

IN THE CIRCUIT COURT,  
EIGHTEENTH JUDICIAL CIRCUIT,  
OF FLORIDA

SPECIAL ADMINISTRATIVE ORDER  
of  
September 27, 1982

82-19A

IN RE: PROCEDURE WHEN SPEEDY TRIAL RULE INVOKED  
-----

WHEREAS, in keeping with the court's responsibility to the public, the Circuit Judges of the Eighteenth Judicial Circuit therefore are especially concerned that justice be served by adherence to and consideration of the factors involved in its application, and

WHEREAS, if any part of the Criminal Justice System fails to perform its duty in regard to compliance with the Speedy Trial Rule, the operative interests of all its other parts are rendered null and void, and

WHEREAS, there exists an evident need to establish a uniform policy and procedure, it is therefore, hereby,

ORDERED AND ADJUDGED as follows:

(1) The office of the State Attorney shall establish a procedure to monitor those cases in which the Defendant was arrested and released prior to the time of the second appearance of the Defendant and those cases where at any time after an arrest of a Defendant, the State does not file an information but subsequently elects to do so and in such cases, the State shall promptly inform the Office of the Clerk of Court of the original arrest date by prominently stamping the Information "SPEEDY TRIAL CRITICAL - Arrest Date \_\_\_\_\_" (Attachment 1).

(2) The Criminal Law Division of the Office of the Clerk shall give priority to such filings issuing Summons or Capias stamped by the Clerk "SPEEDY TRIAL CRITICAL" and shall promptly deliver them into the hands of the Sheriff for service. (Attachment 2A and 2B).

(3) The Sheriff's Department shall also give priority to service of all process so stamped and attach thereto its "Service

Attempt" form No. SD-277 (Attachment 3) with instructions to the server to fully document all attempts to serve and thereafter sign the document.

DONE AND ORDERED in Brevard County, Florida, this 27th day of September, 1982.

J. WILLIAM WOODSON  
ADMINISTRATIVE JUDGE,  
CRIMINAL DIVISION  
CIRCUIT COURT

Recorded:  
Brevard County 10-1-82 OR BOOK 2389 PAGE 1303

Index: CRIMINAL - Speedy Trial

SPEEDY TRIAL

ISSUE CAPIAS  
SET BOND

\* CRITICAL  
\* ARREST DT. \_\_\_\_\_ \*  
\*

\*Statute No.

THE CIRCUIT COURT OF THE EIGHTEENTH  
JUDICIAL CIRCUIT IN AND FOR  
BREVARD COUNTY, FLORIDA

CASE NO.

IN THE CIRCUIT COURT of the Eighteenth Judicial Circuit, in and for Brevard County, Florida, in the year of our Lord, one thousand nine hundred and eighty-two.

STATE OF FLORIDA : INFORMATION FOR  
VS :

IN THE NAME AND BY AUTHORITY OF THE STATE OF FLORIDA

DOUGLAS CHESHIRE, JR., State Attorney of the Eighteenth Judicial Circuit, in and for Brevard County, Florida, prosecuting for the State of Florida, under oath CHARGES that in the County of Brevard, and State of Florida, on the day of

and against the peace and dignity of the State of Florida.

STATE OF FLORIDA  
COUNTY OF BREVARD

Personally appeared before me \_\_\_\_\_ Designated Assistant State Attorney for the Eighteenth Judicial Circuit of Florida, who being first duly sworn, says that the allegations set forth in the foregoing INFORMATION are based upon facts that have been sworn to as true, and which if true, would constitute the offense therein charged, and that he institutes this prosecution in good faith, and that he has received testimony taken under oath from material witness or witnesses for the offense.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_-day of \_\_\_\_\_, 1982.

\_\_\_\_\_  
Notary Public

Designated Assistant State  
Attorney of the Eighteenth  
Judicial Circuit

ATTACHMENT NO. 1

SPEEDY TRIAL  
CRITICAL

ARREST DT. \_\_\_\_\_\*

CAPIAS  
CIRCUIT COURT  
THE STATE OF FLORIDA  
Case No. \_\_\_\_\_

To All and Singular the Sheriffs of the State of Florida and other  
duly authorized officers,\* Greeting:

You are hereby commanded to take \_\_\_\_\_if he/she be  
found in your County, and him/her safely keep so that you have  
his/her body before the Judge of our Brevard County Court of the  
State of Florida, at the Court House in Titusville, Florida, him/her  
to answer unto the State of Florida on an information/indictment  
found against him/her by the State Attorney/Grand Jury for the  
County of Brevard, Florida for \_\_\_\_\_and  
have then and there this Writ.

Bond set at \$\_\_\_\_\_ WITNESS R. C. Winstead, Jr.,  
Clerk of our said Circuit Court  
and the Seal of said Court, at the  
Court House, at the Court House,  
at Titusville, Florida, aforesaid  
this \_\_\_\_\_of \_\_\_\_ A.D.  
19\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Circuit Judge

Deputy Clerk

\_\_\_\_\_  
State Attorney

\*State Attorney Investigator (Sec. 27.255 F.S.)  
Agents of Florida Dept. of Criminal Law Enforcement (Sec. 934.04  
F.S.) ATTACHMENT NO. 2A

COUNTY COURT IN AND FOR  
BREVARD COUNTY, FLORIDA

STATE OF FLORIDA  
VS.

Case Number \_\_\_\_\_  
Charge \_\_\_\_\_

\_\_\_\_\_

SPEEDY TRIAL

CRITICAL

ARREST DT. \_\_\_\_\_\*

Summons

IN THE NAME OF THE STATE OF FLORIDA:  
GREETINGS:  
TO:

YOU ARE HEREBY COMMANDED TO BE AND APPEAR BEFORE THE JUDGE OF THE COUNTY COURT IN AND FOR BREVARD COUNTY, FLORIDA, AT THE COURTHOUSE IN \_\_\_\_\_ FLORIDA, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 19\_\_ AT \_\_\_\_\_ O'CLOCK, TO ANSWER TO THE CHARGE AS SET FORTH IN THE ATTACHED COPY OF THE INFORMATION, THE ORIGINAL OF WHICH HAS BEEN FILED IN SAID COURT.

AND IN THIS YOU SHALL IN NO WISE OMIT.

WITNESS THE UNDERSIGNED CLERK OF SAID COURT, AND THE SEAL OF SAID COURT, AT THE COURTHOUSE IN TITUSVILLE, AFORESAID, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 19\_\_.

R. C. WINSTEAD, JR.  
(CourtCLERK OF THE COUNTY COURTSeal)

BY: \_\_\_\_\_  
DEPUTY CLERK

ATTACHMENT NO. 2B

ATTACHMENT NO. 3

Warrant # \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Warrant Assigned to: \_\_\_\_\_

Returned Unserved Per Request \_\_\_\_\_

Unable to Locate. Attempts Made:

\_\_\_\_ No longer living at address given,  
Forwarding address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- \_\_\_\_ No such address as given
- \_\_\_\_ Unknown address given
- \_\_\_\_ No listing City Directory
- \_\_\_\_ No listing Fla Power & Lite
- \_\_\_\_ No listing Telephone Co.
- \_\_\_\_ No listing Tag Agency
- \_\_\_\_ Other contacts made: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Officer's Signature

Recording: