission staff regarding purchasing. She advised they are always available to commissioners or their staff to assist with purchasing issues. She stated she had been contacted by Commissioner Lober within the past 24 months regarding a purchasing order. She stated she believed the email originated with her previous director, Mr. Darling and was in reference to some supplies he was buying. Mr. Darling requested she follow-up with the commissioner to process the request. She stated the purchase order was created and then canceled at his request. She advised getting an emailed requisition was not the norm but it was not unusual for her office to receive them either. She advised in the event of a request from a commissioner who was not familiar with SAP, the email with the chain of approval functioned as the same process in SAP. She stated the commissioner requested the items through an email but they needed a brief description of the items being purchased and an invoice or quote that goes along with the item wanting to be purchased, the desired account information, the GL, the cost center and the fund account the payment is coming from. They would also need the desired vendor the item is to be purchased from. There is other information that is necessary as well, such as where the items are to be delivered and where the items are going to be invoiced. Ms. Wiley-Vitt stated the requisitioner can request a vendor but the final approval is with purchasing. She stated this would be any analyst in her office to include her, who has the approval to authorize a purchase order. Ms. Wiley-Vitt stated the approval process in SAP is different by department and by commission offices too in that there are several areas of approval built into it. She advised normally the department head or designee also examines why an item is being purchased and whether or not it has been approved. When the request finally hits purchasing, they make sure the vendor participates in e-verify because it is a statutory requirement and they look to see if there may be a better option that may have been overlooked. She stated if there was anything missing on the

requisition, they will reach out to the original person making the request and ask for clarification. She advised the process is different when a purchasing card is used. Ms. Wiley-Vitt stated she has seen many requisitions make it to her level that were approved by the finance department but were not the same things her office was looking for. So, the Central Services department was the safeguard to ensure county funds were used correctly. She advised however due to the volume of requisitions that come through their office, they do not usually screen purchases under \$1,000.

Ms. Wiley-Vitt recalled the items Commissioner Lober wanted to purchase were small pieces of hardware items, along with PVC fittings and pipes. She stated when she received the email, she requested additional information from him because she was completing the requisition form for him, knowing he was unfamiliar with the process. When she asked him what the intent of the purchase was, the response she received was it was a PVC pipe used to transport water. She stated the commissioner has the authorization to approve purchases and he stated the items were going to be used in his facility but she did not know why it was going to be used in his facility. She advised she did not realize at that time by having the commissioner's signature on the requisition would be considered sufficient for the purchase as they are the ones who signed for it and asked for it.

She advised if she believed county funds were inappropriately being used to purchase an item she would contact her director, Kathy Wall. She stated if Ms. Wall was not doing anything about what she believed was improper use of county funds, she would contact the County Manager. She advised Commissioner Lober did not indicate where specifically the pipe and fittings were to be used or what they were to be used to transport water for. She stated it would be up to the commissioner as he has approval authority to determine if the purchase was for legitimate purposes. Ms. Wiley-Vitt stated she was not an expert to determine if the pipe had a legitimate purpose for the county. She advised unless the item is clearly illegal as written in the requisition form, the request and intent of purpose or the description of the purchase being made is really a record-keeping mechanism and not to determine if the purchase is a proper use of public funds. She advised she did not know if this purchase request made by the commissioner, although less than \$1,000, was part of a larger purchase that would have been in excess of \$1,000 in which he was intending to split with multiple purchases. She stated there is not a specific policy in place that says if you are going to work from the same project, the purchaser must reference that project after the first purchase.

Ms. Wiley-Vitt stated she also recalled another email from Commissioner Lober about a month or two later for a request for a security camera. She stated the process was straight forward and had three quotes attached to it and they helped him through that process and created a purchase order. She advised she believed the delivery location was the Humane Society and the funding was from his CARES Act funding. She stated she would not be aware if the commissioner was buying a similar product using his purchasing card because they do not receive or reconcile the purchase card statements. She further advised if the purchase was a capital asset then tracking would be applied. If it were less than capital, there is not a method for tracking the purchase other than an inventory and investigation as to why it was not in its stated location. She advised during her time with Brevard County, she has not received any

requests or experienced commissioners or their staff purchasing items being used for construction. She stated Facilities is not her normally assigned department so she would not see a lot of their activity directly. She advised she is aware of an administrative order stating employees should not be purchasing IT equipment without prior approval of the IT Department but she was not aware of commissioners or their staff purchasing this type of equipment.

Ms. Wiley-Vitt stated she would never tell a commissioner or their staff purchase orders must be submitted through SAP. She believed because of the limited number of purchases typically made by the commissioners and their staff, it has been more beneficial for both her office and the commission staff for her office to enter the basic orders versus having to walk through the process with them each time. Regarding purchases made for another department, she stated although it may be possible, she has never seen one department make purchases for another department. She said the accounts payable individual would require some sort of supporting documentation to show the item was delivered to the department it was ordered for, but this was something her department would not see due to the separation of duties they have. She stated the purchaser may not necessarily know the item was properly delivered when the item was purchased for another department and the county did not have a system in place to account for the item purchased being properly accounted for. She advised as a result there may be items that go missing due to the volume of goods the county purchases. Ms. Wiley-Vitt stated typically in the purchase order process, her department does not receive notifications upon delivery of goods purchased and this falls upon the end user of the item to maintain an awareness of. She advised once the item is received, the end user did not provide notice back to the Purchasing Department the item had been received. She stated if the end user (department) did not receive the item purchased, her department would usually be notified and they would then follow-up with the vendor to determine what was happening with the item, or possibly cancel the order. She stated they have more tracking ability with a purchase order because the invoice would not be paid until the department confirmed the item had been received.

For additional details pertaining to this interview, please refer to Summer Wiley-Vitt's recorded statement.

**Commissioner Curt Smith
District 4 Commissioner
2725 Judge Fran Jamieson Way
Building C, Ste. 214
Viera, FL 32940
(321) 633-2044**

On March 23, 2022, the audit team conducted a recorded interview with Commissioner Curt Smith regarding the purchasing card audit. Commissioner Smith stated he became the District 4 Commissioner in November of 2014. He stated he did meet with county department heads when he took office. He stated the primary reason for these meetings was to get an idea of what he should know regarding what was going on in the county.

He advised he ended up keeping the former commissioner's staff because he realized they knew more about running the office than he did and he relies on them to assist him in many different ways. He stated he does not use the laptop computer assigned to him unless it is for Zoom meetings from his home. Commissioner Smith stated if there is any computer work needing to be completed, he relies on his staff to generate the work. He advised much of what he does is done on paper.

Commissioner Smith did state he is the only one in his office who has a purchasing card but he does review the reconciliation report that they give to him to sign each month on what has been purchased.

He advised during the pandemic he worked from his office 80% of the time. He did not have the county purchase anything for him to enable him to work from his home. He advised the only thing he needed was a pen. He stated he did not need anything special to work from home such as storage or special IT equipment. He advised he would have no idea of how to use any of that equipment and would need someone to come to his house to set it up for him if he were to have used it.

He advised he was not aware of any commissioner working exclusively from their homes or needed to have an office set up at their homes for themselves or for their staff.

Commissioner Smith stated if he had any issues with his office, he would tell his staff to take care of it and contact whomever needed to be called to take care of the problem. He stated he had not heard of county funds being used inappropriately until approximately 6 months ago. He advised he did not know anything more than what he assumed the general public had been made aware of. He stated he had not asked his staff to investigate further into what was being alleged and believed this was not his responsibility to follow up on. He advised there are others in the county government who do that job and he was only going to allow them to handle the audit and review of how public funds were spent. He advised if he had been told there was a mishandling of funds or misuse of money, he would first examine it to make a determination to see if he thought it was a legitimate complaint. He stated in politics things like this happen frequently. But if he had a reason to believe the complaint was not rumor or speculation, he believed he could contact the county manager or the clerk's office.

Commissioner Smith advised when it came to his attention one individual was "being very careless and pushing the envelope... between what is right and wrong". He stated this is not something he would do but "we had one individual doing that". Commissioner Smith stated he was concerned regarding the spending and "it makes us all look bad". He advised prior to the February 22, 2022 meeting, he did not know the Comptroller was looking at one of the commission office's spending.

Commissioner Smith stated he was not aware of what the other district offices were doing with regard to computers or how many each commissioner may have. He stated he had no issues with the audit being conducted and would not have had any issue with the audit team coming to his office on the same date as the vote for the audit to meet with the comptroller and her team.

Commissioner Smith also stated he looks upon the county manager's position as a colleague and an equal. He stated he also believes the county manager position to be in an advisor role to the county commission.

He understood the commission creates policy and the county manager creates administrative orders but he believed the commission themselves should be abiding by both to be good stewards of the county. He stated he has never been told he did not have to abide by the administrative orders.

Commissioner Smith stated he has never had any concerns regarding delays in receiving purchases that have been made or requests from other county departments for items or services his office requested.

He advised regarding the CARES Act money he was initially against being involved in the distribution of the funds but eventually decided it was necessary to jump start the economy. He stated he wanted the \$5 million of his allotment to be shared amongst the businesses in his district that could show a loss in revenue during the COVID pandemic. He advised he set up the criteria for disbursement with Kathy Wall and allowed her to determine if a specific business requesting assistance met the criteria for receiving funds. He advised he had no further involvement with those funds and the \$5 million in funds has now been exhausted and fully disbursed.

He stated he has not spoken with anyone else regarding the audit prior to this interview. For additional details regarding Commissioner Smith's comments, please refer to his recorded statement.

Christine Bellak
District 4 Administrative Assistant
2725 Judge Fran Jamieson Way
Building C, Ste. 214
Viera, FL 32940

On March 23, 2022, the audit team conducted a recorded interview with Ms. Christine Bellak, Administrative Assistant with District 4 Commissioner Smith's office. She advised she has been working in this role since February 2019. She stated she did not have a purchasing card and Commissioner Smith was the only one in their office who had a card. She stated she has never worked for county government before.

She advised she did take the finance training regarding purchase orders when she started with the office but decided it was not a job she wanted to do. Ms. Bellak stated she does use the purchasing card at times when the commissioner wants to go to an event he needs to register for, she will handle the registration on-line for him using the card.

She advised the office has a new monitor in the conference room but it was supplied by the IT Department along with the keyboard. Ms. Bellak stated they also had a doorbell installed at the front door of their offices due to the different threats they had received. She stated the commissioner would not think of using his card for these kinds of purchases when they believed the county would supply these kinds of things. She could not provide any further additional pertinent information regarding the purchasing cards.

For additional details pertaining to this interview, please refer to the recorded statement of Christine Bellak.

Adrienne Schmadeke
District 4 Legislative Aide
2725 Judge Fran Jamieson Way
Building C, Ste. 214
Viera, FL 32940
321 633-2044

On March 23, 2022 the audit team conducted a recorded interview with Ms. Adrienne Schmadeke, Legislative Aide for Commissioner Curt Smith regarding the purchase card audit being conducted. She advised she was Commissioner Smith's Chief of Staff and has been in this role since July of 2019. Part of her responsibilities in this role was to complete the reconciliation reports for the spending for the District 4 spending. She stated this was her first job in government service and she became familiar with policies regarding the spending through a binder she received from Finance personnel. She stated she received an orientation from Finance and details on how to do the finances. Ms. Schmadeke advised she did not have a purchase card assigned to her but at one time, she did utilize the commissioner's card to book travel expenses or pay for costs associated with certain meetings. She advised the commissioner would approve of the costs ahead of time.

Ms. Schmadeke stated in her role and being familiar with what the purchasing card can be used for she has questioned its use in the past. She advised when she did question the spending, she contacted the Finance Department to inquire if the purchase was a legitimate purchase using the card.

She advised she has never asked the commissioner for additional computers or to purchase additional computer items in the past and when she has needed something from IT, they have been very receptive to helping them. She advised if she ever needed anything computer related she would approach the IT Department first. She stated the same thing with office issues. If she had a problem with a leak or some other problem in the office, she would contact Facilities to have them address the problem.

Ms. Schmadeke stated her office utilized the purchasing cards very little and most of their other expenses were placed on a purchasing order. She stated Commissioner Smith is the only person in the District 4 office to have a card and he has set a policy for the office that he has to approve the purchase before it can be used.

For additional details concerning Ms. Schmadeke's interview, please refer to her recorded statement.

Keith Alward
District 4 Legislative Aide
2725 Judge Fran Jamieson Way, Bd. C, Ste. 214
Viera, FL 32940
(321) 633-2044

On March 23, 2022, the audit team conducted a recorded interview with Mr. Keith Alward, Legislative Aide to Commissioner Curt Smith in the District 4 office. Mr. Alward stated he started with the office

approximately 6-7 months prior to the interview being conducted. He stated prior to that he worked for the county Public Works, Road and Bridge department for 35 years. He advised during that time he was provided with a purchasing card however, currently he did not have one with the commission office. He stated he has not asked to order anything since he has been with the District 4 office but if he needed anything he would ask Christine, the other staff member in the office. He advised when he was hired with the office he was provided a desktop computer with 2 monitors. He stated he eventually received a laptop in case he needs to conduct work outside of the office. He stated all of this equipment came from the county IT Department. Mr. Alward stated if he needed to have anything done with the computers, he would call the IT Department for the issue he was having.

Mr. Alward stated when he had a purchasing card during his previous employment with the county, it was only used for items he needed for the county and not used for personal purchases. He stated he was also familiar with the tax-exempt forms used with these purchases.

He stated other than the current talk of issues with the commissioners' spending recently, he had not heard much talk of spending concerning public funds. He advised if he became aware of spending he believed was inappropriate, he would notify the commissioner to report his concerns. He stated if the commissioner was not concerned about the spending as he was, then he did not think he would talk to anyone else about it unless, it was a health or safety issue.

Regarding the Board policies and the administrative orders, Mr. Alward stated although he worked for the commissioner, he did not pick and choose which policies or orders he should follow depending on where he worked. He advised he felt as though they should all be followed.

For additional details concerning this interview, please refer to the recorded statement of Mr. Keith Alward.

Abigail Jorandby
Former County Attorney
Brevard County Attorney's Office
2725 Judge Fran Jamieson Way Bd. C
Viera, FL 32940
(321) 633-2090

On March 24, 2022 the County Attorney, Ms. Abigail Jorandby was interviewed regarding the Board of County Commissioners being audited. The recorded interview was conducted by the Clerk, Ms. Rachel Sadoff, Deputy Clerk, Jason Arthur, Finance Director Kathy Prothman and County Finance Supervisor Mark Peterson. Ms. Jorandby advised she started with the county as an Assistant County Attorney in January 2019 and became the Deputy County Attorney in March of 2021.

She advised she has been an attorney since 2001 and has been involved in government law since 2009. Ms. Jorandby stated the current board of commissioners were in place when she started with Brevard

County in 2019. She stated when she started she did not initially meet the commissioners unless they were involved in a particular project that she was also involved with. She advised since being appointed to her current role, she has been to each commissioner's office. Ms. Jorandby advised she was aware each commissioner had a budget and they were required to work within the confines of their budget. She stated that her office also had a budget and that their office had a total of 14 employees to include herself with eight attorneys and six administrative personnel. Ms. Jorandby stated she was aware the county administrative orders came from the County Manager's Office and the county policies came from the Board of County Commissioners. She stated she believed both the policies and the A.O.'s should be followed by all county personnel. She further elaborated although her office does not work for the County Manager's office, she believed her office should follow the same orders as other county employees. Ms. Jorandby stated her immediate supervisor is the Board of County Commissioners and the County Manager, Frank Abbate would be her equal as it relates to a hierarchy of positions. Ms. Jorandby stated she and the County Manager do speak a lot regarding various issues.

Ms. Jorandby stated she was familiar with the purchasing card system the county utilized but she did not have a card assigned to her personally. She stated if she needed something she would request it from her administrative assistant to purchase as she has the purchasing card. She stated she was aware after her administrative assistant made a purchase, she would have to approve the purchase and the documentation would then travel to the County Finance Department. She advised her office did not use the card very often and they were not buying a lot of things with the card. Ms. Jorandby stated she has never been contacted by a commissioner regarding the use of their card but she had been contacted by Steven Darling, who she identified as the county Purchasing Director and is no longer employed by the county. She recalled back in December of last year, Mr. Darling did come to her regarding the purchasing card for Commissioner Lober and some of the purchases on his card. She recalled they were in his office and he showed her on his computer some of the purchases made on Commissioner Lober's card because they were unusual to him. Ms. Jorandby advised she remembered some of the purchases being nuts and bolts and other equipment. She also recalled cameras she thought were right at the purchase limit of \$750 and Mr. Darling stating Commissioner Lober had purchased all of these cameras and was questioning what was going on. Ms. Jorandby stated Mr. Darling was telling her to let him show her what he is doing and what can they do about it? She advised Mr. Darling told her the AO's have restrictions but she advised she had not looked at the AO's that closely to know if they were violations or not. She stated she told Darling she would take a look at it and get back with him. She stated she soon realized the AO's did not apply to the commissioners unless they have adopted the specific AO's. She stated she also understood he may be using some of the items for a non-profit and there was this authority the commission had given themselves to spend CARES Act money to buy things for non-profits. She stated the AO applied to the purchasing cards did not apply to the commissioners and this became part of the discussion with Mr. Darling. She advised there was discussion regarding spending limit for a day but the order did not contain the word daily and this was getting confused with the transactional limit. She stated she believed this was an issue and the order should have said daily limit as well.

Ms. Jorandby advised the first time she discussed this issue was only with Mr. Darling when she said she would look into this further and get back with him. She stated a couple of days later, Mr. Darling and Mr. Abbate came into her office and began having the same conversation about the purchasing cards and it was at that time she realized the AO only applied to staff. She also stated she was not interpreting the order in the same way Darling and Abbate were reading it. She explained they were still stuck on the \$750 being a daily limit and she stated this needed to be clarified. She recalled also having additional conversations with Mark Peterson and her trying to understand the monthly reconciliation process. She stated in the conversation with Mark she told him if the AO did apply to the commissioner, she did not believe he violated the AO based upon the way it was currently written. She remembered during this process of trying to figure out if a violation had occurred, Commissioner Lober at some point requested to have his monthly amount increased. She stated Mr. Abbate stated he did not think this was under his authority. Ms. Jorandby advised there was a third discussion in Abbate's office with Kathy Wall and they called Kathy Prothman about the commissioner's request. She stated they were telling Ms. Prothman that Mr. Abbate could not grant the increase because he worked for the commissioners and they needed a different entity to grant the increase. She stated she also told them about her interpretation of the order advising if it did apply to the commissioners, she did not believe he violated it. She advised if there were still questions about it, there needed to be an audit. Ms. Jorandby stated the way she understood the process however, was if the Finance Department had reconciled the purchase then no red flag had been raised. She stated she thought if County Finance had contacted an individual about their purchase card purchases or had an issue with a purchase they would stop the payment on the item. She believed the red flag issues were not so much regarding how the items were being used by the purchaser but more about the spending limits. She did not believe County Finance was questioning why the items were being purchased but more about how much was being spent when these issues were brought to her attention.

Ms. Jorandby stated none of the commissioners or their staff ever contacted her or her office about working from their homes or that they were setting up offices in their homes. She advised she has had a staff member call her office and say they were working remotely and they were not in the office today. She stated she had never been told a commissioner or one of their staff was setting up an office and were working a majority of the time from their homes. She advised she had not been to the commissioners' homes except for Commissioner Smith's for a luncheon for an employee who was leaving their position with the county.

As for inventory, Ms. Jorandby did not know if the County Attorney's Office kept track of property through an inventory of property from her office. She advised if the item was under the value of \$750 and was not tagged by Asset Management, her office may not know if an item was taken or not returned when an employee leaves their employment with the county. She confirmed there would be no way to know unless someone was keeping an inventory.

Ms. Jorandby advised her office has only contacted Facilities to address issues they have had with the building such as electrical concerns. She would not allow someone other than a facilities worker to address electrical or plumbing issues with her office. She stated none of the commissioners had ever

contacted her to ask about making renovations to their offices but if they had, she would have referred them back to Facilities to handle their concerns. She advised other than what she had recently heard about Commissioner Lober, she was not aware of any other commissioner making repairs or purchasing items for the repairs on their purchasing cards. She stated she had not been approached by any other persons prior to Steven Darling regarding unusual purchases being made on their purchasing cards. She stated she was also aware of purchases of tools being made by Commissioner Lober on his purchasing card but was not aware of other commissioners doing something similar. She agreed with the Clerk regarding any tools needed to complete a repair or project concerning a county building, would be acquired by the Facilities Department and that a commissioner would not be getting involved beyond requesting the repair. Ms. Jorandby also confirmed the tax-exemption form should not be used for personal use.

Ms. Jorandby also advised she was not aware of any commissioners or commission staff donating tools or IT items to the county either. She advised the county can accept donations but discretion should be used before accepting them. She stated she did not know if a policy existed regarding what can be donated or what would be accepted.

Ms. Jorandby stated although the commission is her boss, she did not treat them any differently and did not think they should be receiving special privileges. She advised if they told her to do something she believed was ethically wrong, she would not do what they had asked. She stated if a flaw was found in a policy or realized there was a loophole, they would make a recommendation for it to be updated and amended. She advised at the present time her office is looking at all of the policies currently in place. She explained they generally have a review date of three years from the date they are enacted to be reviewed to determine if they need updating or some sort of revision. She was asked if the policy were to expire beyond the date in which they are up for review if the policy was still valid. Ms. Jorandby stated it was the position of the County Attorney's Office those policies were still valid and active policies. She went on to state these policies that are now being revisited were not being done so based upon the audit requested by the board.

Ms. Jorandby stated she was aware of the board adopting administrative orders created by the county manager in the past. She stated this essentially meant they are responsible for following the order as well, as though they had created the policy or order themselves. She specifically recalled an order regarding out of state travel that was adopted by the board. She also stated her office also follows the administrative orders created by the county manager even though the order comes from him versus coming directly from her office. Ms. Jorandby stated the commission is not bound however by orders they have not adopted and they are only bound by the county charter, county code and the Florida Constitution. She went on to state it was her understanding the commission created their own policy regarding purchase card purchases, however, she believed their policy generally followed the current AO but did have its differences. She stated if a commissioner did have their own purchase card, her understanding would be the Finance Department would review the purchase and sign off on the expenditures. She stated what the commission is supposed to be doing now is to provide the board with

a listing of their expenditures each month for the board's acknowledgement and so they can see what each of them are spending each month. She stated this is supposed to be an agenda item during the regular meetings. She explained if another commissioner questions a purchase, they can raise the question at the meeting. She stated this is a new process for the commission and to date, no commissioner has raised a question regarding a purchase made by another commissioner. She stated if it were to occur however, there would be discussion regarding the purchase and if it was determined to be inappropriate or personal the commissioner could then pay for the item themselves and pay the county back. Ms. Jorandby did not think it was appropriate for the purchaser to use their own gift or credit card to pay for a portion of an item in an effort to lower the cost on the purchase card and considered this the comingling of funds. She stated it is one thing for an employee to purchase personal items for the office such as water and using their own funds but it is inappropriate for the employee to purchase these types of items using county funds or the mixing of personal and county funds to facilitate the purchase of these types of items.

Ms. Jorandby stated the board did not technically have a boss to regulate their actions because they are the head of the county. She advised in her opinion, the chair of the board did not have any true delegated oversight of the other four commissioners.

During a subsequent discussion regarding ethics for attorneys, Ms. Jorandby stated as an officer of the court attorneys are held to a higher standard. She believed attorneys are expected to hold themselves to a higher standard but admitted this does not always happen. She confirmed along with the other agencies that may investigate wrongdoing by an individual, an attorney may also have to contend with an investigation by The Florida Bar to determine if the actions of the attorney may have violated rule(s) of the Bar.

For additional information regarding her interview, please refer to the recorded statement provided.

Bethany Iliff
District 3 Special Projects Coordinator
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Palm Bay, FL 32905
(321) 633-2075

On March 28, 2022, the audit team conducted a recorded interview with Ms. Bethany Iliff, the current Special Projects Coordinator with the District 3 Commissioner Tobia's office. She stated she has been in this position since September of 2017 and had no prior experience in county government before that date. She advised she had worked for Representative Rich Workman as a legislative aide for 8 years as well. Ms. Iliff stated her current role includes managing the office. She recalled when she first started with the commissioner's office she received some training online regarding ethics and other policies for the county. She stated she did not believe she has received additional training regarding policies since she began working for Commissioner Tobia. She advised her immediate supervisor currently is Commissioner Tobia.

Ms. Iliff stated she was aware of administrative orders and policies but believed commission staff did not fall under an administrative order being that it is created and signed by the county manager. She stated unless the board directs us to follow the order. She advised if the board created a policy, then they would fall under the rule of that policy.

Ms. Iliff stated she did have a purchase card assigned to her and believed she received in sometime in 2018. She advised she keeps the card at the office and does not keep the card with her. She stated at the time of this interview, she was the only person in her office who currently had a purchasing card.

Ms. Iliff stated she was also aware of an annual audit or inventory of county property conducted by Asset Management who check on items that had the tag on them, referring to the bar code tag. She stated she had been issued both a laptop and a desktop computer for her position. She uses the laptop for travel and when working from home. She stated she requested the laptop during the pandemic so she could work from home. She advised if she were to have any issues with either computer, she would contact the IT Department for assistance. She stated Commissioner Tobia allows their hours to be pretty flexible and also allows them to work from home if they need to for family purposes or other reasons. She stated she had heard there were some commissioners working from home exclusively during the pandemic and not coming into the office at all. She stated she did not know if an office had been set up for them during that time to work from home. She advised for her at least, no additional items had been purchased by the commission office to allow her to work from home other than the laptop that was requested through IT. She stated she did not need a printer or modem or any other peripherals for the computer to allow her to work from home. She used her own printer and believed Commissioner Tobia had actually purchased ink cartridges with his own money for them and did not use the county purchasing card to buy them.

Ms. Iliff stated she did not recall ever attending training regarding the purchasing cards but she believed there was training available if she needed to attend. She stated she did not feel she needed to attend this training. Ms. Iliff stated she had previously worked for the state for eight years so she felt she was familiar with what could be purchased with the card and what the card should not be used for. She stated Commissioner Tobia also knew this about her. She stated if she had questions about the use of the card, she would contact Purchasing, Central Services or Finance to ascertain if they felt the purchase was appropriate. She advised if there were wanting to purchase something unusual, she would want to clarify a purpose for the item to make it as clear as possible why the purchase was necessary.

Ms. Iliff stated they do have an Amazon account they use and she believed it was Commissioner Tobia's private account. She stated she believed the email account used in the Amazon account is Commissioner Tobia's personal account.

She stated she has had no personal first-hand knowledge of county funds being used inappropriately by a county employee, county commissioner or a commission staffer. Ms. Iliff stated another staff member in her office handles the reconciliation reports for the items purchased and she has never done the reconciliation.

Ms. Iliff stated any construction work or repair work needing to be done in their office would be handled by either the landlord, since their office is a rental space or by Facilities. She stated no one in their office would be able to handle or would want to handle a significant repair or renovation. She stated the commissioner did buy a small tool kit for hanging pictures and doing other small jobs around the office. She advised the tool kit is kept at the office.

For further details pertaining to this interview, please refer to Ms. Iliff's recorded statement.

Katelynne Prasad
District 3 Constituent Affairs Director
2539 Palm Bay Rd. N.E. Ste. 4
Palm Bay, FL 32905
(321) 633-2075

On March 28, 2022, the audit team conducted a recorded interview with Ms. Katelynne Prasad, the District 3 Constituent Affairs Director regarding the ongoing audit. Ms. Prasad stated she had been in this position for approximately a year and a half at the time of this interview and this was the only position she has had with county government. She stated she recalled some training with Karen Miller she attended when she first started but could not recall the names of the training she took. She stated she was familiar with both purchase orders and purchasing cards. She advised she is not familiar with Board policies or administrative orders. Ms. Prasad stated she handles the reconciliation reports and has the commissioner sign it and she then uploads the report to the BEACH. She stated she usually does not state the reasoning for the purchase but just a brief description of what the item is. Ms. Prasad stated the purchasing card is in the name of Bethany Iliff and the card is kept in her desk. She stated she does use the card in Bethany's name but Bethany and the commissioner approve of what she orders, prior to her ordering it. She stated primarily she ordered perishable items for the office with the purchasing card. She stated she has never been told of issues or questions regarding purchases that have been made with the card. She also advised she has never talked with other commissioners' staff about the purchasing cards or what they tend to purchase or use. She could not recall any of the other commission staffs' names and stated she did not speak with any of them on a regular basis. She advised if the commissioner had requested she make a purchase she did not believe was proper, she would not make the purchase. She stated she only knew the card could be used for things for the office and not for personal use.

Ms. Prasad advised she was not aware the Clerk's Office had oversight of the county finances and purchase cards use.

Ms. Prasad stated she has been provided a computer by the county IT Department but she has never opened the computer up or attempted to replace the components within the computer. She advised she has also been provided a laptop she keeps at her home so she can work from home. She stated during the pandemic she was working from home much more than now. She also advised if she were to have a problem with her computer, she would contact the IT Department to help her resolve the issue.

Ms. Prasad advised she was aware the Amazon account they use to purchase some items for the office is in the name of the commissioner and is his personal account. She did not receive emails or notifications regarding the purchases made on this account. She stated she would need to login to Commissioner Tobia's Amazon account to check the status of an order there and she has the username and password for the account. She stated she knew it was not proper to co-mingle personal funds with county funds when making purchases.

For additional information pertaining to this interview, please refer to Katelynne Prasad's recorded interview.

Commissioner John Tobia
District 3 Commissioner
2539 Palm Bay Rd. N.E. Ste. 4
Palm Bay, FL 32905
(321) 633-2075

On March 28, 2022, the audit team conducted a recorded interview with Commissioner John Tobia regarding the commission audit. Commissioner Tobia stated he had been an elected State Representative for eight years prior and also a college professor prior to being elected to County Commission. He advised because of his prior experience he was familiar with the utilization of public funds, advising although the requirements pertaining to county funds were a little different from State funds, the ethical issues were still generally the same. He advised he does attend the 4 hours per year of ethics training as required by State Statute and conducted by the Association of Counties. He stated the association charges \$75 for each commissioner to attend this training but he did not know why when the county is paying thousands of dollars to be a part of the association. He advised before he spent any money using the purchasing card for the fee to attend the training, he obtained permission to use the card for this purpose. Commissioner Tobia advised he has been a commissioner since 2016 but he did not recall anyone from county staff going over any information about the county policies. He stated the first office they were in for approximately one year before moving to their current location. He stated he could not recall anyone coming in to the office to conduct an inventory and when they moved, Billy with his office set up the computers in the new office. He stated the phones and other concerns were handled by a contractor and/or Facilities with the county. He advised to his knowledge, they never purchased building materials or any items relating to the move to the new office. He stated if they were to have had an issue with the building, they would have contacted the landlord to address the problem. He would not have handled the problem himself. He stated in the past when they have had a small problem with the building they have contacted the landlord and they have been quick to repair it.

Regarding purchase orders and purchase cards, Commissioner Tobia stated it had been offered but he personally did not elect to attend the training. He believed Christine Furru took the training and handled the responsibilities relating to purchasing. He believed she did a good job dealing with these matters for his district.

Commissioner Tobia stated during his time in local office, he has paid for all of his travel and food expenses. On the one trip he took to Washington, DC he stated he did not request reimbursement for any of his travel, lodging or food expenses.

He stated if they had an issue with the office computers, he would or his staff would have contacted the County IT Department to fix the problem if they were unable to figure it out on their own. He stated he has never had a computer issue where he needed anything outside of what IT could provide. He also stated he would never purchase a computer using his purchasing card because the county IT department has provided whatever they have needed. He advised it may be legal to do so but did not think it was the best use of those funds.

Commissioner Tobia advised during COVID he did not work from home nor set up an office for his home. He advised he was not following what the other offices may have been doing with their staff but he did allow a staff member to work from home because she had children and wanted to make certain she was in a good environment. He stated she worked remotely on and off but there were not weeks at a time where staff were gone from the office. He stated it was brought to his attention IT had purchased a number of laptops during this time so personnel could work from home but he did not take one.

He stated if there was a question regarding a purchase he wished to make, he would delegate to his staff to take care of contacting the proper authority to determine if the purchase was appropriate. He stated they would then wait until they received the okay before making the purchase. He stated he did not have regular meetings with the county manager. This was because he did not think it was necessary and his staff was excellent at providing him with the information he needed. He advised if he did need to speak with Mr. Abbate, he would do so by phone and in general speak with him about 30-45 minutes a week. He stated if he wanted to have a meeting with the county manager, he would contact his office to set up a meeting. Commissioner Tobia advised he did not wish to take up any more of the county manager's time than he needed to. He stated if he needed more specific information about an issue, he could contact the department head if he had any questions.

Commissioner Tobia advised he would hope his office and the other commission offices were abiding by the administrative orders provided by the county manager although, he admitted he had not yet read all of them. He stated Board policies should also be followed by the commissioners and their staff.

He stated if he believed funds were being used inappropriately, he did not know how the county would necessarily find out. He stated he did not think the county had the ability to monitor the purchase prior to, or during the purchase unless someone reported to purchase to the Comptroller. He advised pertaining to the audit the commission requested on February 22, 2022; he was leaving the scope of the audit up to the comptroller and there had been no discussion regarding how the audit was to be conducted by him or his staff. He advised prior to the audit being requested, he had received emails about waste of county funds but nothing specific as in, this commissioner is doing something wrong. He stated he had not been contacted by the county manager or county attorney regarding concerns that had been

brought to their attention by a county staffer. He stated the day of the vote for the audit, this was the first time he had heard of the vote for the audit.

Commissioner Tobia stated he would not expect the county manager to do anything out of the norm for him as a commissioner. He stated he did not want to put him or the rest of the Board in a position to cause any harm, financially or otherwise.

Commissioner Tobia stated his staff asks him prior to any purchases being made and this is his office policy. He stated he recognizes he is ultimately responsible for any purchases made by his office. He advised he would not make purchases for another district or for another county department with his allotted funds. He stated the district office does make purchases through Amazon and this is through his personal Amazon Prime account. He advised this has caused some problems several years ago when a personal purchase was made using county funds but the error was found, corrected and reimbursed within a week of it occurring. He advised he would never intentionally allow a purchase made for the office to be delivered anywhere but the office.

Commissioner Tobia stated he has never opened a computer to swap out the components of a personal or government computer because he did not know how to. He stated he has never needed more cloud space in order to complete the duties of his job as a commissioner. He stated his office has purchased an Adobe software subscription but they consulted with the IT Department prior to making this purchase. He stated this was the way they suggested to be able to download Adobe to their computers.

Commissioner Tobia stated one of his staff is an attorney and a condition of his employment was being an attorney when he hired him. He advised because of this requirement, he has paid for continuing education and Bar dues to retain his Bar certification using his purchasing card. He stated the staff member saved countless hours that would have been dealt with by the County Attorney's Office. Commissioner Tobia advised none of his personal continuing education or certifications were paid using county funds.

For additional details pertaining to Commissioner Tobia's statement, please refer to his recorded interview.

Commissioner Kristine Zonka
District 5 Commissioner
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(321) 253-6611

On March 29, 2022, a recorded interview was conducted with Commissioner Kristine Zonka by the audit staff regarding the commission audit. Commissioner Zonka stated when she took office as the commissioner, the District 5 Office was located at the county offices on Sarno Road. She stated she could not remember any specifics about meeting with anyone but did remember meeting with the County Attorney and having meetings with the department heads to receive briefings to get an orientation of

what each was working on. She stated there was no formal training about being a county commissioner but different people came to meet with her and made themselves accessible if she needed anything. She recalled two days of meetings and briefings. Commissioner Zonka did not remember an inventory being conducted of her office but believed one was done every year. She stated she kept the former Commissioner's staff and she met with them and asked if they would be interested in staying. She stated they had a good base knowledge of District 5, as well as, the office equipment and furniture. She did not remember them needing anything when she started. She stated they remained in the Sarno location for a few months before deciding to move.

Commissioner Zonka stated for various reasons she decided to speak with County Manager Stockton Whitten about moving her office and he agreed with the move. County Facilities helped to move the furniture they had. She stated she recalled when she first took over the office, she had a computer but it was very slow. She stated her staff asked her what she wanted as far as a desktop or laptop computer. Commissioner Zonka stated she preferred a Surface or something she could easily take to meetings because even the laptops that were then purchased by the county were cumbersome. She advised Dawn Johnson, one of her staff purchased the computer with her purchasing card when she believed IT would have bought it. She advised she only used it for about a month and realized it was not practical for her. She stated she gave it to the IT Department. She advised the IT Department told her they use them all the time and they could use the Surface so she gave it to them.

Commissioner Zonka stated although they were only at the Sarno location for a relatively short period of time, if she had an issue with the building or with the plumbing in the building, she would have contacted Facilities to address the problem. She advised she did not know many people with the county at that time and would have directed her staff to make the call to have the issue corrected. She stated she would not have allowed someone in her staff attempt to correct the issue because then they would be responsible for it and it was all county property. She stated she would not have ordered any items or products and then expected Facilities to utilize those items to fix or install anything as she would not know what to order. Commissioner Zonka stated she was unaware of any policy or administrative order that prevents or prohibits someone who is not certified, licensed or is not with Facilities to address an issue with the building, but to her it was common sense and this was the reason for having a Facilities Department.

Since moving to her new office location off of Palm Bay Road a few months after taking office, she is more centralized in her district but the building is leased by the county. She stated Facilities came in to the space to create some walls for office space. She stated Facilities only asked her to approve the plans for the office space. She advised at no time did she purchase any of the construction materials for the job, nor did she hire someone to come in and do some of the construction for her to make the build less expensive for the county.

Commissioner Zonka stated she recalled Facilities hanging up a television in her offices but the television has never worked. She stated she did not purchase the materials for Facilities to hang the TV but did not know if someone in her staff may have purchased the equipment. Commissioner Zonka stated she did not have a purchase card assigned to her currently. She stated she had one initially but the one time she

attempted to use the card, it did not work properly. She said she did not want to deal with the card again and never used it. She stated she never bothered to renew the card because she never used it. She did not recall ever receiving any training once she received the card. She stated there was never any information given to her regarding the appropriate use of the card but said she believed it was “kind of common sense”. Commissioner Zonka believed she knew what the purchase card could be used for and cannot be used for. She advised after having the trouble with the card, she left the card in her desk at her office. After it expired, she never bothered to renew it. Only Danielle Stern, her Chief of Staff currently has a card. She stated she did not think she has ever asked Danielle to purchase anything with the card for her. She stated the only thing she could remember purchasing with her own funds was a coffee maker but no one used it so, she took it back home. She stated she does not buy things for her office to use. Commissioner Zonka stated she trusts her Chief of Staff and knows she would never use the purchase card inappropriately.

When asked, she advised no one has ever told her commissioners are VIP’s and they are treated in a higher regard. She stated she could tell they are treated differently but being an elected official, she believed she is always being watched by her constituents and she must remain cautious with her actions.

Commissioner Zonka stated regarding the reconciliations, after she signed them, she believed they were sent to County Finance but a member of her staff handles that. Commissioner Zonka stated she did not train her staff with regards to purchasing and other matters so, they had to have received training from someone in the county.

Commissioner Zonka stated she was aware of the threshold for Asset Management to tag items purchased by county funds, although she believed anything purchased with county funds should be tagged so it could be tracked. She stated to a degree she believes even Administrative Orders should be followed by the board of commissioners. She stated she could not recall of a time where her office has said we do not have to do this because we do not fall under the County Manager’s Office of control. She stated policies being created by the board themselves, they are obligated to follow. She was not aware of a specific policy regarding purchase cards but there is now a policy regarding the Billfolder that allows the commissioners to review each other’s spending. She stated she would not approve of the use of the purchasing card along with the use of a personal gift card and did not think it was appropriate to mix the two. She stated they should not be mixing personal and county funds and never to reduce the amount to fall under the threshold of being tagged by County Asset Management.

Commissioner Zonka stated since her time in office, she has never been asked by a county department to fund a purchase, such as Facilities to accommodate any requests she has made of them for her office or her staff. She stated she has never asked for anything more from Facilities or IT but was confident if she asked, they would provide whatever she needed to run her office.

Commissioner Zonka stated she has never opened her computer to look into it, at her office. (She has an issued desktop computer). She also stated she has never needed to add anything to her computer or delete anything from the computer. She advised if the office needed anything purchased on a purchase

order or the purchase card, the item would be delivered directly to her office, unless it meant saving money by picking it up instead of having it delivered. She stated she was familiar with the tax-exempt certificate but did not have one herself. She advised she did not believe she needed one. Commissioner Zonka advised if she needed one to make a purchase, she would have to ask her staff where to obtain it if they did not already have one.

She advised she would never purchase anything for another county department or purchase something for her office and have it delivered to another department. Her office does not have an Amazon account. She stated she does have a personal Amazon account but she has never had an item delivered to her office for her personal use. She did not recall ever purchasing anything for the office.

Commissioner Zonka advised she has never been specifically made aware of a complaint regarding misuse of public funds. She stated she was aware of a county employee she believed was with Public Works who may have complained about another employee but she did not know if it was related to a misuse of funds. She advised she had no clue there was an issue until the public records request was made that there was a question of whether or not funds were being used appropriately. She stated the citizens of Brevard County were her "boss" to whom she was accountable and the County Manager Frank Abbate, reports to the Commission. She believed he was obligated to bring to the attention of the board or to the chair, if he believed a Commissioner or their staffer was doing something improper. She further explained if he was concerned, he should be talking to us all. She advised as the Chair, she had regular meetings with the County Manager or at least, as needed.

Commissioner Zonka stated regarding the public records request for information pertaining to their purchasing card spending that she was very surprised at the spending of Commissioner Lober's Office. She could not recall specifically how the issue came to be an agenda item other than Commissioner Pritchett placing it on the agenda at the last minute and she believed it had something to do with restrictions on the spending or something along those lines. She believed the issue being an agenda item was directly related to the public records request. Commissioner Zonka recalled contacting the Clerk to ask if she could conduct the audit. She also remembered the Clerk advising Kathy (Prothman) would be in attendance at the meeting. Commissioner Zonka stated she was nervous about asking the board for the audit and was concerned about how Commissioner Lober was going to respond. She stated the audit was brought up in the commission meeting and all of the Commissioners voted in favor of the audit.

Commissioner Zonka stated she was not aware of any commissioner or their staff working from home or setting up an office to work at home exclusively, due to COVID-19. She advised she has not had any discussions with another county employee that they were having difficulties having meetings because the commissioner or their staff was working from home.

Commissioner Zonka stated the commission did vote to receive \$5 million for each commissioner to spend of CARES Act money to spend however, they thought was appropriate. She advised she voted against receiving the money but the board, as a whole voted for it. She stated some commissioners decided to give their entire allotment to a specific need but one commissioner began forwarding money to multiple

categories. She stated she thought it was made clear everything had to come back to the board for approval. Commissioner Zonka advised when they realized a commissioner paid for the burial costs of a family member, it began to concern her further. She advised she did not think one would use their purchasing card for CARES Act money and she did not think the county could combine the two. She believed this was an inappropriate use of a county credit card. She advised although she did not have a purchasing card, if she had one she would expect her Chief of Staff to sign off on any purchases with her in the reconciliation report. This would then be forwarded to the Finance Department.

Commissioner Zonka advised she was very frustrated with Commissioner Lober and his spending once it came to light of what the items were he had purchased. She stated she did not understand why he would need all of these things for his office. She stated she was shocked and angry at his expenditures.

For further details regarding this interview, please refer to the recorded statement of Kristine Zonka.

Janette Roig
District 5 Legislative Affairs Director
490 Centre Lake Dr. Ste. 175
Palm Bay, FL 32907
(321) 253-6611

On March 29, 2022, the audit team conducted a recorded interview with Ms. Janette Roig regarding the commissioners' audit. Ms. Roig stated she was hired as a legislative aid for the district office in 2018. She stated she had no former government service prior to her current role. Ms. Roig stated for her office, one of her jobs is creating the reconciliation report. She advised she uses the Bank of America statement showing what had been purchased to complete the report. She stated she was trained by Karen Miller from the Finance Department who taught her how to do the SAP for purchase orders and invoices. She stated she does not use a purchase card and Danielle Stern is the only person that has the card. Ms. Roig stated she just does the reconciliation reports.

Ms. Roig advised the district office typically buys stamps for postage once or twice a year. She did not know how many stamps were in a roll but believed there were possibly a hundred stamps. She stated the office usually buys a roll at a time. She advised the office rarely uses the purchasing card though unless it was for stamps, a notary membership or for an open house for the public.

She stated if she had a question about a purchase, she would have contacted Commissioner Zonka and discuss it with her. She stated she also understood the role of the Comptroller and if she believed government funds were being used inappropriately, she would have contacted the Clerk's Office to notify them of the abuse of funds after speaking with the commissioner. She stated she has never been informed of someone abusing county funds since her employment with the district. She also stated she has never seen a purchase split or reduced by using a coupon provided by another staff member in the office. Ms. Roig stated she had not talked with other staff members regarding the audit and did not have any additional information to share she believed would be important to the audit team.

For further details regarding Janette Roig's interview, please refer to her recorded statement.

Charlene Brown
District 5 Director of Community Affairs
490 Centre Lake Dr. Ste. 175
Palm Bay, FL 32907
(321) 253-6611

On March 29, 2022, the audit team conducted a recorded interview with Ms. Charlene Brown, Director of Community Affairs for the District 5 office. She advised she has been in this role for approximately one year. She had not worked in government prior to this position. Ms. Brown was unfamiliar with the administrative orders but stated she knew what a board policy was. She stated since being employed with the commissioner's office, no one has ever talked with her about an administrative order.

She advised she does not deal with any purchasing in the office and did not have a purchasing card. She stated she has never been made aware of public funds being used inappropriately but if it had come to her attention, she would notify the commissioner.

She advised she is has only been provided a desktop computer with one monitor for her office and does not have a laptop. Ms. Brown stated this equipment was provided by the IT Department and if she were to have an issue with the equipment, she would have contacted the IT Department for assistance.

For further details regarding this interview, please refer to Ms. Charline Brown's recorded statement.

Danielle Stern
District 5 Chief of Staff
490 Centre Lake Dr. Ste. 175
Palm Bay, FL 32907
(321) 253-6620

On March 29, 2022, the audit team conducted a recorded interview with Ms. Danielle Stern, the Chief of Staff for District 5 Commissioner Kristine Zonka. She advised she has worked for the county for approximately 17 years with a period of work being in Stormwater and SCGTV being the communications director.

She advised regarding the policies and administrative orders, she believed the commissioner and their staff should be following both. She stated her immediate supervisor is Commissioner Zonka. She stated her responsibilities include oversight over the other staffers in the commission office. She also handles constituent complaints and addressing anything the commissioner asks her to do. She stated most of this she has learned on her own and she has not had many county trainings. She stated she has had no trainings while working under Commissioner Zonka.

Ms. Stern stated she believed there were only three things tagged in the District 5 office currently and when they moved from the Sarno office location to their present location, all of these items came with them. She stated she was aware that every year, Asset Management does come to the office to look for those tagged items. She did not know how those items were purchased saying that they were in the office when she began working there.

Ms. Stern stated when she worked for Commissioner Andy Anderson she did not have an assigned purchasing card. She stated she did not receive a purchasing card until Commissioner Zonka had been in office for a short period of time and then she received it due to her being the Chief of Staff for the office. She stated she did not receive any formal training regarding proper use of the purchasing card. She stated if she had questions regarding the use of the card, she would call Mark Peterson. Ms. Stern stated she does not handle the purchasing orders for the office and this responsibility falls under another staff member. She advised this staff member also handled the reconciliation reports, which are then turned back over to her to review and sign.

Ms. Stern advised she was aware Commissioner Zonka had a card assigned to her at one time but she had never used it and the card expired. Ms. Stern's card is used for all of the purchases for the office and she stated Commissioner Zonka has never asked her to hand over the card for her own use. She stated she has also never asked her (Stern) to purchase anything with the card.

She stated she would not have made a purchase of something like a computer without first contacting the IT Department to assist her if they felt they needed a new computer in the office. She stated the peripheral equipment associated with the computer, would also most likely be handled by the IT Department. She was aware of a contract the county had regarding printers as well but stated she would first go through IT to determine if they could be of assistance before making any unnecessary purchases. She stated the same would apply for building issues. Although they are currently utilizing a rented building, if there was something that needed to be repaired or maintained, they would contact the county Facilities Department for assistance. She stated she would not purchase items to repair damaged items at the office to have the Facilities Department utilize in their repair. She would not contact a friend or spouse to repair a damaged item at the office either and stated they have only used Facilities to address these issues. Ms. Stern advised the office does have a facilities budget to cover odd expenses the Facilities Department would not cover in their budget.

Ms. Stern stated until recently, she had not heard of any issues concerning an improper use of public funds being spent by county employees. She stated recently she became aware of an issue with the District 2 office using their purchasing card for a GoFundMe account that was questionable but this was the only concerning item she was aware of.

Ms. Stern confirmed although she has participated in a recent event outside of work with the Clerk, there has never been any discussion regarding their work or the audit that has been underway. She stated she could not recall when she had been notified of the public records request regarding the use of the purchasing cards by the commission and their staff. She stated normally she would receive those types

of requests directly from the County Attorney's Office and she assumed this was where she was provided notice of this request. She stated her office scanned numerous documents to comply with the request.

Ms. Stern advised she has never used her card to purchase items for other commission offices nor any other county offices. She stated the only things that have been purchased on the card were for use in the District 5 office. She stated she had not used her card at sites like Amazon, Walmart or Target and she does not have any of her purchases delivered. She stated she travels to the stores to pick the items up and bring them back to the office.

Ms. Stern could not provide any further pertinent details regarding the audit. For further information regarding her interview, please refer to the recorded statement of Danielle Stern.

Commissioner Rita Pritchett
District 1 Commissioner
7101 S US Hwy 1, Titusville, FL 32780
(321) 607-6901

On March 30, 2022, District 1 County Commissioner, Rita Pritchett was interviewed by Clerk Sadoff, Deputy Clerk Jason Arthur and County Finance Supervisor Mark Peterson regarding this audit. This interview was also audio recorded. Commissioner Pritchett stated she was a Certified Public Accountant and she also teaches at the Eastern Florida State College. Commissioner Pritchett stated when she was elected to this position, she did not go through specific training but did meet with the heads of each department to identify their needs. She advised she also sat down with the county manager at that time and went over the budget. She stated she started at the same time as Commissioners Zonka and Tobia. Commissioner Smith was already in office when she started.

Commissioner Pritchett stated she understood an Administrative Order comes from the County Manager's Office. She stated she was unsure of who signs the orders but was aware of them and advised the orders do come to the board whenever there are changes. She advised the Board Policies come from the Board and are signed by the Chair of the board. When specifically asked her position regarding if the Commission should fall under the Administrative Orders, Commissioner Pritchett stated she believed the commission should be guided by the A.O.'s but understood the county manager worked for the commission. She believed this created a "catch-22" but stated she uses these orders as a guide for herself and her staff. Commissioner Pritchett stated the board does recognize in some instances the A.O.'s are not enough for what is needed and additional parameters may be needed. She advised the commission works to try and avoid any potential loopholes, while maintaining good communication with the public.

Commissioner Pritchett also explained her understanding of the Sunshine law as it applied to the commission. She also spoke of when she became the District 1 Commissioner and moved into her new commission office. She stated the County Facilities completed the work in putting in drywall and other construction issues that needed to be addressed in the new space. Commissioner Pritchett was asked if she needed to purchase any materials for the construction and she advised "No". She stated she was

familiar with the county's purchasing cards but she did not have one. She advised she has never instructed a member of her staff to purchase construction items. She stated she would not know what to purchase or how to purchase these items. She went on to state if she had bought a certain amount of something, it would not make sense for her to buy something they already have in their inventory.

Commissioner Pritchett stated in her previous office that had a kitchenette area, if she had a problem such as a leak, she would have called the county manager or facilities to address the problem. She stated she would never do anything on her own and would always call Facilities because it was not her building. She stated even if one of her workers or their spouses wanted to provide services for the office she would not allow it.

Commissioner Pritchett stated when the first public records request came in regarding purchases being made by commissioners or their staff she was initially concerned because she was not certain of the types of purchases they were allowed to make. She stated however, if she were to have done something different in the way of purchasing something on the purchasing card, she would have contacted the county manager for guidance. She stated although she does not have a purchase card she does review all of the purchases made for the office. Commissioner Pritchett stated after the request came in regarding their spending, she asked her staff to pull the data on what her office's purchases had been and wanted to make sure her office had been abiding by the rules. She stated she was comfortable with how her office has used the cards during her tenure.

Commissioner Pritchett stated she believed the public funds being used in the purchases are scrutinized by the public and her office should be very frugal with their expenditures. She stated she would not purchase something for her own use even if it were lawful. She understood County Finance would not necessarily know if the purchase was being used appropriately and this was one of the reasons the board decided to utilize the Bill Folder concept so, the board can look at these purchases and scrutinize them. Commissioner Pritchett stated after becoming aware of the public records request and seeing what her office had been spending money on, she became more interested in seeing what the other districts had been spending their money on because she had never paid any attention to this before. She advised she saw things that she did not understand. She stated she contacted the County Attorney's Office and asking questions about what could be considered appropriate and what was not. She stated as an accountant, she began looking at the math to try to determine if the commission and their staff were in compliance. She clarified she did this herself without pressure from other commissioners or other offices. She advised she never contacted the Clerk's Office and had never been contacted by the Clerk directly about this issue.

She stated she began to realize "we don't have enough control over the commissioners". She recalled that regarding the agenda item pertaining to the audit for the board meeting, it was an add on and she felt like it was something that needed to be addressed quickly. Commissioner Pritchett stated she remembered calling the Clerk the morning of the meeting to ask if she would be present to answer any questions the board may have. She recalled the Clerk telling her she would not be able to be present for the meeting but she was sending staff to attend the meeting in her absence and if the board voted to

have an audit of their spending the Comptroller could do the audit. Commissioner Pritchett believed it was best to have the audit completed because of the spending she saw.

Commissioner Pritchett stated she had no issue with the Clerk conducting the audit on the same day it had been voted on and remembered the Clerk stating she wanted to get it done. She stated she did not believe it was necessary to delay the audit or schedule another time to complete it.

Regarding purchases being made in her office, Commissioner Pritchett stated she would not allow a staffer to utilize a gift card to reduce the cost of an item being purchased on the county purchasing card. She advised if an item were to be purchased using a gift card or through some other means in conjunction with a county purchasing card due to the cost being over the threshold, the item should be tagged. Commissioner Pritchett then stated "Why wouldn't we want it tagged?" She stated the item would still be considered county property and it would need to be tagged. She went on to state if a staff had done something like this, they would have been reimbursed for the private funds used in the transaction. Commissioner Pritchett stated she would not allow this type of transaction to be made by her staff however.

Commissioner Pritchett stated she has never purchased tools for her office and the tools she has at the office she has brought from her own home. She stated although her office has four computers for her and her staff, she tends to do her computer work at home on her home computer. She stated she is careful not to conduct county business on her home computer. She stated she does not do county work on her personal email accounts. She advised she works on the county meeting agenda on her home computer and saves everything to a flash drive that she brings to the office or to the meetings.

Commissioner Pritchett advised she did not have any staff working from home or needed a home office set up due to the pandemic. She stated it may be reasonable to do so but it would have been something she talked about with her staff before they did it. She advised she was working from home during that time but did not need to purchase any additional items in order to complete her job. She advised had she not had her own computer, she would not have felt bad in taking the assigned laptop from the county she has home with her to do her work.

She stated regarding computer equipment, she has never opened a county owned computer up to replace components as this is not her personally owned property. She advised if the computer is not working properly, it should be the county that comes to change or repair the equipment. She stated if her office is having a problem with a computer they call the I.T. Department and they have called them often. She stated if she needed a computer, she would not purchase one on her own before asking the I.T. Department. She stated she had called I.T. about a laptop asking if a specific one was possible to obtain and it was purchased for her by I.T.

Regarding the tax-exempt Certificate for the county, Commissioner Pritchett stated she is familiar with the form and she has used one for purchases made through her church, but she does not make purchases for the county. She stated she had never used the tax-exempt form for personal use as it is illegal to do

so. Commissioner Pritchett stated she has made purchases of furniture for her office with her own credit card because she did not care for the previous furniture. She stated these purchases are donations to the county and she did not want to make the purchases with county money to put on the taxpayer. Commissioner Pritchett stated although these purchases are donations to the county she did not ever think about bringing in other I.T. related things or construction items to donate to the county. She related this to people making donations to her church and the church then having to figure out what to do with the items. She stated the items can pile up.

Commissioner Pritchett stated each commission office has an annual office budget of \$380,000 and this covers all the costs they have to include salaries and benefits for all the staff. She stated the commissioners can use this money to hire additional staff for their office and for leases and things needed for them to run their offices. She stated prior to February this year, third-party transactions were allowed but she did not use her office budget to make these transactions and would not have thought about purchasing items or supplies for another county agency or county department. Commissioner Pritchett stated her office has had no issues in getting items through purchase orders and did not believe this process was cumbersome, slow or tedious, and stated the county staff has been really good to her office. She stated her office does have an Amazon account that was set up specifically for her office and is not a personal account. She stated she was clear not to mix the two accounts and for the office account, any email confirmations or receipts would go through Carol as she manages this account. She stated any items ordered whether they be from Amazon, Walmart, Target etc., or any vendor online, would be delivered directly to the District 1 Office. She stated she would not have ordered something and had it delivered to the Commission Chambers in Viera because she would not know if the item had ever been delivered.

Commissioner Pritchett stated if she believed county funds were being used inappropriately she would call the county attorney because she believed it to be a legal issue. Although she did not have a card, if she did have one, she was unsure of who would have signed off on her purchases. She stated this was the reason the Bill Folder has been brought back to enable the commissioners to police themselves as purchases are made.

Commissioner Pritchett also stated she wanted it on record she has never used items such as stamps purchased with county funds for personal use. She advised she purchases \$700 in stamps every year to send letters out to high school students. She advised she would also never utilize county funds for campaigning. She stated she could also not use county equipment for campaign purposes because it was not a permitted use.

For a more comprehensive review of Commissioner Pritchett's comments, please refer to her recorded statement.

Robert “Fritz” VanVolkenburgh
Chief of Staff District 2 Office
2575 North Courtenay Pkwy. Ste. 200
Merritt Island, FL 32953
(321) 454-6601

On March 31, 2022, the audit team conducted a recorded interview with Mr. Robert “Fritz” VanVolkenburgh regarding the audit investigation of the commission and their staff. Mr. VanVolkenburgh stated he was the Chief of Staff for the District 2 Commission office. He stated he has been in this position for the past 3 ½ years and previous to this role, he worked as a finance manager for the county’s Human Resources. Prior to that, he was an internal auditor with the Clerk of Court for several years. He stated in his current role he assists the commissioner with a variety of duties but primarily is an advisor to the commissioner. Mr. VanVolkenburgh stated he also has a law degree and is current with the Florida Bar. He stated his supervisor is Commissioner Lober and no one else has oversight of what he does for the district office. He stated if someone had an issue with his actions as a member of the district office, they could contact the commissioner or perhaps the Florida Bar if they were to file a complaint with them. He stated as an attorney, he is responsible for conducting himself in accordance with their rules.

He advised he understood the difference between an administrative order and board policy and stated technically the administrative orders did not apply to him or to a commission office. The reason was the county manager reports to the commissioners and not the other way around. He advised he did try to follow the administrative orders however, but he was not beholden to them. He stated he felt as though from a practical standpoint he believed he should be following them though. Mr. VanVolkenburgh stated he was obliged to follow board policy.

Mr. VanVolkenburgh stated as part of his duties for the commission office, he has purchased items for the office. He stated he started working for the District 2 office when Commissioner Lober came into office and he transitioned with him at the office on Merritt Island. He advised on his first day, he recalled Scott Barrett the manager for Facilities did a walk through the office with him but he did not remember Commissioner Lober being there at the time. He remembered there being the furniture at the office and some equipment too. He advised there are four or five items in the office that get inventoried every year by Asset Management. He stated they come in and check the items are still there, do their paperwork and he signs off on it. He advised these are the tagged items. He advised these are not computer items because generally they do not reach the \$750 value of the threshold for tagging. He advised the IT department will come around to inventory those every so often and replace them if needed, but IT kept track of those items.

Mr. VanVolkenburgh stated since he has been at the District 2 office there has been no construction to the interior walls of the offices. He did not recall them doing any painting of the office walls while he has been there either. He advised he confirmed through the Facilities department the Merritt Island building where the District 2 office is located does have asbestos in it and the remediation was expensive from

what he has learned. He stated no walls or flooring have been removed in their offices because of the expense and the concern of asbestos.

Mr. VanVolkenburgh advised if he needed a computer, he would generally contact the IT department and they would supply him with a computer or whatever he needed as it related to the computer. He advised he has never had an issue with getting assistance from IT when he has requested anything from them in the past. He stated if he was having difficulty with the computer or he believed something was wrong with the computer, he would also contact the IT Department. He stated if one of the staff was also having a problem with their computer, they too would know to contact the IT Department and they would not necessarily need to tell him before calling them. He advised the same principles applied to a facilities issue. If there were a leak in the office, he would contact the Facilities Department.

Mr. VanVolkenburgh advised he could not see a reason to purchase tools for the office other than scissors or a stapler because all other issues could be handled by Facilities or IT with the tools they had available to them. He stated in using his purchasing card, he understood the card could not be used by anyone but him, as he signed for the card and acknowledged being the only person who could make purchases with it. Clerk Sadoff spoke with Mr. VanVolkenburgh about his recollection of a regular Commission Board meeting near the end of the year (2021) in which there was some discussion regarding a purchasing card being used in a Gofundme account. Mr. VanVolkenburgh stated he recalled the meeting and there was a policy that allowed for paying of funerals with county funds but not using someone else's card and not through a Gofundme account. He stated he recalled having a conversation with Clerk Sadoff about the use of his purchase card for this transaction and he did not use his card to make this purchase. He identified Commissioner Lober as the individual using his card to make this transaction. He stated he remembered Clerk Sadoff advising him it would be sensible to cancel his card and then Commissioner Lober could obtain his own card to make purchases if he wanted one. He stated he believed both he and Commissioner Lober had a card at the same time for approximately one month before Mark Peterson canceled his card. He stated he was aware of an administrative order pertaining to the use of the card and who could use it but advised technically, the commissioner was not bound by that order. He stated his concern was the purchases became bigger and greater and even though it could be tracked by following the paperwork, he did not know where the items were going. He felt as though when the items begin purchased were going somewhere other than their office, he was at risk because the purchases were made with the purchase card in his name. Mr. VanVolkenburgh stated for example in the spring of last year, over \$500 in stamps were purchased along with a large number of 6x9 inch envelopes purchased. He stated he did not know what all of those stamps were being used for and the stamps were being purchased with his purchasing card. He stated this concerned him because there was very little board action during this time period that would have prompted a follow-up with this much correspondence. He stated then they had some large purchases of IT related equipment and he did not know where those items were. Mr. VanVolkenburgh stated the commissioner would just use his card number to make purchases and when Mr. VanVolkenburgh had the card, he kept it in his desk drawer. He stated he had provided the number on the card to the commissioner early on when he asked for it. He

remembered the commissioner asking for the card because he wanted to make a purchase and he assumed the commissioner may have written the number down as well.

He advised he did not recall receiving any specific training as it related to the card when he obtained it. He stated there was not any specific training pertaining to the commission or being a commission staff member. He stated he thought Finance might have given him a sheet with information regarding how the card could be used when he received the card. He stated he also remembered being told the purchasing threshold for the card was \$750 per purchase and \$2,000 per month. He stated he believed the \$750 amount was the amount a computer item needed to cost for it to be tagged by Asset Management. He advised if the item costs that amount, he would have contacted Asset Management to make them aware of the purchase. Mr. VanVolkenburgh stated he believed he first obtained the purchasing card in January of 2019 and he thought the first purchase that was ever made on the card was made by Commissioner Lober for cork board for his office.

Mr. VanVolkenburgh stated he did not have a purchasing card prior to coming to the District 2 Offices and he did not supervise anyone else who may have been assigned a purchase card in his previous offices. He stated when he came to the District 2 office, he took it upon himself to obtain a card for the office. He stated he had prior finance experience and he was essentially the office manager and recognized someone needed the card. He did not recall ever having a discussion with the commissioner regarding the card. He stated if someone in the office needed something they would come to him to request the purchase but once the commissioner had his card information, he would simply make the purchases himself. He stated he would know about the purchases because he was doing the reconciliation reports. He advised for possibly the first few months the commissioner would advise him that he wanted to make a purchase with his card but after this time, he may make a purchase and not tell him. He advised he could not tell the audit team what some of the IT items purchased were used for and did not know if the items had been used in the office. He advised County Finance has contacted him in the past for questions regarding purchases made and he was aware of a checks and balances to insure the items were being properly used.

He stated one way to know if an item was being purchase by Commissioner Lober was on many of these items the documentation states it was addressed specifically to him or it is his email listed on the documentation. He stated this is not necessarily proof Commissioner Lober actually made the purchase but it was clear to him that he would do it and he (Lober) made the purchase. He stated especially if there is an email address on the documentation or an email address that was not a county email address. He advised if he was making a purchase he would use his email address and the commissioner would use his own email address when making a purchase. He stated the commissioner could not see the emails that were sent directly to his (VanVolkenburgh's) email address. He stated he has gone through the purchases made on his card and provided County Finance with who made the purchase and where he believed these items were. Mr. VanVolkenburgh stated the commissioner would be the best person to ask as far as where these items were. He advised the list he provided Finance was for the purchases made on his card and not the commissioner's card.

Mr. VanVolkenburgh stated at the time of the interview, both Kika and Rocket were working every other week from their homes and this has continued since the outbreak of COVID-19. He advised he worked from the office almost exclusively but the commissioner did also work from home at times. He was never informed the commissioner would be working from home full-time. Mr. VanVolkenburgh stated he recalled the commissioner wanting a web cam and a tripod for the camera to conduct his Zoom meetings from his home. At the time of the interview, these were the only items he could remember the commissioner wanting for his home office.

Clerk Sadoff questioned Mr. VanVolkenburgh about the kitchenette in their office space to inquire if the dishwasher was ever utilized. Mr. VanVolkenburgh stated the dishwasher did not work. He stated he has never tried the dishwasher and when they came into the office, there was no exchange between the other commission staff that were leaving. He stated he recalled a note being on the dishwasher saying it was broken when they came into the office. He advised they were also informed of a leak in the hot water heater located under the sink in the kitchen. He stated Commissioner Lober had indicated it was leaking but he personally had not seen it leak. He advised a Facilities employee did come into the office to look at it and switched it out. He advised his office did not purchase the new water heater but it was purchased by Facilities. Mr. VanVolkenburgh stated he knows Facilities will charge them for the water heater at a later date. He advised they charge for everything. He advised he also spoke with the Facilities employee he identified as Billy Wahne about removing the dishwasher. Mr. Wahne advised him that because of the asbestos, there was more to it than simply removing the dishwasher and there would be some remediation for the asbestos removal making the removal of the dishwasher expensive. Mr. VanVolkenburgh told Mr. Wahne not to worry about it for now and stated this conversation with him was only a few weeks prior to this interview. He advised Commissioner Lober did want the dishwasher removed but he did not know why. He stated there was no other discussion about remodeling the kitchenette area or replacing the dishwasher. Mr. VanVolkenburgh was asked about the gray PVC piping that was in the kitchen and he advised he had not seen the PVC prior to February 22, of this year. He stated Commissioner Lober explained it had to do with the exchange of the water heater or the removal of the dishwasher but he was not sure for which item it had been purchased. He advised he did ask Billy Wahne about the pipe and PVC fittings and he said he would not be using something like that for what he was trying to do.

Mr. VanVolkenburgh stated there were also some tools purchased by the commissioner to assemble IT equipment at his house. He stated if the commissioner had obtained some new equipment that he had to mix, match or assemble to combine with other equipment, he needed the screws and the tools designed for that purpose.

Mr. VanVolkenburgh was also aware of a camera and camera battery being purchased by Commissioner Lober but he had never seen the camera. He stated the commissioner told him the camera was at his house when he asked about it. He advised he has never seen any pictures from the District 2 area that were taken with the camera he is aware of. He stated he did not recall anything that would suggest this

camera was used to take any photos he could remember. He stated he has never been asked to hold the camera to take a picture of the commissioner with a constituent.

Additional purchases reviewed with Mr. VanVolkenburgh included some wiring for a Wi-Fi service for the commissioner's personal car. He stated he did not know why the commissioner would need Wi-Fi for his vehicle other than to operate his computer if he needed to during some of his travels. He assumed it was to insure his connectivity. He also spoke of the commissioner stating he needed additional cloud storage while teleworking. Mr. VanVolkenburgh stated Commissioner Lober indicated some files were too large to email using Outlook through the county system and he needed additional cloud storage. He stated he did not know if the commissioner had contacted IT prior to making this purchase to determine if they could help him further. He advised there were files in the cloud Commissioner Lober placed there but he did not know if the commissioner would still have access to that data. Clerk Sadoff inquired if a public records request was made for District 2 and files were stored in the cloud Commissioner Lober had set up, would these files be available for the public record or could the district cloud circumvent the request. Mr. VanVolkenburgh stated this could possibly happen unless the requestor knew the cloud storage existed.

With many of the other items purchased by Commissioner Lober and reviewed with Mr. VanVolkenburgh by the audit team during his interview, he could only advise the commissioner should be able to provide more information on why the item was purchased and what it is being currently used for. He stated the GoPro Hero 9 camera that was purchased for instance, Commissioner Lober never told him a reason for the purchase and only wrote CARES Act to document its purchase. He did not provide any further explanation for this purchase. The audit team reviewed several other purchases with Mr. VanVolkenburgh to determine if he made those purchases or if he had knowledge of the purchases. He advised the commissioner never indicated he was having items shipped to his home address. He stated according to some of the invoices, there were items shipped to the Government Center at Building C at the information desk. He stated he did not know why the items would have been shipped to this location unless it was out of convenience because Commissioner Lober lived closer to the Viera Government Center than he did the Merritt Island Office. Mr. VanVolkenburgh advised over the past 5 weeks or so, the commissioner has been bringing items back to the office he assumed had been at his home and laying them on the conference room table. He stated he had not gone over each item to see what might match up with invoices of purchases that had been made. He stated for instance, a charger and rechargeable batteries in one purchase he had never seen at the office. He advised he did not know of any devices or equipment in the office that used rechargeable batteries. He stated he was aware of a portable power bank taken to the commissioner's house purchased for \$339.99. There was also discussion regarding the number of stamps purchased by the commissioner for the District 2 office. Mr. VanVolkenburgh could not advise what the purpose of the stamps were for and stated he did not believe they used that many mailings to justify the purchase of the stamps. Mr. VanVolkenburgh stated he would not have made the purchases himself but he did not want to be judgmental on what the commissioner thought he needed to work from home and other things. He advised he did not question the commissioner wanting to work from home

especially during the COVID period but he thought the purchases were excessive to purchase all of the items the commissioner did.

Regarding the green screen purchase, Mr. VanVolkenburgh stated the commissioner brought the screen back into the conference room about 10 days prior to this interview. He advised the screen was purchased back in September of 2021, but he has never seen the screen set up in the office. He advised he could not recall it ever being used for any public service announcements or anything similar he could recall. He did not know if the commissioner had used the screen to make videos or anything the screen may have been used for. He advised regarding all of the fasteners, screws and brackets purchased, he has only seen the commissioner use a few on securing the hand sanitizer units to the wall but he did not know what the other fasteners were being used for. He stated he has never seen the commissioner cut holes into office walls or use the fasteners in any other applications. He advised he has never heard the commissioner state he had purchased a particular item for a particular purpose other than the security cameras he advised were for the Humane Society.

Mr. VanVolkenburgh stated when he received the public information request pertaining to each district's spending, he was not surprised by the spending of his district because Commissioner Lober had an additional \$60,000 in COVID funds available he could use for purchases for District 2, or other departments or non-profits. He stated the other district offices did not have that so, their spending would be constrained by their own budget.

Mr. VanVolkenburgh stated on the night of February 22, 2022, as he was leaving his office, he did observe the commissioner and his wife holding boxes and walking towards the District 2 offices. He stated as he was passing them in the hall, he just said hi and he was leaving for the day. He advised the commissioner had called him earlier and told him he was going to come back to the office later that day.

The audit team also reviewed the surveillance video from the Sheriff's Office e-commerce camera that captures video from the west parking lot of the East Precinct Sheriff's Office with Mr. VanVolkenburgh. He was able to identify Commissioner Lober and his wife Rebecca in the video. He advised the commissioner has his own parking space located on the north side of the building and he confirmed in the video he observes both the commissioner and his wife bringing in boxes to the building where the District 2 office is located. He stated he could not explain why the commissioner and his wife were bringing items back to the offices but not bringing them inside to the District 2 office and instead bringing the items to the MIRA conference room. He also acknowledged the orange in colored object in the rear of the SUV being driven by the Lober's, appears to be the tangerine colored chair that remains missing from the inventory audit being conducted. Mr. VanVolkenburgh advised he has never seen this chair. He stated a second chair had been delivered to the office roughly a week prior to the interview that is now in Commissioner Lober's office. He advised based on the items being returned and what has been purchased by the commissioner, he had concerns things may have been purchased that were not for legitimate county purposes, in his role as a commissioner. He stated the memory storage purchased in particular, made him think about, what purpose is this for.

Mr. VanVolkenburgh advised regarding the MIRA “Welcome to Merritt Island” sign placed close to the District 2 offices and was under renovation was being handled by the Facilities Department. He stated there was a sign company actually building a new sign but Facilities was spearheading the work. He stated the commissioner does like to do some woodworking but he was not aware of any wood working tools being purchased and delivered to the District 2 offices. He recalled however, at some time last March or April Kika received a call from a company called Rockler and they wanted confirmation about tax-exemption. He stated Kika had asked him about the call and he stated he did not know of the company and did not know anything about the tax-exemption. He stated Kika then contacted the commissioner and told him Rockler was trying to get in touch with him. He stated she did not provide any further details. Mr. VanVolkenburgh stated sometime later an item came in to the office from Rockler. He advised when they opened it they learned it was a joiner tool. He stated he was looking for this item to be on the purchase card statement but it was not there, however a tax-exempt form was used for its purchase. He advised he wanted to find out more about the purchase so, he contacted Rockler. He advised he spoke with a customer service representative who told him it was purchased by Commissioner Lober using a personal card and the address used was a P.O. Box in Sharpes, Florida belonging to Commissioner Lober. He advised the email address used in the purchase was also a personal email address belonging to Commissioner Lober. He stated the commissioner has never turned the joiner in to the county as far as he knew and he did not believe the joiner was ever used in county business.

During a subsequent recorded interview with the audit team conducted on April 1, 2022, Mr. VanVolkenburgh spoke further about the tangerine chair purchased with his purchasing card. He stated the chair was delivered to he believed the Natural Resources Department in Viera and it was his understanding the chair was not intended for anyone at the District 2 office, to include the commissioner. He stated he did not receive any notice of the chair being delivered and believed the purchase was made through Amazon. Mr. VanVolkenburgh advised he completed the reconciliation report and would provide those to the commissioner to sign off on. He stated if the commissioner wanted some information changed on the reconciliation report, he would let him know and he (VanVolkenburgh) would change it. The shipping invoice does not state which department it was supposed to go to but only states to deliver the chair to the information desk at Building C of the Government Center. He stated he did not know with certainty the chair was delivered but he is under the impression and understands the commissioner received the chair or he handed the chair to another department. He stated he did not go down to the Government Center to see the chair and knows it had been delivered. He stated he takes it on good faith the commissioner received the chair so, he could complete his reconciliation.

Mr. VanVolkenburgh stated he was familiar with the purchasing card policies but did not think it was his place to say anything to the commissioner about the spending. He stated it was the commissioner’s shop and he was only staff to the commissioner. When asked about the split purchases, Mr. VanVolkenburgh stated personally he would not make a purchase in this manner and if the item met the threshold of being tagged, he would insure the item was tagged. He further advised he would never commingle his personal funds with county funds to make a purchase.

Mr. VanVolkenburgh stated he has seen Commissioner Lober working on computer components in the District 2 offices but he did not know where the components were that were purchased in December of 2021 or if they had been installed into a particular computer. He advised the commissioner appears to understand what he needs to know to replace these parts. He stated he was aware the commissioner did give some things to the IT Department within the past few months but did not know if any of these components were included in what was provided to them.

The audit team requested if Mr. VanVolkenburgh had any communication with Commissioner Lober on the evening of February 22, 2022, after normal business hours. He advised he did receive a text message from Commissioner Lober at 8:34 pm asking him who was working remotely tomorrow. He stated he replied Kika, and the commissioner said, thanks. He stated this was the only exchange between them on that day. Clerk Sadoff stated the audit team wanted to take Kika's computer the Be Quiet machine but Commissioner Lober stated they could not take it because she was working the next day and would not have a computer to work on to do her job. Mr. VanVolkenburgh stated the commissioner made a comment to him the next day indicating he had read his text wrong and he was thinking the opposite of what he said. Clerk Sadoff stated the commissioner commented to the audit team he would take the computer himself to IT to have it examined. VanVolkenburgh stated he was aware the computer went to IT and he took it there and met the commissioner at the IT Department. He advised IT staff opened the computer and took photos of the components. He later brought the computer back to the District 2 office and set it back up for Kika at her desk. He advised when he turned it on, it made a noise neither he nor Kika had ever heard before. Network IT scans of the processor by County IT indicate during a scan on February 14, 2022, this computer contained an i7 processor. Subsequent network IT scans of the processor conducted in March of 2022, show a new i9 processor in this same computer. Mr. VanVolkenburgh was questioned if he knew who or when the processor would have been changed. He stated he had no knowledge of the change in processors and did not know where the other i7 processor was currently being kept. He advised when he moved the machine, he was careful with it during the transport to the IT Department. He did not see anyone open the computer outside of the IT tech that photographed the components. He stated no components were removed or replaced at that time.

For additional details pertaining to his statement, please refer to Robert VanVolkenburgh's recorded interview.

Kika Golan
Receptionist District 2 Office
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Merritt Island, FL 32953
(321) 454-6601

On April 4, 2022, the audit team consisting of Clerk Sadoff, Deputy Clerk Arthur, Finance Director Prothman and Accounting Supervisor Peterson conducted a recorded interview with Ms. Kika Golan regarding the audit. Ms. Golan was identified as the administrative aid for the District 2 Office. She has

been in this position since Bryan Lober was elected. She advised she is a former paralegal and has worked for different law firms and also for court administration as a case manager for foreclosure cases. She stated as an administrative aid with the District 2 office, she was a part-time employee handling SAP, payroll, paying bills, answering the phone and helping with constituent issues. She stated her normal hours are from 9 am until 2 pm.

Ms. Golan stated she knew the difference between the purchase cards and a purchase order and she had submitted a purchase order through SAP. She advised she was trained on how to do this and she was the only person in the District 2 office that knew how to submit a purchase order through SAP. She did not believe Commissioner Lober knew how to operate SAP. She did not recall him ever asking her to submit a purchase order for him. Ms. Golan advised the purchase orders she puts in SAP were generally the lease agreement for the printer/scanner in the office, and she has an open purchase order for Office Depot.

Ms. Golan stated prior to COVID she worked at the office during her part-time schedule every day. She stated she was familiar with the kitchen area of the office and she was not aware of any problems they may have had with electrical, plumbing or Facilities issues in this area. She stated they did have an issue with their old refrigerator and she and Fritz went to a scratch and dent sale and bought the least expensive refrigerator they could find. She stated it was purchased with a purchase card assigned to Fritz. She was not aware of any other problems however. She stated since COVID, she has been working one week from home and one week in the office and she did not know if during the week she was not in the office if something may have happened. Ms. Golan stated she was aware of the dishwasher in the kitchen did not work and it has never been used. She advised when they first came to the office there was a note on it stating it was broken and not to use.

Ms. Golan advised as far as equipment she has assigned to her at the office, she has a desktop computer and a laptop she uses when she works from home. She also has two monitors for her office desktop computer. She advised since she started in this position, she believed she had received a new computer for the office. She stated the commissioner said she did but she was not sure. She stated she did not ask for a new computer. She stated the new desktop is inside a box that wasn't there before. She advised she 'did not know if what was inside the box was the same because she did not have to change anything but the outside is different'. Ms. Golan stated prior to this computer "it was just the CPU, plain, you know. Now it's like inside a metallic box." She went on to state "the case outside is like a big metallic case" but she did not know what was inside. She stated the old computer was smaller and black and she did not know where it went. She surmised the old computer was now inside the new metallic box and when she came into work one Monday morning the new box was there. She recalled working from home the week before and when she came back to the office on the following Monday morning the new box was there. She did not know it was coming and did not know who installed it. She stated she asked Fritz about it but he stated he did not know anything about it. She thought everything worked fine on it and everything was the same and she never asked about it further. She confirmed she did not have any connectivity issues with the internet or with Wi-Fi and no one else uses her computer. Ms. Golan stated if she were to have computer issues she would have contacted the IT Department for assistance. She stated they did

have issues with connectivity a few years ago but the IT Department took care of them quickly and there have not been other issues since.

Ms. Golan also advised she was aware of an office chair that had been purchased by Commissioner Lober and stated this was the chair currently in his office. She advised the chair had been in his office since last week (prior to the interview) but she did not know when the chair was purchased. She advised she did not know if this was a second chair from the one initially purchased but advised this was what the commissioner said in an email. When asked to clarify, she stated Commissioner Lober advised in his email this was the second chair purchased and had it delivered to the office. She stated she was not at the office when it was delivered but recognized the chair was now in the commissioner's office. Ms. Golan believed the email pertaining to the chair was written by Commissioner Lober within the past two weeks and advised it was in the D-2 email regarding a question addressed to him, that the commissioner replied to.

For additional details pertaining to this interview, please refer to the recorded statement of Kika Golan.

Merrill Vincent
Asset Management Manager
345 Wenner Way, Cocoa, FL 32926
321 635-7900

On April 5, 2022, the audit team consisting of Clerk Sadoff, Deputy Clerk Arthur, Finance Director Prothman and Finance Supervisor Peterson conducted a recorded interview with Ms. Merrill Vincent, the Manager of the Asset Management Division of Brevard County regarding the audit of the Board of County Commission. Ms. Vincent stated she had been employed by the county for the past 7 years. In her current role her job duties include overseeing acquisitions and disposals of county property, as well as overseeing annual inventories. She advised this includes both real property and tangible property. She advised she understood the difference between Administrative Orders and a Board Policy and identified the county manager as creating and signing an Administrative Order versus a Board Policy being created by the Board of County Commission and signed by them. She advised her immediate supervisor is Kathy Wall, the Central Services Director.

Ms. Vincent stated it was her unit that had oversight as far as the tagging process for county property and advised the tagging threshold was \$1,000, except for computers, which is \$750. She advised this falls under BCC-23 policy. She advised the tags are bar codes that if scanned goes into a software system called Ultrex, which then has the ability to upload into SAP. Ms. Vincent stated Asset Management's role is to conduct inventories to determine where assets are located and that they are being used for the manner in which they were purchased. She advised her office would also conduct inventory on the County Commission and their staff and typically, they try to accomplish their inventory at the beginning of the fiscal year, in October. She advised tagging the asset occurs at the acquisition stage. She stated when a new piece of equipment is purchased and is segregated as being capital, once it is received the property control agents will match serial numbers, look for location numbers and see if anything needs to be changed in its description. Once that is completed they will tag the item. She stated departments should

be notifying her department when they have capital equipment. She did not believe capital equipment should be purchased on the purchase card. She considered capital equipment anything over the threshold of \$750 and \$1,000. Ms. Vincent stated her office would not be notified for any item under \$750 to request it be tagged. She stated if the item was \$749.99 or below and it was a piece of equipment or a computer, it would not get tagged under current thresholds.

Ms. Vincent stated generally they are notified by County Finance of the purchase of an item meeting the threshold criteria for it to be tagged. She stated it was also possible the purchasing department may notify her department as well once they have received the item. She stated during an inventory, her office receives an acquisition report generated from SAP. Asset Management tries to get as much information as they can get to input into the data. She stated they try to obtain the location of the equipment and the contact person's name etc. They would then go to the location of the item and advise they were there to tag the item, requesting someone in the office show them the item. They would then verify the serial number and further document the location of the item so as to give a reference for next year's inventory. She advised the bar code for the item is printed in the Asset Management Office and then placed on the item once it is verified. The asset management agent would then document the item in SAP when they return to the Asset Management Office.

Ms. Vincent stated after the inventory is completed for a department, if there are items that cannot be found or accounted for, a PR-160 form is generated to describe the current net value of the item. Additionally, the form asks the department to describe what happened to the item and what they are going to do to prevent the loss from happening again. She stated the elected official or director is required to sign off on the PR-160. If the item is eventually found it is documented in SAP.

Ms. Vincent stated items that have survived their shelf life become surplus, which are eventually auctioned off. She advised the asset does not come off their list or retired until it is sold.

She advised if someone purchases something over the \$750 threshold and does not notify the Asset Management Department and they were not notified of the purchase by the Finance Department, they would not initially be aware of the purchase. She did not know if there was a specific policy in place requiring the Finance Department to provide notification. She advised if an employee made this purchase and they were not notified and the employee left their employment and took the item, Asset Management would not know. She advised the I.T. Department generally make all the purchases on computers and this type of equipment. Her office works directly with I.T., and their inventory. She stated for instance if a computer is missing, the I.T. can usually run a scan to see if it has been on the network and can tell where it was located when it was on.

Ms. Vincent stated regarding a new commissioner coming into office, Asset Management will do an inventory the first week they are in office on capital assets. She stated they will then tell the commissioner or their staff what is listed on the inventory of capital items they will have to check annually. She stated her office will also do an outgoing inventory a few days before a commissioner leaves office. They do not do an inventory when a commission staffer leaves the office. She advised when the property control

agents are at a location and they see something of a value they believe is higher than the threshold, they will generally question if the item should be tagged and ask when it was purchased. She advised if she believed she saw fraud, waste or abuse of county funds, she would contact County Finance Department to notify them.

Ms. Vincent advised recently she was given a directive from the county manager to tag and inventory items in the District 2 Offices that were \$100 or over and this occurred on March 30, 2022. She advised some of these items were slated to be transferred to other departments and Commissioner Lober had asked these select items be transferred to other departments because he no longer needed them. Ms. Vincent could not recall specifically what the items were but did recall them to be computer parts. Photographs of assorted items previously documented in the District 2 Office were shown to Ms. Vincent to determine if they were describing the same equipment. She unfortunately did not have documentation with her during the interview to identify specific items by serial number. She did recall tagging a tangerine in color chair on this same date of the inventory of the District 2 Office. Ms. Vincent stated Commissioner Lober told her this was not the original tangerine chair. She stated they were not given an invoice for the chair. She recalled she specifically asked for the invoice on one of the computers that was built. She did not ask for an invoice for the chair. She stated if she knew the cost of the chair as being over \$1,000 and thought it cost as much, they would have requested the invoice for the item. She advised she was relying on Commissioner Lober providing guidance as to which items were \$100 or more. Ms. Vincent stated Commissioner Lober did not have an invoice on every item and she had only asked for the invoices on the parts for the computer build. She stated they took Commissioner Lober at his word when he said something was \$100 or more.

For a more comprehensive review of Merrill Vincent's comments, please refer to his recorded statement.

Harold "Spud" Grounds Jr.
Facilities Supervisor
Brevard County Solid Waste
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Viera, FL 32940
(321) 633-2038

On April 7, 2022, a recorded interview with Mr. Harold Grounds Jr. was conducted by the audit team regarding the purchasing card audit of the Board of County Commission. Mr. Grounds stated he has been employed with the county since 2004 and prior to being in his current position, he was formally a Facilities supervisor with Facilities Maintenance. He stated when he worked in Facilities, he traveled to several of the commissioner's offices and has interacted with many of the prior commissioners over the years. He advised he has been issued a purchasing card and he keeps the card with him. He explained he had open P.O.'s at several businesses so if he needed a part or item to make a repair, he would commonly contact the vendor and request the part. If it was a part that was needed quickly, then he might utilize his purchase card to make the transaction. He advised if a county commissioner needed something for their

office, they would not be required to put in a purchase order or a service order. He stated they would not be required to do that. Mr. Grounds advised he kept certain items in stock at his shop. He stated they would just ask what the commissioner needed and they would handle it and get out as quickly as possible.

He advised in his experience in Facilities working in the District 2 offices, none of the commissioners ever wanted to change any walls. He advised it was primarily paint, clean the carpet and hang some large items on the walls. He advised they did do some HVAC renovations and upgrades a few years ago and replaced a ceiling but they never did any wall changes. He advised he has also told the commissioners he was sorry if they did not like the carpet because there was asbestos glue underneath and they were not touching it. He stated the carpet could be replaced but they would need to have the asbestos removed before they did anything else to the floors.

Mr. Grounds stated he would question a commissioner if they were to start moving walls or doing any renovations because it was his building and his responsibility. He stated he would have been the one having to speak to his boss because the commissioner was doing something to the building and had not told anyone about it. He advised when he was the supervisor in that area, he would walk through or one of his personnel would walk through those buildings at least once every 3 weeks and check with the occupants to see if there were any issues.

Mr. Grounds stated he never recalled having any conversations with Commissioner Lober about him purchasing any items for Facilities use or they would need to complete a job. When shown a picture of the District 2 kitchenette, he stated he did not remember it having a dishwasher. He stated with certainty he had never worked on the dishwasher and he did not ever discuss removing the dishwasher with the commissioner or his staff. Mr. Grounds was shown a picture of the gray PVC piping Commissioner Lober stated was needed for the dishwasher and he advised the pipe and tubing looked expensive. He advised further the item would not go into one of his buildings, it was "way too sophisticated and not needed for anything." He thought it might be something that belonged in a laboratory. He also stated the gray in color pipe indicated it was a schedule 80 pipe used for corrosive materials or high pressure usage. He stated the offices have "jockey pumps" to insure water pressure of 40 to 50 psi at the top floors and he did not know why anyone would need pipe to handle that amount of pressure in an office building. Additionally, he could not advise what the purpose of the 3-way valve that was attached to the pipe. He stated the $\frac{3}{4}$ " pipe would not be used as a waste line, due to it being too small and narrow and would also not be used as a supply line for the interior of a home because it was too big. He stated as a master plumber, it was obvious to him the piping had been glued together by someone and was not purchased assembled in that way. He advised this pipe would not have been used to cap off the dishwasher in District 2. He also advised the pipe would not meet code for a dishwasher drain. Mr. Grounds stated the Facilities Department would not purchase a part for another county department and simply give them the part. They have at times completed work for other departments and had to purchase parts using the purchasing cards to complete the work that had been requested.

He advised the water heater locating under the sink in the cabinet is labeled as being installed by William Wahne, on 8/24/2012 based on a signature tag left on the water heater and this was something he

normally did to provide notice of who and when the item was installed. He stated he has never had a commissioner or a commission staff ever provide construction materials for a project they were working on. He advised even if it ever did happen, he would have to get permission from his operations manager in order to take the material because he would consider it a gift and they are not allowed to take gifts.

For further details of Harold Grounds Jr.'s interview, please refer to his recorded statement.

Matthew Wallace
Brevard County Director of Public Safety
1040 South Florida Ave.
Rockledge, FL 32955
(321) 637-5390

On April 12, 2022, the audit team conducted a recorded interview with Mr. Matthew Wallace, who is the Director of Public Safety for Brevard County. He advised he did not have a purchasing card with the county. He stated there are members/employees of the five other departments that report to him have purchasing cards he signs off on each month. He stated he reports directly to the County Manager, Frank Abbate. He stated during times of emergency he will also report to the Policy Group, which is headed by the Chair of the Commission. He stated that the Policy Group makes decisions for Brevard County in times of emergency. Mr. Wallace only attends briefings to discuss county matters when a commissioner asks him to do so. Mr. Wallace stated he has never been to any of the commissioners' offices to discuss particular needs for his budget.

Mr. Wallace stated the most significant issue for him and the units that he oversees is having adequate communication. He advised he does not look for new technology to make the jobs of his 5 departments easier or more efficient but the personnel in those respective departments may do so and bring their findings back to him through the budget process. He stated the individuals that lead those departments do not meet with the commissioners themselves to discuss budget needs. He advised it is his responsibility to provide them with the policies and resources for them to do their job.

Mr. Wallace was advised his name came up during an inventory of Commissioner Lober's office regarding two Bivy sticks and he stated he was given a Bivy stick. When asked how he came to be in possession of the Bivy stick, he advised Commissioner Lober approached him and asked if he had any interest in testing out a satellite phone capability to determine if it was needed during an emergency. He advised Commissioner Lober stated it would be of no cost to his department. He stated the service was free and so, he said yes to trying the Bivy stick. Mr. Wallace advised prior to this conversation he was not aware of Bivy sticks. He stated the only thing that he really knew about the Bivy stick was that it allowed him to communicate like a satellite phone and there was some type of subscription plan to enable service. He stated he did not recall the time or place of the meeting with Commissioner Lober regarding the Bivy stick and advised the follow up meeting with him was weeks or months later, when he was given the item. He did not believe the Bivy stick had a current subscription for service but believed he would have researched a short subscription during a time of need, in a hurricane for instance to test it out. He stated he had no

plan to test it out before hand and he was going to test the Bivy stick himself, rather than provide it to someone in the field to determine its feasible use. Mr. Wallace could not advise what the county had available to them to assist during an emergency, if power and communications were impacted. He advised this was beyond his capabilities to become involved with in his role as the Director of Public Safety.

Mr. Wallace stated he had not had an opportunity to test this Bivy stick out but stated he thought Commissioner Lober had another one he had used. He advised the commissioner stated the unit worked for him when he tried it outside of cellular range. He did not know the reason for him having it or testing the Bivy stick. He stated he could not recall if the commissioner had called him by using the Bivy stick or if he had simply called him to let him know the Bivy stick worked for him when he used it.

He stated he had planned to return the Bivy stick back to Commissioner Lober once it had been tested to let him know if it had worked as they had planned or failed at providing the level of communication he desired. He stated he also wanted to find out if they wanted the device back or if they would allow his personnel to continue to use it. He stated he had been thinking whenever the commissioner left the office, either by retirement or by losing an election, he was planning on giving the device back. Mr. Wallace was unable to provide any additional pertinent information regarding this item. He advised no other persons had spoken with him regarding this audit.

For additional details pertaining to Mr. Matthew Wallace's interview, please refer to his recorded statement.

Justin Martino
IT Engineer
Brevard County IT Department
2725 Judge Fran Jamieson Way
Viera, FL 32940
321 617-7395

On April 19, 2022, the audit team of Clerk Sadoff, Deputy Clerk Arthur, Director Kathy Prothman and Supervisor Mark Peterson conducted an interview with Mr. Justin Martino of the IT Department regarding the commission audit. Mr. Martino is an IT Engineer in charge of the Service Desk for the Brevard County IT Department. He advised he has been employed with the county since April of 2020. Mr. Martino stated he knows who the commissioners are but does not know any of them on a personal level. He stated he had never been to any of the District Offices for the commissioner until recently when he went to the D1 and D2 offices.

Mr. Martino stated most of the computers used in the county are Dell computers because the county has a contract with Dell that provides a lower cost for these units. He stated he was aware of Commissioner Lober wanting an HP computer with some particular specifications. He stated he was asked to see if IT could get a comparable quote for similar hardware from Dell but the Dell equipment ended up being more

expensive than the HP machine. He advised he thought the computer itself was odd because the graphics card in that computer was a very high-end card and at that time were very hard to find due to supply chain shortages. He stated if he had purchased the graphics card retail, he believed it would cost in excess of \$1,500, just for the card. He advised he thought it odd to have to conduct government business. He further advised this was a newer generation card that has a different way of calculating graphics and it has an entire program language to do artificial intelligence learning. He advised this card would be used for very graphic, intensive purposes, like gaming or rendering a 3 dimensional scene or movie. Mr. Martino stated a county commissioner would not need a card like this for his role in government. He stated in theory it could also be used for bitcoin mining but he believed the computer would have to be set up specifically for this purpose with multiple video cards and a processor that could control them. He believed based on the cost of the card, it was optimal for bitcoin mining as there were less expensive options the commissioner could have used for other purposes. He felt the other option was to buy other video cards for less money that would do it more efficiently but this card could be used for bit mining.

Mr. Martino advised the HP computer eventually got ordered and Commissioner Lober brought the computer to the Service Desk to have it imaged so it could access the county's network and have installed all of the applications the county uses and he would need access to. He recalled the name IT gave the computer being DISTWKSHP Omen. He advised IT does not inventory the computer. He advised if it met the threshold, Asset Management would be notified and they would need to tag it. He stated he does not have access to SAP so he would not be able to see what the item cost. He also advised a majority of the computers that are purchased do not meet the threshold and are not tagged by Asset Management.

Mr. Martino stated it is unusual for a county employee to donate something for the IT Department to use. Commissioner Lober was the exception to that however and in the past month or so, he has begun to drop off different items. He recalled Commissioner Lober dropped off some thermal paste one time and a few other miscellaneous items. He commented he had no idea why he would have some of the items he dropped off. Mr. Martino advised there were two separate days Commissioner Lober came by and dropped off a number of items. He advised he took pictures of all the items and wrote down the serial numbers, after which he provided an email to Commissioner Lober with the serial numbers for everything. He advised those items are contained in a locked storage closet in the IT Department offices. He advised these items were stored away because they thought it was unusual he would be providing these items. He was also aware of the impending audit after being advised about the commission meeting.

He advised he was aware of the Be Quiet computer being brought in to the service desk to have the computer photographed with its components. They also documented the serial numbers on the major components at his request. Mr. Martino noticed the hardware was not the same hardware that was in the computer when it was set up originally. He advised he knows this because he set up this computer originally. He also advised beyond his own memory, the IT scanning software detected the hardware changes to this computer. He explained the hard drive was the same but the motherboard, RAM, processor and video card had all been changed. He believed barring some of the county's servers, this

was most likely the most powerful computer in the county. He stated this computer was much greater than any computer the county would normally order.

Mr. Martino was aware the Omen computer when first brought in to be imaged did not have the 3090 video card in it. He went on to advise the first time they saw it, it had the Quadro video card. He stated he first saw the 3090 video card when he brought the computer in to be inventoried. He advised he did not say anything to Commissioner Lober of being aware of the changes in components but he did tell his supervisor immediately after Commissioner Lober left their office.

Clerk Sadoff asked Mr. Martino why a receptionist would need a computer this powerful as she had the Be Quiet computer at her desk. Mr. Martino stated he could not answer why but he did not have a computer that powerful. He stated his inclination was the computer would be for gaming but there were no games installed on this computer. He was confident of this because when this computer was collected, IT transferred her profile over to a new computer so she would not be without a computer. Part of this transfer process is to look at what applications were installed on the computer the data is being transferred from. Mr. Martino advised the computer could be running another program in the background but he did not see any unusual programs or software, which would indicate this.

Mr. Martino also stated the gaming monitor he valued in excess of \$1,000 was not needed for any government application the commissioner would normally be using it for such as SAP, Microsoft Word, Excel or any of the other applications common used by county personnel. He advised there was no way to identify if this monitor had been used on the Be Quiet computer and did not know if it had been used on a county computer. IT does not track what monitors are installed on different computers because the monitors tend not to go bad and can be used even when the computer is replaced. He was also shown a keyboard he advised was a gaming keyboard. He advised this keyboard is different from a standard keyboard due to it having mechanical switches on it to control certain functions of a game. He advised he has never purchased a keyboard like this for anyone else in the county. He stated there was nothing in the policy however, to prevent someone from purchasing a gaming keyboard with their own funds and using it to perform their duties at work. He stated the gaming keyboard would not harm the computer and could still be used like a regular keyboard.

Mr. Martino stated although this equipment was high end, the IT department did not request Commissioner Lober to purchase it for them and he did think it was unusual for the commissioner to purchase it and then say he had no more need for the equipment and wanted to donate it to IT. He stated there are times they will tell a department if they need a new monitor immediately that IT cannot provide quickly, to go to Staples or Walmart and buy something on their purchasing card. He advised this might be because the Dell monitors were not going to be shipped for a month and a half and the department did not want to wait for the monitor. While continuing to examine the equipment provided to the IT department, Mr. Martino observed what he referred to as a \$700 mobile Wi-Fi hotspot. Mr. Peterson advised according to the reconciliation sheet the hotspot was purchased for \$636.64 and was purchased from Netgear. Mr. Martino stated he did not know why the commissioner would need a hotspot of that caliber for his office. He observed the unit did not have a sim card in it and stated the unit was useless if

the sim card was not installed. He did not believe the hotspot would have come with a sim card because they are generally provided by the cellular carrier someone has for their cell service on their phone. He advised the unit would not work without the sim card.

Mr. Martino was also shown what he thought was a storage device and stated Commissioner Lober had brought it to him previously and asked he take a picture of the hard drive. Clerk Sadoff asked why he would do this and Mr. Martino stated Commissioner Lober wanted to make certain he got a picture of the serial number of the hard drive of the storage device as it was different from the serial number on the box of the unit. He thought this was for inventory purposes. Mr. Martino stated he did not know what data may still be on the hard drive and was concerned it was most likely encrypted or protected with a password. He advised this cloud unit storage device was also donated to the IT Department by Commissioner Lober. He advised he was confident he could reformat the device so it would be usable for someone else but was concerned there may be files on the device that would then be deleted.

Mr. Martino was also asked about the coaxial cable Commissioner Lober had in his office. He stated he had no idea for what the commissioner planned on using the cable. He advised the commissioner had only dropped it off with the other equipment and asked they give it to the District 2 Office if they needed it. He thought perhaps the commissioner was able to purchase it cheaper than the installation company the county uses to run cable would charge the county but he was not sure. Mr. Martino stated he has not seen any of the other commissioners purchase cable such as this or any of the other equipment and give it to the IT Department. He stated he has only seen the commissioners calling his office when they need something and they would take care of whatever they needed. He advised they do not have coaxial cable in stock because they would not generally be running the cables themselves, as they would call on a contractor to run the cable where it was needed.

Mr. Martino was also shown assorted hardware (metric locknuts, steel washers, hex drives and other assorted similar items) and stated Commissioner Lober had also provided them stating he had used about 25 of the items. He advised Commissioner Lober did not advise him what they were used for and he did not have any idea of where the commissioner may have been using them. Mr. Martino stated these are not items the IT Department would purchase.

On April 22, 2022, a second interview was conducted with Mr. Martino due to the first interview running after hours. Mr. Martino was asked again about the items brought to him by Commissioner Lober. He stated none of those items had been tagged by Asset Management. He stated he was aware the board had voted to change the threshold of what should be tagged but was not aware of the new threshold. Clerk Sadoff advised the new threshold was now \$100 and Mr. Martino stated a majority of the items provided by Commissioner Lober met this threshold. Mr. Martino advised Commissioner Lober never consulted him about the purchases he was making or had made.

Regarding the encrypted cloud storage device, Mr. Martino stated the IT Department was not aware of this device until it was brought to their attention, upon Commissioner Lober bringing it in for documentation purposes. He advised IT did not handle issues concerning the records custodian and

document retention and this was handled by the County Attorney's Office. He stated they had the ability to pull information from the assorted drives the county used to store information but he did not know the process or procedure for them to conduct a search of those drives. He stated although the IT Department maintains those drives, they provide access to the necessary drive to allow for the County Attorney's Office to obtain the information they are searching for however, the IT Department and the County Attorney's Office would not have had access to the encrypted cloud storage device until it had been copied over to the D-2 shared folder. He advised this data was copied over to the D-2 shared folder after the commissioner had left office. Mr. Martino advised no one other than Commissioner Lober would have had access to this data prior to it being placed on the shared folder. He stated the only other way to access the data would be to have the p cloud client installed on your computer to access this data. To his knowledge, no other person had access to this data and Mr. Martino did not know about it until after Commissioner Lober left office and his Chief of Staff told him about it.

Mr. Martino was asked about the Be Quiet and Omen computers as well regarding their components. Mr. Martino stated the Dell computers the county generally supplies come equipped with 8 gigabytes of RAM. He advised one of the computers brought to the IT Department had 32 gigabytes of RAM, four times what the county normally provides and the other computer had 128 gigabytes of RAM. He stated individuals that use this amount of memory are generally using it to store large amounts of information or doing high-end video rendering. He stated it also allows for a greater number of functions to be operating at the same time and can make the computer operate more quickly. He stated the Be Quiet computer also had a very powerful processor. He recalled the old processor was an I-7 and the new processor was found in the computer after the audit was ordered by the commission board was an I-9, which he described as the newest generation of processors made by Intel. He advised it appeared the hardware in the computer was swapped. He stated to his knowledge the old motherboard previously in the machine would not have been compatible with the new processor and this would have had to been replaced with the other components. Mr. Martino stated he did not know where the manufacturer's components were currently originally purchased for this computer. He stated the IT Department did not purchase any of these components for this computer. He advised the only thing the IT Department was involved in was the purchase of the HP Omen as previously explained. As far as the components that may have been removed from these computers, he did not believe these items had been turned over to the IT Department. Mr. Martino stated he was confident he would have remembered if these items had been donated to the IT Department because it was so unusual and they generally do not keep these types of items around in their inventory.

Mr. Martino stated the Be Quiet computer that was originally hooked into the network of the county is a different computer than what it is currently except for the hard drive. He explained they can tell it had the same hard drive because of the scans the IT Department regularly does on all of the computers connected to the network. The scans can detect changes to hardware components and will update the records for that computer. He stated the initial scan of this machine was on January 8, 2022 and a second scan was completed on February 14, 2022. He advised the scanning application detected a change in

hardware sometime between February 23-28, 2022. He believed this was for the video graphics driver and additional changes occurred on February 28, 2022.

He advised the IT Department would not upgrade a computer in this way, by purchasing new components for an existing computer, except for upgrading the RAM. But, he advised even this is something that is rarely done. He advised if a more powerful computer is needed, IT would order and purchase the more efficient computer for that application or department. Mr. Martino was also not aware of anyone in his department had completed any side work for Commissioner Lober to install new components into any of his computers. Mr. Martino did advise the video card on the Be Quiet machine is essentially the most powerful video card currently on the market. He advised other than for things like gaming, artificial intelligence or bit coin mining, there was no business need for it. He stated the only other thing a video card like that would be for was for complex scene rendering.

Mr. Martino did identify software on the District 2 computers that may have been on the other districts computers as well, except for the p-cloud storage. He stated there were some other nonstandard programs but he was not overly concerned about them being on these computers.

Mr. Martino stated the average computer cost through Dell for the county is between \$550 and \$720. The cost of the Be Quiet machine was over \$2,000 as it was originally built. He stated with the upgrades of components he would guess the value of this computer was now over \$4,000, making it the most expensive computer in the county barring the servers for the county. He advised the only warranty on this computer would be the manufacturer's warranty on the individual components, which may be only a year. He stated the Be Quiet machine with its 12th generation I-9 processor, stationed at the receptionist desk of the District 2 Office, is the most powerful computer currently in county government offices. Even more powerful than the engineers' computers in Natural Resources who do auto cad work or Logan's computer in SCGTV that was ordered for the video and television work he does for the county. Mr. Martino stated he did not know who had built the Be Quiet computer but he got the impression it was built by Commissioner Lober. He stated to his knowledge, no other county employee has a custom built computer. He could not recall any other county employee ever swapping out computer parts. He recalled Commissioner Lober providing five or six tubes of thermal paste to the IT Department and stated this paste is used to transfer the heat from a processor to the heat sink. He advised his department does not normally take heat sinks off of processors and this is an item they would not normally use. He did not ask Commissioner Lober to purchase the paste for the department. Mr. Martino stated they had to throw out some of the paste because it was old and becoming hardened.

Mr. Marino advised he believed these purchases were "out of line" and "excessive" for the needs of the commission office. He stated none of the items donated by Commissioner Lober were requested by any member of the IT Department to be purchased. He has never had any other commissioner purchase components or computer equipment and donating this equipment to the IT Department.

For additional details regarding this interview, please refer to the recorded statement of Justin Martino.

James (Jim) Barfield
Former Commissioner of Brevard County
375 Commerce Parkway, Ste. 103
Rockledge, FL 32955
(321) 452-4601

On May 18, 2022, the audit team conducted a recorded interview with Mr. Jim Barfield regarding the commission audit. Mr. Barfield advised he was a commissioner for Brevard County from November of 2014 to November of 2018 and did not seek re-election. He was the commissioner for District 2 and had an office at the same location as former Commissioner Lober on Merritt Island. He advised he was familiar with that building as he grew up on Merritt Island. He recalled after taking office he met with Liz Alward who had worked for the previous commissioner and was going to be his Chief of Staff. After taking office, he did not remember being notified of any particular issues that he needed to speak with the County Manager about. He stated when he took over the office he was supplied with computers and furniture with the exception of monitors that he advised he purchased himself. He stated they were a better monitor than what was made available to him but he took them with him when he left office. Mr. Barfield did not remember anyone going over any office inventory with him or reviewing the assets he had available to him in his office. He stated he believed if it occurred Liz Alward would have handled it. He did remember someone discussing the purchasing card with him and talking to him about being assigned one or to have one assigned to his staff. He stated Liz had a card she used and he also had a card that he used only if he had to travel for county business.

Mr. Barfield stated he relied on Liz Alward to come to him if there were items she believed were needed for the office. He stated he did not want to spend any money. He advised for the things like water and soft drinks, he just paid for those things himself. He remembered he needed a chair for his office because the one that was there was lopsided and he contacted the county to get a new chair. He believed the chair that was purchased was tagged by Asset Management. He advised they did not obtain any new computers unless IT came in to replace them. The laptop he used during his tenure as commissioner was his personal laptop. Mr. Barfield stated he did not recall ever having connectivity issues or computer storage issues at the District 2 Offices at all. He did not recall Liz or anyone having to have a contractor come into the office to have new cable installed or antennas or anything like this. He did not recall anyone in his office having connectivity issues while he was there.

Mr. Barfield stated he understood the difference between an Administrative Order and Board Policies. He believed that he as a commissioner and his staff should follow Administrative Orders and the Board Policies. He could not recall the value thresholds for tagging a piece of equipment or tangible item but believed if a tangible item was purchased it should be tagged. He stated he would have signed off on any purchases made by his District 2 Office prior to the purchases being reconciled. Mr. Barfield stated although he did not receive any specific training regarding the use of purchasing cards, he read the policy regarding their use and stated he made sure he understood them. He stated he learned a long time ago, especially dealing with government contracts, to "know the rules, because that's the thing that causes the most trouble."

Mr. Barfield stated he remembered there being a kitchen area in the District 2 Offices and within the kitchen, there was a refrigerator, a sink, a small table and a dishwasher that did not work. He did not remember the dishwasher working at all while he was there. He stated he did not know if the dishwasher leaked but recalled Liz telling him they had issues with it previously leaking downstairs. He thought this occurred during the previous commissioner's tenure. He advised if it had been leaking while he had been in office, he would have notified maintenance/Facilities.

Mr. Barfield stated the MIRA Office was down the hall and to the left of his office when you were leaving his front office door. He advised he did not have access to this office unless it was unlocked but he had no reason to go inside that office unless it was to speak with someone inside. He did not utilize the MIRA Office to store equipment or utilize the space for items from his office. He stated they had plenty of room at his office space and did not need to use the MIRA area for storage.

He stated regarding digital file storage, he worked within what was provided and did not feel it was necessary to purchase items to share files. He advised if a file needed to be shared, he would email it or place it on a thumb drive to provide to the other person.

Mr. Barfield advised if something was being purchased and used inappropriately or not for a public use, he would have contacted the Clerk's Office because it was this office that handled the budget and what was getting paid.

Mr. Barfield advised when he decided not to run for a second term, he was not involved in the race for the Commission 2 Office. He stated the new commissioner never contacted him after taking office to ask any questions of him. He did not talk to the new commissioner for another year to a year and a half before running in to him and they talked then. He stated there was no hand off to the new commissioner although he had offered it, never hearing back from him. He stated the county did come in prior to his departure to do an inventory he believed but Liz would have handled working with them. He stated anything they had left over at the District 2 Office was left for the new commissioner coming into office. He did recall when he took over the office the county did come in to replace the flooring and paint the walls but he did not remember there ever being an issue with asbestos or concerns about asbestos during his term in office.

Mr. Barfield stated during his tenure as a commissioner, he made himself available for phone calls even during his vacations when he was out of the country. He advised however, he never made any purchases with county funds to allow him to communicate with others while he was in remote locations. If he had been unavailable or knew he was going to be unavailable, he would have notified the board of this prior to leaving.

For additional details regarding this interview, please refer to the recorded statement of James Barfield.

Sheriff Robert “Wayne” Ivey
Brevard County Sheriff
700 S. Park Ave.
Titusville, FL 32780
(321) 264-5201

On Thursday, October 6, 2022, the audit team conducted a recorded interview with Sheriff Wayne Ivey regarding the audit and specifically the green screen that had been utilized at Commissioner Lober’s residence. Sheriff Ivey stated he was not present during the commission meeting on February 22, 2022, in which they voted to have their spending audited but later found out about the vote. He stated after learning of this vote, he began to question a green screen that Commissioner Lober had. He recalled the green screen was an item he had seen from a list but could not recall where he saw this list but believed the screen was one of the items in question. He stated it was at this time he contacted Clerk Sadoff to inform her he had some independent knowledge of a green screen. He also advised her he had taken a picture with Commissioner Lober for Commissioner Lober’s campaign in front of the green screen. A few days after speaking with Clerk Sadoff about the photograph, he provided a copy of the photograph the screen was used to create. He advised he ended up going to Commissioner Lober’s residence to take the picture in front of the green screen. Sheriff Ivey stated he wanted to clarify that the picture taken in front of the green screen was for Commissioner Lober’s candidacy for political office and not for his campaign as sheriff as he was not a candidate at that time.

For additional information pertaining to this interview, please refer to Sheriff Ivey’s recorded statement.

Michelle Ryan
Brevard County Facilities
2725 Judge Fran Jamieson Way #207
Viera, FL 32940
321 633-2050

On Monday, October 31, 2022, the audit team conducted a recorded interview with Ms. Michelle Ryan specifically regarding the tangerine in color chair that was reportedly shipped to the mailroom for the county located at the switchboard in Building C. At that time Ms. Ryan worked at the switchboard and stated it was common practice for items to be dropped off at this location by various vendors for different county entities. She advised when a shipment came in they would not necessarily call the department the shipment was intended for but wait for them to come down to the mailroom to pick up their mail. They would then inform them that they had received a shipment. Ms. Ryan stated it was uncommon for commissioners to have items shipped to the mailroom and recalled only Commissioner Lober had done so. She stated when an item for Commissioner Lober was shipped there, she did call his office to notify him a delivery had been made and someone needed to come pick it up. She advised they did not log anything in that was shipped to their office. She also clarified it had never been an issue previously she

was aware of, in which packages had been shipped over the weekend and left outside for her or one of the other clerks to find on Monday morning.

Ms. Ryan stated although she was friendly with all of the commissioners she did not recall ever having one of their cell phone numbers or calling one of their cell numbers. She stated she always called the commissioner's office number.

Ms. Ryan stated she was not arguing the email that was written by Commissioner Lober regarding the delivery of the chair but she did not recall ever seeing the chair or a large package that may have contained the chair. She further advised she did not recall ever calling him on his cell phone even though the switchboard phone records show his cell phone was called on July 12, 2021 at 10:29 hours. She stated she had not had any communication with Bryan Lober and has not spoken with him since he resigned as a commissioner. She stated she may have called him to tell him the chair was not there or maybe there was a package for him but she could not recall. She advised although she did not remember contacting the commissioner on his cell phone, she had not conspired with him to steal a chair with him. Ms. Ryan advised she and the others who worked at the switchboard did not pay attention to what the packages might contain or care about what was being purchased by the different commissioners, if and when packages were delivered to the switchboard.

Ms. Ryan stated she is aware there are some employee's personal mail being delivered to Building C and believed this was a violation of board policy or administrative order. She stated she was not aware of the audit and believed Commissioner Lober quit or was fired because of the chair. She stated she did not take the chair and has never seen the chair in question.

For additional details, please refer to Ms. Ryan's recorded statement.

Appendix A

February 22, 2022, Verbatim of Item J.4., District 2 Proposed Motion

Zonka – All right, moving on to Item J.4., Commissioner Lober.

Lober – Yeah, I don't want to spend too much time because, I know, we're already kind-of getting late in the day here. Um, reading what's already in the summary explanation and background, the one addendum that I'll put on there though, is I did speak with County legal, and Abby's asked me to give to give her just a little bit more flexibility, um, with respect to this. So, the motion that I'll make would be to approve this, with the one modification of also allowing Abby, at her discretion to amend an existing contract instead of entering into a new contract, if that's something that she deems to be a better option, and then also in accordance with that, to authorize the Chair to sign an amendment if it ends up being an amendment, and not a new contract outright. If someone wants more information thought, I'm happy to give it to them.

Zonka – Commissioner Pritchett.

Pritchett – Yes, Sir, just, just a quick request.

Lober – Yeah.

Pritchett - And we're going to talk about the, the Board objectives in a minute, but, um, you're going to... We're just going to do this. County is going to write a check out to it and sign it, and send it off, right?

Lober – That's my understanding.

Pritchett – Okay. Perfect. Thank you.

Zonka – Commissioner Tobia.

Tobia – Thank you, Madam Chair, um, and, and I know the Board certainly gave this discretion to, uh, Commissioner Lober, when it came to, uh, CARES Funds. I think, we said, as long as it, you know, met the parameters, was legal, we were, uh, we're supporting that. Um, so, uh, and, uh, in full disclosure, I don't have any resources left. I don't know. I, I think, uh, Chair Zonka, also does not have any resources left. So, that's as far as I know on this one.

Pritchett – Mine are gone, as well.

Tobia – Oh, yours are gone, as well. Okay. So. So. I probably should have.

Pritchett – So are Curt's.

Zonka – And so are Curt's.

Tobia – Done my research.

Pritchett – Yeah.

Zonka – Curt's are, too.

Tobia – Uh, so the motion is not aimed at anyone. I just, you know, at some point for accounting purposes, so, my, my, uh addition to this, and, again, I'll support, I'll support this because it sounds as though, uh, if Abby's looked over its legal, and no concerns there. But, uh, I would, uh make a motion the Board must provide, be provided with an allocation plan for all remaining CARES Funds Act, by March 22nd of 2022, regard, uh, the regular Commission meeting or the remaining balance shall be moved into the Public Safety Fund, at, at, at some point, you know, these CARES Funds, um, for a whole bunch of reasons. Many we may hear later. We just need to take this, you know, issue off the table.

Lober – That's, that's fine. If you want to make a motion, I can second it, but alternatively, I can just tell you, I'll bring you back a plan if you want that instead. Instead of going through all the formality. Whatever you want. You want me to just bring back a plan?

Tobia – For?

Lober – By March 22nd to... I'll go play back the audio and pull exactly what you said. I have no issue doing that.

Tobia – I. I.

Zonka – Commissioner Tobia.

Tobia – Madam. I fully trust... I fully trust you the, the, the allocation plan though would assume that those funds are fully expended 30 days after that plan is, uh, presented, and, and, and listen, as long as it's legal my word is, my word is there I will vote for your plan, uh, but at some point, you know, stretching this out, I don't know, for this length is causing issues. Uh, you know for, as you're aware of things we've read in the paper, and certainly want to take that off the table.

Lober – Right. Right, and I'll just, if I may, Madam Chair.

Zonka – Sure.

Lober – A couple thoughts. First, I agree with everything except the 30 days after, and I'm happy to get into detail as to why that's a problem. Uh, even BCFR has some funds that I've allocated to programs that they're running, that are ongoing, and they probably will not be fully expended within 30 days. If you want a plan, I can get you a plan easily within a month's time. That's not a problem. They're already divided largely into pots that, that I have a spreadsheet for that exist. I just have to update the numbers, in order to make sure it's current for you. I could probably do it. Forget it in 30 days, I could probably do it in half that time or less, um, but I don't know that I'm going to be able to expend them in 30 days without changing, substantially the allocations that have taken place, and a lot of these allocations, uh, even when it comes to doing things like, uh, additional training for BCFR personnel. We would have to throw that out, if we had a 30-day deadline, because that's not something that could be completed without massively changing what's been put in place in a 30-day timeline. But, I, yeah, I, I would, I would either support a motion absent the 30-day to expend it, to bring back a plan by March 30th, or an intended plan by then, or if you want I can just bring it back without a motion and if you want, I'm happy to address which items I think would take longer than 30 days to expend.

Zonka – But in reality those expenditures of funds, those allocations, can be made to those respective departments. They don't have to expend the funds, but you could make it that allocation to that Department. So, there would be no hold up to that 30 days.

Lober – But then the money still wouldn't... The problem is it's still going to exist in the County's budget. It's. It's not.

Zonka – But, you'll have expended it from your portion of the CARES Fund.

Pritchett – It's encumbered at that point.

Zonka – Yeah.

Pritchett – So, it's like held in a different area.

Lober – I don't. I'd have to defer to Jill or to Frank, on whether or not it's technically encumbered. I don't think until it's obligated it's encumbered.

Pritchett- If it allocated.

Zonka – I think, once you've allocated it to the department. You've. You've already given already given it to the Department, so it's out of your hands. I think, that was Commissioner Tobia's concern.

Lober – Okay. If.

Tobia – Obligated.

Zonka – Correct me if I'm wrong.

Tobia – Yeah, obligated, Madam Chair.

Zonka – Okay.

Lober – And, I.

Zonka – Commissioner Pritchett.

Lober – We may have a different legal definition.

Pritchett – Yeah, I was just... Well, the accounting thing is when you've already put it towards a one thing and it's held in that thing. There's, there's like a legal obligation on it which encumbers it, but either way it doesn't matter. But, I think if you bring forth the plan and you, you send it forth, and it's allocated at that time and it's reserved just for that, it's out of your hands at that point and it goes into County's hands, and, and, they'll have it under budgets under the allocations, and what can it, can't be spent. So, um, I think, you, if you bring a plan, we'll just move forward with that, and we've already got it set forth where all the funds are going at that point and kind-of spent, even though they're not all put in other people's hands. So.

Zonka – Mr. Heffelfinger. Okay, let you get up here.

Lober – And, as he's coming up Madam Chair, if I can, just real briefly, if it's all right with you all, I'll bring back a plan, uh, and break it down, and if there's some discussion to be had as to whether something meets your definition of allocated, I think we can hash that out or maybe I can talk to Jill beforehand. But, I'm not

sure that it's technically obligated when it's transferred, essentially from my authority or the authority that was delegated to me by the Board, to a particular Department. I don't know that I would use the term obligated, because I think that's, that's actually not the meaning of the word.

Pritchett – I think it needs to be.

Zonka – Hi.

Heffelfinger – Hey, Rick Heffelfinger, 2000 Juniper Drive, Cocoa, Florida, 32926. I'm getting good at that. Um, this is, when I talked about that public records request earlier, one of my public records request that got denied, there was documentation was on this CARES topic. So, this one is... As far as I'm concerned, this whole thing smells. This is the \$5 million dollar slush fund, right? That, I think somebody called it a slush fund. I think it was the Clerk of Courts at the time, but this is that \$5 thousand dollars that you've got allocated to each of you and you guys burned it up, and you have it. And I think... Doesn't, uh, yeah right, the guy on the phone... Curt.

Zonka – Curt Smith.

Heffelfinger – Curt Smith. I think Curt Smith may still have some money, right? Because everybody else has burned it up.

Pritchett – It's all allocated.

Heffelfinger – Curt's is gone. Um, I guess I can do a public records request. You said you have a spreadsheet that shows how much you have left or you can disclose that now.

Lober – I. I just said I had to put the numbers together, to plugin current numbers for the sheet.

Heffelfinger – Okay.

Lober – I'm not going to guess off the cuff to particular numbers.

Heffelfinger – Well, okay.

Lober - Because if I'm off by a penny, I'm going to get excoriated for it.

Heffelfinger – Alright. Well, then, I'll just ask for your guidance here. If I was going to do a public records request for your spreadsheet. You said you'd do one for the... Should I give that to you or should I type it into the computer and let it go through legal, or how should I get that?

Lober – If you want to email me and copy legal or email legal and copy me, I can get it to you. If you want the existing spreadsheet, understanding full well the numbers aren't as of five minutes ago, but there, I believe as of a few weeks ago.

Heffelfinger – Okay.

Lober – I can give that to you in very short-order, that's not going to be a month turnaround. That'll be within a day, I would presume.

Heffelfinger – Okay. Um, if I also wanted to see where all the funds went that were expended prior to this plan to burn it down?

Lober – The best resource for that would be the Comptroller's Office, so it would be under the Clerk.

Heffelfinger – Okay.

Lober – They have the cost centers and funds that are associated with every expenditure, so you can determine funding sources based on that.

Heffelfinger – Is that money currently in a fund earning interest? Is it invested or is it statically sitting somewhere?

Lober – That, I don't know. I would imagine there's interest, but I'm going to defer to Jill on that, as far as your short-terms.

Hayes – Um, yeah, it is part. It's. It's in its own separate fund and within the General Fund group, so the interest earnings in that fund have become part of the General Fund overall.

Heffelfinger – Okay. So, so holding on to that's actually making you some money then. I could see why you wouldn't... Might want to hold onto it longer, but.

Lober – Well.

Heffelfinger – It's an investment.

Lober – It's making General Fund money, it's not that it benefits any, anyone in particular.

Heffelfinger – Yeah. Well, I. I think. Okay, I'll. I'll make some requests to get some information, because this one's been burning my butt ever since this happened. So, hey, thank you for your time. Thanks for your info.

Zonka – Thank you.

Lober – So, I think I've articulated, with that being the only comment card. The one change, or I should say the two changes essentially to allow the Chair to sign and to allow Abby to draft an amendment instead of a brand new contract, should she determine that's the way to go. Otherwise, I'd just move to approve it as it's listed, with those two changes.

Zonka – Okay, is Commissioner Tobia's motion going to be separate?

Tobia – Madam Chair, I'm gonna. I. I trust, uh, Commissioner Lober on, on this one. My understanding and I'm, I'm sorry is obligated. He may have a different understanding of that. He may want to meet with, uh, um, Ms. Hayes on that one, but I certainly will be bringing that up in the 30 days, that the funds, uh, are, are obligated... Ah, at that point...

Zonka – I would prefer it be part of the motion, so it's very clear. Abby, is that.

Tobia – Madam Chair.

Zonka – He wouldn't be bound by that if we didn't make it part of the motion?

Jorandby – Well, I mean at that point it. No, it's not part of the motion, it's something obviously he voluntarily is doing, but if you make it part of the motion then...

Tobia – So. Okay. Madam Chair.

Zonka – Yes.

Tobia – So, I've said on the record that, as long as it was legal, uh, you know, that, that I would support the, uh, expenditure of those funds. So. Um. I. I would prefer them to be different motions.

Zonka – Okay.

Tobia – The first, uh, and it's completely up to you. This.

Zonka – That's fine.

Tobia – I'd rather them bifurcated. I. I will support this one as it stands. Uh, if you would like another motion that in 30 days the, the funds, uh, are obligated, I would support that as well.

Zonka – I would prefer that. Yeah. All right, do we have a second on Commissioner Lober's motion to expend these funds for this purpose?

Tobia – Second.

Zonka – Second, by Commissioner Tobia. All those in favor say aye.

Lober – Aye.

Pritchett – Aye.

Tobia – Aye.

Zonka – Aye. Any opposed? Motion passes unanimously, and Commissioner Smith had to leave, because he's, he's out of town for a wedding. So, he had to go to the wedding. So.

Lober – If.

Zonka – Just for the record.

Lober – If, I may, Commission. Uh, Commissioner Tobia, I would say, again, I have no problem bringing the plan back with or without a motion. The only concern I have is that we have the same understanding as what it means to be obligated. That's the only concern that I have with motion.

Zonka – Ms. Abby, or Ms. Jorandby, can we ask you, the legal definition of obligated? Is it clear? What would you prefer that language to be?

Jorandby – So, I'm. I'm. I'm looking online as, as we were discussing this and it looks like the obligation of funds is defined as a legal liability to disperse the funds immediately or at a later date, as a result of series of actions. So.

Lober – I don't think it needs it.

Jorandby – I. I would have to look more into that and then these are accounting terms, so I'm not that familiar with them as much as they should be, but, I mean there is... Um. There is a term of art to that.

So, I'm just trying to find that answer for you, but I don't have that right now. So, I mean, I think, the intent is to have them marked I suppose. Is that the word you want to use, or obligated, or allocated?

Pritchett – Let's use encumbered.

Jorandby – Or. You're using encumbered. I can look at that as well.

Pritchett – Because that's. Encumbered is restricted and the action is to find anywhere else to place those except for the designated area, is very difficult to do. So, when we, um, apply these funds into a certain, um, project that's where these funds have got to go.

Zonka – Mr. Abbate.

Abbate – I believe, if what the Commission does is, as part of the plan tells us where those resources will be allocated, for what purpose, then the timeline would be fine. So, it's really... Once the plan allocates the resources for a specific purpose, then staff will take it from there, and fulfill that purpose. The timeline, as Commissioner Lober said, may be an extended timeline for doing it, but all those funds will be used for that particular purpose.

Zonka – Right.

Lober – So, just think if there...

Zonka – I think, Commissioner Tobia, I think you just wanted them allocated. Correct?

Tobia – Uh, yeah, obli... Yeah, allo... Yeah, obligated. I just wanted to take the issue off the, the table that may or may...

Lober – Just use the term allocated and they'll support it, and I think, it gets done what you want.

Tobia – Uh. I. I guess Ms. Hayes is probably the best to... I'm sorry. Since she's the, the point person on this.

Hayes – I think the, the language you used initially in your motion. You said expended, which means the funds would be spent, um, an actual expenditure.

Tobia – Yes.

Hayes – Um, you know.

Tobia – Yes...

Hayes – The terms obligated, I think for us allocated, allocated for a specific purpose. Um, currently there are... We have certain categories where there is up to a certain amount that can be spent, so, um, I think what you're asking for is a allocation of those specific dollar amounts.

Tobia – Okay. That sounds good. Thank you for doing that, because if not, I might have had to go to the Citizen Budget Review Committee to get a better response on that one.

Zonka – That's so mean.

Tobia – Sorry.

Zonka – All right, so do you have a motion?

Tobia – Yes, Madam Chair, uh... The Board must be provided with a specific allocation plan for all remaining CARES Funds Act by March 22, 2022, regular Commission meeting, or the remaining funds that are not allocated, or obligated shall be moved to the Public Safety Fund.

Lober – That's fine. Second.

Zonka – Okay, I have a motion, and a second. Any further discussion? All right, motion passes 4:0.

Appendix B

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Thursday, March 3, 2022 5:02 PM
To: Mark Peterson <Mark.Peterson@brevardclerk.us>; Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman <Kathleen.Prothman@brevardclerk.us>; Jorandby, Abigail F. <Abigail.Jorandby@brevardfl.gov>; D2_Users <D2_Users@brevardcounty.us>
Subject: Re: Audit / p-card goods

See you then! - Bryan

From: Mark Peterson <Mark.Peterson@brevardclerk.us>
Sent: Thursday, March 3, 2022 4:04 PM
To: Lober, Bryan <Bryan.Lober@brevardfl.gov>; Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Jason Arthur <Jason.Arthur@brevardclerk.us>; Prothman-External, Kathleen <kathleen.prothman@brevardclerk.us>; Jorandby, Abigail F. <Abigail.Jorandby@brevardfl.gov>; D2_Users <D2_Users@brevardcounty.us>
Subject: RE: Audit / p-card goods

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Commissioner Lober,

Jason Arthur and myself will be at your office Friday morning at 9:00 am.

J. Mark Peterson

Financial Accounting Supervisor
Brevard County Finance
Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
(321) 637-2002 ext 49225
mark.peterson@brevardclerk.us



Connect with the Clerk!

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>

Sent: Thursday, March 3, 2022 1:48 PM

To: Mark Peterson <Mark.Peterson@brevardclerk.us>; Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>

Cc: Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman

<Kathleen.Prothman@brevardclerk.us>; Jorandby, Abigail F. <Abigail.Jorandby@brevardfl.gov>;

D2_Users <D2_Users@brevardcounty.us>

Subject: Re: Audit / p-card goods

Mark,

I listened to the audio at the referenced time. While I am not suggesting you intentionally misquoted me, your request goes beyond what I said exists.

It concerns me that, even with a videotaped meeting and an ability to replay my comments repeatedly, there is any disconnect with respect to what it is that I've stated. I do not wish to be misquoted on an audit and this discrepancy causes me concern on that front.

As such, while I welcome you to come to my office at 9AM tomorrow, I am going to have to insist that all questions be reduced to writing so that there is zero ambiguity moving forward. While I maintain my objection to Rachel's failure to recuse herself, I have cooperated with you and I intend to continue to do so.

As Rachel informed me in your presence, you were able to visit my office and inventory items before even having been able to reach Commissioners Zonka, Smith, and Tobia.

I am attaching hereto the referenced spreadsheet which does not contain the detail you suggested I stated it does.

Truly,

Bryan A. Lober

From: Mark Peterson <Mark.Peterson@brevardclerk.us>

Sent: Thursday, March 3, 2022 10:49 AM

To: Lober, Bryan <Bryan.Lober@brevardfl.gov>; Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Jason Arthur <Jason.Arthur@brevardclerk.us>; Prothman-External, Kathleen <kathleen.prothman@brevardclerk.us>; D2_Users <D2_Users@brevardcounty.us>
Subject: RE: Audit / p-card goods

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Commissioner Lober,

Below is the link to the February 22nd meeting.

https://brevardfl.granicus.com/player/clip/241?view_id=1&redirect=true

The Agenda item was J4 and the time was exactly 12:57 pm that you had referenced a spreadsheet that you maintained.

J. Mark Peterson

Financial Accounting Supervisor
Brevard County Finance
Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
(321) 637-2002 ext 49225
mark.peterson@brevardclerk.us



Connect with the Clerk!

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Thursday, March 3, 2022 8:03 AM
To: Mark Peterson <Mark.Peterson@brevardclerk.us>; Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman <Kathleen.Prothman@brevardclerk.us>; D2_Users <D2_Users@brevardcounty.us>
Subject: Re: Audit / p-card goods

Mark:

Let me look at my calendar for tomorrow. I'll get back to you with a good time shortly.

Also, would you mind sending me a link to the video and the time the spreadsheet you state was referenced? I'd like to refresh my recollection and be sure I get you exactly what was referenced.

Thanks,

Bryan

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From: Mark Peterson <Mark.Peterson@brevardclerk.us>
Sent: Wednesday, March 2, 2022, 5:48 PM
To: Lober, Bryan; Rachel Sadoff
Cc: Van, Fritz; Jason Arthur; Prothman-External, Kathleen
Subject: RE: Audit / p-card goods

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Commissioner Lober,

Thank you for your emails, we would like to come to your office again to look at the additional items that you have indicated you have located. We would like to schedule something Tomorrow 3/3 or Friday 3/4. Please let us know what a good time would be?

Also can you provide us with the spreadsheet (that you mentioned at the 2/22 Board meeting) on everything you purchased and what items you provided to various organizations?

Thank you

J. Mark Peterson
Financial Accounting Supervisor
Brevard County Finance
Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
(321) 637-2002 ext 49225
mark.peterson@brevardclerk.us

Appendix C

Timeline from e-Commerce surveillance video Brevard County Sheriff's Office East Precinct dated (Tuesday) 2/22/2022: (Camera is mounted above the Brevard County Sheriff's Office East Precinct main public entrance and is facing northwest.)

Significant events:

- | | |
|----------|--|
| 17:44:58 | Video begins. |
| 18:02:05 | Vehicle enters parking lot from the south. Bryan Lober (BL) exits the front passenger door. A white female believed to be Rebecca Lober (RL) exits the driver's door immediately after parking in the first parking space closest to the fence opening on the north side to the county parking area. The vehicle is facing west. Both BL and RL walk across the parking lot to the western facing doors of the county building where the District 2 office is located. Neither individual appears to have anything in their hands. |
| 18:02:53 | Both enter the building through the northern most doors on the west side of the building. |
| 18:06:43 | BL and RL exit the building through the same doors. BL is pulling a hand truck behind him. |
| 18:07:14 | Both subjects approach their car and open the rear door of the SUV. |
| 18:07:35 | BL opens the rear driver's side passenger door and removes a cardboard box estimated size of 24"x12"x24" and places it on the hand truck. Another box similar in size and what appears to be an orange in color chair is also observed in the rear storage area of the SUV. |
| 18:08:37 | BL pushes the hand truck away from the car. Hand truck appears to have 2 boxes on it. RL also appears to be carrying a cardboard box (estimated size 18"x8"x 14"). BL is observed waving to Clerk and Deputy Clerk now pulling into the parking lot in county vehicle from the north side of the parking lot. |
| 18:08:55 | Another county vehicle enters parking lot in separate vehicle from the north side. |
| 18:09:05 | BL and RL enter the District 2 building through same west facing doors. Deputy Clerk parks county vehicle directly in front of the western facing doors. Clerk remains in the front passenger seat. |
| 18:11:23 | Deputy Clerk exits driver's side of county vehicle and walks toward District 2 offices. He is observed speaking to an unknown white male (possibly Fritz VanVolkenburgh) as they approach the steps of the building to the doors. |
-

18:11:41 Kathy Prothman observed exiting the passenger side of the other county vehicle with Mark Peterson observed exiting from the driver's side. They then walk together to the District 2 doors on the west side of the building.

18:12:07 Mark Peterson and Kathy Prothman enter the District 2 building doors. A white male believed to be Fritz VanVolkenburgh exits through the same set of doors and walks to a vehicle parked in the school bus parking lot to the north.

18:12:59 Subject believed to be VanVolkenburgh pulls out of the parking lot in a white 4 door sedan and exits the video.

18:17:02 RL observed exiting doors of District 2 building and walking to her vehicle.

18:18:48 RL enters the driver's side door of her vehicle and remains in the vehicle. Does not move the vehicle.

18:34:29 Clerk exits the passenger side of her vehicle and approaches the District 2 doors on the west side of the building.

18:35:36 Clerk is met at the door by what appears to be the Deputy Clerk.

18:35:50 Deputy Clerk walks down the stairs to the parking lot and Clerk remains at the doors to the building.

18:36:06 Deputy Clerk enters his vehicle on the driver's side.

18:36:13 Deputy Clerk exits his vehicle and walks back to the west doors.

18:36:30 Clerk and Deputy Clerk enter west doors to District 2 building.

18:38:06 RL exits vehicle and opens rear hatch of vehicle.

18:38:17 RL closes rear hatch and walks north in the parking lot. Appears to have a cell phone in her hand.

18:38:45 RL approaches the stairs to the western facing door of District 2, pauses briefly and turns away from the stairs walking past the two county vehicles and back to her vehicle. She appears to be using her phone as she approaches her vehicle.

18:39:25 RL stands at the rear of her vehicle and eventually opens the rear hatch. She then walks to the passenger side of the vehicle and appears to remove a file cart, bringing it to the rear of the vehicle. RL is then observed stacking boxes on the file cart. She is also observed moving back to the passenger side of the vehicle. It is unknown if she removed additional items from the passenger compartment.

18:41:10 RL closes the rear hatch of the SUV. She is then observed using her phone near the rear of her vehicle.

18:42:13 RL is observed opening the rear hatch again to the SUV and immediately closing it. RL remains at the rear of the vehicle and appears to be texting on the phone as the screen

is illuminated and she is now facing in the direction of the security camera looking at her phone.

- 18:43:17 RL begins walking north, away from her SUV pulling a file cart with unknown items attached. She continues to frequently look at her phone and it remains illuminated during this time.
- 18:44:07 RL reaches the steps leading to the west facing door to the District 2 building. Appears to struggle with the box on the cart and getting the cart up the stairs. She eventually lifts the box from the cart, carrying it up the stairs. RL places the box on the ground and walks back to retrieve her file cart. She carries the cart to the top of the stairs and places the box back on the cart.
- 18:44:39 RL appears to use a pass card key to enter the doorway of the District 2 building.
- 18:47:30 RL exits the District 2 building through the same west facing doors carrying the metal file cart. Her phone is still illuminated as she walks down the stairs.
- 18:48:00 RL opens the rear hatch of her SUV. She also opens a door on the passenger side of the vehicle. Cannot determine if something was removed or placed into the interior of the vehicle. She continues to be looking on her phone and the screen remains illuminated. She returns to the rear hatch of the SUV.
- 18:49:11 RL activates the rear hatch closing it and begins to walk north through the parking lot. She appears to have additional items (possibly boxes) in her hands and approaches the west facing doors to the District 2 building.
- 18:49:45 RL opens the doors to the west facing District 2 building again using a pass card key.
- 18:53:54 RL exits the west facing doors to District 2 building and walks back to her SUV.
- 18:54:26 RL enters the driver's side of her SUV but does not move the vehicle.
- 19:45:06 RL starts SUV and backs out of the parking space.
- 19:45:24 RL drives out of camera view headed south.
- 21:04:43 Chief Deputy Clerk exits District 2 building with Mark Peterson and Kathy Prothman. All walk to their county vehicles.
- 21:06:20 Clerk exits District 2 building and walks to vehicle.
- 21:08:42 Both county vehicles leave parking lot, exiting north.
- 21:14:06 BL exits the District 2 building through the west facing doors and walks out into the parking lot. He appears to be on the phone speaking with someone and walks to the north.
- 21:14:27 BL exits the field of view from the camera walking to the north through the parking lot.

22:16:40 BL and RL enter the camera view from the south walking through the parking lot to the north. BL appears to be carrying a black bag in his left hand. RL does not appear to have any items in her hands.

22:17:03 BL and RL enter the west facing doors to the District 2 building.

23:09:38 Both BL and RL exit the west facing doors of the District 2 building. BL continues to carry a black bag containing unknown items in his right hand. RL is not observed carrying anything and is walking slightly behind BL. They walk through the parking lot to the south.

23:10:03 Both BL and RL exit the camera's view walking to the south.

2/23/2022

06:29:59 No other significant events related to this investigation noted. End of video.

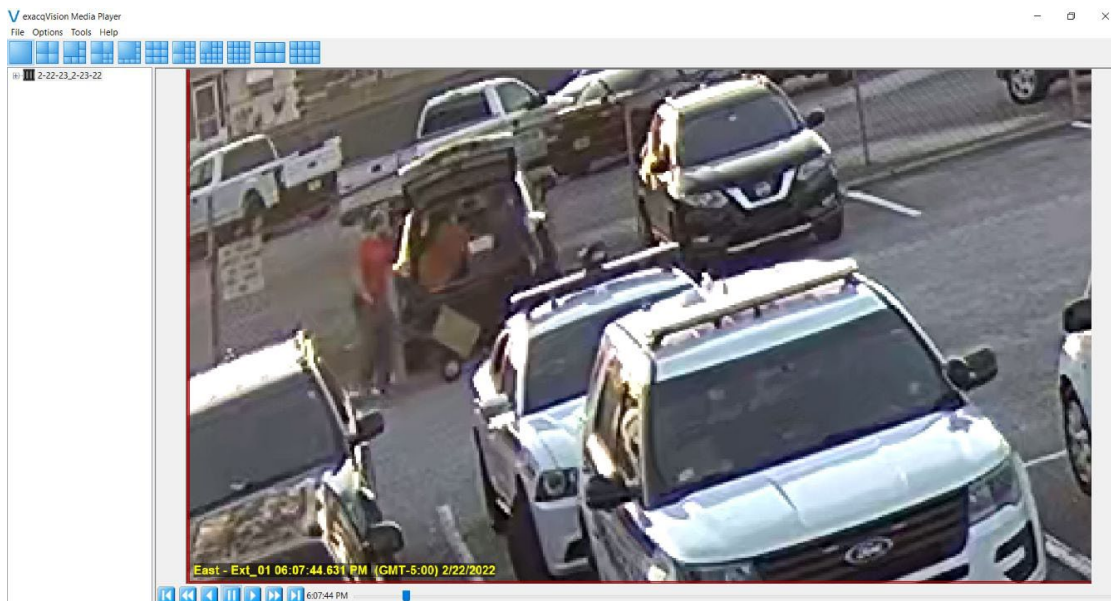
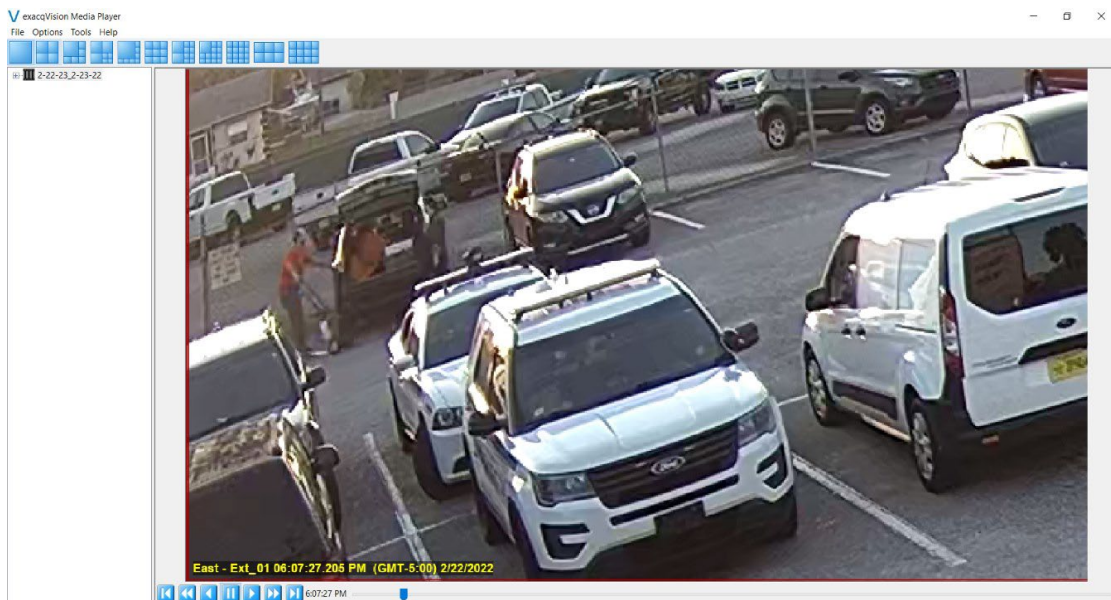
Appendix D

Access History

02/22/2022 22:17:03	02/22/2022 22:17:02	Lober, Bryan	CSC MI WEST DOOR	Access granted
02/22/2022 18:49:45	02/22/2022 18:49:44	Lober, Bryan	CSC MI WEST DOOR	Access granted
02/22/2022 18:44:28	02/22/2022 18:44:27	Lober, Bryan	CSC MI WEST DOOR	Access granted
02/22/2022 18:11:51	02/22/2022 18:11:50	VanVolkenburgh, Robert	CSC MI WEST DOOR	Access granted
02/22/2022 18:02:49	02/22/2022 18:02:50	Lober, Bryan	CSC MI WEST DOOR	Access granted

Appendix E

Photographic stills taken from Brevard County Sheriff's Office e-commerce video surveillance of the west parking lot of the Merritt Island Government Complex during the evening of February 22, 2022, to include the images of Bryan and Rebecca Lober unloading assorted items from an SUV. Also contained in these photographs is what appears to be a tangerine in color chair laying in the back of the SUV that was not returned to Commissioner Lober's office by either Bryan or Rebecca Lober.





Appendix F

From: Commissioner, D2 <D2.Commissioner@brevardfl.gov>
Sent: Thursday, March 17, 2022 11:23 AM
To: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Mark Peterson <Mark.Peterson@brevardclerk.us>; Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman <Kathleen.Prothman@brevardclerk.us>; Commissioner, D2 <D2.Commissioner@brevardfl.gov>
Subject: Re: Additional time needed

Rachel,

Thanks for your reply. It's a horrible situation and it seems to be getting worse by the day. I don't want to regret not spending more time with her as there aren't likely to be many more opportunities. At almost 95, she's led a full life but I don't apologize for wanting her to have more time.

Truly,

Bryan

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From: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Sent: Thursday, March 17, 2022, 10:33 AM
To: Commissioner, D2 <D2.Commissioner@brevardfl.gov>
Cc: Peterson-External, Mark <mark.peterson@brevardclerk.us>; Jason Arthur <Jason.Arthur@brevardclerk.us>; Prothman-External, Kathleen <kathleen.prothman@brevardclerk.us>
Subject: Re: Additional time needed

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

I'm so sorry to hear about your grandmother and mother, Bryan. I'm glad to hear your mother was released and hope she is feeling better. Everyone understands your want and need to be with family. Taking an additional week if needed is absolutely understandable. Like you said, you might not need it, but no way you can predict how the day is going to go. Very understandable.

I hope your grandmother is able to start feeling better and healing so she too can go home.

Always,

Rachel

From: Commissioner, D2 <D2.Commissioner@brevardfl.gov>

Sent: Wednesday, March 16, 2022 4:24 PM

To: Mark Peterson <Mark.Peterson@brevardclerk.us>

Cc: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>; Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman <Kathleen.Prothman@brevardclerk.us>; Commissioner, D2 <D2.Commissioner@brevardfl.gov>

Subject: Additional time needed

Mark,

I have been working on compiling information responsive to your below request. However, I have had both my mother and my grandmother (only surviving grandparent) in the hospital - same hospital, different floors.

While my mother was thankfully released, my grandmother is now in the ICU and may pass away at any time. As there is much which remains unknown, I cannot say exactly how long this situation will last. She is not able to eat and they are giving her fluids by IV.

At this point, I'd ask for one additional week, though I may be able to reply sooner depending on how things develop.

Thanks,

Bryan

From: Mark Peterson <Mark.Peterson@brevardclerk.us>

Sent: Wednesday, March 9, 2022 4:46 PM

Cc: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>; Jason Arthur <Jason.Arthur@brevardclerk.us>; Prothman-External, Kathleen <kathleen.prothman@brevardclerk.us>

Subject: Purchasing Card expenditures

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good afternoon, all.

This email is being sent to all County Commissioners who are being blind copied to avoid any Sunshine issues.

I am requesting that each office, for the period of November 1, 2016, through February 22, 2022, categorize expenditures (spreadsheet attached reflecting the purchases as described on the reconciliation reports) on purchase cards issued to a commissioner or his or her staff member at any point during that period into the following groups:

- (1) purchase made for their own office use (e.g., used by or purchased for the exclusive use of that commission office); or
- (2) purchase made on behalf of an outside entity or organization, non-profit, other county department, individual, or any other that is not for the exclusive use of that commission office.

For any purchase made for Category 1 items, please include approximately when the good or service was provided, where the good or service was provided and/or delivered, and if tangible, where the good or service currently exists.

For any purchase made for Category 2 items, please include the name of the beneficiary for whom or on whose behalf the purchase was made, their relationship to the commission office, their contact details, approximately when the good or service was provided, where the good or service was provided and/or delivered, and if tangible, where the good or service currently exists.

We would request that you please provide these details to us by the close of business on Friday, March 18, 2022.

If you have any questions, please do not hesitate to contact me.

J. Mark Peterson

*Financial Accounting Supervisor
Brevard County Finance*

Rachel M. Sadoff

Clerk of the Circuit Court & Comptroller

Brevard County, Florida

(321) 637-2002 ext 49225

mark.peterson@brevardclerk.us



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Appendix G

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McMASTER-CARR
supply company
PO BOX 5516 N CHICAGO, ILLINOIS 60680
HARRIS N.A.
CHICAGO, IL

DATE
2/2/22

502995

2-28
710

AMOUNT
\$5.47

TO THE ORDER OF
BREVARD COUNTY
2575 N. COURTENAY PKWY. STE 200
HERRITT ISLAND FL 32953

[Signature]

VOID IF MORE THAN \$10,000 AND NOT MANUALLY SIGNED

⑈000502995⑈

THIS CHECK HAS A TRUE PAPER MACHINE WATERMARK. HOLD AT AN ANGLE TO VIEW. WORD VOID WILL APPEAR IF CHECK COPIED IN ANY WAY.

McMASTER-CARR
supply company

CHECK DATE 2/2/22

CHECK NUMBER 502995

PLEASE DIRECT INQUIRIES TO:

(PHONE) 404-629-6363

(FAX) 404-349-9091

248

Purchase Order Number	Release Number	McM Reference Number	Item Date	Item Type	Invoice/Credit or Your Check Number	Reason	Net Amount
10148LOBER		3635509	09-17-21	CREDIT	065137731	MATERIAL RETURN	(5.47)

Total Credit Items: (5.47)

Total Refund: \$ (5.47)

Appendix H

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Wednesday, February 23, 2022 4:38 PM
To: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>
Cc: Mark Peterson <Mark.Peterson@brevardclerk.us>; Van, Fritz <Robert.VanVolkenburgh@brevardfl.gov>
Subject: Audit / p-card goods

Rachel,

As I mentioned yesterday, I thought there were items that we neglected to account for at the office given that my day then consisted of a 5-hour meeting which ended in the afternoon, by then figuring I'd wait for my wife to get dinner, and then getting your call right around 5PM to meet at the office which killed the dinner plan. As I mentioned, I hadn't eaten since the day prior and was operating on fumes. This was why I asked Mark, as he left, if there was anything major he thought we missed so that I could scour the office then and there for it. Had I had time to look through things without the rush, I would almost certainly have been able to locate more from the three year long list of hundreds of transactions.

In more thoroughly scouring the office since your visit (and since having eaten), I have located other items that are almost certainly on the p-card. I called about them this morning and Jason said you were in meetings. Hence my email.

That aside, I have questions about two sets of goods. As you know, we have the remaining cameras for the Humane Society here at the office as they were brought so that you could inventory them. They are not intended to stay with the office and the Humane Society is expecting them. Do you need me to do anything special with respect to handing them over? I have been working with the Manager of the Humane Society's Cocoa Campus (Gina) almost exclusively regarding this ongoing project. Also, as a reminder, I still have goods for the Humane Society out of the office.

I am happy to deliver them to Gina, the Manager, and to have her sign off on a copy of the invoice notating that the items have been received. Would that work?

Lastly, we received, today, PPE for nonprofits in Cocoa and I have the same question as to these items. They're masks, gloves, etc.

Please let me know.

Truly,

Bryan

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Appendix I

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>

Sent: Tuesday, March 1, 2022 7:20 PM

To: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>

Cc: Abbate, Frank B <Frank.Abbate@brevardfl.gov>; Hayes, Jill J <Jill.Hayes@brevardfl.gov>; Wall, Katherine <Katherine.Wall@brevardfl.gov>; Denninghoff, John P <John.Denninghoff@brevardfl.gov>; Liesenfelt, Jim <Jim.Liesenfelt@brevardfl.gov>; D2_Users <D2_Users@brevardcounty.us>

Subject: Recusal from audit

Importance: High

Comptroller Sadoff:

I am writing to request that you recuse yourself from the audit given your history with both Kristine Zonka and myself. As you are certainly aware, we recently had a period of months in which we were not on speaking terms. It is my understanding that you had people, including Tom Neidert, attempt to intercede in order to get me to speak with you again.

As to Zonka, who motioned for the audit impromptu without having added the request as an agenda item, you officiated her most recent wedding and are apparently close friends. See attached.

It has also been mentioned that Scott Ellis, whom you worked with for decades, made comments suggesting a predetermined outcome of the audit at a recent political meeting despite the fact that your office had not yet even reached out to a single nonprofit to confirm that goods were received and that you had not even returned my call, text, or email from nearly a week ago.

While you advised me today that you mistakenly saved your reply as a draft instead of having sent it, the appearance is that blinders are being put on when it comes to me. You also assured me I would receive a call this afternoon; this did not occur.

In totality, this leads to the appearance of partiality and, as such, it would be most appropriate for RSM, the County's external professional contracted auditors, to handle this process. It is most certainly within their scope of expertise, and they have far more experience conducting audits than your staff. With trust in government at an all-time low, it is imperative that this process be conducted without the appearance of impropriety.

Conversely, the fact that my wife is staff counsel for you and that I contributed the maximum to your campaign also stands to call into question the audit. There are simply too many ties to those most directly involved.

As such, whether the audit comes back good or bad, there is ample reason for the public to question it.

As you know, in the legal realm, judges routinely recuse themselves for far less than this.

Moreover, while I respect Mark and Kathy, it is my understanding that neither has experience conducting this sort of audit.

Truly,

Bryan A. Lober

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Appendix J

From: Tyler Winik <Tyler.Winik@brevardclerk.us>
Sent: Tuesday, March 29, 2022 8:39 AM
To: Rachel Sadoff <Rachel.Sadoff@brevardclerk.us>; Jason Arthur <Jason.Arthur@brevardclerk.us>; Kathleen Prothman <Kathleen.Prothman@brevardclerk.us>; Mark Peterson <Mark.Peterson@brevardclerk.us>
Subject: Fwd: Interview for Purchasing Card Queries

FYI

Tyler Winik

Director of Organizational Development & Public Affairs
Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
P.O. Box 999
Titusville, FL 32781-0999
Phone (321) 637-5413 x49111
Direct (321) 633-7777
Cell (321) 652-0271
Fax (321) 264-6940
www.brevardclerk.us

Sent from my iPhone

Begin forwarded message:

From: Tyler Winik <Tyler.Winik@brevardclerk.us>
Date: March 29, 2022 at 8:38:33 AM EDT
To: "Weiler, Regina" <Regina.Weiler@brevardfl.gov>
Cc: "Lober, Bryan" <Bryan.Lober@brevardfl.gov>
Subject: Re: Interview for Purchasing Card Queries

Thank you, Rocket.

I will let the clerk team know you are declining to be interviewed.

Regards,

Tyler

Tyler Winik

Director of Organizational Development
& Public Affairs

Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
P.O. Box 999
Titusville, FL 32781-0999
Phone (321) 637-5413 x49111
Direct (321) 633-7777
Cell (321) 652-0271
Fax (321) 264-6940
www.brevardclerk.us

On Mar 29, 2022, at 8:31 AM, Weiler, Regina <Regina.Weiler@brevardfl.gov> wrote:

Mr. Winik,

Please see below. I will not attend the appointment as it is on the Calendar, & I will not reschedule, so please remove it for convenience of scheduling.

- Miss Rocket A. Weiler
District 2 Legislative Aide to Commissioner Lober
Merritt Island Service Complex
2575 North Courtenay Parkway Suite 200
Merritt Island, FL 32953
321-454-6601
Regina.weiler@brevardfl.gov

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Monday, March 28, 2022 1:41 PM
To: Weiler, Regina <Regina.Weiler@brevardfl.gov>
Cc: Golan, Kika <Kika.Golan@brevardfl.gov>
Subject: Re: Interview for Purchasing Card Queries

Rocket,

I apologize for any discomfort and/or worry you may have. I understand your position.

As you may be aware, I have already been misquoted by the Comptroller's office with regard to this "audit." Troublingly, this misquote was based upon statements I made during a videotaped commission meeting that could have been played repeatedly. Hence, there was no legitimate reason to have misquoted me. The misquote was substantial and involved a material issue. Following the misquote, I advised the Comptroller's office that any questions posed to me would need to be sent in writing so that there can be no misunderstanding as to precisely what was communicated.

Moreover, questions have been posed which invited speculation. I have refrained from guessing and/or speculating as to that which I do not have firsthand personal knowledge. When advising clients being deposed or subject to cross-examination, I routinely advise them never to guess or speculate. Moreover, I have been asked essentially the same question, by the Comptroller's office, multiple times. I have declined to answer yet again that which has already been directly answered and addressed.

As to your situation, you are employed by the District 2 office. I do not wish to push you to make any particular choice as to attending what you have referred to as an "interrogation" if it would make you uncomfortable. I will not take any punitive action against you whether you choose to attend or choose not to attend. I have no position whatsoever with respect to this decision which belongs entirely to you.

I will insist, though, that you assist in producing any requested records and/or data to which you have access should you receive such a request with respect to this "audit." Should the scope of any such request be so extraordinary as to interfere with your ability to get your regular work accomplished, please advise so that we may discuss the issue and seek to find a means to comply without impacting your productivity.

Truly,

Bryan

From: Weiler, Regina <Regina.Weiler@brevardfl.gov>

Sent: Monday, March 28, 2022 11:23 AM

To: Lober, Bryan <Bryan.Lober@brevardfl.gov>

Cc: Golan, Kika <Kika.Golan@brevardfl.gov>

Subject: Interview for Purchasing Card Queries

Bryan,

I have some concerns about the upcoming interview with Tyler Winik this week. I feel extremely uncomfortable going all the way to Viera after normal work hours for what amounts to a two-hour long interrogation on a purchasing card that I advised I have never used nor had access to in my entire time employed by Brevard County Government (not just in this position). I feel as though this is an excessive

show of intimidation on the part of Brevard County Government, & if there are no repercussions for my nonattendance, I would prefer to not go. Please advise.

- Miss Rocket A. Weiler
District 2 Legislative Aide to Commissioner Lober
Merritt Island Service Complex
2575 North Courtenay Parkway Suite 200
Merritt Island, FL 32953
321-454-6601
Regina.weiler@brevardfl.gov

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Appendix K

Brevard County Clerk of Courts Confidential				7/17/2024		Page 1	
Cardholder							
CH Last Name CH First Name CH Login Vendor Name				Purchase Date	Description of Item Purchased	Items Identified Amount	Category Indication
							1 - Purchases for Clerk Office 2 - Purchases for Others
							For Category 1 description of where product delivered to County and current location For Category 2 provide beneficiary, contact details, when items delivered to beneficiary, and current location of items.
VANVOLKENBURGH	ROBERT	11008123	NEWEGG INC	3/9/2021	Personal Computer & Memory - AS Rock NUC Box 1135G7 Fanless	\$559.98	Labor purchase
VANVOLKENBURGH	ROBERT	11008123	AMAZON.COM M4150P80 AMZN	8/18/2020	Audio Editing Software returned on 10/20/20	\$298.00	none (Labor purchase)
VANVOLKENBURGH	ROBERT	11008123	ACE ELECTRONICS INC	9/25/2021	2 One Drive (Seattle Comm Device)	\$605.00	Labor purchase
VANVOLKENBURGH	ROBERT	11008123	APPLIANCE STOCKADE INC	7/8/2021	Refrigerator	\$625.00	1 (C2 staff)
LOBER	BRYAN	11008337	PROVANTAGE	9/29/2021	Label Printer (Data 2021 DT Printer 300 DPI)	\$616.64	Clerks Office March 30th
LOBER	BRYAN	11008337	AMAZON.COM DRANJULUS AMZN	12/1/2021	Desktop Processor (Intel Core i9-12900K) processor 16 up to 5.3GHz - (Sei Quiet)	\$816.99	Clerks Office April 14th
LOBER	BRYAN	11008337	WIRE AND CABLE YOUR WAY	12/4/2021	Mobile Wi-Fi Router (Net Gear Nighthawk 5G Hotspot)	\$636.64	Dropped off to IT on March 29th
VANVOLKENBURGH	ROBERT	11008123	NEWEGG INC	6/22/2021	8TB PC Internal Drive - AS Rock 4TB Seagate 4TB 10TB 16TB 20TB 24TB 32TB 40TB 48TB 60TB 80TB 100TB 120TB 140TB 160TB 180TB 200TB 240TB 280TB 320TB 360TB 400TB 480TB 560TB 640TB 720TB 800TB 880TB 960TB 1040TB 1120TB 1200TB 1280TB 1360TB 1440TB 1520TB 1600TB 1680TB 1760TB 1840TB 1920TB 2000TB 2080TB 2160TB 2240TB 2320TB 2400TB 2480TB 2560TB 2640TB 2720TB 2800TB 2880TB 2960TB 3040TB 3120TB 3200TB 3280TB 3360TB 3440TB 3520TB 3600TB 3680TB 3760TB 3840TB 3920TB 4000TB 4080TB 4160TB 4240TB 4320TB 4400TB 4480TB 4560TB 4640TB 4720TB 4800TB 4880TB 4960TB 5040TB 5120TB 5200TB 5280TB 5360TB 5440TB 5520TB 5600TB 5680TB 5760TB 5840TB 5920TB 6000TB 6080TB 6160TB 6240TB 6320TB 6400TB 6480TB 6560TB 6640TB 6720TB 6800TB 6880TB 6960TB 7040TB 7120TB 7200TB 7280TB 7360TB 7440TB 7520TB 7600TB 7680TB 7760TB 7840TB 7920TB 8000TB 8080TB 8160TB 8240TB 8320TB 8400TB 8480TB 8560TB 8640TB 8720TB 8800TB 8880TB 8960TB 9040TB 9120TB 9200TB 9280TB 9360TB 9440TB 9520TB 9600TB 9680TB 9760TB 9840TB 9920TB 10000TB	\$643.87	Labor purchase
VANVOLKENBURGH	ROBERT	11008123	BESTBUY.COM 6A5952352	5/26/2021	Laptop Computer - LG Ultra PC 12" Full HD Laptop 8GB Ram 256 GB NVME	\$699.99	Labor purchase
LOBER	BRYAN	11008337	PROVANTAGE	11/10/2021	Extension Chassis (for Computer) (Server Tech Extra II DT)	\$734.80	Clerks Office March 30th
LOBER	BRYAN	11008337	AMZN New US WAREHOUSE	12/2/2021	Out Drive (Storage) (2 Western Digital 18TB 512 GB 7200 RPM SATA Ultra 512E SE NP Storage)	\$738.35	confirmed on 3/25 at Humana Society
LOBER	BRYAN	11008337	NEWEGG INC	7/9/2021	Computer Monitor (AORUS 32" F130U 144 Hz Monitor)	\$749.99	Dropped off to IT on March 23rd
LOBER	BRYAN	11008337	AMAZON.COM UA0272RZ AMZN	11/24/2021	Display Computer (Rugged) 48" LG Display	\$749.99	confirmed on 3/25 at Humana Society
LOBER	BRYAN	11008337	PROVANTAGE	11/11/2021	Network Switch (Computer Rugged) (Switch Enterprise 24 POE (4th))	\$750.00	confirmed on 3/25 at Humana Society
VANVOLKENBURGH	ROBERT	11008123	Callville In Living Memory	12/14/2021	Burner	\$750.00	2 (Labor purchase)
VANVOLKENBURGH	ROBERT	11008123	CDW GOVT 80131714	4/7/2021	Computer Storage Device - QNAP 9 Bay Desktop NAS AIO Riser	\$750.00	1 (Labor purchase)
VANVOLKENBURGH	ROBERT	11008123	AMAZON.COM 2A05E430 AMZN	7/15/2021	Office Chair	\$750.00	Labor purchase
LOBER	BRYAN	11008337	UBQUITI INC	12/29/2021	Two Surveillance Cameras	\$880.86	confirmed on 3/25 at Humana Society
LOBER	BRYAN	11008337	UBQUITI INC	2/7/2022	Building to Building Bridge XG	\$1,033.00	confirmed on 3/25 at Humana Society
						\$43,536.08	

N/A Confidential 2022 P-Card Audit/Commissioners Purchase Card Audit 2022/Supporting Documents/Commission Officers Cardholder Report Expenditures By Category

7/13/2021



ORDER DETAILS

SHIP TO

Bryan Lober

Brevard County BOCC
2575 N Courtenay Pkwy
Ste 200
Merritt Island, FL 32953
United States
(321) 454-6601

BILL TO

BRYAN A LOBER

Brevard County BOCC
2575 N Courtenay Pkwy
Ste 200
Merritt Island, FL 32953

Visa ending in 3055

ORDER SUMMARY

ORDER DATE: 7/9/2021 at 08:11AM
ORDER #: 503954912
INVOICE #: 191696726

ORDER 1 Sold and Shipped by Newegg

Shipped FROM CA, USA

TRACKING #: 1ZX799450354323896



AORUS FI32U 32" (31.5" Viewable) 4K 55 IPS Exclusive Built-in ANC, 3840x2160 144Hz 1ms GTG, DP 1.4, HDMI 2.1, 2x USB ...

1

Item #: N82E16824716004

Standard Return Policy

\$749.99

Grand Subtotal **\$749.99**

Total Tax **\$0.00**

Total Shipping **\$0.00**

Discount **-\$0.00**

Grand Total \$749.99

<https://secure.newegg.com/orders/cart?CartID=0Z5ZwqCxm75PUgAArZ8lvxs>

Rec'd Brevard Co Finance 08/31/21



Final Details for Order #114-6884362-9257048

Order Placed: December 26, 2021
Amazon.com order number: 114-6884362-9257048
Order Total: \$738.30

Shipped on December 27, 2021	
Items Ordered 2 of: WD HGST 18TB 512MB 7200RPM SATA Ultra 512E SE NP Storage DEVIC Sold by: Serverpartdeals (seller profile) Business Price Condition: New	Price \$369.15
Shipping Address: Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Item(s) Subtotal: \$738.30 Shipping & Handling: \$0.00 Total before tax: \$738.30 Sales Tax: \$0.00 Total for This Shipment: \$738.30
Shipping Speed: Two-Day Shipping	

Payment Information	
Payment Method: Visa Last digits: 3055	Item(s) Subtotal: \$738.30 Shipping & Handling: \$0.00 Total before tax: \$738.30 Estimated Tax: \$0.00 Grand Total: \$738.30
Billing address Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	
Credit Card transactions	Visa ending in 3055: December 27, 2021: \$738.30

To view the status of your order, return to [Order Summary](#).

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Rec'd Brevard Co Finance 01/20/22



Final Details for Order #112-088556-6949864

Order Placed: July 4, 2021
Amazon.com order number: 112-088556-6949864
Order Total: \$750.00

Shipped on July 10, 2021	
Items Ordered	Price
1 of: Steelcase Leap Chair with Platinum Base & Standard Carpet Casters, Tangerine Sold by: Amazon.com Condition: New	\$750.00
Shipping Address: Cmmr Bryan Lober 2725 JUDGE FRAN JAMIESON WAY BLDG C INFO DSK MELBOURNE, FL 32940-6605 United States	Item(s) Subtotal: \$750.00 Shipping & Handling: \$0.00 Total before tax: \$750.00 Sales Tax: \$0.00
Shipping Speed: Scheduled Delivery	Total for This Shipment: \$750.00

paper mark

Payment information	
Payment Method: Visa Last digits: 3107	Item(s) Subtotal: \$750.00 Shipping & Handling: \$0.00
Billing address Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Total before tax: \$750.00 Estimated Tax: \$0.00 Grand Total: \$750.00
Credit Card transactions	Visa ending in 3107: July 10, 2021: \$750.00

To view the status of your order, return to [Order Summary](#).

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Rec'd Brevard Co Finance 08/31/21

PROVANTAGE® Your World of Technology

RECEIPT

Invoice # 9104877	Invoice Date Wednesday, November 10, 2021	Purchase Order # None	Order # 8745217	Customer # 4057802
Customer: BRYAN LOBER BREVARD CTY BOCC XXXXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		Shipping Address: BRYAN LOBER XXXXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		
Payment Method: Visa (...3055)		Shipping: Ground Delivery		
Shipped SKU	Description	Each	Total	
1 SONTONE	Sonnet Technologies Echo III DT	722.15	722.15	
		Shipping & Handling: 12.45		
		(US\$) Total: 734.60		
PAID IN FULL WITH CREDIT CARD				
PROVANTAGE LLC 7249 Whipple Avenue NW, North Canton, Ohio 44720-7143 USA Email: Accounting@provantage.com Fax: 330-494-5260 Business Office: 330-494-3781				

FEN 45-3142133

PROVANTAGE® Your World of Technology**RECEIPT**

Invoice # 9105679	Invoice Date Thursday, November 11, 2021	Purchase Order # None	Order # 8746034	Customer # 4057802
Customer: BRYAN LOBER BREVARD CTY BOCC XXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		Shipping Address: BRYAN LOBER XXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		
Payment Method: Visa (...3055)		Shipping: Ground Delivery		
Shipped SKU	Description	Each	Total	
1 UBNT0Y5	Ubiquiti Networks Switch Ent 24 POE	750.00	750.00	
		Shipping & Handling: FREE		
		(US\$) Total: 750.00		
PAID IN FULL WITH CREDIT CARD				
PROVANTAGE LLC 7249 Whipple Avenue NW, North Canton, Ohio 44720-7143 USA Email: Accounting@provantage.com Fax: 330-494-5260 Business Office: 330-494-3781				

FEN 45-3142133

PROVANTAGE Your World of Technology**RECEIPT**

Invoice # 9105748	Invoice Date Thursday, November 11, 2021	Purchase Order # None	Order # 8746135	Customer # 4057802
Customer: BRYAN LOBER BREVARD CTY BOCC XXXXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		Shipping Address: BRYAN LOBER XXXXXXXXXXXXXXXXXX MERRITT ISL, FL XXXXX		
Payment Method: Visa (...3055)		Shipping: Ground Delivery		
Shipped SKU	Description	Each	Total	
1 UBNT0Y5	Ubiquiti Networks Switch Ent 24 POE	750.00	750.00	
		Shipping & Handling: FREE		
		(US\$) Total: 750.00		
PAID IN FULL WITH CREDIT CARD				
PROVANTAGE LLC 7249 Whipple Avenue NW, North Canton, Ohio 44720-7143 USA Email: Accounting@provantage.com Fax: 330-494-5260 Business Office: 330-494-3781				

FEN 45-3142133



Final Details for Order #111-7719412-1743415

Order Placed: November 22, 2021

Amazon.com order number: 111-7719412-1743415

Order Total: \$749.99

Shipped on November 24, 2021	
Items Ordered	Price
1 of: LG OLED A1 Series 48" Alexa Built-in 4k Display (3840 x 2160), 60Hz Refresh Rate, AI-Powered 4K, Dolby Cinema, WiSA Ready, (OLED48A1PUA), Sold by: Amazon.com Condition: New	\$896.99
Shipping Address: Bryan A Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Item(s) Subtotal: \$896.99 Shipping & Handling: \$0.00 Total before tax: \$896.99 Sales Tax: \$0.00
Shipping Speed: Scheduled Delivery	Total for This Shipment: \$896.99

Payment information	
Payment Method: Gift Card Visa Last digits: 3055	Item(s) Subtotal: \$896.99 Shipping & Handling: \$0.00 Promotion applied: -\$147.00
Billing address Bryan A. Lober 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND, FL 32953-4126 United States	Total before tax: \$749.99 Estimated Tax: \$0.00 Grand Total: \$749.99
Credit Card transactions	Visa ending in 3055: November 24, 2021: \$749.99

To view the status of your order, return to [Order Summary](#).

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Rec'd Brevard Co Finance 12/20/21

Order #U1044795 - Ubiquiti Inc. x +

store.ui.com/account/orders/0eeabda5b28d83b178ceb2c5d96ea123

USA Store

Community

Support

Q

\$0.00

Account

UNIFI TECHNOLOGY

ISP OPERATOR

RECOMMENDED

IT MARKETPLACE

NETWORK

PROTECT

TALK

DOOR ACCESS

ACCESSORIES

WIRELESS PRODUCTS

WIRED PRODUCTS

EA

My Account

← Return to Account Details

Order #U1044795

January 20, 2022 10:35AM

PRODUCT	SKU	PRICE	QUANTITY	TOTAL
Camera G4 Pro - Single unit				
Fulfilled January 20, 2022 FedEx #288976612952	UVC-G4-PRO	\$449.00	2	\$898.00
Subtotal				\$898.00
Shipping (Free 2-day Shipping)				\$0.00
Tax (FL STATE TAX 6.0%)				\$53.88
Tax (FL COUNTY TAX 1.0%)				\$8.98
Total				\$960.86 USD

Billing Address

Payment Status: Partially refunded

BRYAN LOBER

2575 N COURTENAY PKWY, STE 200

MERRITT ISLAND

Florida

32953

United States

(321) 454-6601

Shipping Address

Fulfillment Status: Fulfilled

BRYAN LOBER

2575 N COURTENAY PKWY, STE 200

MERRITT ISLAND

Florida

32953

United States

(321) 454-6601

UI Team (Ubiquiti Help Center)

Feb 21, 2022, 9:45 AM

Thanks for the reply,

The account has been set up for tax exemption and the tax on the order refunded. You should see this on your card in the next few business days

Best,

UI Team
Ubiquiti Inc.

Reed Brevard Co Finance 02/25/22

My Account

← Return to Account Details

Order #U1044795

January 20, 2022 10:35AM

PRODUCT	SKU	PRICE	QUANTITY	TOTAL
Camera G4 Pro - Single unit				
Fulfilled January 20, 2022 FedEx #288976612952	UVC-G4-PRO	\$449.00	2	\$898.00
Subtotal				\$898.00
Shipping (Free 2-day Shipping)				\$0.00
Tax (FL STATE TAX 6.0%)				\$53.88
Tax (FL COUNTY TAX 1.0%)				\$8.98
Total				\$960.86 USD

Refund
on
tax

\$62.86

Billing Address

Payment Status: Partially refunded

BRYAN LOBER

2575 N COURTENAY PKWY, STE 200
MERRITT ISLAND
Florida
32953
United States
(321) 454-6601

Shipping Address

Fulfillment Status: Fulfilled

BRYAN LOBER

2575 N COURTENAY PKWY, STE 200
MERRITT ISLAND
Florida
32953
United States
(321) 454-6601

Rec'd Brevard Co Finance 02/26/22

Ubiquiti Inc.



Order #U1084540

Thank you BRYAN!

Confirmed February 7 On its way February 11 Out for delivery February 10 Delivered February 11



Your order has been delivered

Your order has been delivered to the address you provided. If you haven't received it, or if you have any other problems, contact us.

[Re-order the same items](#)



[Download Shop to track package](#)

FedEx tracking number:
289657638072

Order updates

You'll get shipping and delivery updates by email.

☐ Get shipping updates by text

	SFP Modules UF-MM-1G (2-Pack)	\$34.00
	Building-to-building Bridge XG	\$999.00

Subtotal \$1,033.00
Shipping Free

Total USD \$1,033.00

REMIT PAYMENT TO:

INVOICE



CDW Government
75 Remittance Drive, Suite 1515
Chicago, IL 60675-1515

RETURN SERVICE REQUESTED

ACH INFORMATION:
THE NORTHERN TRUST
80 SOUTH LASALLE STREET
CHICAGO, IL 60675

E-mail Remittance To: gachremittance@cdw.com
ROUTING NO.: 071000152
ACCOUNT NAME: CDW GOVERNMENT
ACCOUNT NO.: 91057

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
8133714	02/16/21	4415893
SUBTOTAL	SHIPPING	SALES TAX
\$750.00	\$0.00	\$0.00
DUE DATE		AMOUNT DUE
03/18/21		\$750.00

167 1 SP 0.510 E0167X 10271 07234574322 S2 P8051476 0001:0002



BOARD OF COUNTY COMMISSIONERS
PURCHASING SERVICES
3RD FLR STE C-303
2725 JUDGE FRAN JAMIESON WAY BLDG C
VIERA FL 32940-6605



CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS			DUE DATE	
02/16/21	8133714	Net 30 Days			03/18/21	
ORDER DATE	SHIP VIA	PURCHASE ORDER NUMBER			CUSTOMER NUMBER	
01/05/21	DROP SHIP-GROUND	BLOBER			4415893	
ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	TOTAL
6383677	QNAP 9-BAY DESKTOP NAS AMD RYZEN Manufacturer Part Number: TS-H973AX-8G-US	1	1	0	750.00	750.00

GO GREEN!

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an Invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS!

Begin transmitting your payments electronically via ACH using CDW's bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER	SHIPPING ADDRESS:	SUBTOTAL	
RYAN TORRES 312-705-3386 ryantor@cdwg.com	BREVARD COUNTY BRYAN LOBER 2575 N COURTENAY PKWY STE 200 MERRITT ISLAND FL 32953	\$750.00	
SALES ORDER NUMBER		SHIPPING	\$0.00
LVQM008		SALES TAX	\$0.00
		AMOUNT DUE	\$750.00



0001:0002

Cage Code Number 1KH72
DUNS Number 02-615-7235
ISO 9001 and ISO 14001 Certified
CDW GOVERNMENT FEIN 36-4230110

HAVE QUESTIONS ABOUT YOUR ACCOUNT?
PLEASE EMAIL US AT credit@cdw.com
VISIT US ON THE INTERNET AT www.cdwg.com

Page 1 of 1

Van, Fritz

From: Ryan Torres <ryantor@cdwg.com>
Sent: Wednesday, April 7, 2021 2:42 PM
To: Van, Fritz; Commissioner, D2
Cc: Golan, Kika; Lober, Bryan
Subject: RE: CDWG
Attachments: CDW-G Invoice #8133714 Detail.pdf

CDW GOVT
\$ 750.00 ✓

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hey Fritz

Pleasure speaking with you the other day Sir. Attached is the paid in full invoice for your records. The charge should hit your p-card que within 24/48 hours. Thank you.. Ry

Ryan Torres
Executive Account Manager | CDW-G Local Government Florida
Phone: 877.500.3403 | Fax: 312.705.8686 | ryantor@cdwg.com

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Saturday, March 13, 2021 8:58 PM
To: G ACH Remittance <gachremittance@cdw.com>
Cc: credit@cdw.com; Ryan Torres <ryantor@cdwg.com>; John and Ryan <JohnandRyan@cdw.com>; Aj Lucci Jr <ajlucci@cdwg.com>; Golan, Kika <Kika.Golan@brevardfl.gov>; Van, Fritz <Robert.VanVolkenburgh@brevardfl.gov>
Subject: Fw: CDWG

Dear Sir or Madam:

The attached file entitled 20210312... was received by Central Services despite the order confirmation (attached as LVQM008) reflecting the correct department billing address (which was verbally provided as well as having been provided in writing numerous times during the order process).

Moreover, credit card info was provided by phone to Ryan (CDW rep) and referenced in emails with instructions to charge this purchase to it as my department does not handle net billing.

Please charge the card verbally provided to Ryan which is the same card I believe is saved to the account.

Truly,

Bryan

Ryan Torres

To:
Subject:



The copy of the invoice # you requested is now available. | [View in browser](#)

Hardware Software Services IT Solutions Brands Tech Library

CDW-G Invoice #8133714

Bryan Lober,

Thank you for choosing CDW-G. The Invoice #8133714 from 02/16/2021 .

Sender Message: PAID IN FULL ON Robert VanVolkenburgh VISA ending in "3107"

Order #	Order Date	PO #	Customer #
LVQM008	01/5/2021	BLOBER	4415893

Due Date	Amount Due
03/18/2021	\$750.00

Order Details

Item	Order Qty	Ship Qty	Open Qty	Unit Price	Ext. Price
<u>QNAP 9-BAY DESKTOP NAS AMD RYZEN</u> Mfg. Part#: TS-H973AX-8G-US CDW #: 6383677 Contract: MARKET	1	1	0	\$750.00	\$750.00

Subtotal \$750.00

Sales Tax \$0.00

1

Appendix L

Mark Peterson

From: Ryan, Michelle
Sent: Monday, July 12, 2021 9:59 AM
To: Lober, Bryan
Subject: RE: Chair delivery

Mr Lober,

We will be on the look out for it. I will call you as soon as it gets here.

Michelle

From: Lober, Bryan
Sent: Saturday, July 10, 2021 9:23 PM
To: Ryan, Michelle <Michelle.Ryan@brevardfl.gov>
Subject: Chair delivery

Michelle,

The chair shipped via Amazon. The tracking number is TBA352436388000. Supposedly it will be delivered between 9 AM and noon on Monday but I'm not holding my breath on a time window with them.

Thanks,

Bryan

(407) 310-3007 cell

Call Records for Michelle Ryan from July 1 2021 through July 31st 2021
Michelle's number at the switchboard is 321 350-9217

Call Date	Call Time	Main Billing Number	Org Number	Called Number	Called City	Called State	Min/Unit
7/1/2021	10:53:05	3216332000	3213509217	3216177202	COCOA	FL	1
7/1/2021	10:56:28	3216332000	3213509217	3217234455	MELBOURNE	FL	4.6
7/1/2021	10:58:29	3216332000	3213509217	3214546601	COCOA	FL	0.9
7/1/2021	11:10:39	3216332000	3213509217	3216332031	COCOA	FL	2
7/1/2021	11:28:16	3216332000	3213509217	3216332086	COCOA	FL	5.9
7/1/2021	11:36:26	3216332000	3213509217	3216332187	COCOA	FL	4.1
7/1/2021	12:03:07	3216332000	3213509217	3216332072	COCOA	FL	6.7
7/1/2021	12:20:09	3216332000	3213509217	3217234455	MELBOURNE	FL	1.9
7/1/2021	12:22:45	3216332000	3213509217	3217234455	MELBOURNE	FL	3
7/1/2021	12:28:40	3216332000	3213509217	3216332007	COCOA	FL	4.9
7/1/2021	12:38:30	3216332000	3213509217	3216375413	COCOA	FL	12.8
7/1/2021	12:51:54	3216332000	3213509217	3216177340	COCOA	FL	5
7/1/2021	13:09:35	3216332000	3213509217	3217234455	MELBOURNE	FL	0.5
7/1/2021	13:13:11	3216332000	3213509217	3217234455	MELBOURNE	FL	3.8
7/1/2021	13:20:22	3216332000	3213509217	3216332042	COCOA	FL	4.6
7/1/2021	13:29:55	3216332000	3213509217	3216332100	COCOA	FL	4
7/1/2021	13:35:44	3216332000	3213509217	3217234455	MELBOURNE	FL	21.2
7/1/2021	14:17:03	3216332000	3213509217	3217234455	MELBOURNE	FL	28.5
7/1/2021	14:38:29	3216332000	3213509217	3216332072	COCOA	FL	5.5
7/1/2021	14:52:07	3216332000	3213509217	3216332007	COCOA	FL	1.5
7/1/2021	14:58:20	3216332000	3213509217	3216332072	COCOA	FL	1.7
7/1/2021	15:25:00	3216332000	3213509217	3216332031	COCOA	FL	1.5
7/1/2021	15:44:56	3216332000	3213509217	3216332068	COCOA	FL	2.4
7/1/2021	15:59:04	3216332000	3213509217	3216332086	COCOA	FL	8.8
7/1/2021	16:57:16	3216332000	3213509217	3216375413	COCOA	FL	5.2
7/2/2021	8:25:52	3216332000	3213509217	3217234455	MELBOURNE	FL	15.6
7/2/2021	8:57:07	3216332000	3213509217	3216332031	COCOA	FL	5.7
7/2/2021	9:05:03	3216332000	3213509217	3217234455	MELBOURNE	FL	17.1
7/2/2021	9:18:51	3216332000	3213509217	3219565642	MELBOURNE	FL	0.3
7/2/2021	9:49:03	3216332000	3213509217	3216332001	COCOA	FL	1.3
7/2/2021	10:19:48	3216332000	3213509217	3216332070	COCOA	FL	2.6
7/2/2021	10:28:04	3216332000	3213509217	3217234455	MELBOURNE	FL	20
7/2/2021	11:01:52	3216332000	3213509217	3216332199	COCOA	FL	11.3
7/2/2021	11:13:41	3216332000	3213509217	3217234455	MELBOURNE	FL	16.2
7/2/2021	11:24:01	3216332000	3213509217	3217234455	MELBOURNE	FL	9.6
7/2/2021	12:33:58	3216332000	3213509217	3216177399	COCOA	FL	2.6
7/2/2021	12:35:46	3216332000	3213509217	3216332042	COCOA	FL	2.6
7/2/2021	12:59:15	3216332000	3213509217	3217234455	MELBOURNE	FL	13.7
7/2/2021	13:26:12	3216332000	3213509217	3216332042	COCOA	FL	4.4
7/2/2021	13:33:15	3216332000	3213509217	3216332072	COCOA	FL	1.3
7/2/2021	13:43:23	3216332000	3213509217	3216225418	EAU GALLIE	FL	8.2
7/2/2021	14:29:26	3216332000	3213509217	3216177262	COCOA	FL	2.5
7/6/2021	8:52:34	3216332000	3213509217	3216177399	COCOA	FL	1.9
7/6/2021	9:07:17	3216332000	3213509217	3216177281	COCOA	FL	2.4
7/6/2021	9:21:38	3216332000	3213509217	3217234455	MELBOURNE	FL	1.8
7/6/2021	9:42:23	3216332000	3213509217	3217234455	MELBOURNE	FL	3.3
7/6/2021	9:47:07	3216332000	3213509217	3217234455	MELBOURNE	FL	31.7

7/6/2021	9:56:26	3216332000	3213509217	3216332031 COCOA	FL	1.1
7/6/2021	10:06:26	3216332000	3213509217	3217234455 MELBOURNE	FL	1.8
7/6/2021	10:13:41	3216332000	3213509217	3217234455 MELBOURNE	FL	31.1
7/6/2021	10:25:01	3216332000	3213509217	3217234455 MELBOURNE	FL	10
7/6/2021	10:33:51	3216332000	3213509217	3216376670 COCOA	FL	0.4
7/6/2021	10:43:43	3216332000	3213509217	3217234455 MELBOURNE	FL	32.3
7/6/2021	11:06:27	3216332000	3213509217	3216375413 COCOA	FL	1
7/6/2021	11:17:27	3216332000	3213509217	3217234455 MELBOURNE	FL	38.6
7/6/2021	12:24:21	3216332000	3213509217	3216332072 COCOA	FL	2.5
7/6/2021	12:36:47	3216332000	3213509217	3217234455 MELBOURNE	FL	7.5
7/6/2021	12:44:43	3216332000	3213509217	3216375413 COCOA	FL	1.1
7/6/2021	12:53:00	3216332000	3213509217	3216332042 COCOA	FL	3.2
7/6/2021	13:06:26	3216332000	3213509217	3216332072 COCOA	FL	4.3
7/6/2021	13:14:40	3216332000	3213509217	3216332058 COCOA	FL	11.5
7/6/2021	13:16:08	3216332000	3213509217	3217234455 MELBOURNE	FL	1.4
7/6/2021	13:22:16	3216332000	3213509217	3216332072 COCOA	FL	2.4
7/6/2021	13:25:13	3216332000	3213509217	3217234455 MELBOURNE	FL	34.8
7/6/2021	13:36:11	3216332000	3213509217	3216906846 COCOA	FL	0.4
7/6/2021	13:36:29	3216332000	3213509217	3216332072 COCOA	FL	1.8
7/6/2021	13:42:17	3216332000	3213509217	3216177390 COCOA	FL	4.1
7/6/2021	15:00:47	3216332000	3213509217	3217234455 MELBOURNE	FL	43.9
7/6/2021	15:13:17	3216332000	3213509217	3216375413 COCOA	FL	12.5
7/6/2021	15:45:35	3216332000	3213509217	3217234455 MELBOURNE	FL	18.9
7/6/2021	15:54:58	3216332000	3213509217	3217234455 MELBOURNE	FL	30.6
7/6/2021	16:13:46	3216332000	3213509217	3216332012 COCOA	FL	14
7/6/2021	16:23:46	3216332000	3213509217	3216177399 COCOA	FL	2.7
7/6/2021	16:27:12	3216332000	3213509217	3216375413 COCOA	FL	2.8
7/6/2021	16:33:55	3216332000	3213509217	3216177281 COCOA	FL	1.5
7/6/2021	16:35:47	3216332000	3213509217	3217234455 MELBOURNE	FL	5.4
7/6/2021	16:44:40	3216332000	3213509217	3216375413 COCOA	FL	5.2
7/7/2021	8:37:19	3216332000	3213509217	3216177399 COCOA	FL	1.8
7/7/2021	8:51:28	3216332000	3213509217	3216177287 COCOA	FL	2.6
7/7/2021	9:00:36	3216332000	3213509217	3217234455 MELBOURNE	FL	27.6
7/7/2021	9:12:27	3216332000	3213509217	3216177399 COCOA	FL	2.3
7/7/2021	10:00:23	3216332000	3213509217	3216375413 COCOA	FL	30.3
7/7/2021	10:10:24	3216332000	3213509217	3216332031 COCOA	FL	2
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7/7/2021	11:10:22	3216332000	3213509217	3216332031 COCOA	FL	2.4
7/7/2021	12:27:19	3216332000	3213509217	3216332075 COCOA	FL	7.7
7/7/2021	12:42:24	3216332000	3213509217	3216332001 COCOA	FL	7.5
7/7/2021	13:24:03	3216332000	3213509217	3216177399 COCOA	FL	4.8
7/7/2021	13:40:55	3216332000	3213509217	3217234455 MELBOURNE	FL	10.2
7/7/2021	14:06:34	3216332000	3213509217	3216906880 COCOA	FL	3.6
7/7/2021	14:16:46	3216332000	3213509217	3216332094 COCOA	FL	3.7
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7/7/2021	14:40:26	3216332000	3213509217	3217234455 MELBOURNE	FL	0.1
7/7/2021	14:42:02	3216332000	3213509217	3216332042 COCOA	FL	4
7/7/2021	16:14:56	3216332000	3213509217	3216332199 COCOA	FL	0.7
7/7/2021	16:34:42	3216332000	3213509217	3212645201 TITUSVILLE	FL	2.4
7/8/2021	7:38:18	3216332000	3213509217	3212420225 EAU GALLIE	FL	2.4

7/8/2021	8:22:06	3216332000	3213509217	3213509215 COCOA	FL	1.1
7/8/2021	8:23:21	3216332000	3213509217	3216332042 COCOA	FL	2.7
7/8/2021	8:45:38	3216332000	3213509217	3216332091 COCOA	FL	0.2
7/8/2021	9:41:12	3216332000	3213509217	3216332091 COCOA	FL	1.4
7/8/2021	9:51:43	3216332000	3213509217	3216332031 COCOA	FL	4.2
7/8/2021	10:09:25	3216332000	3213509217	3216332070 COCOA	FL	1.6
7/8/2021	10:26:09	3216332000	3213509217	3216332075 COCOA	FL	1.5
7/8/2021	10:37:54	3216332000	3213509217	3216332091 COCOA	FL	0.2
7/8/2021	10:48:56	3216332000	3213509217	3216332091 COCOA	FL	0.2
7/8/2021	11:02:58	3216332000	3213509217	3216332016 COCOA	FL	1.3
7/8/2021	11:15:12	3216332000	3213509217	3217234455 MELBOURNE	FL	3
7/8/2021	12:36:07	3216332000	3213509217	3216332072 COCOA	FL	1.1
7/8/2021	12:36:43	3216332000	3213509217	3216372018 COCOA	FL	3
7/8/2021	12:40:33	3216332000	3213509217	3216332199 COCOA	FL	7.7
7/8/2021	12:54:40	3216332000	3213509217	3216332042 COCOA	FL	1.2
7/8/2021	13:00:54	3216332000	3213509217	3217234455 MELBOURNE	FL	6.4
7/8/2021	13:07:34	3216332000	3213509217	3216332091 COCOA	FL	0.2
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7/8/2021	13:22:41	3216332000	3213509217	3217234455 MELBOURNE	FL	23.9
7/8/2021	13:23:11	3216332000	3213509217	3216332031 COCOA	FL	7.8
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7/8/2021	13:32:48	3216332000	3213509217	3212536611 EAU GALLIE	FL	9.8
7/8/2021	13:38:01	3216332000	3213509217	3212645201 TITUSVILLE	FL	3
7/8/2021	13:57:01	3216332000	3213509217	3216332072 COCOA	FL	1.9
7/8/2021	14:07:18	3216332000	3213509217	3216332046 COCOA	FL	1
7/8/2021	15:15:08	3216332000	3213509217	3216332199 COCOA	FL	5.2
7/8/2021	15:24:11	3216332000	3213509217	3216177289 COCOA	FL	1.2
7/8/2021	15:34:15	3216332000	3213509217	3216332199 COCOA	FL	2.3
7/8/2021	16:00:08	3216332000	3213509217	3216375641 COCOA	FL	0.3
7/8/2021	16:07:52	3216332000	3213509217	3216906880 COCOA	FL	12
7/8/2021	16:29:06	3216332000	3213509217	3217234455 MELBOURNE	FL	1.9
7/8/2021	16:30:42	3216332000	3213509217	3217234455 MELBOURNE	FL	34.5
7/8/2021	16:43:30	3216332000	3213509217	3217234455 MELBOURNE	FL	14.1
7/8/2021	16:58:02	3216332000	3213509217	3216906880 COCOA	FL	3.4
7/9/2021	8:04:35	3216332000	3213509217	3217234455 MELBOURNE	FL	23.3
7/9/2021	8:59:16	3216332000	3213509217	3216177399 COCOA	FL	17.3
7/9/2021	9:09:18	3216332000	3213509217	3216332042 COCOA	FL	2.3
7/9/2021	9:27:30	3216332000	3213509217	3217234455 MELBOURNE	FL	15.6
7/9/2021	9:42:19	3216332000	3213509217	3216177202 COCOA	FL	7.1
7/9/2021	9:50:14	3216332000	3213509217	3216906880 COCOA	FL	7.2
7/9/2021	10:31:30	3216332000	3213509217	3216332031 COCOA	FL	2.7
7/9/2021	10:46:39	3216332000	3213509217	3216332070 COCOA	FL	2.3
7/9/2021	10:54:22	3216332000	3213509217	3216332072 COCOA	FL	2.8
7/9/2021	10:57:27	3216332000	3213509217	3216177202 COCOA	FL	5.8
7/9/2021	10:58:10	3216332000	3213509217	3216332031 COCOA	FL	1.6
7/9/2021	11:05:53	3216332000	3213509217	3216332091 COCOA	FL	1.9
7/9/2021	11:25:54	3216332000	3213509217	3216332100 COCOA	FL	0.1
7/9/2021	12:54:52	3216332000	3213509217	3216177295 COCOA	FL	1.6
7/9/2021	13:03:44	3216332000	3213509217	3217234455 MELBOURNE	FL	39.9
7/9/2021	13:09:52	3216332000	3213509217	3216177390 COCOA	FL	0.7
7/9/2021	13:11:44	3216332000	3213509217	3216332072 COCOA	FL	3.1

7/9/2021	13:21:31	3216332000	3213509217	3216332031 COCOA	FL	1
7/9/2021	13:29:51	3216332000	3213509217	3216332068 COCOA	FL	8.2
7/9/2021	13:49:08	3216332000	3213509217	3216332072 COCOA	FL	3.6
7/9/2021	13:52:35	3216332000	3213509217	3216076901 TITUSVILLE	FL	1.4
7/9/2021	14:11:37	3216332000	3213509217	3216332187 COCOA	FL	2.5
7/9/2021	14:16:19	3216332000	3213509217	3217234455 MELBOURNE	FL	14.8
7/9/2021	14:38:23	3216332000	3213509217	3212536608 EAU GALLIE	FL	3.7
7/9/2021	14:47:04	3216332000	3213509217	3216332031 COCOA	FL	2.1
7/9/2021	14:49:44	3216332000	3213509217	3216332031 COCOA	FL	9.7
7/9/2021	14:57:03	3216332000	3213509217	3216177283 COCOA	FL	4.8
7/9/2021	15:01:39	3216332000	3213509217	3217234455 MELBOURNE	FL	39.1
7/9/2021	15:14:01	3216332000	3213509217	3216332068 COCOA	FL	2.3
7/12/2021	8:03:21	3216332000	3213509217	3217234455 MELBOURNE	FL	27.8
7/12/2021	8:20:01	3216332000	3213509217	3212645032 TITUSVILLE	FL	8.6
7/12/2021	8:43:49	3216332000	3213509217	3217234455 MELBOURNE	FL	2.1
7/12/2021	8:57:10	3216332000	3213509217	3216332086 COCOA	FL	3.2
7/12/2021	9:29:32	3216332000	3213509217	3217234455 MELBOURNE	FL	12.6
7/12/2021	9:53:03	3216332000	3213509217	3216332001 COCOA	FL	1
7/12/2021	9:56:13	3216332000	3213509217	3216332001 COCOA	FL	0.3
7/12/2021	10:01:25	3216332000	3213509217	3216332031 COCOA	FL	4.2
7/12/2021	10:14:07	3216332000	3213509217	3216177399 COCOA	FL	1.7
7/12/2021	10:19:00	3216332000	3213509217	3216177340 COCOA	FL	16
7/12/2021	10:27:40	3216332000	3213509217	3217234455 MELBOURNE	FL	49.7
7/12/2021	10:29:36	3216332000	3213509217	4073103007 WINTERPARK	FL	1
7/12/2021	10:47:08	3216332000	3213509217	3216332072 COCOA	FL	0.5
7/12/2021	11:10:56	3216332000	3213509217	3216332086 COCOA	FL	2.2
7/12/2021	11:17:49	3216332000	3213509217	3217234455 MELBOURNE	FL	0.8
7/12/2021	12:48:16	3216332000	3213509217	3216332199 COCOA	FL	5.1
7/12/2021	12:52:51	3216332000	3213509217	3216332046 COCOA	FL	1.6
7/12/2021	13:03:35	3216332000	3213509217	3217234455 MELBOURNE	FL	5.6
7/12/2021	13:08:45	3216332000	3213509217	3216332199 COCOA	FL	1.7
7/12/2021	13:10:08	3216332000	3213509217	3216177202 COCOA	FL	3
7/12/2021	13:12:13	3216332000	3213509217	8002955510 Toll Free		2
7/12/2021	13:21:24	3216332000	3213509217	8002955510 Toll Free		1
7/12/2021	13:41:16	3216332000	3213509217	3216177399 COCOA	FL	1.3
7/12/2021	13:54:41	3216332000	3213509217	3213509148 COCOA	FL	0.1
7/12/2021	13:55:12	3216332000	3213509217	3216332050 COCOA	FL	1.1
7/12/2021	14:22:42	3216332000	3213509217	3216332199 COCOA	FL	3.8
7/12/2021	14:24:00	3216332000	3213509217	3216332072 COCOA	FL	1.5
7/12/2021	14:33:01	3216332000	3213509217	3217234455 MELBOURNE	FL	4.5
7/12/2021	15:10:30	3216332000	3213509217	3216332187 COCOA	FL	1.3
7/12/2021	15:42:01	3216332000	3213509217	3217234455 MELBOURNE	FL	27.2
7/12/2021	16:05:52	3216332000	3213509217	3216332072 COCOA	FL	4.6
7/12/2021	16:24:55	3216332000	3213509217	3217234455 MELBOURNE	FL	3.7
7/12/2021	16:44:11	3216332000	3213509217	3216332187 COCOA	FL	2.2
7/13/2021	8:08:53	3216332000	3213509217	3216332199 COCOA	FL	5.4
7/13/2021	8:28:27	3216332000	3213509217	3216332072 COCOA	FL	1.8
7/13/2021	9:17:10	3216332000	3213509217	3216332042 COCOA	FL	5.7
7/13/2021	9:27:42	3216332000	3213509217	3217234455 MELBOURNE	FL	31
7/13/2021	9:43:50	3216332000	3213509217	3216332007 COCOA	FL	5.7
7/13/2021	9:56:23	3216332000	3213509217	3216332042 COCOA	FL	0.3

7/13/2021	10:11:18	3216332000	3213509217	3216177281 COCOA	FL	0.5
7/13/2021	10:19:10	3216332000	3213509217	3216332072 COCOA	FL	7.1
7/13/2021	10:32:49	3216332000	3213509217	3216332072 COCOA	FL	6.1
7/13/2021	10:44:35	3216332000	3213509217	3217234455 MELBOURNE	FL	29.6
7/13/2021	10:54:56	3216332000	3213509217	3216177281 COCOA	FL	4.4
7/13/2021	11:05:41	3216332000	3213509217	3217234455 MELBOURNE	FL	3.7
7/13/2021	11:14:11	3216332000	3213509217	3216332072 COCOA	FL	2.1
7/13/2021	11:20:21	3216332000	3213509217	3216375644 COCOA	FL	1.4
7/13/2021	12:32:59	3216332000	3213509217	3216332199 COCOA	FL	2.4
7/13/2021	12:43:34	3216332000	3213509217	3216177395 COCOA	FL	2
7/13/2021	13:16:33	3216332000	3213509217	3216332199 COCOA	FL	5.9
7/13/2021	13:44:11	3216332000	3213509217	3216332042 COCOA	FL	2.8
7/13/2021	13:50:22	3216332000	3213509217	3217234455 MELBOURNE	FL	20.4
7/13/2021	14:21:53	3216332000	3213509217	3216177399 COCOA	FL	1.1
7/13/2021	14:36:46	3216332000	3213509217	3216332068 COCOA	FL	1
7/13/2021	14:49:31	3216332000	3213509217	3216177202 COCOA	FL	2.4
7/13/2021	15:14:25	3216332000	3213509217	3216332091 COCOA	FL	2.4
7/13/2021	15:37:36	3216332000	3213509217	3216375413 COCOA	FL	26.7
7/13/2021	15:53:47	3216332000	3213509217	3216332091 COCOA	FL	4.2
7/13/2021	15:55:22	3216332000	3213509217	3217234455 MELBOURNE	FL	16.1
7/13/2021	16:13:58	3216332000	3213509217	3216332031 COCOA	FL	1
7/13/2021	16:50:25	3216332000	3213509217	3216177399 COCOA	FL	0.2
7/14/2021	8:41:45	3216332000	3213509217	3216331000 COCOA	FL	1.8
7/14/2021	9:01:26	3216332000	3213509217	3216375413 COCOA	FL	3.8
7/14/2021	9:24:51	3216332000	3213509217	3216332031 COCOA	FL	1.3
7/14/2021	9:46:35	3216332000	3213509217	3216375413 COCOA	FL	3.3
7/14/2021	9:57:26	3216332000	3213509217	3216332072 COCOA	FL	2.1
7/14/2021	10:05:26	3216332000	3213509217	3216332091 COCOA	FL	0.4
7/14/2021	10:27:21	3216332000	3213509217	3216332042 COCOA	FL	3
7/14/2021	10:29:25	3216332000	3213509217	3216332042 COCOA	FL	5.7
7/14/2021	10:36:23	3216332000	3213509217	3216332031 COCOA	FL	1.7
7/14/2021	10:55:37	3216332000	3213509217	3216332068 COCOA	FL	5.8
7/14/2021	11:27:53	3216332000	3213509217	3216332072 COCOA	FL	2.4
7/14/2021	11:31:44	3216332000	3213509217	3216906880 COCOA	FL	2.7
7/14/2021	11:42:32	3216332000	3213509217	3217234455 MELBOURNE	FL	0.6
7/14/2021	12:19:32	3216332000	3213509217	3217234455 MELBOURNE	FL	2.1
7/14/2021	12:22:17	3216332000	3213509217	3216332072 COCOA	FL	1.2
7/14/2021	12:24:07	3216332000	3213509217	3216332072 COCOA	FL	8.1
7/14/2021	12:30:44	3216332000	3213509217	3217234455 MELBOURNE	FL	63
7/14/2021	12:40:26	3216332000	3213509217	3214546601 COCOA	FL	0.9
7/14/2021	12:47:09	3216332000	3213509217	3216332100 COCOA	FL	3.9
7/14/2021	12:48:53	3216332000	3213509217	3217234455 MELBOURNE	FL	0.4
7/14/2021	13:25:09	3216332000	3213509217	3216906880 COCOA	FL	0.8
7/14/2021	13:28:46	3216332000	3213509217	3216332072 COCOA	FL	6.2
7/14/2021	13:43:16	3216332000	3213509217	3216332050 COCOA	FL	1.1
7/14/2021	13:54:54	3216332000	3213509217	3216332187 COCOA	FL	1.9
7/14/2021	13:56:10	3216332000	3213509217	3216375413 COCOA	FL	18
7/15/2021	8:50:47	3216332000	3213509217	3217234455 MELBOURNE	FL	36
7/15/2021	8:59:39	3216332000	3213509217	3216375413 COCOA	FL	11.7
7/15/2021	9:18:05	3216332000	3213509217	3216332086 COCOA	FL	0.3
7/15/2021	9:29:41	3216332000	3213509217	3216332007 COCOA	FL	0.8

7/15/2021	9:50:20	3216332000	3213509217	3216375413 COCOA	FL	2.8
7/15/2021	10:10:12	3216332000	3213509217	3216375641 COCOA	FL	0.8
7/15/2021	10:40:35	3216332000	3213509217	3217234455 MELBOURNE	FL	19
7/15/2021	11:21:54	3216332000	3213509217	3217234455 MELBOURNE	FL	29.3
7/15/2021	12:26:08	3216332000	3213509217	3217234455 MELBOURNE	FL	2.6
7/15/2021	13:56:56	3216332000	3213509217	3216332007 COCOA	FL	0.6
7/15/2021	15:45:03	3216332000	3213509217	3216332199 COCOA	FL	5.6
7/15/2021	16:05:40	3216332000	3213509217	3216177399 COCOA	FL	0.4
7/15/2021	16:52:49	3216332000	3213509217	3212645201 TITUSVILLE	FL	3.4
7/15/2021	16:57:49	3216332000	3213509217	3216332072 COCOA	FL	5
7/15/2021	17:00:26	3216332000	3213509217	3212645201 TITUSVILLE	FL	6.8
7/16/2021	8:41:36	3216332000	3213509217	3216332068 COCOA	FL	2.8
7/16/2021	8:53:40	3216332000	3213509217	3217234455 MELBOURNE	FL	3.6
7/16/2021	9:25:10	3216332000	3213509217	3216177395 COCOA	FL	0.8
7/16/2021	9:43:53	3216332000	3213509217	3216332072 COCOA	FL	2.3
7/16/2021	10:13:01	3216332000	3213509217	3216332031 COCOA	FL	2.1
7/16/2021	10:51:54	3216332000	3213509217	3213490268 COCOA	FL	0.2
7/16/2021	11:21:02	3216332000	3213509217	3216375413 COCOA	FL	5.1
7/16/2021	12:39:29	3216332000	3213509217	3216332037 COCOA	FL	1.9
7/16/2021	12:40:29	3216332000	3213509217	3217234455 MELBOURNE	FL	11.8
7/16/2021	12:46:56	3216332000	3213509217	3217234455 MELBOURNE	FL	0.3
7/16/2021	12:49:52	3216332000	3213509217	3217234455 MELBOURNE	FL	17.4
7/16/2021	12:51:28	3216332000	3213509217	3216177390 COCOA	FL	2.3
7/16/2021	13:09:21	3216332000	3213509217	3216332007 COCOA	FL	0.1
7/16/2021	13:12:27	3216332000	3213509217	3216332031 COCOA	FL	2.9
7/16/2021	13:21:53	3216332000	3213509217	3216331000 COCOA	FL	7.5
7/16/2021	13:29:46	3216332000	3213509217	3216177270 COCOA	FL	3.6
7/16/2021	13:53:05	3216332000	3213509217	3216332086 COCOA	FL	1.1
7/16/2021	13:57:48	3216332000	3213509217	3217234455 MELBOURNE	FL	7.6
7/16/2021	14:06:08	3216332000	3213509217	3216177399 COCOA	FL	1.3
7/16/2021	14:16:23	3216332000	3213509217	3216332100 COCOA	FL	11.6
7/16/2021	14:18:52	3216332000	3213509217	3216906880 COCOA	FL	1.3
7/16/2021	14:22:10	3216332000	3213509217	3216332072 COCOA	FL	6.4
7/16/2021	14:27:10	3216332000	3213509217	3217234455 MELBOURNE	FL	6.9
7/16/2021	14:45:35	3216332000	3213509217	3216332199 COCOA	FL	5.3
7/16/2021	15:05:34	3216332000	3213509217	3216177202 COCOA	FL	5
7/16/2021	15:28:37	3216332000	3213509217	3216177395 COCOA	FL	4.5
7/16/2021	16:08:35	3216332000	3213509217	3216375413 COCOA	FL	18
7/19/2021	8:10:03	3216332000	3213509217	3216332072 COCOA	FL	10
7/19/2021	8:28:06	3216332000	3213509217	3217234455 MELBOURNE	FL	3.7
7/19/2021	8:36:58	3216332000	3213509217	3216332046 COCOA	FL	1.2
7/19/2021	9:15:08	3216332000	3213509217	3216177390 COCOA	FL	0.2
7/19/2021	9:20:39	3216332000	3213509217	3217234455 MELBOURNE	FL	0.1
7/19/2021	9:31:47	3216332000	3213509217	3216332001 COCOA	FL	1.6
7/19/2021	9:42:36	3216332000	3213509217	3216177510 COCOA	FL	16.5
7/19/2021	9:50:34	3216332000	3213509217	3216332031 COCOA	FL	3.8
7/19/2021	10:02:06	3216332000	3213509217	3216332072 COCOA	FL	19.7
7/19/2021	10:31:28	3216332000	3213509217	3216375413 COCOA	FL	5.1
7/19/2021	10:42:22	3216332000	3213509217	3212646777 TITUSVILLE	FL	1.7
7/19/2021	11:08:24	3216332000	3213509217	3216332187 COCOA	FL	5.7
7/19/2021	11:24:40	3216332000	3213509217	3216332072 COCOA	FL	0.9

7/19/2021	12:34:06	3216332000	3213509217	3216331000 COCOA	FL	10.6
7/19/2021	13:08:47	3216332000	3213509217	3216332007 COCOA	FL	1.4
7/19/2021	13:11:01	3216332000	3213509217	3216177284 COCOA	FL	0.6
7/19/2021	13:32:45	3216332000	3213509217	3217234455 MELBOURNE	FL	22.8
7/19/2021	13:44:44	3216332000	3213509217	3216177395 COCOA	FL	0.3
7/19/2021	13:52:45	3216332000	3213509217	3216332016 COCOA	FL	16.8
7/19/2021	14:07:37	3216332000	3213509217	3216332001 COCOA	FL	0.9
7/19/2021	14:19:57	3216332000	3213509217	3216332016 COCOA	FL	3.9
7/19/2021	14:20:47	3216332000	3213509217	3216332090 COCOA	FL	1.3
7/19/2021	14:41:03	3216332000	3213509217	3217234455 MELBOURNE	FL	23.3
7/19/2021	14:55:39	3216332000	3213509217	3217234455 MELBOURNE	FL	16.9
7/19/2021	15:22:45	3216332000	3213509217	3217234455 MELBOURNE	FL	13.9
7/19/2021	15:45:07	3216332000	3213509217	3216332091 COCOA	FL	5.8
7/19/2021	16:01:30	3216332000	3213509217	3216332042 COCOA	FL	4.3
7/19/2021	16:22:17	3216332000	3213509217	3214547151 COCOA	FL	0.8
7/19/2021	16:32:59	3216332000	3213509217	3216375413 COCOA	FL	22.2
7/19/2021	16:56:45	3216332000	3213509217	3216177395 COCOA	FL	1.2
7/20/2021	13:01:00	3216332000	3213509217	3217234455 MELBOURNE	FL	24.2
7/20/2021	13:13:49	3216332000	3213509217	3216375594 COCOA	FL	1.4
7/20/2021	13:51:52	3216332000	3213509217	3212645032 TITUSVILLE	FL	0.5
7/20/2021	13:53:32	3216332000	3213509217	3216177390 COCOA	FL	2.7
7/20/2021	14:13:58	3216332000	3213509217	3214320580 COCOA	FL	0.1
7/20/2021	14:28:36	3216332000	3213509217	3216332031 COCOA	FL	1
7/20/2021	14:30:05	3216332000	3213509217	3216332072 COCOA	FL	0.3
7/20/2021	14:37:01	3216332000	3213509217	3216332187 COCOA	FL	4.3
7/20/2021	14:38:24	3216332000	3213509217	3217234455 MELBOURNE	FL	0.4
7/20/2021	14:48:04	3216332000	3213509217	3216332072 COCOA	FL	1.1
7/20/2021	15:06:57	3216332000	3213509217	3216906880 COCOA	FL	9.1
7/20/2021	15:25:58	3216332000	3213509217	3216332072 COCOA	FL	1.4
7/20/2021	16:04:11	3216332000	3213509217	3216906880 COCOA	FL	5.4
7/20/2021	16:50:15	3216332000	3213509217	3217234455 MELBOURNE	FL	33.2
7/21/2021	8:07:49	3216332000	3213509217	3217234455 MELBOURNE	FL	13.5
7/21/2021	8:26:31	3216332000	3213509217	3216177289 COCOA	FL	1
7/21/2021	8:35:52	3216332000	3213509217	3216332072 COCOA	FL	6.1
7/21/2021	8:55:15	3216332000	3213509217	3216332046 COCOA	FL	7.1
7/21/2021	9:26:24	3216332000	3213509217	3216177373 COCOA	FL	0.9
7/21/2021	9:35:16	3216332000	3213509217	3216332072 COCOA	FL	2.2
7/21/2021	9:42:14	3216332000	3213509217	3216332072 COCOA	FL	2
7/21/2021	10:06:25	3216332000	3213509217	3216332091 COCOA	FL	7.6
7/21/2021	10:24:58	3216332000	3213509217	3217234455 MELBOURNE	FL	0.1
7/21/2021	10:30:13	3216332000	3213509217	3216332056 COCOA	FL	1.6
7/21/2021	10:40:59	3216332000	3213509217	3216332042 COCOA	FL	0.4
7/21/2021	11:12:51	3216332000	3213509217	3216332091 COCOA	FL	4.5
7/21/2021	11:29:05	3216332000	3213509217	3216332072 COCOA	FL	0.3
7/21/2021	12:33:08	3216332000	3213509217	3214546601 COCOA	FL	16.6
7/21/2021	12:33:52	3216332000	3213509217	3217234455 MELBOURNE	FL	0.9
7/21/2021	13:11:04	3216332000	3213509217	3212645201 TITUSVILLE	FL	4.2
7/21/2021	13:24:50	3216332000	3213509217	3216332072 COCOA	FL	16.8
7/21/2021	13:51:33	3216332000	3213509217	3217234455 MELBOURNE	FL	3.3
7/21/2021	14:22:10	3216332000	3213509217	3216332001 COCOA	FL	0.9
7/21/2021	15:02:47	3216332000	3213509217	3216332031 COCOA	FL	1.4

7/21/2021	15:07:29	3216332000	3213509217	3216177202 COCOA	FL	2.4
7/21/2021	15:38:03	3216332000	3213509217	3216332031 COCOA	FL	6.1
7/21/2021	16:10:17	3216332000	3213509217	3216332072 COCOA	FL	5.9
7/21/2021	16:31:13	3216332000	3213509217	3216332072 COCOA	FL	0.3
7/22/2021	8:24:00	3216332000	3213509217	3216375413 COCOA	FL	14.5
7/22/2021	8:51:40	3216332000	3213509217	3216177258 COCOA	FL	1.4
7/22/2021	9:21:14	3216332000	3213509217	3217234455 MELBOURNE	FL	11.4
7/22/2021	9:48:39	3216332000	3213509217	3216372018 COCOA	FL	6.1
7/22/2021	10:19:47	3216332000	3213509217	3216332058 COCOA	FL	4.5
7/22/2021	10:24:44	3216332000	3213509217	3216332050 COCOA	FL	3.9
7/22/2021	10:42:31	3216332000	3213509217	3216332058 COCOA	FL	6.7
7/22/2021	11:08:16	3216332000	3213509217	3216332072 COCOA	FL	2
7/22/2021	11:29:18	3216332000	3213509217	3217234455 MELBOURNE	FL	3.6
7/22/2021	11:33:47	3216332000	3213509217	3216375644 COCOA	FL	2
7/22/2021	11:41:41	3216332000	3213509217	3216332050 COCOA	FL	0.6
7/22/2021	11:47:50	3216332000	3213509217	3217234455 MELBOURNE	FL	1.8
7/22/2021	11:50:37	3216332000	3213509217	3216332031 COCOA	FL	1.3
7/22/2021	12:16:55	3216332000	3213509217	3216332072 COCOA	FL	2.6
7/22/2021	12:21:21	3216332000	3213509217	3216332072 COCOA	FL	3.5
7/22/2021	12:29:22	3216332000	3213509217	3216375413 COCOA	FL	2.1
7/22/2021	12:44:30	3216332000	3213509217	3216375413 COCOA	FL	0.2
7/22/2021	13:12:23	3216332000	3213509217	3213508297 COCOA	FL	16
7/22/2021	13:44:49	3216332000	3213509217	3216332072 COCOA	FL	4.7
7/22/2021	13:50:55	3216332000	3213509217	3212545201 EAU GALLIE	FL	0.2
7/22/2021	13:54:21	3216332000	3213509217	3217450488 COCOA	FL	0.3
7/22/2021	14:00:09	3216332000	3213509217	3216332042 COCOA	FL	6.7
7/22/2021	14:05:33	3216332000	3213509217	3216332031 COCOA	FL	0.4
7/22/2021	14:08:18	3216332000	3213509217	3213509148 COCOA	FL	0.5
7/22/2021	14:09:22	3216332000	3213509217	3216375413 COCOA	FL	2.9
7/22/2021	15:17:57	3216332000	3213509217	3216906880 COCOA	FL	38.3
7/22/2021	15:19:07	3216332000	3213509217	3216332031 COCOA	FL	0.9
7/22/2021	15:31:33	3216332000	3213509217	3216177202 COCOA	FL	4
7/22/2021	16:07:45	3216332000	3213509217	3216332031 COCOA	FL	10.4
7/22/2021	16:11:14	3216332000	3213509217	3217234455 MELBOURNE	FL	23.1
7/22/2021	16:22:53	3216332000	3213509217	3213509148 COCOA	FL	0.1
7/22/2021	16:39:16	3216332000	3213509217	3216332042 COCOA	FL	2.8
7/23/2021	8:19:02	3216332000	3213509217	3216332058 COCOA	FL	2.4
7/23/2021	8:45:33	3216332000	3213509217	3216332091 COCOA	FL	1.6
7/23/2021	9:05:55	3216332000	3213509217	3216332042 COCOA	FL	2.3
7/23/2021	9:10:34	3216332000	3213509217	3216332042 COCOA	FL	1.9
7/23/2021	9:12:42	3216332000	3213509217	3217234455 MELBOURNE	FL	0.8
7/23/2021	9:20:31	3216332000	3213509217	3216332199 COCOA	FL	0.3
7/23/2021	9:31:08	3216332000	3213509217	3213509207 COCOA	FL	0.4
7/23/2021	9:38:55	3216332000	3213509217	3216332031 COCOA	FL	3.2
7/23/2021	10:05:51	3216332000	3213509217	3217234455 MELBOURNE	FL	2.4
7/23/2021	10:43:23	3216332000	3213509217	3216177202 COCOA	FL	6.9
7/23/2021	11:29:35	3216332000	3213509217	3523917690 LADY LAKE	FL	6
7/23/2021	12:38:30	3216332000	3213509217	3216332072 COCOA	FL	9.2
7/23/2021	12:55:51	3216332000	3213509217	8002955510 Toll Free		2
7/23/2021	13:07:50	3216332000	3213509217	3216332072 COCOA	FL	1.2
7/23/2021	13:15:15	3216332000	3213509217	3216177395 COCOA	FL	0.6

7/23/2021	13:36:50	3216332000	3213509217	3212645201 TITUSVILLE	FL	5.2
7/23/2021	13:46:17	3216332000	3213509217	3216332042 COCOA	FL	8
7/23/2021	13:47:04	3216332000	3213509217	3216332199 COCOA	FL	20.4
7/23/2021	13:47:50	3216332000	3213509217	3217234455 MELBOURNE	FL	6.3
7/23/2021	14:38:24	3216332000	3213509217	3217234455 MELBOURNE	FL	5.7
7/23/2021	15:24:29	3216332000	3213509217	3216177202 COCOA	FL	2
7/23/2021	15:38:13	3216332000	3213509217	3216332091 COCOA	FL	2.8
7/23/2021	15:45:48	3216332000	3213509217	3216332042 COCOA	FL	2.9
7/26/2021	8:06:32	3216332000	3213509217	3216177390 COCOA	FL	2
7/26/2021	8:13:15	3216332000	3213509217	3217234455 MELBOURNE	FL	13.4
7/26/2021	8:27:52	3216332000	3213509217	3217234455 MELBOURNE	FL	21.3
7/26/2021	8:36:28	3216332000	3213509217	3216177262 COCOA	FL	1.1
7/26/2021	8:47:39	3216332000	3213509217	3216906880 COCOA	FL	5.7
7/26/2021	9:08:21	3216332000	3213509217	3216332072 COCOA	FL	1.4
7/26/2021	9:13:53	3216332000	3213509217	3216332091 COCOA	FL	4.3
7/26/2021	9:26:59	3216332000	3213509217	3216332031 COCOA	FL	8.2
7/26/2021	9:33:42	3216332000	3213509217	3216345413 COCOA	FL	0.6
7/26/2021	9:48:28	3216332000	3213509217	3216332086 COCOA	FL	1.1
7/26/2021	10:32:24	3216332000	3213509217	3217234455 MELBOURNE	FL	24.4
7/26/2021	10:37:47	3216332000	3213509217	3216332086 COCOA	FL	3.3
7/26/2021	10:43:03	3216332000	3213509217	3216332031 COCOA	FL	1.6
7/26/2021	10:45:12	3216332000	3213509217	3216076901 TITUSVILLE	FL	2.9
7/26/2021	10:47:07	3216332000	3213509217	3213508265 COCOA	FL	1.8
7/26/2021	11:16:32	3216332000	3213509217	3216332072 COCOA	FL	3.3
7/26/2021	11:25:28	3216332000	3213509217	3216332086 COCOA	FL	2.6
7/26/2021	11:28:01	3216332000	3213509217	3216177202 COCOA	FL	16
7/26/2021	12:33:33	3216332000	3213509217	3217234455 MELBOURNE	FL	19.8
7/26/2021	12:40:17	3216332000	3213509217	3216332016 COCOA	FL	2.7
7/26/2021	12:45:50	3216332000	3213509217	3217234455 MELBOURNE	FL	22.5
7/26/2021	12:53:06	3216332000	3213509217	3216332031 COCOA	FL	2.7
7/26/2021	13:00:06	3216332000	3213509217	3213509207 COCOA	FL	0.3
7/26/2021	13:07:16	3216332000	3213509217	3217234455 MELBOURNE	FL	18.2
7/26/2021	13:18:47	3216332000	3213509217	3213509148 COCOA	FL	0.2
7/26/2021	13:38:11	3216332000	3213509217	3216372002 COCOA	FL	4.2
7/26/2021	13:46:38	3216332000	3213509217	3216177395 COCOA	FL	0.6
7/26/2021	13:51:51	3216332000	3213509217	3216177270 COCOA	FL	3.4
7/26/2021	13:53:48	3216332000	3213509217	3216332070 COCOA	FL	2.3
7/26/2021	14:00:20	3216332000	3213509217	3217234455 MELBOURNE	FL	16.1
7/26/2021	14:03:47	3216332000	3213509217	3216375604 COCOA	FL	3.6
7/26/2021	14:40:09	3216332000	3213509217	3212645070 TITUSVILLE	FL	1
7/26/2021	14:41:28	3216332000	3213509217	3217794004 EAU GALLIE	FL	0.1
7/26/2021	14:42:35	3216332000	3213509217	3216331792 COCOA	FL	1.5
7/26/2021	15:51:20	3216332000	3213509217	3214534906 COCOA	FL	0.4
7/26/2021	16:10:15	3216332000	3213509217	3216177399 COCOA	FL	0.6
7/26/2021	16:12:10	3216332000	3213509217	3216177390 COCOA	FL	3.1
7/26/2021	16:15:20	3216332000	3213509217	3216076901 TITUSVILLE	FL	5.2
7/27/2021	8:29:38	3216332000	3213509217	3216376500 COCOA	FL	0.3
7/27/2021	8:30:07	3216332000	3213509217	3216376500 COCOA	FL	2.5
7/27/2021	8:33:31	3216332000	3213509217	3216332199 COCOA	FL	0.1
7/27/2021	8:33:48	3216332000	3213509217	3216332117 COCOA	FL	3.3
7/27/2021	8:37:13	3216332000	3213509217	3216332117 COCOA	FL	3.7

7/27/2021	8:43:25	3216332000	3213509217	3216332000 COCOA	FL	0.1
7/27/2021	8:48:15	3216332000	3213509217	3213509148 COCOA	FL	0.1
7/27/2021	8:48:27	3216332000	3213509217	3216332050 COCOA	FL	0.7
7/27/2021	8:52:35	3216332000	3213509217	3217234455 MELBOURNE	FL	14.4
7/27/2021	8:55:12	3216332000	3213509217	3216332050 COCOA	FL	1.1
7/27/2021	8:57:48	3216332000	3213509217	3216375594 COCOA	FL	2
7/27/2021	9:01:55	3216332000	3213509217	3216332124 COCOA	FL	0.6
7/27/2021	9:10:56	3216332000	3213509217	3216332056 COCOA	FL	1.4
7/27/2021	9:16:49	3216332000	3213509217	3216177399 COCOA	FL	1.9
7/27/2021	9:39:04	3216332000	3213509217	3216337758 COCOA	FL	0.1
7/27/2021	9:39:33	3216332000	3213509217	3212646940 TITUSVILLE	FL	0.1
7/27/2021	9:39:56	3216332000	3213509217	3216337785 COCOA	FL	4.2
7/27/2021	9:52:00	3216332000	3213509217	3216332050 COCOA	FL	1.8
7/27/2021	10:00:19	3216332000	3213509217	3216177262 COCOA	FL	1.7
7/27/2021	10:07:01	3216332000	3213509217	3214092025 MELBOURNE	FL	0.6
7/27/2021	10:21:57	3216332000	3213509217	3217234455 MELBOURNE	FL	2.4
7/27/2021	10:50:31	3216332000	3213509217	3216177395 COCOA	FL	0.8
7/27/2021	11:07:55	3216332000	3213509217	3216332070 COCOA	FL	1.1
7/27/2021	11:17:29	3216332000	3213509217	3212645201 TITUSVILLE	FL	3.7
7/27/2021	12:30:52	3216332000	3213509217	3216331981 COCOA	FL	0.9
7/27/2021	12:54:14	3216332000	3213509217	3217234455 MELBOURNE	FL	13.3
7/27/2021	12:54:27	3216332000	3213509217	8002955510 Toll Free		3
7/27/2021	13:10:33	3216332000	3213509217	3216375390 COCOA	FL	0.8
7/27/2021	13:42:25	3216332000	3213509217	3216332050 COCOA	FL	0.2
7/27/2021	13:43:15	3216332000	3213509217	3216332031 COCOA	FL	1.1
7/27/2021	13:45:18	3216332000	3213509217	3216332050 COCOA	FL	0.8
7/27/2021	13:47:57	3216332000	3213509217	3213509148 COCOA	FL	1.9
7/27/2021	13:50:21	3216332000	3213509217	3218632075 COCOA	FL	0.2
7/27/2021	13:51:15	3216332000	3213509217	3216332042 COCOA	FL	3.1
7/27/2021	13:52:39	3216332000	3213509217	3216177395 COCOA	FL	0.9
7/27/2021	14:57:56	3216332000	3213509217	3216177390 COCOA	FL	1.3
7/27/2021	15:17:49	3216332000	3213509217	3216332086 COCOA	FL	1.3
7/27/2021	15:36:07	3216332000	3213509217	3216332058 COCOA	FL	3
7/27/2021	16:04:54	3216332000	3213509217	3216332090 COCOA	FL	35.9
7/27/2021	16:12:22	3216332000	3213509217	3216332072 COCOA	FL	2.4
7/27/2021	16:14:28	3216332000	3213509217	3217234455 MELBOURNE	FL	11.6
7/27/2021	16:19:09	3216332000	3213509217	3216332031 COCOA	FL	1.3
7/27/2021	16:26:49	3216332000	3213509217	3217234455 MELBOURNE	FL	23.9
7/28/2021	8:01:13	3216332000	3213509217	3216332042 COCOA	FL	11.2
7/28/2021	8:54:42	3216332000	3213509217	3216372002 COCOA	FL	9
7/28/2021	9:21:14	3216332000	3213509217	3216332042 COCOA	FL	2.9
7/28/2021	9:40:04	3216332000	3213509217	3217234455 MELBOURNE	FL	3.4
7/28/2021	9:54:28	3216332000	3213509217	3216177340 COCOA	FL	15.2
7/28/2021	10:10:47	3216332000	3213509217	3216332100 COCOA	FL	6.1
7/28/2021	10:18:04	3216332000	3213509217	3216332050 COCOA	FL	0.4
7/28/2021	10:24:56	3216332000	3213509217	3216332050 COCOA	FL	0.9
7/28/2021	10:28:32	3216332000	3213509217	3216906846 COCOA	FL	8.8
7/28/2021	10:45:11	3216332000	3213509217	3216375390 COCOA	FL	1.3
7/28/2021	11:56:22	3216332000	3213509217	3216332031 COCOA	FL	1.3
7/28/2021	12:01:13	3216332000	3213509217	3216332001 COCOA	FL	8.3
7/28/2021	12:08:33	3216332000	3213509217	3216177262 COCOA	FL	1.6

7/28/2021	12:31:02	3216332000	3213509217	3216332091 COCOA	FL	5.4
7/28/2021	12:43:11	3216332000	3213509217	3216332086 COCOA	FL	3
7/28/2021	12:51:52	3216332000	3213509217	3213509148 COCOA	FL	0.3
7/28/2021	14:02:27	3216332000	3213509217	3216332072 COCOA	FL	4.5
7/28/2021	14:10:03	3216332000	3213509217	3216177395 COCOA	FL	0.6
7/28/2021	14:10:43	3216332000	3213509217	3216177395 COCOA	FL	0.9
7/28/2021	14:12:14	3216332000	3213509217	3216332031 COCOA	FL	1.3
7/28/2021	14:12:32	3216332000	3213509217	3216177399 COCOA	FL	0.7
7/28/2021	14:13:42	3216332000	3213509217	3218771565 COCOA	FL	1.5
7/28/2021	14:23:22	3216332000	3213509217	3216332050 COCOA	FL	1
7/28/2021	14:24:48	3216332000	3213509217	3216076901 TITUSVILLE	FL	1.5
7/28/2021	14:24:56	3216332000	3213509217	3216332050 COCOA	FL	1
7/28/2021	14:26:01	3216332000	3213509217	3217234455 MELBOURNE	FL	16.4
7/28/2021	14:49:24	3216332000	3213509217	3216332042 COCOA	FL	3.1
7/28/2021	15:23:00	3216332000	3213509217	3213509148 COCOA	FL	1.4
7/28/2021	15:24:44	3216332000	3213509217	3216935850 COCOA	FL	1.3
7/28/2021	15:31:16	3216332000	3213509217	3216177287 COCOA	FL	26.4
7/28/2021	15:32:01	3216332000	3213509217	3216177390 COCOA	FL	1.7
7/28/2021	15:32:30	3216332000	3213509217	3216332031 COCOA	FL	2
7/28/2021	15:36:06	3216332000	3213509217	3216332031 COCOA	FL	1.6
7/28/2021	15:51:09	3216332000	3213509217	3216177202 COCOA	FL	2.9
7/28/2021	15:57:07	3216332000	3213509217	3213508297 COCOA	FL	6.9
7/28/2021	15:57:48	3216332000	3213509217	3216332007 COCOA	FL	0.8
7/28/2021	16:00:08	3216332000	3213509217	3216177262 COCOA	FL	0.9
7/28/2021	16:18:07	3216332000	3213509217	3216332100 COCOA	FL	3.8
7/28/2021	16:22:23	3216332000	3213509217	3216332001 COCOA	FL	0.5
7/29/2021	8:47:30	3216332000	3213509217	3216332050 COCOA	FL	0.3
7/29/2021	9:15:27	3216332000	3213509217	3216177202 COCOA	FL	12.8
7/29/2021	9:22:32	3216332000	3213509217	3216332056 COCOA	FL	0.6
7/29/2021	9:35:05	3216332000	3213509217	3216376670 COCOA	FL	1.9
7/29/2021	9:41:50	3216332000	3213509217	3216332187 COCOA	FL	4.1
7/29/2021	9:58:27	3216332000	3213509217	3216332072 COCOA	FL	15.8
7/29/2021	10:10:00	3216332000	3213509217	3217234455 MELBOURNE	FL	3.7
7/29/2021	10:51:11	3216332000	3213509217	3216331702 COCOA	FL	1.6
7/29/2021	11:05:13	3216332000	3213509217	3216332070 COCOA	FL	1.1
7/29/2021	11:16:55	3216332000	3213509217	3216331000 COCOA	FL	4.1
7/29/2021	12:49:33	3216332000	3213509217	8005452449 Toll Free		6
7/29/2021	13:03:53	3216332000	3213509217	3214546610 COCOA	FL	1
7/29/2021	13:09:02	3216332000	3213509217	3216177295 COCOA	FL	2.2
7/29/2021	13:26:02	3216332000	3213509217	3216332031 COCOA	FL	0.7
7/29/2021	13:40:45	3216332000	3213509217	3216332072 COCOA	FL	4.4
7/29/2021	15:04:06	3216332000	3213509217	3216177262 COCOA	FL	3.2
7/29/2021	15:08:17	3216332000	3213509217	3216177399 COCOA	FL	1.9
7/29/2021	15:28:27	3216332000	3213509217	3216332072 COCOA	FL	3.1
7/29/2021	16:14:52	3216332000	3213509217	3216375413 COCOA	FL	1.2
7/30/2021	8:00:58	3216332000	3213509217	3212645201 TITUSVILLE	FL	4.7
7/30/2021	8:16:29	3216332000	3213509217	3216177399 COCOA	FL	0.9
7/30/2021	8:37:27	3216332000	3213509217	3216332031 COCOA	FL	1.6
7/30/2021	8:54:21	3216332000	3213509217	3216332072 COCOA	FL	2.1
7/30/2021	9:45:36	3216332000	3213509217	3216332072 COCOA	FL	5.5
7/30/2021	9:49:34	3216332000	3213509217	3213508336 COCOA	FL	0.8

7/30/2021	10:01:22	3216332000	3213509217	3216332031 COCOA	FL	6
7/30/2021	10:23:03	3216332000	3213509217	3216177395 COCOA	FL	1.7
7/30/2021	10:29:58	3216332000	3213509217	3216177390 COCOA	FL	1
7/30/2021	10:35:52	3216332000	3213509217	3216332031 COCOA	FL	10.2
7/30/2021	10:52:53	3216332000	3213509217	3216332072 COCOA	FL	4.1
7/30/2021	11:06:14	3216332000	3213509217	3216177202 COCOA	FL	2.7
7/30/2021	11:30:31	3216332000	3213509217	3212645201 TITUSVILLE	FL	2.8
7/30/2021	12:52:54	3216332000	3213509217	3216177390 COCOA	FL	0.7
7/30/2021	12:56:45	3216332000	3213509217	3216332072 COCOA	FL	0.7
7/30/2021	13:01:46	3216332000	3213509217	3216332068 COCOA	FL	2.9
7/30/2021	13:33:13	3216332000	3213509217	3217234455 MELBOURNE	FL	3.7
7/30/2021	13:40:06	3216332000	3213509217	3216375413 COCOA	FL	0.2
7/30/2021	13:48:45	3216332000	3213509217	8884067063 Toll Free		3
7/30/2021	13:51:30	3216332000	3213509217	3216332199 COCOA	FL	9.9
7/30/2021	15:27:49	3216332000	3213509217	3213509141 COCOA	FL	0.9
7/30/2021	15:33:10	3216332000	3213509217	3216332100 COCOA	FL	1.5
7/30/2021	15:42:21	3216332000	3213509217	3216332007 COCOA	FL	1.5
7/30/2021	15:53:33	3216332000	3213509217	3217234455 MELBOURNE	FL	8.8
7/30/2021	16:12:43	3216332000	3213509217	3216375413 COCOA	FL	11.1
7/30/2021	16:44:06	3216332000	3213509217	3217234455 MELBOURNE	FL	21.6

Appendix M

Mark Peterson

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Tuesday, January 4, 2022 3:40 PM
To: Abbate, Frank B
Cc: Mark Peterson
Subject: Fwd: P-card limit increase

Frank,

Any concerns approving this? It's needed predominantly on account of CARES purchases for tangible goods for county staff, constitutional offices and nonprofits.

I don't have any need for the individual transaction limit to exceed \$750 but I'd like to set the monthly limit at \$12,500 (or, if County Finance can only set at \$15,000 then at \$15,000) which in and of itself doesn't appear to require CMO approval. The issue is that it looks like the individual purchase limit tracks with it. I am happy to run by any individual transaction ever exceeding \$750 by you as I don't anticipate any having to go on the p-card and not going the PO process.

If finance could set a \$12,500 monthly limit with a \$750 individual transaction limit, that would be my preference but this does not appear possible.

Thanks,

Bryan

Get [Outlook for Android](#)

From: Mark Peterson <Mark.Peterson@brevardclerk.us>
Sent: Tuesday, January 4, 2022, 3:18 PM
To: Lober, Bryan
Subject: RE: P-card limit temporary increase

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Commissioner Lober,

Per AO-41 there is a profile monthly limit of \$10,000 with a single transaction limit of \$750. That is the highest monthly limit that maintains a \$750 single transaction limit, otherwise it would require County Management Approval.

- b. Monthly and single transaction limits shall be assigned and maintained the following cardholder profiles:

Monthly Limit	Single Transaction Limit
\$250	\$250
\$500	\$500
\$1,000	\$750
\$2,000	\$750
\$3,000	\$750
\$5,000	\$750
\$10,000	\$750
\$3,000	\$1,500*
\$5,000	\$2,500*
\$7,500	\$4,000*
\$10,000	\$5,000*
\$15,000	\$7,500*
\$20,000*	\$10,000*
\$30,000*	\$15,000*
*Requires County Manager Approval	

J. Mark Peterson

Financial Accounting Supervisor
Brevard County Finance
Rachel M. Sadoff
Clerk of the Circuit Court & Comptroller
Brevard County, Florida
(321) 637-2002 ext 49225
mark.peterson@brevardclerk.us



Connect with the Clerk!

From: Lober, Bryan <Bryan.Lober@brevardfl.gov>
Sent: Tuesday, January 4, 2022 1:48 PM

To: Mark Peterson <Mark.Peterson@brevardclerk.us>
Subject: Re: P-card limit temporary increase

Mark,

Happy New Year!

In order to avoid me bugging you, I am submitting an increase request to beyond what I ever anticipate seeing on the card. If you would please process this and disregard all prior requests, I think I may be able to bother you far less.

My apologies for the landscape format. I'm in Georgia on vacation with Rebecca and don't have access to a desktop PC. I'm doing what I can to keep up with work on a tiny screen this week.

Please let me know if you have any questions.

Thanks,

Bryan

"Under Florida Law, email addresses are Public Records. If you do not want your e-mail address released in response to public record requests, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

This email was scanned by Bitdefender

Exhibit "A"

Bank of America VISA Purchasing Card Information Maintenance Form

Brevard County Board of County Commissioners

Department: District 2 **Program:** _____

TYPE OF REQUEST: ☐ New Account ☐ Delete Account / REASON: _____

☐ Change Existing Account # 4715xxxx xxxx.3055

ACCOUNT INFORMATION CHANGED:

☐ Name ☐ Address ☐ Fund/Cost Center
☐ Monthly Credit Limit ☐ Single Transaction Limit
☐ Other _____

CARDHOLDER INFORMATION:

Please complete only the appropriate spaces below to indicate change(s) needed.

Bryan A Lober
 First Name Middle Initial Last Name (Total of 24 Characters)

Cost Center 221030 11008837
 Fund / Cost Center Employee ID #

(321)454-6601 bryan.lober@brevardfl.gov
 Business Phone Number (10 Characters) Business Email Address

2575 N Courtenay Pkwy, Ste 200
 Monthly Reconciliation Statement Address

Merritt Island FL 32953-4126
 City State Zip (10 Characters)

LIMITS (Reference AO-41 III.C.3.b Card Limit Profiles)

\$12,500 \$750 (unchanged)
 Monthly Credit Limit Single Transaction Limit

Bryan Andrew Lober January 4, 2021
 Employee's Signature Date

Bryan Andrew Lober January 4, 2021
 Department Manager's Signature Date

Appendix N

Off Last Name	Off First Name	Vendor Name	Purchase Date	Description of Item Purchased	Items Identified	Amount	not located	For Category 1 description of where product delivered to County and current location
								For Category 2 provide beneficiary, contract details, when items delivered to beneficiary, and current location of items.
3 LOBER	BRYAN	PROVANTAGE	7/8/2021	4K Dual Monitor Arm US (BROTRON)		\$442.00	Dropped off to IT on March 23rd	
4 LOBER	BRYAN	MCMASTER-CARR	7/7/2021	Brackets Hardware Fasteners		\$193.48	Clerks Office March 30th	
5 LOBER	BRYAN	NEWEGG INC	7/8/2021	Computer Monitor (AORUS 32" P32U 144 Hz Monitor)		\$749.99	Dropped off to IT on March 23rd	
6 LOBER	BRYAN	MCMASTER-CARR	7/14/2021	Fasteners (Washers, Screws, Nuts)		\$116.67	Clerks Office March 30th	
16 LOBER	BRYAN	AMZN MRP US J0R24BWV1	8/17/2021	Portable Power Station (Anker 806L15ALC6)	4-labor	\$624.98	Clerks Office	
17 LOBER	BRYAN	MCMASTER-CARR	8/24/2021	Fasteners (Washers)		\$159.22	Clerks Office March 30th	Refunded \$48.32 on 8/17/2021
22 LOBER	BRYAN	88BITBYCOM0404F31870	8/3/2021	Computer Monitor (Samsung 27" A700 Series LED 4K)		\$339.99	Dropped off to IT on March 23rd	
24 LOBER	BRYAN	SP - LEGUITY INC	9/4/2021	Operating System Console (Solid Key Guard Pad)		\$199.00	Dropped off to IT on March 23rd	
27 LOBER	BRYAN	PROVANTAGE	9/7/2021	Camera and Speaker (Poly Com Studio P16-4K)	22-Feb	\$483.92	Clerks Office April 14th	
29 LOBER	BRYAN	AMAZON.COM 33230H42 AMZN	9/8/2021	Computer Graphics Board (PNV N10-GA-Qualty P220)		\$402.76	Clerks Office March 30th located in the CHEN Computer	
31 LOBER	BRYAN	AMAZON.COM 20102DN00 AMZN	8/9/2021	Computer Keyboard (Corsair Mechanical Keyboard 170)		\$129.99	Dropped off to IT on March 23rd	
32 LOBER	BRYAN	AMZN MRP US 2E1TR1UAC	9/13/2021	Green Screen Video Backdrop		\$208.48	Clerks Office April 14th	
48 LOBER	BRYAN	AMZN MRP US 2JST50V2Y	9/25/2021	Phone Mount (With Kym Adapter)		\$108.44	Clerks Office March 30th	
51 LOBER	BRYAN	PROVANTAGE	9/28/2021	Laser Printer (Dextra 20621 DT Printer 300 DPI)	22-Feb	\$616.64	Clerks Office March 30th	
54 LOBER	BRYAN	AMZN MRP US 2C2P4D72	10/9/2021	Shipping Labels, Storage Straps (6 roll 40 Direct Thermal Paper Labels) (3 package of 6"		\$166.39	Clerks Office March 30th, Storage Straps at D2 Office 6/14 confirmed by L. Morris	
59 LOBER	BRYAN	UPSP.COM 185504AP	11/02/2021	Postage		\$255.46		
61 LOBER	BRYAN	PLAZAEMVIER	11/5/2021	Titanium Plaque (honoring PSPB)		\$189.99		
63 LOBER	BRYAN	PROVANTAGE	11/10/2021	Expansion Chassis for Computer (Sonnet Tech Echo II DT)		\$734.60	Clerks Office March 30th	
70 LOBER	BRYAN	AMZN MRP US 8XV1F4B83	11/15/2021	Cables, Connectors, Crimp Tool		\$131.93		
74 LOBER	BRYAN	AMZN MRP US 336C0R823	11/21/2021	3 Cable Management Units (Near Patch Mini 1U Low Profile)		\$166.50		
82 LOBER	BRYAN	PAYPAL, NONPURCHASE	12/1/2021	Cables, Extension Cord		\$102.96		
84 LOBER	BRYAN	AMZN MRP US 0W432N343 AM	12/4/2021	Data Storage (Solid State Drive (2 8K Nvme Gen3) 500 GB PCIe Nvme Gen 3)		\$129.98		
86 LOBER	BRYAN	WIRE AND CABLE YOUR WAY	12/4/2021	Mouse (Wireless Router And Gear Nightswipe 300 Wireless)		\$556.64		
87 LOBER	BRYAN	PAYPAL, NEWEGG.COM	12/7/2021	Desktop Memory (Corsair Vengeance LPX64 GB 288 pin DDR4 (DDR4 3200) (8e		\$289.99	Clerks Office April 14th	
92 LOBER	BRYAN	AMAZON.COM 0H4ANDRE3 AMZN	12/9/2021	Power Supply (Phantom ITX 1000, 1000W 80+ Titanium, Full Modular - Be Quiet)		\$239.99	Clerks Office April 14th	
93 LOBER	BRYAN	PAYPAL, NEOBITS INC	12/9/2021	Antenna (Mobile Mark 7427000WB-2K - ISO-80000 UHF - 18" pigtail with N Jack)	22-Feb	\$411.93	Clerks Office March 30th	
98 LOBER	BRYAN	AMAZON.COM 0N3M3UJ3 AMZN	12/12/2021	Desktop Processor (Intel Core i9-12900 K processor 18 up to 5.2GHz - Be Quiet)		\$819.99	Clerks Office April 14th	
102 LOBER	BRYAN	Amazon.com P0707P7V3	12/13/2021	Motherboard (Aqua Prime 2400P Du LGA 1700 Intel 17th Gen - Be Quiet)		\$219.99	Clerks Office April 14th	
103 LOBER	BRYAN	AMZN MRP US 8E50C0R93	12/14/2021	Expansion Card (Computer Related) (AQUUS Thunderbolt4 with 4 xH, 8540 Controller)		\$115.99	Clerks Office March 30th	
104 LOBER	BRYAN	AMAZON.COM 0V7U3J3J3 AMZN	12/16/2021	Desktop Memory (Corsair Vengeance LPX64 GB DDR4 3200 Desktop Memory (Black)		\$257.39	Clerks Office April 14th in the Be Quiet Computer	
114 LOBER	BRYAN	B2B Prime 4X1TSD3L3	12/21/2021	Business Prime membership fee		\$179.00		
123 LOBER	BRYAN	MOUSE ELECTRONICS INC	12/30/2021	Cable Connectors		\$123.10	Clerks Office March 30th	
124 LOBER	BRYAN	WIRE AND CABLE YOUR WAY	12/30/2021	Cable Cable - Belden 780A, RG-8X, 16 AWG, 50 Ohm 125 F	4-labor	\$181.86	Dropped off to IT on March 29th 77	
127 LOBER	BRYAN	PLAZAEMVIER	1/5/2022	Plaques for Constituents (2 Bamboo Plaques and 1 Size Turnover Mug)		\$199.99		
129 LOBER	BRYAN	MCMASTER-CARR	1/7/2022	Nut/Washer/Screw/Todo L-Rolls		\$241.76	Clerks Office March 30th refunded shipping only \$18.67 on 1/12/2022 6/14 L. Morris	
135 LOBER	BRYAN	AQUACORALLOS 218	1/12/2022	PVC Piping (2 pieces) & Ball Valves (2 at 195.39 each)	22-Feb	\$548.33	Clerks Office April 14th - partial	
136 LOBER	BRYAN	MCMASTER-CARR	1/17/2022	Washers/Locks/Washers		\$397.30	Clerks Office March 30th - missing line 1 from Invoice \$43.16 Product # 94518A101	
137 LOBER	BRYAN	PAYPAL, DIGIVIEWCORP	1/18/2022	Crimper/Stripper Tools for Wires	4-labor	\$277.41	Clerks Office March 30th	
140 LOBER	BRYAN	PAYPAL, NEWEGG.COM	12/4/2021	Software License (Windows 11)		\$199.99	Located in D2 office 6/14/2022 L. Morris brought to Clerk's Office	
153 VANVOLKENBURGH	ROBERT	WWW.NEVEGO.COM	4/11/2019	Internal Drive (IT Computer) - Intel Optane SSD 905P 380 GB PCI		\$454.99	Commissioner Lober should be able to provide this info.	
154 VANVOLKENBURGH	ROBERT	AMZN MRP US 8M484B42	4/22/2019	Adapter Cable (IT Computer)		\$137.97	Commissioner Lober should be able to provide this info.	
159 VANVOLKENBURGH	ROBERT	AMAZON.COM 0M48MEDX72 AMZN	7/9/2019	Camera for Commission Office - Olympus Tough TG-4 Waterproof Camera		\$444.00	Commissioner Lober should be able to provide this info. Used for D2 Photos Initially at his house	
165 VANVOLKENBURGH	ROBERT	WWW.ASHNET-SHOPS.COM CYBE	2/10/2020	Video Editing Software		\$116.99	Commissioner Lober should be able to provide this info.	
166 VANVOLKENBURGH	ROBERT	PAYPAL, LULU	4/21/2020	Charger Rechargeable Batteries		\$121.99	Commissioner Lober should be able to provide this info.	
181 VANVOLKENBURGH	ROBERT	AMAZON.COM 0M7TNDU11 AMZN	6/10/2020	USB (Speakerphone - Yealink CP90)		\$147.67	Commissioner Lober should be able to provide this info. Dropped off to IT on March 29th	
182 VANVOLKENBURGH	ROBERT	NEEDOOK TOUGH 28239	6/8/2020	14" Touchscreen & Keyboard	22-Feb	\$100.00	Commissioner Lober should be able to provide this info. Clerk's Office March 30th	
188 VANVOLKENBURGH	ROBERT	NEEDOOK TOUGH 28239	8/21/2020	14" Touchscreen & Keyboard	22-Feb	\$144.00	Commissioner Lober should be able to provide this info. (See 6/8/20 Item.) Clerk's Office March 30th	
200 VANVOLKENBURGH	ROBERT	FILED.COM	8/21/2020	Cloud Storage (Backland) File Storage		\$475.00	Cloud storage service (Backland) entry	
201 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	8/21/2020	Postage		\$96.80	Commissioner Lober should be able to provide this info.	
205 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	9/1/2020	Graphics Software - Corel Draw Graphics Suite 2020		\$699.00	Commissioner Lober should be able to provide this info.	
207 VANVOLKENBURGH	ROBERT	Amazon.com 0M7H83V3	9/21/2020	Hard Drive Dock & USB Card - Star Tech USB3.1 (100GB)		\$263.76	Commissioner Lober should be able to provide this info. 6/14/2022 located in D2 office by L. Morris taken to Clerk's Office	
211 VANVOLKENBURGH	ROBERT	AMZN MRP US 0R6SK6J91	10/11/2020	Power Bank, Laptop Case, Cables - Anker Power Bank-Power Core II Elite 25600 PD 60W		\$216.63	Commissioner Lober should be able to provide this info. (Note: Laptop Case only was refunded (see 10/19/20)	
214 VANVOLKENBURGH	ROBERT	SP - WATERFIELD DESIGN	10/15/2020	Laptop Case		\$132.00	Commissioner Lober should be able to provide this info.	
225 VANVOLKENBURGH	ROBERT	AMZN MRP US 873J3J223	12/1/2020	Portable Power Bank - Anker Power Bank II		\$339.99	Commissioner Lober should be able to provide this info. Clerk's Office March 30th	
231 VANVOLKENBURGH	ROBERT	GOPTIME - 16 Lamps Memory	12/4/2020	Burnt		\$750.00	Commissioner Lober should be able to provide this info.	
239 VANVOLKENBURGH	ROBERT	AMZN MRP US 7H0DU1V13	1/19/2021	Computer Storage Media - 2 Western Digital 4 TB HDD		\$298.44	Commissioner Lober should be able to provide this info.	
251 VANVOLKENBURGH	ROBERT	AMZN MRP US 0V4H48V13	2/14/2021	Computer Storage - 64 GB (2x32GB) ECC 20 DIMM DDR4 2666 mHz		\$289.99	Commissioner Lober should be able to provide this info.	
264 VANVOLKENBURGH	ROBERT	AMZN MRP US 859N22D03	2/26/2021	Computer Storage - Western Digital 4 TB - 2 8K Nvme 431 1TB		\$355.94	Commissioner Lober should be able to provide this info.	
265 VANVOLKENBURGH	ROBERT	NEVEGO INC	3/9/2021	Personal Computer & Memory - All Rock NUC Box 113637 Panned		\$699.99	Computer (only) was refunded (see 3/24/21 entry). Commissioner Lober should be able to provide info on the Personal	
267 VANVOLKENBURGH	ROBERT	AMZN MRP US 0H4PQ3103	3/14/2021	Computer Memory - OLOP DDR4 64 GB (2x32GB) 3200 mHz	22-Feb	\$237.98	Commissioner Lober should be able to provide this info.	
269 VANVOLKENBURGH	ROBERT	AMAZON.COM 0M38B213 AMZN	3/23/2021	Hard Tools (computer Assembly)		\$213.80	A "Yah" tool set is currently in the D2 office (storage room).	
272 VANVOLKENBURGH	ROBERT	NEVEGO INC	3/23/2021	Refund of Memory (above)		\$118.97	Reflects refund on Memory (only) in Personal Computer & Memory (item purchased 3/9/21).	
273 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	3/26/2021	Postage		\$199.86	Commissioner Lober should be able to provide this info.	
276 VANVOLKENBURGH	ROBERT	CDW GOVT #8133714	4/7/2021	Computer Storage Device - GHNP 9 Bay Desktop NAS And Rizer		\$750.00	D2 office. (This item was set up in the interim office by Commissioner Lober.)	
278 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	4/26/2021	Stamps (Assorted Amount)		\$155.44	Commissioner Lober should be able to provide this info.	
287 VANVOLKENBURGH	ROBERT	AMZN MRP US 2JTD10180	5/12/2021	Ethernet Adapter (Standard USB 3.0 gigabit), Cable		\$118.40	Commissioner Lober should be able to provide this info. Ethernet Adapter Clerk's Office March 30th	
289 VANVOLKENBURGH	ROBERT	ACR ELECTRONICS INC	5/25/2021	2 Bay Sticks (Batteries/Smart Devices)		\$67.88	Clerks Office March 30th and Public Safety Director (not used still in box)	
291 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	5/26/2021	Stamps		\$65.00	Commissioner Lober should be able to provide this info.	
299 VANVOLKENBURGH	ROBERT	88BITBYCOM0404F32332	5/28/2021	Laptop Computer - LG Ultra PC 13" Full HD Laptop 8GB Ram 256 GB NVME		\$699.99	Commissioner Lober should be able to provide this info. Clerk's Office April 14th	
300 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	6/9/2021	Stamps		\$65.00	Commissioner Lober should be able to provide this info.	
302 VANVOLKENBURGH	ROBERT	UPSP.COM STAMP PLANT 8V05	6/16/2021	Stamps		\$33.00	Commissioner Lober should be able to provide this info. (Part of same purchase on 5/25/21 that shows \$47.85.)	
304 VANVOLKENBURGH	ROBERT	UPSP.COM 00POSTAL STORE	6/16/2021	Stamps	22-Feb	\$59.91	Dropped off to IT on March 23rd	
307 VANVOLKENBURGH	ROBERT	MARKETVIEW VIDEO SUPPLY	6/21/2021	Transmitter for Multimedia Interface	22-Feb	\$541.00	Dropped off to IT on March 23rd	
308 VANVOLKENBURGH	ROBERT	AMZN MRP US 21P4R0E11	6/21/2021	Cables, Network Plug, Fan, Part Guard		\$133.24	Commissioner Lober should be able to provide this info.	
309 VANVOLKENBURGH	ROBERT	JAWSTEC3DPRINTING	6/24/2021	Computer Part (3D Printing)		\$159.37	Commissioner Lober should be able to provide this info. Dropped Off 2-3D structures to IT (personalized)	
312 VANVOLKENBURGH	ROBERT	AMAZON.COM 29T5Q5V12 AMZN	7/2/2021	Replacement Battery Cartridge		\$147.97	Commissioner Lober should be able to provide this info.	
317 VANVOLKENBURGH	ROBERT	AMAZON.COM 28655L2C AMZN	7/10/2021	Office Chair		\$750.00	Commissioner Lober should be able to provide this info.	
						\$32,629.83		
						\$6,140.87		

* Items could not be located totaled (\$tamps were \$634.25)

Appendix O

Rachel Sadoff

From: customercare@rockler.com
Sent: Tuesday, April 27, 2021 11:29 AM
To: Golan, Kika
Subject: FW: RE: TAX EXEMPT Certificate for Order #1004191024 [CSE: khDo8i, TKT: Jj8nFg] S7300230
Attachments: Tax Exempt Certificate 2017-2022.pdf

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Kika and Fritz,

Forwarding the communication from Bryan Lober in reference to the order S7300230 as we discussed. Please let me know if I can be of any further assistance.

Sincerely,

Darlene
Rockler Customer Care Assoc

From: Rockler ContactCenter <customercare@rockler.com>
Date: Monday, March 22, 2021, 10:27:53 AM
To: LOBER, Bryan A. <loberb@gmail.com>
Subject: RE: TAX EXEMPT Certificate for Order #1004191024 [CSE: khDo8i, TKT: Jj8nFg]

Thank you. I have passed this along to our tax department for processing.

From: LOBER, Bryan A. <loberb@gmail.com>
Date: Saturday, March 20, 2021, 3:59:49 PM
To: <customercare@rockler.com>
Cc: Rockler Order <orders@rockler.com>
Subject: TAX EXEMPT Certificate for Order #1004191024 [CSE: khDo8i, TKT: Jj8nFg]

Dear Sir or Madam:

I spoke with Marilyn at Rockler's customer service line at approximately 8:05AM (Eastern) this morning regarding a sales tax question. As I mentioned to Marilyn, your FAQ page (<https://www.rockler.com/customer-service/faq-ordering#TaxExemptCustomers>) indicates that the tax-exempt certificate must be signed.

As I advised Marilyn, Florida does not have any area for which a signature is normally affixed on our tax-exempt certificates. Marilyn advised that I go ahead and place the order and subsequently email customercare@rockler.com with my order number in the subject line and a copy of my tax-exempt certificate (number 85-8012621749C-1 which expires 10/31/2022) so that it may be applied to my

order before it ships. She also asked that I place a note in the comments/memo section of the order indicating that the order is tax exempt.

The account with which I have placed the order is rockler@bryanlober.com. I have used this account for personal purchases in the past and I intend to continue to do so in the future to keep all Rockler purchases together. When I have an order which is placed for or on behalf of my employer (Brevard County Board of County Commissioners), I intend to notate the memo/comments section of the order, as I have done with this most recent order, so that tax is not charged on applicable orders.

As such, please be advised I just placed an order on Rockler's website in which I notated that the order is tax exempt. (All the text of this email was placed into the memo section ("Tax Exempt Information (Optional)") of that order.) Please do not process the order if, for any reason, you are unable to apply the tax-exempt certificate.

Thank you in advance for your assistance.

Truly,

Bryan

----- Forwarded message -----

From: **Rockler Woodworking and Hardware** <rockler@support.rockler.com>

Date: Sat, Mar 20, 2021 at 4:57 PM

Subject: Rockler Woodworking and Hardware Order #1004191024

To: <rockler@bryanlober.com>



ORDER CONFIRMATION

Thank you for your order. We really appreciate your business! We will send another email as soon as your order ships with more information. If you have any questions about your order please use our **online customer service form**.

[View Your Order Status](#)

Your Order 1004191024 (placed on Mar 20, 2021, 3:57:48 PM)

Billing Information:

Bryan Lober
Brevard County Board of
County Commissioners

PO Box 140
Sharpes, Florida, 32959
United States

T: 13214546601

Payment Method:

Credit Card

Credit Card

Credit Card
Type MasterCard

Credit Card XXXX-
Number 8901

Shipping Information:

Bryan Lober
Brevard County Board of County
Commissioners

2575 N Courtenay Pkwy
Ste 200
Merritt Island, Florida, 32953
United States

T: 13214546601


Shipping Method:

Items	Qty	Price
Festool Domino XL DF 700 Joiner Set (574447)		
SKU: 45759	1	\$1,525.00
Rockler Protection Plan		
None		
8mm Festool Domino Cutter for DF 700 (497868)	1	\$64.00
SKU: 46816		
12x140mm Festool Domino Beech Tenons for DF 700, 90-Pack (498217)	1	\$64.00
SKU: 45800		
8x80mm Festool Domino Beech Tenons for DF 700, 190-Pack (498212)	1	\$64.00
SKU: 49560		
Subtotal		\$1,717.00
Shipping & Handling		\$20.99

Tax	\$126.00
Order Total	\$1,863.99

Thank you again, **Rockler Woodworking and Hardware**

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10/04/17



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/15

85-8012621749C-1	10/31/2017	10/31/2022	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

BREVARD COUNTY BOARD OF
COUNTY COMMISSIONERS
400 SOUTH ST STE 3-A
TITUSVILLE FL 32780-7683

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Audit Team Member Biographies

RACHEL MILLER SADOFF

Clerk of the Circuit Court & Comptroller
Brevard County, Florida

Rachel Miller Sadoff grew up in Brevard County, attending school in Merritt Island. After high school, Rachel continued her education at Eastern Florida State College and obtained her Bachelor's Degree in Professional Studies and her Master of Arts with a Major in Administration from Barry University. Rachel graduated from the Brevard County Executive Leadership Institute in 2018.

Rachel Miller Sadoff began working at the Brevard County Clerk of the Circuit Court and Comptroller's Office in 1997. She was elected without opposition in 2020 and became Brevard County's first female Clerk of the Circuit Court and Comptroller on January 1, 2021. During Clerk Sadoff's tenure as a deputy clerk, she worked and supervised in different departments throughout the organization to include but not limited to the audit and guardianship departments. Clerk Sadoff has been appointed to the Florida Court Clerks & Comptrollers Association to the Best Practices, Comptroller & Clerk to the Board (chair), Education, Conference, and the New Clerk Academy Committees. She was also appointed to the Florida Clerks of Court Operations Corporation's Legislative and Budget Committees. Clerk Sadoff was elected by her peers to represent the District 5 Caucus on the Florida Courts E-Filing Authority Board and elected to the board of directors for the District 5 Caucus chair.

JASON ARTHUR, ESQ.

Chief Deputy Clerk of the Circuit Court & Comptroller's Office
Brevard County, Florida

Jason Arthur grew up in Brevard County and his family homesteaded here in the 1880's. He graduated from Melbourne High School. After high school, he obtained his Bachelor's Degree in Criminology at Florida State University and his Juris Doctorate from Florida Coastal School of Law in Jacksonville, Florida. He has been a member of The Florida Bar since September 2004.

Jason was hired as the Chief Deputy Clerk with the Brevard County Clerk of the Circuit Court and Comptroller's Office in February of 2021. Prior to joining the Clerk's Office, Jason served the citizens of Brevard County for over 16 years as an Assistant State Attorney at the Office of the State Attorney, 18th Judicial Circuit in Brevard County. As an Assistant State Attorney, he worked in the misdemeanor division, the domestic violence division as the "Strikeback" attorney focusing on repeat domestic violence offenders, the felony trial division, and the felony intake division where he specialized in wiretaps and firearms cases.

MARK PETERSON

Assistant County Finance Director
Brevard County Clerk of the Circuit Court & Comptroller's Office

Mark is the Assistant County Finance Director for Brevard County Clerk of the Circuit Court & Comptroller. He has worked at the Clerk's Office since 1983 after graduating from Asbury College in Wilmore Kentucky with an Accounting and Business Management Degree. He has served as a member and past chair of the State Board of Administration, Participant Local Government Advisory Council, which was a Governor's appointment. He has also served as the Vice Chair of the Florida Local Government Finance Commission and currently is Vice Chair of the Florida Palm Investment Advisory Committee. He is a Certified Government Finance Officer.

KATHY PROTHMAN

Brevard County Finance Director

Kathy has more than 40 years of experience in local government accounting. She started her career with the Clerk's Office in July 1983 as an accountant, moved into various supervisory roles, becoming Assistant Finance Director in 1997 and then Finance Director in May 2021. Kathy earned her Bachelor's Degree in Accounting from the University of Central Florida. She is a member of the Government Finance Officers Association (GFOA) and the Florida Government Finance Officers Association (FGFOA) and served for several years on the FGFOA's Special Review Committee for the Certificate of Achievement for Excellence in Financial Reporting.

BRUCE BARNETT

Investigator, Inspector General's Office
Brevard County Clerk of Court's & Comptroller's Office

Bruce is assigned to the Inspector General's Office as an investigator dealing with internal complaints, theft, guardianship fraud, and fraud, waste, and abuse allegations in which county funds are utilized. Prior to joining the Clerk's Office, he was a staff investigator with The Florida Bar working on alleged rule violations by attorneys permitted to practice law in the state of Florida. Before working for the bar, he served as a deputy sheriff with the Brevard County Sheriff's Office for over 30 years. During his tenure with the Sheriff's Office, he worked in investigative units for approximately 16 of those years with 14 years in the Homicide/Major Crimes Unit. He began his career with the Sheriff's Office as a patrol deputy, working through the ranks, eventually becoming the Commander of the West Precinct. He has handled or directed numerous investigations dealing with property, bodily injury, sex crimes, and death investigations. He has had extensive training in interview techniques and has conducted hundreds of interviews throughout his career.

Bruce holds an Associate of Arts Degree in Biology from Valencia Community College, a Bachelor's Degree in Liberal Studies from Barry University and a Masters of Public Administration from the Florida Institute of Technology. He holds certification as an Inspector General Investigator and has successfully

completed the specialized training for guardianship investigators through the National Guardianship Association.

LINDA MOROS

Former Inspector General
Brevard County Clerk of Court's & Comptroller's Office

Linda Moros was hired as the Inspector General with the Brevard County Clerk of the Circuit Court and Comptroller's Office in May of 2022. Prior to joining the Clerk's Office, Mrs. Moros served the citizens of Brevard County for 29 years at the Brevard County Sheriff's Office and retired as a Major. During her tenure at the Sheriff's Office, she assumed many roles; patrol, DUI enforcement, training and career development, general crimes investigation, sergeant, lieutenant, major, and commander.

Mrs. Moros holds a Bachelor's Degree in Criminal Justice from the University of Central Florida and a Master's Degree in Public Administration from the Florida Institute of Technology. She is a graduate of the University of Louisville Southern Police Institute Administrative Officers Course and Command Officers Development Course, as well as LEAD Brevard 2016. Mrs. Moros holds certification as an Inspector General Investigator from the Association of Inspectors General.